

**MINUTES
SCHOOL BOARD WORK SESSION
(Open to the Public)
Monday, December 2, 2019 - 5:45 p.m.
10815 Pine Level Church Road, Sanderson, Florida 32087 (Baxter Area)**

SUPPLEMENTAL MINUTE BOOK #48 PAGE #11

➤ **5:45 p.m. - 2020-2021 School Calendar Options (Facilitated by Robin Mobley, Associate Superintendent of Human Resources)**

The Baker County School Board met on Monday, December 2, 2019, at 5:45 p.m. The purpose of this meeting was to hold an open work session on the “2020-2021 School Calendar Options”. The following Board Members were present: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Patricia C. Weeks, and Tiffany McNarnay. Board Member Charlie M. Burnett, III (Artie) was not present for this work session. Superintendent Sherrie Raulerson was present at the work session. School Board Attorney John Caven was not present at the work session. The facilitator for the work session was Mrs. Robin Mobley, Associate Superintendent of Human Resources. Mrs. Mobley summarized the differences between the two calendars for the Board. Superintendent Raulerson and the Board Members thanked the calendar committee for their hard work and dedication as they worked through the calendar options. No official action was taken by the Board during the work session.

Richard “Dean” Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, December 2, 2019 - 6:00 p.m.
10815 Pine Level Church Road, Sanderson, Florida 32087 (Baxter Area)**

SUPPLEMENTAL MINUTE BOOK #48 PAGE #11

The Baker County School Board met on Monday, December 2, 2019, at 6:00 p.m. at Pine Level Church located at 10815 Pine Level Church Road, Sanderson, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Chairperson Dean Griffis announced that Robin Mobley was going to give the invocation followed by the Pledge of Allegiance led by David Davis.

CALL TO ORDER – 6:00 P.M.

Chairperson Griffis called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Patricia C. Weeks, and Tiffany McNarnay. Board Member Charlie M. Burnett, III (Artie) was not present for this meeting. Superintendent Sherrie Raulerson was

present at the work session. School Board Attorney John Caven was not present at the work session.

PUBLIC HEARINGS – 6:00 P.M. (if any)

➤ **Approval of School Board Policies: 3.060, 5.03+, 5.031*+, 5.101*, 6.600 Opt. 2**

Chairperson Griffis called the public hearing to order and opened the floor for public comment on this agenda item. No individual in the audience addressed the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item and asked, by roll call, for each Board Member to confirm that they have reviewed each policy prior to the meeting. He then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 4-0.

RECOGNITIONS / PRESENTATIONS

➤ **Recognize "Academic Achievers" from the Baxter Community**

Superintendent Raulerson, Board Members, and the respective principals congratulated the Academic Achievers. The student honorees were presented with a school certificate, honor student bumper sticker, Woody’s BBQ meal certificate, and a paw pride medallion.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

REMOVAL OF ROUTINE ITEMS

Chairperson Griffis asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on December 2, 2019.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the November 18, 2019, Work Session, Executive Session, Organization Meeting, and Regular Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the October 2019 District Property Inventory.	Denny Wells (259-5420)
	A.	4. Approval of the November 2019 District Property Inventory.	Denny Wells (259-5420)
		Chairperson Griffis entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 4-0.	
	B.	Approval of Removed Routine Items.	N/A

		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	C.	Approval of the Affiliation Agreement with Margaret L. Romeo, DMD for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 4-0.	
	D.	Approval of the Affiliation Agreement with James E. Cardozo, DC for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 4-0.	
	E.	Approval of the Affiliation Agreement with Macclenny Pediatrics for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 4-0.	
	F.	Approval of the Affiliation Agreement with John Goetze Physical Therapy for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McInarnay. The motion carried 4-0.	
	G.	Approval of the Affiliation Agreement with Baker Vision Care - Dr. Mary Futch, DO for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 4-0.	
	H.	Approval of the Affiliation Agreement with Sixth Street Veterinary Hospital for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 4-0.	
	I.	Approval of the Affiliation Agreement with Macclenny Veterinary Hospital for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Tiffany McInarnay. The motion carried 4-0.	

	J.	Approval of the Affiliation Agreement with Macclenny Family Dental for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 4-0.	
	K.	Approval of the Affiliation Agreement with Children's Medical Center for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 4-0.	
	L.	Approval of the New 2019-2020 Career and Technical Education Industry Certification Policies and Procedures Manual.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 4-0.	
	M.	Approval of the New Dual Enrollment Inter-Institutional Articulation Agreement with North Florida Technical College.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Paula Barton. The motion carried 4-0.	
	N.	Approval of New Interlocal Agreement with Baker County for the Use of Firefighting Training Equipment Effective November 19, 2019 - August 1, 2024.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McInarnay. The motion carried 4-0.	
	O.	Approval of the New Affiliation Agreement with Macclenny Fire Rescue for Supervised Learning Experiences for the Fire Fighter Program Students at Baker County High School.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 4-0.	
	P.	Approval to De-authorize and Dispose of Itemized Property List at Baker County Middle School. (Obsolete Items Will be Disposed of When Possible.)	Thomas Hill (259-2226)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Tiffany McInarnay. The motion carried 4-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson wished everyone a very Merry Christmas as this is the last meeting prior to Christmas Break.
- Superintendent Raulerson extended a “Thank You” to Pine Level Church for allowing the District to continue to hold the December Board Meeting in their sanctuary.
- Principal Fraser announced that the WES Merrie Melodies will have their Christmas Concert on December 17, 2019, at 9:30 a.m. and 6:00 p.m.
- School Board Member Patricia Weeks announced that she was in her 28th and final year serving as School Board Member for the Baker County School District. She thanked everyone in attendance and noted it has been wonderful!

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON DECEMBER 2, 2019

RESIGNATION LIST FOR APPROVAL ON DECEMBER 2, 2019

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Norrell	Kimberly			Bus Driver (186 Days, 5.5 Hours)	Transportation	October 24, 2019

EXTRA DUTY LIST FOR APPROVAL ON DECEMBER 2, 2019

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bartlett	Brianna	Extra Planning	Regular Hourly Rate / Maximum 37 Hours / Funding Source: Federal	November 12, 2019 - May 29, 2020

SUPPLEMENT LIST FOR APPROVAL ON DECEMBER 2, 2019

LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Jackson	Autumn	RESCIND Previously Approved on August 19, 2019	RESCIND Baker County High School	RESCIND Girls Track Coach	RESCIND Board Approved Rate	RESCIND 2019-2020

STIPEND LIST FOR APPROVAL ON DECEMBER 2, 2019

LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
Brittain	Robert		2020 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020

STIPEND LIST FOR APPROVAL ON DECEMBER 2, 2019					
LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
Butcher	Kristy		2020 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020
Crummey	Jennifer		2020 Teacher of the Year (Excluding the District Teacher of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020
Davidson	Heather		2020 Teacher of the Year (Excluding the District Teacher of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020
Davis	Brenda		2020 Teacher of the Year (Excluding the District Teacher of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020
Dawson	Casey		2020 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020
Dobson	Candice		2020 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020
Elixon-Barber	Malissa		2020 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020
Gaskins	Kimberly		2020 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020
Johnson	Brittinie		2020 Teacher of the Year (Excluding the District Teacher of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020
Kanost	Carol		2020 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020
Lane	Kimbra		2020 Teacher of the Year (Excluding the District Teacher of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020
Matthews	David		2020 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020
McDonald	Kaley		2020 Teacher of the Year (Excluding the District Teacher of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020
McGlew	Ashley		2020 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 3, 2020

LEAVE LIST FOR APPROVAL ON DECEMBER 2, 2019					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Winn	Brenda		1 Day	Illness in the Line of Duty	October 31, 2019

SUBSTITUTE LIST FOR APPROVAL ON DECEMBER 2, 2019					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Kiser	Marcie		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	November 20, 2019
Ruise	Annastacia		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 13, 2019

ADJOURNMENT FROM DECEMBER 2, 2019, SCHOOL BOARD MEETING	
<p>Since there was no further business to come before the Board, Paula Barton made a motion to adjourn, seconded by Tiffany McNarnay. The meeting adjourned via general consensus.</p>	
Richard “Dean” Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools