

BAKER COUNTY PUBLIC SCHOOLS
392 South Boulevard East, Macclenny, Florida 32063
Wayne Howell
District Network Specialist
“Where Children Are First!”

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Baker County School District (BCSD)

Request for Proposal

Baker County School District E-Rate Cat 2 Fiber Project No. 2018-19.02

1. The Baker County School District (BCSD) invites vendors to submit sealed proposals for our Category 2 Fiber Project, meeting the required specifications. This RFP provides the requirements and evaluative criteria for priority 2 (Internal connections) and requests a detailed response from all prospective vendors, including pricing and service descriptions, in a specified format. Vendors submitting proposals for these services & equipment do so with the understanding that E-rate funding must be available and approved in full for the District’s FY 2018-19 funding request.

2. Proposed Schedule
 - **January, 8, 2019** - RFP Released to Vendors.
 - **January, 15, 2019, 9:00 AM** - Mandatory Pre-RFP Meeting in the Baker County School Board Room, 270 South Boulevard East, Macclenny, FL 32063.
 - **January, 24, 2019** - Last day for submission of questions to Wayne Howell and Walk Thru request to Wayne Howell at rfp@bakerk12.org
 - **February, 7 2019, 10:00 AM** - Deadline for delivery of proposals (1 original and 4 copies) to the Baker County School Board Office, 392 South Blvd. East, Macclenny, FL 32063.
 - **February, 14, 2019** - Evaluation Completion Date
 - **February, 20, 2019** Bid to be scheduled for School Board award on, March 4, 2019, 6:00 P.M.
 - **January 1, 2020** - Project Completion; site work to be done on non-school days, Fridays and after hours beginning “Date of Issue of PO”.

All questions concerning specific terms and conditions should be directed by email to Wayne Howell, District Network Specialist, rfp@bakerk12.org. Verbal contact with School Board employees is not permitted.

The outside of the envelope **must clearly state** proposal description:

Baker County School District E-Rate Cat 2 Fiber Project No. 2018-19.12

- 3. Emailed and faxed proposals will not be considered a legal proposal; Proposals must be legibly printed or typewritten on company letterhead.
- 4. The School District of Baker County reserves the right to accept or reject any or all bids, in whole or in part, and to waive any irregularities.

_____	_____	
Company	Address	
_____	_____	
Authorized Signature	City/State/Zip	
_____	_____	_____
Name (typed or printed)	Telephone Number	Fax Number

	E-Mail Address	

Each proposal must be signed by an authorized company representative and returned to the above address to be considered a valid proposal.

SPECIFIC TERMS AND CONDITIONS

OVERVIEW OF SERVICES

The Baker County School District is seeking bids to install single mode fiber at each of our school campuses to allow for 10 Gigabit Ethernet connectivity to the access switch closets. In addition to fiber the district is in need of SFPs for the switches and UPS units for each switch in the IDF closets

SCOPE

- Under the E-Rate category, the Baker County School District (“BCSD”) is seeking bids from qualified vendors (“Offeror”) to provide and install Single Mode Fiber Optic in six locations:
 1. Baker County High School, 1 Wildcat Drive, Glen St. Mary, FL 32040
 2. Macclenny Elementary, 1 Wildkitten Drive, Macclenny, FL 32063
 3. Baker County Middle School, 211 Jonathan St, Macclenny, FL 32063
 4. West Side Elementary School, 1 Panther Cir, Glen St Mary, FL 32040

5. Baker County Pre-K/Kindergarten Center, 362 South Blvd E, Macclenny, FL 32063
6. J Franklyn Keller Intermediate School, 420 S 8th St, Macclenny, FL 32063

- Install new single mode fiber from main distribution facility (MDF) closet to remaining building individual distribution facility (IDF) closets for listed locations.
- Provide 19 inch rack mountable 1350 Watt minimum UPS System. (Minimum requirements are 120V input with (6) 5-15R output receptacles, SNMP card included for network monitoring, software to monitor UPS and gracefully shutdown or restart UPS connected equipment)
- Provide Cisco (compatible or equivalent) bidirectional, single mode, single fiber, 10 Gigabit SFP pairs.

ASSUMPTIONS

- Fiber will be clearly labeled and new fiber plant will be fully documented.
- Pricing will include all fiber panels, fiber, conduit, vaults, and labor.
- Each fiber will be terminated, tested, and certified with a report.
- Fiber count will be specified for each run.
- Vendor shall provide and pay for materials, labor, tools, equipment, transportation, construction of every nature and all other service and facility of every nature whatsoever, necessary to execute, complete and deliver the work in the specified time. If licenses are necessary for the execution of the work, they shall be secured and paid for by the vendor.
- The vendor shall protect all buildings; both interior and exterior, trees, shrubs, lawn, and all landscape work from damage. Any damaged property shall be repaired and replaced at the Vendors expense. Labor shall include all restoration (Seed and Straw) of ground broken up due to the installation of this service.
- Exterior runs are expected to be installed in underground conduit.

QUESTIONS

- All questions pertaining to this RFP must be submitted in writing by email to **RFP@bakerk12.org**. Submitted questions must be received not later than January 24th, 2019 and will be forwarded to all vendors along with the accompanying answer. **Again, please do not call with questions.**
- Should a walkthrough be required, contact Wayne Howell at **RFP@bakerk12.org** to arrange a time to meet.

VENDOR E-RATE COMPLIANCE

Vendors submitting proposals under this RFP must provide a written statement that they agree to meet the following conditions relating to the E-rate program:

Service Provider Identification Number (SPIN) and FCC Registration Number (FCCRN)

The vendor shall provide a valid E-rate SPIN number (Service Provider Identification Number), in the Proposal submitted in response to this bid opportunity. The SPIN must be recognized by the SLD and FCC as an eligible telecommunications provider and therefore qualified to receive discounts under the Telecommunications Services bucket of the program. The Vendor also shall provide the company's FCC Registration Number.

Service Provider Annual Certification Form

The vendor agrees to timely submit to the SLD a completed Form 473, Service Provider Annual Certification (SPAC) form, which provides updated contact information to the SLD for the Vendor. The Vendor must also agree to provide a copy of the completed Form 473 to the Owner. This form is available on the SLD's website at <http://www.universalservice.org/sl/> in the Forms section.

The District’s Reimbursements

The vendor agrees to provide reimbursements to the District for discounts on eligible services received on or after the effective date of discounts and already paid for by the District.

Cooperation with District’s Preparation of E-rate Applications

The vendor must agree to provide information on a timely basis that the District requests in order for the District to timely apply for E-rate applications.

Guarantee to Meet Service Start Date

The vendor must be prepared to provide service starting July 1, 2017. If Vendor does not meet this service start date, the Vendor must guarantee to cover the loss of E-rate filing for the total discount that would have otherwise been received from the current provider during the interim period until Vendor is able to provide service.

RFP SUBMISSION

RFPs should be submitted in a sealed envelope addressed to the following by mail, delivery service, or hand delivery, no later than **February, 7 2019, 10:00 AM**. No faxed or emailed copies will be accepted.

SEND RFPs to:

Baker County School District
Attn: Wayne Howell, District Network Specialist
392 South Blvd East
Macclenny, FL 32063

SITE DETAILS / HARDWARE REQUIRMENTS

All School locations fiber optic plants in the Baker County School District will have single mode fiber installed. Approximate Distances and Fiber count is listed on the matrix for each location. In red you will find the quantity of hardware required directly below the individual site matrix.

High level overview maps can be found by clicking this link [MAPS-Baker County School District Fiber Project](http://bit.ly/2sedigS) or typing this URL directly to your web browser. <http://bit.ly/2sedigS>

Summary breakdown by school follows:

Location 1.

Baker County Pre-K/Kindergarten Center
362 South Blvd E, Macclenny, FL 32063

Runs	Approx. Distance in Ft.	Fiber Count	Notes
Building 1 to Building DC	300	6 Count	
Building 1 to Building 2	350	6 Count	
Building 1 to Building 3	500	6 Count	
Building 1 to Building 4	600	6 Count	
Building 1 to Building 5	625	6 Count	

UPS Quantity: 5

SFP Pair Quantity: 5

Location 2.

Baker County Middle School
211 Jonathan St, Macclenny, FL 32063

Runs	Approx. Distance in Ft.	Fiber Count	Notes
Building 16 to Building 20	550	6 Count	
Building 16 to Building 1 IDF (a)	450	6 Count	
Building 16 to Building 1 IDF (b)	260	6 Count	
Building 16 to Building 15	260	6 Count	
Building 16 to Building 19	500	6 Count	
Building 16 to Building 6	460	6 Count	

UPS Quantity: 12**SFP Pair Quantity: 12****Location 3.**

J Franklyn Keller Intermediate School
420 S 8th St, Macclenny, FL 32063

Runs	Approx. Distance in Ft.	Fiber Count	Notes
Library/MDF to 200 Hall IDF	500	6 Count	
Library/MDF to 100 Hall IDF	500	6 Count	
Library/MDF to 300 Hall IDF	550	6 Count	
Library/MDF to 400 Hall IDF	220	6 Count	
Library/MDF to 000 Hall IDF	570	6 Count	
Library/MDF to 1900 Hall IDF	500	6 Count	

UPS Quantity: 7**SFP Pair Quantity: 12****Location 4.**

Westside Elementary School
1 Panther Cir, Glen St Mary, FL 32040

Runs	Approx. Distance in Ft.	Fiber Count	Notes
Library/MDF to PE Portable	400	6 Count	
Library/MDF to 700 Building IDF	450	12 Count	
700 Building IDF to Portable 1	150	6 Count	
700 Building IDF to Portable 2	150	6 Count	
700 Building IDF to Portable 3	150	6 Count	

UPS Quantity: 6**SFP Pair Quantity: 6**

Location 5.

Macclenny Elementary School
1 Wild Kitten Dr., Macclenny, FL 32063

Runs	Approx. Distance in Ft.	Fiber Count	Notes
MDF to "B" Closet (Cafeteria)	500	6 Count	
MDF to "C" Closet (Blue Hall)	200	6 Count	
MDF to "E" Closet (Red Hall)	300	6 Count	

UPS Quantity: 4**SFP Pair Quantity: 4****Location 6.**

Baker County High School
1 Wildcat Dr., Glen St Mary, FL 32040

Runs	Approx. Distance in Ft.	Fiber Count	Notes
Building 5 to Building 1	450	6 Count	
Building 5 to Building 2	300	6 Count	
Building 5 to Building 3	700	6 Count	
Building 5 to Building 6	450	12 Count	
Building 5 to Building 15	700	12 Count	
Building 6 to Building 4	300	6 Count	
Building 6 to Building 12	350	6 Count	
Building 8 to Building 9	200	6 Count	
Building 8 to Building 14	200	12 Count	
Building 8 to Building 8 East	300	6 Count	
Building 8 East to Building 10	330	6 Count	
Building 8 East to Building 11	230	6 Count	

UPS Quantity: 15**SFP Pair Quantity: 15**

GENERAL REQUIREMENTS

Each Offeror submitting a bid, which constitutes an offer on the part of the Offeror, attests that it understands, agrees to, and will abide by all terms, conditions, specifications, and instructions contained in the Request for Proposal ("RFP"), inclusive of the contents of any addenda hereto. Offeror agrees to be bound by a contract, the form of which is contained in this RFP, to provide the materials and/or services described in this RFP. Further, Offeror attests that it has not divulged, discussed, or compared its proposal with any other Offeror and has not colluded with any other Offeror in the preparation of this offer in order to gain an unfair advantage in the award of the pending contract. Finally, Offeror acknowledges that all information contained herein is subject to the Public Records Act, Chapter 119, F.S.

No additional terms and conditions included with any bid shall be evaluated or considered and any and all such additional terms and conditions shall have no force and effect and are inapplicable to this bid, whether submitted purposefully through intent or design or inadvertently appearing separately in transmittal letters, specifications, literature, price lists, warranties, or shipping documents. It is understood and agreed that only the terms, conditions, and specifications appearing in this bid are applicable and in full force and effect. BCSD reserves the right to accept or reject any or all responses and/or negotiations with one or more qualified vendors at the same time, if such action is in the best interest of the BCSD. The Offeror's authorized signature appearing elsewhere in the RFP attests to this.

An Offeror or affiliate who has been placed on the State of Florida discriminatory bidder list may not submit a proposal on a contract to provide goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.

A person or affiliate who has been placed on the convicted Bidder list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted Bidder list.

Weighted Factors

The Contract will be awarded based on best-value to the Baker County School District, as well as evaluation criteria set forth in this document. Weighted factors contributing to the award are included in the following breakdown:

Factor	Weight*	Raw Score**	Weighted Score***
Pricing	30%		
BCSD Vendor Familiarity	20%		
Local(in-state or in-county)Vendor	20%		
Bid Accuracy (Understanding District needs)	20%		
Personnel Qualifications	10%		
Total	100%		

NOTES:

- *Percentage weights must add up to 100%.
- *Price will be weighted the heaviest, according to E-Rate rules
- *Each vendor will be evaluated on a raw score from 1 to 5 on each line item of the selection criteria 1- lowest, 5=highest
- *Weighted score equals weight x raw score

Site Summary Equipment and Cost

It is expected that a summary of work will be provided for each location to ensure a thorough understanding of the scope from the vendor's perspective. With a specific breakdown of cost using a similar matrix as the one provided to supply the fiber footages.

**Baker County Pre-K/Kindergarten Center
362 South Blvd E, Macclenny, FL 32063**

Item	Quantity	Price Per	Total
350' 6 Count Single Mode Fiber	2000	\$5.00	\$10000
1500VA UPS	15 units	\$125.00	\$500
SFP Pair	15 Units	\$50.00	\$200
Vault	2	\$50	\$30
Conduit	300	\$2	\$1000
48 Port Panel	5	\$100	\$500
			Total Cost \$100