Request for Proposal

Category 2 – Switches

Baker County School District

February 13, 2020
Baker County School District, Florida (BCSD)

REQUEST FOR PROPOSAL (RFP)

Priority 2 - Switches

The Baker County School District (BCSD) invites vendors to submit proposals in accordance with the terms and conditions of this RFP. This RFP provides the requirements and evaluative criteria for Category 2 (Switches) and requests a detailed response from all prospective vendors, including pricing and service descriptions, in a specified format. Vendors submitting proposals for these services & equipment do so with the understanding that E-rate funding must be available and approved in full for the District’s FY 2020-21 funding request.

The intent of this RFP is to solicit proposals for equipment only for network hardware that is eligible for e-rate discounts as specified and as needed district-wide.

RFP Submission

RFPs should be submitted in a sealed envelope addressed to the following by mail, delivery service, or hand delivery, no later than 4:00PM March 16th, 2020. No faxed or emailed copies will be accepted.

Send RFPs to:
Baker County School District
Attn: Wayne Howell, District Network Specialist
392 South Blvd East
Macclenny, FL 32063

QUESTIONS

Questions pertaining to this RFP must be submitted in writing by email to RFP@bakerk12.org. Submitted questions must be received not later than March 2nd, 2020 and will be forwarded to all vendors along with the accompanying answer. Again, please do not call with questions.

Vendor E-Rate Compliance

Vendors submitting proposals under this RFP must provide a written statement that they agree to meet the following conditions relating to the E-rate program:

Service Provider Identification Number (SPIN) and FCC Registration Number (FCCRN)

The vendor shall provide a valid E-rate SPIN number (Service Provider Identification Number), in the Proposal submitted in response to this bid opportunity. The SPIN must be recognized by the SLD and FCC as an eligible telecommunications provider and therefore qualified to receive discounts under the Telecommunications Services bucket of the program. The Vendor also shall provide the company’s FCC Registration Number.
Service Provider Annual Certification Form
The vendor agrees to timely submit to the SLD a completed Form 473, Service Provider Annual Certification (SPAC) form, which provides updated contact information to the SLD for the Vendor. The Vendor must also agree to provide a copy of the completed Form 473 to the Owner. The 473 filing information is on the SLD’s website at https://www.usac.org/e-rate/.

The District’s Reimbursements
Vendor agrees to provide reimbursements to the District for discounts on eligible services received on or after the effective date of discounts and already paid for by the District.

Cooperation with District’s Preparation of E-rate Applications
Vendor must agree to provide information on a timely basis that the District requests in order for the District to timely apply for E-rate applications.

Guarantee to Meet Service Start Date
Vendor must be prepared to provide equipment or services within 45 days of receipt of approved PO. If the Vendor does not meet this service start date, the Vendor must guarantee to cover the loss of E-rate filing for the total discount that would have otherwise been received from the current provider during the interim period until Vendor is able to provide service.

Weighted Factors
The Contract will be awarded based on best-value to the Baker County School District, as well as evaluation criteria set forth in this document. Weighted factors contributing to the award are included in the following breakdown:

<table>
<thead>
<tr>
<th>Factor</th>
<th>Weight*</th>
<th>Raw Score**</th>
<th>Weighted Score***</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pricing</td>
<td>30%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BCSD Vendor Familiarity</td>
<td>20%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local(in-state or in-county)Vendor</td>
<td>20%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Industry credentials and certifications</td>
<td>15%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel Qualifications</td>
<td>15%</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>100%</td>
<td></td>
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</tbody>
</table>

NOTES:
*Percentage weights must add up to 100%. Price will be weighted the heaviest, according to E-Rate rules
**Each vendor will be evaluated on a raw score from 1 to 5 on each line item of the selection criteria 1=lowest, 5=highest
***Weighted score equals weight x raw score
Proposal Requirements

All school Local Area Networks in the Baker County School District will be upgraded with Cisco Catalyst 2960S-48FPD-L switches (or equivalent). Summary breakdown by school follows:

<table>
<thead>
<tr>
<th></th>
<th>Switches (a)</th>
<th>Switches (b)</th>
<th>10Gig SFP</th>
<th>1Gig SFP</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCHS</td>
<td>25</td>
<td>2</td>
<td>50</td>
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<tr>
<td>BCMS</td>
<td>10</td>
<td>1</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>KIS</td>
<td>2</td>
<td>1</td>
<td>4</td>
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</tr>
<tr>
<td>District</td>
<td>11</td>
<td>1</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>48</strong></td>
<td><strong>4</strong></td>
<td><strong>96</strong></td>
<td></td>
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</table>

1. Technical Specifications:

**Switches (a)** – 48 gigabit Ethernet POE (Power supplies must support all ports being POE)

2 – 1/10 Gig SFP ports (minimum)

Switches must have stacking capability

Compatible with Cisco Network Assistant or equivalent

Refurbished switches will be acceptable with a 3 year warranty or greater.

Price shall include stacking modules, cables, and power supplies

**Switches (b)** – 32+ port 10 Gig Fiber Distribution

32 - 10 Gig SFP ports (minimum)

Must have expansion ability

Compatible with Cisco Network Assistant or equivalent

Refurbished switches will be acceptable with a 3 year warranty or greater.

Price shall include, cables, and power supplies

**10Gig SFP** - 10GBASE-SR SFP+ module

SFP must be compatible with the Cisco switches or equivalent
Formal Quote Form -SIGNATURE PAGE

Date ___________________________

To: Baker County School District

This quote is submitted in accordance with your RFP inviting quotes to be received for the project identified as “Internal Connections.” Having carefully examined the RFP, all Instructions, specifications, all addenda, and being familiar with the various conditions affecting the work, the undersigned, hereby agrees to furnish all material, perform all labor, and do all else necessary to complete the work in strict accordance with the specifications for price as contained herein.

In the event this quote is accepted the undersigned is hereby bound to commence and complete all of the work included under this contract in such time and such manner as designated for the various items that has been contracted to supply or perform.

In submitting this quote, it is understood that the unrestricted right is reserved by the Baker County School District in making the award to reject any and all quotes or parts thereof, or to waive any informalities or technicalities in said quotes.

The undersigned hereby certifies that this quote is genuine and made in the interest or in behalf of any person, firm or corporation not herein named; that the undersigned has not directly or indirectly induced or solicited any bidder to refrain from quoting, and that the undersigned has not, in any manner, sought by collusion to secure for himself an advantage over any other vendor.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>UNIT COST</th>
<th>TOTAL COST</th>
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<tbody>
<tr>
<td>Price for (48) 48 port POE Switches w/ 10 GIG uplinks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Price for (4) 32 port 10 Gig Fiber Distribution Switches</td>
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<td></td>
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<tr>
<td>Price for (96) 10Gig SFP</td>
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Total Cost of project

Print Name: ________________________________

Signature: ________________________________

Company/Title: ________________________________

Email Address: ________________________________
SCHEDULE OF EVENTS

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>RFP Released</td>
<td>February 13th, 2020</td>
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<tr>
<td>Site Walks</td>
<td>N/A</td>
</tr>
<tr>
<td>Deadline for questions and inquiries</td>
<td>March 2nd, 2020</td>
</tr>
<tr>
<td>Deadline for submission</td>
<td>March 16th, 2020</td>
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<tr>
<td>Intent to award released</td>
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