

## CHAPTER 8.00 - AUXILIARY SERVICES

### PREQUALIFICATION OF CONTRACTORS FOR EDUCATIONAL FACILITIES CONSTRUCTION

8.272

The School Board shall prequalify contractors for any construction, remodel or renovation project requiring the services of an architect prior to the contractor submitting a bid for that project.

- I. Criteria - Contractors shall be prequalified on the basis of those items listed on the Contractor Statement of Qualifications Form.
- II. Procedures
  - A. The Contractor shall submit the completed Contractor Statement of Qualifications Form to the Baker County School District Director of Facilities and Maintenance one (1) week prior to the bid opening.
  - B. All submitted and completed forms will be reviewed by the Director of Facilities and Maintenance and the School Board's architect of record. Those contractors not meeting the minimum qualifications will be notified prior to the Bid Opening Date of their failure to prequalify for the project.
- III. Application - Each contractor, firm, or person requesting prequalification shall submit separate applications that include the following:
  - A. Every contractor and subcontractor desiring to enter into a contract with the school district shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. Contractors entering into contracts with a subcontractor, must have an affidavit from the subcontractor stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien.
    - a) Contractor must provide evidence of compliance with Florida Statute Section 448.095. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.
    - b) Contractors entering into contracts with a subcontractor, must have an affidavit from the subcontractor stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien.
    - c) Contractor shall provide a copy of sub-contractor affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.
    - d) Failure to comply with this provision is a material breach of an Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all

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costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 288.061, 448.095, 1001.43, 1013.46, F.S.

STATE BOARD OF EDUCATION RULE(S): 6A-2.0010

HISTORY: ADOPTED:  
REVISION DATE(S):  
FORMERLY: NEW