

MINUTES
SCHOOL BOARD WORK SESSION
 (Open to the Public)
 Monday, December 8, 2014 – 5:45 p.m.
Pine Level Church in Baxter, Florida
 (911 Address: 10815 Pine Level Church Road, Sanderson, Florida 32087 Off Hwy. 127)

SUPPLEMENTAL MINUTE BOOK #43 PAGE #12

The Baker County School board met on Monday, December 8, 2014, at 5:45 p.m. in the Pine Level Church in Baxter, Florida. The purpose of this meeting was to hold an open work session on the **Baker County Adult Education Center's 2014-15 School Improvement Plan**. The following Board Members were present: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Paula T. Barton, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Superintendent Sherrie Raulerson was also present. School Board Attorney John W. Caven, Jr. was not in attendance at the work session.

The work session was facilitated by Ann Watts, Director of Career and Adult Education. Ms. Watts gave an overview of the plan along with a PowerPoint presentation. No official action was taken during the work session.

Patricia C. Weeks, Board Chairperson

Sherrie Raulerson, Superintendent of Schools

MINUTES
SCHOOL BOARD MEETING
 (Open to the Public)
 Monday, December 8, 2014 - 6:30 p.m.
Pine Level Church in Baxter, Florida
 (911 Address: 10815 Pine Level Church Road, Sanderson, Florida 32087 Off Hwy. 127)

SUPPLEMENTAL MINUTE BOOK #43 PAGE #12

The Baker County School Board met on Monday, December 8, 2014, at 6:30 p.m. in the Pine Level Church located in Baxter off highway 127. The purpose of this meeting was to hold the regular open School Board meeting.

Chairperson Weeks asked Marcus Chisholm, a student being recognized for academic achievement, to lead the Pledge of Allegiance followed by the invocation by Pastor Fred Raulerson. After the invocation, Chairperson Weeks continued with the items on the agenda.

CALL TO ORDER – 6:30 P.M.

Chairperson Weeks called the School Board Meeting to order at 6:30 p.m. and asked for a roll call of members. The following Board Members were present to wit: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Paula T. Barton, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance.

PUBLIC HEARINGS

There were no public hearings held at this meeting.

RECOGNITIONS

- **Recognize Baker County High School as Recipient of the Silver and Golden School Awards for the Florida Department of Education's School Volunteer Program** (*Silver for Student Volunteer Hours/Golden for Adult Volunteer Hours*)

Superintendent
Raulerson (259-0401)

Superintendent Raulerson presented Baker County High School with their Florida Department of Education's School Volunteer Program certificates for both the Golden School Award, which is based on their adult volunteer hours, and the Silver School Award, which is based on their student volunteer hours.

- **Recognize Keller Intermediate School as Recipient of the 25 Year Golden School Award for the Florida Department of Education's School Volunteer Program** (*Golden for Adult Volunteer Hours*)

Superintendent
Raulerson (259-0401)

Superintendent Raulerson presented Keller Intermediate School with their Florida Department of Education's School Volunteer Program certificate for the 25th Year Golden School Award, which is based on their adult volunteer hours for twenty five years.

- **Recognize Westside Elementary School, Macclenny Elementary School, Baker County Pre-K/Kindergarten Center, and Baker County Middle School as Recipients of the Golden School Award for the Florida Department of Education's School Volunteer Program** (*Golden for Adult Volunteer Hours*)

Superintendent
Raulerson (259-0401)

Superintendent Raulerson presented Westside Elementary School, Macclenny Elementary School, Baker County Pre-K/Kindergarten Center and Baker County Middle School with their Florida Department of Education's School Volunteer Program certificates for the Golden School Award, which is based on their individual school adult volunteer hours.

- **Recognize R.H. Davis Oil Company and ExxonMobil for Grants for Each of Our Schools as Part of the ExxonMobil 2014 Educational Alliance Grants Program** (*\$1,500 - BCHS/ \$1,500 – BCMS / \$1,000 - PKK/ \$1,000 –WES / \$1,000- MES / \$1,000 - KIS*)

Superintendent
Raulerson (259-0401)

Superintendent Raulerson presented the checks awarded through the ExxonMobil 2014 Educational Alliance Grants Program. R.H. Davis Oil Company makes application for our schools to the ExxonMobil grant program each year. Baker County High School and Baker County Middle School each received two \$500 grants plus an additional \$500 grant for their alternative school campuses. Baker County Pre-K/Kindergarten Center, Westside Elementary School, Macclenny Elementary School, and Keller Intermediate School each received two \$500 grants. Therefore, R.H. Davis Oil Company was instrumental in obtaining \$7,000 grant funds for our schools this year.

➤ Recognize "Academic Achievers" from the Baxter Community	Superintendent Raulerson (259-0401)
Superintendent Raulerson presented the “academic achiever” honorees with certificates of achievement, water bottles, and “Paw Pride” medallions. The respective Principals and School Board Members also congratulated the honorees.	

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the final agenda. Therefore, no action was taken on this agenda item.

CITIZEN INPUT

No individual in the audience addressed the School Board with citizen concerns at this meeting.

REMOVAL OF ROUTINE ITEMS

Chairperson Weeks asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

A.	Approval of Routine Items	CONTACT
A.	1. Approval of the Personnel Items List for Approval on December 8, 2014.	Superintendent Raulerson (259-0401)
A.	2. Approval of the Minutes of the November 18, 2014, School Board Work Sessions, Board Re-organization, and Regular School Board Meeting.	Superintendent Raulerson (259-0401)
A.	3. Approval of the Financial Report for the Month Ending September 30, 2014.	Marcelle Richardson (259-0418)
A.	4. Approval of the Financial Report for the Month Ending October 31, 2014.	Marcelle Richardson (259-0418)
	Chairperson Weeks entertained a motion from the Board on all the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0 all routine items (A.1. – A.4.).	
B.	Approval of the Removed Routine Items.	n/a
	There were no removed routine items. Therefore, no action was taken on this agenda item.	

C.	<p>Approval of the Special Programs & Procedures (S.P. & P) for Exceptional Student Education Plan for the Period of 2014-2015 Through 2016-2017 School Years. <i>(Approved by FLDOE on November 19, 2014)</i></p>	Nancy Crews (259-0444)
	<p>Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Paula Barton. The motion carried 5-0.</p>	
D.	<p>Approval of Amendment #4 to the Agreement with Florida Gulf Coast University Board of Trustees, State Personnel Development Grant (SPDG).</p>	Nancy Crews (259-0444)
	<p>Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.</p>	
E.	<p>Approval of the Memorandum of Agreement with the Florida Department of Corrections for November 6, 2014 - November 5, 2017.</p>	Ann Watts (259-0408)
	<p>Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Paula Barton. The motion carried 5-0.</p>	
F.	<p>Approval of the Baker County Adult Center's 2014-15 School Improvement Plan.</p>	Ann Watts (259-0408)
	<p>Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.</p>	
G.	<p>Approval of the Consultant Agreement with Gary Chadwell for January 5, 2015, Sessions in the Amount of \$1,700 Per Day Plus Travel Related Expenses. <i>(Collins Writing Professional Development)</i></p>	Superintendent Raulerson (259-0401)
	<p>Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.</p>	
H.	<p>Approval of the Career Pathways Articulation Agreement with Florida Gateway College for A.S./A.A.S. Degree Programs.</p>	Ann Watts (259-0408)
	<p>Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.</p>	

INFORMATION AND ANNOUNCEMENTS

- Chairperson Weeks mentioned that the Board Members and Superintendent had just been to their annual joint conference where the topics of conversation were accountability, high stakes testing, and communication to legislators.
- Superintendent Raulerson mentioned that the Senator Charlie Dean was going to be at the Chamber of Commerce at 3:30 p.m. on January 13, which would allow them to communicate concerns. Superintendent Raulerson stated she was able to meet with Representative Porter regarding the concerns.
- Wednesday at 1:30 p.m. will be a very intense “Active Shooter Exercise” at Baker County High School. If you want to observe, you need to be there by 1:15 p.m.
- Thursday is the annual FFA Cake Auction at Baker County High School.
- Wednesday is the District Office Staff, Educational Leaders and School Board Member Christmas Party.

PERSONNEL ITEMS LIST APPROVED December 8, 2014

RESIGNATION LIST APPROVED December 8, 2014

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Paige	Mary	Retirement	Custodian (10 Month)	Auxiliary Services	November 28, 2014
Touchton	Anna		5th Grade Teacher (197 Day)	Keller Intermediate School	December 19, 2014

EMPLOYMENT LIST APPROVED December 8, 2014

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Crews	Tucker	Initial Employment / Replacing Pam Piersall	6th Grade Self-Contained Teacher (197 Day)	Baker County Middle School	November 6, 2014
Finley	Dennis Brandon	Promotion from Pre-K Paraprofessional (187 Day) at Baker County Pre-K/Kindergarten Center / Replacing Ernest Jones	Social Studies Instructor (197 Day)	Baker County High School	November 21, 2014
Lane	Myriah T.	Initial Employment / Replacing Chelsea Moore	Extended Day Assistant Supervisor (181 Days)	Baker County Pre-K / Kindergarten Center	November 20, 2014
McCullough	Tammy	Transfer from Baker County Middle School ESE Paraprofessional (187 Day) / Unit Reassigned to KIS	ESE Paraprofessional (187 day)	Keller Intermediate School	November 10, 2014
Meeks-Johnson	Sara M.	Transfer Within Same School from 5th Grade Teacher (197 Day) / Unit Reassignment	Science Enrichment Teacher (197 Day)	Keller Intermediate School	November 10, 2014

EXTRA DUTY LIST APPROVED December 8, 2014				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Gaskins	Jonathan	BCHS SPDG	\$23.18 Per Hour / Maximum 13.5 Hours / FUNDING SOURCE: Grant	December 9, 2014 - June 3, 2015

SUPPLEMENT LIST APPROVED December 8, 2014						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Dugger	Gary		Baker County High School	High School Boys' Track Coach	Board Approved Rate	2014-2015
Dugger	Gary	RESCIND FULL SUPPLEMENT Approved on September 2, 2014	Baker County High School	RESCIND Boys' Assistant Track Coach	RESCIND FULL Board Approved Supplement	RESCIND 2014-2015
Farmer	Jarvis "Hank"		Baker County High School	High School Wrestling Coach	Board Approved Rate	2014-2015
Farmer	Jarvis "Hank"	RESCIND FULL SUPPLEMENT Approved on September 15, 2014	Baker County High School	RESCIND Boys' Assistant Wrestling Coach	RESCIND FULL Board Approved Supplement	RESCIND 2014-2015
McGee	Zachary		Baker County High School	High School Assistant Wrestling Coach	Board Approved Rate	2014-2015
Norman	Kelley		Baker County High School	Peer Teacher for Dennis Brandon Finley (Social Studies)	Board Approved Rate	2014-2015

SUBSTITUTE LIST APPROVED December 8, 2014				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Busch-Timmons	Barbara	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	November 14, 2014
Crews	Charlotte	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 18, 2014
Stewart	Samantha	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 24, 2014
Willingham	Rebecca L.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	November 12, 2014
Yates	Maria M.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 17, 2014

LEAVE LIST APPROVED December 8, 2014				
LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Dennison	Amy L.	.50 Day	Illness in the Line of Duty	November 3, 2014
Dennison	Amy L.	.25 Day	Illness in the Line of Duty	November 5, 2014
Griffis	Nancy Marie	26 Days	Personal Leave Without Pay - Medical	November 13, 2014 - December 30, 2014

LEAVE LIST APPROVED December 8, 2014				
LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Reagan	Elisa L.	.40 Day	Illness in the Line of Duty	November 20, 2014
Wilson	Kailyn	4 Days	Personal Leave Without Pay - Medical	November 13, 2014 November 14, 2014 November 17, 2014 November 18, 2014
Wilson	Kailyn	4 Days	Personal Leave Without Pay - Medical	October 30, 2014 October 31, 2014 November 3, 2014 November 4, 2014

ADJOURNMENT FROM December 8, 2014, SCHOOL BOARD MEETING	
<p>Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The motion carried by general consensus.</p>	
Patricia C. Weeks, Board Chairperson	Sherrie Raulerson, Superintendent of Schools