

**MINUTES
 SCHOOL BOARD WORK SESSION
 (Open to the Public)
 Tuesday, November 22, 2016 – 5:30 p.m.
 District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #45 PAGE #11

➤ **5:30 – 5:50 p.m. - Work Session on Baker County Pre-K / Kindergarten Center’s 2016-2017 School Improvement Plan**

The Baker County School Board met on Tuesday, November 22, 2016, at 5:30 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of the School Board Work Session was to present “Baker County Pre-K / Kindergarten Center’s 2016-2017 School Improvement Plan.” The following School Board Members were present to wit: Vice-Chairperson Paula T. Barton, Richard “Dean” Griffis, Patricia C. Weeks, Tiffany McNarnay, and Charlie M. (Artie) Burnett, III. Superintendent Sherrie Raulerson was present at this work session, however, School Board Attorney John Caven was not. Principal Bonnie Jones and Instructional Coach Jessica Kish facilitated the work session with a Kahoot It presentation including questions pertaining to and highlighting an overview of the plan. No official action was taken during the work session.

Paula T. Barton, Board Vice-Chairperson	Sherrie Raulerson, Superintendent of Schools

MINUTES
SWEARING –IN CEREMONY
(Open to the Public)
Tuesday, November 22, 2016 – 6:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #45 PAGE #11

➤ **6:00 p.m. – Tiffany McInarnay Swearing-in Ceremony** (*School Board Attorney John W. Caven, Jr. will Officiate*)

At 6:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida, newly elected School Board Member, Tiffany McInarnay, was sworn in to office. School Board Attorney John W. Caven, Jr. swore her into office. Mrs. McInarnay’s husband held the Bible for the ceremony.

Mrs. McInarnay’s mother, father, grandmother, sister, brother-in-law, and one of her nephews were present to commemorate the event. The following School Board Members were also present at the ceremony: Vice-Chairperson Paula T. Barton, Patricia C. Weeks, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Superintendent Sherrie Raulerson was in attendance as well.

MINUTES
SCHOOL BOARD REORGANIZATION MEETING
(Open to the Public)
Tuesday, November 22, 2016 - 6:15 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #45 PAGE #11

The Baker County School Board met on Tuesday, November 22, 2016, at 6:15 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the reorganizational Board meeting. Superintendent Raulerson announced that Tom Hill was going to give the invocation followed by the Pledge of Allegiance led by Principal Bonnie Jones.

ROLL CALL OF MEMBERS

Superintendent Raulerson called the Board Reorganization meeting to order and asked for a roll call of members. The following Board Members were present to wit: Paula T. Barton, Charlie M. Burnett, III (Artie), Richard “Dean” Griffis, Patricia C. Weeks, and Tiffany McInarnay. School Board Attorney John W. Caven, Jr. was in attendance as well.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the Board Reorganization meeting agenda.

APPROVAL OF ITEMS FOR ACTION

A. Approval of Items for Action		CONTACT
A. 1-R.	Approval of New Board Chairperson.	Sherrie Raulerson (259-0401)
	Superintendent Raulerson entertained nominations from the Board for Board Chairperson. Dean Griffis nominated Paula T. Barton to serve as Board Chairperson, Artie Burnett seconded the nomination. No other nominations were made. Superintendent Raulerson called for a vote. The nominee motion carried 5-0. Paula T. Barton will serve as Board Chairperson.	
A. 2-R.	Approval of New Board Vice-Chairperson.	Sherrie Raulerson (259-0401)
	Paula T. Barton assumed chairmanship and entertained nominations from the Board for Board Vice-Chairperson. Patricia Weeks nominated Richard “Dean” Griffis to serve as Board Vice-Chairperson, seconded by Artie Burnett. No other nominations were made. Chairperson Barton called for a vote. The nominee motion carried 5-0. Richard “Dean” Griffis will serve as Board Vice-Chairperson.	
A. 3-R.	Approval of the 2017 Board Meeting Calendar Dates, Times, and Locations.	Sherrie Raulerson (259-0401)
	Chairperson Barton entertained a motion from the Board on this agenda item. Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
A. 4-R.	Approval of Board Member to Serve as the Florida School Boards Association’s Legislative Liaison. (Note: Patricia Weeks Served as the FSBA Legislative Liaison)	Sherrie Raulerson (259-0401)
	Chairperson Barton entertained a motion from the Board on this agenda item. Artie Burnett made a motion to approve Patricia C. Weeks to continue serving as the Florida School Boards Association’s Legislative Liaison, seconded by Dean Griffis. The motion carried 5-0.	
A. 5-R.	Approval of Board Member to Serve as the Florida School Boards Association’s Alternate Legislative Liaison. (Note: Artie Burnett Served as FSBA Legislative Alternate Liaison)	Sherrie Raulerson (259-0401)
	Chairperson Barton entertained a motion from the Board on this agenda item. Dean Griffis made a motion to approve Artie Burnett to continue serving as the Florida School Boards Association’s Alternate Legislative Liaison, seconded by Patricia Weeks. The motion carried 5-0.	
A. 6-R.	Approval to Appoint School Board Member to Serve as the Representative on the Board of Directors for the Small School District Council Consortium (SSDCC). (Note: Patricia Weeks served in this capacity)	Sherrie Raulerson (259-0401)
	Chairperson Barton entertained a motion from the Board on this agenda item. Dean Griffis made a motion to approve Patricia Weeks to continue to serve as the School Board representative for the Small School District Council Consortium, seconded by Artie Burnett. The motion carried 5-0.	

	A. 7-R.	Approval of Agreement with John W. Caven, Jr. of John W. Caven, Jr., PLLC for School Board Attorney Services, Effective November 2016 – November 2017.	Sherrie Raulerson (259-0401)
		Chairperson Barton entertained a motion from the Board on this agenda item. Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	A. 8-R.	NOTE: Agreement with Akel, Logan, and Shafer for Architectural Services has Already Been Approved through October 31, 2017. (No action required)	Sherrie Raulerson (259-0401)
		No Action Required.	

INFORMATION AND ANNOUNCEMENTS

- Regular School Board Meeting will be Held at 6:30 p.m. following the Board Reorganization Meeting.

ADJOURNMENT FROM NOVEMBER 22, 2016, BOARD REORGANIZATION MEETING

Since there was no further business to come before the Board for reorganization, Dean Griffis made a motion to adjourn, seconded by Artie Burnett.

Paula T. Barton, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

MINUTES SCHOOL BOARD MEETING (Open to the Public)

Tuesday, November 22, 2016 - 6:30 p.m.

District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #45 PAGE #11

The Baker County School Board met on Tuesday, November 22, 2016, at 6:30 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Note: The Invocation and Pledge of Allegiance was performed during the Board Re-organization meeting.

CALL TO ORDER – 6:30 P.M.

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Richard “Dean” Griffis, Patricia C. Weeks, Charlie M. Burnett, III (Artie), and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 6:30 P.M. (if any)

There were no public hearings at this meeting.

RECOGNITIONS

➤ **Recognize Retiree Earl "Dwight" Crews** (*Hire Date: 11/20/1984; Retire Date: 11/21/2016*)

Superintendent Raulerson presented retiree, Earl “Dwight” Crews, with a commemorative plaque for his years of service to our district as School Board Member. Mr. Crews served as District 1 School Board Member for a total of 32 years.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on November 22, 2016.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the November 7, 2016, Work Sessions, Expulsion Hearing, and School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the Financial Reports for the Month Ending September 30, 2016.	Marcelle Richardson (259-0418)
	A.	4. Approval of the October 2016, District Property Inventory	Denny Wells (259-5420)
		Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	B.	Approval of Removed Routine Items	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	C.	Approval of the 2016-2019 District English Language Learner (ELL) Plan.	Susan Voorhees (259-6776)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	

	D.	Approval of the 2017-2018 School Calendar (Option 1).	Robin Mobley (259-0427)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson played a song on her psaltery and wished everyone a happy and safe Thanksgiving.

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON NOVEMBER 22, 2016

EMPLOYMENT LIST FOR APPROVAL ON NOVEMBER 22, 2016						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Delisle	Whitney		Initial Employment / Replacing Hannen Halliday	Teacher, Fifth Grade (197 Days)	Keller Intermediate School	November 1, 2016
Ratliff	Cody		Initial Employment / Replacing Donald Brantley	Custodian (5.5 Hours, 261 Days)	Baker County Middle School	November 7, 2016
Spencer	Rondia		Initial Employment / Replacing Part Time Substitute Position	Custodian (5.5 Hours, 261 Days)	Baker County Pre-K / Kindergarten Center	November 9, 2016
Walls	Leigh		Initial Employment / Replacing Doris Sajpel	Extended Day Assistant Supervisor (181 Days)	Baker County Pre-K / Kindergarten Center	October 27, 2016

EXTRA DUTY LIST FOR APPROVAL ON NOVEMBER 22, 2016				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Herring	Heather	GED Alternate Examiner	Regular Hourly rate / As Needed / Funding Source: General	November 1, 2016 - June 30, 2017

SUPPLEMENT LIST FOR APPROVAL ON NOVEMBER 22, 2016						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Barrett	Ashley	Effective November 3, 2016 (Replacing Katie Rhoden)	Westside Elementary School	Bus Duty	Board Approved Rate	2016-2017
Crummey	Jennifer	For Whitney Delisle	Keller Intermediate School	Peer Teacher	Board Approved Rate	2016-2017
Rankin	Jeremy	Rescind: Previously Board Approved on August 1, 2016	Baker County Middle School	Rescind: BCMS Boys Baseball Coach	Rescind: Board Approved Rate	Rescind: 2016-2017
Rhoden	Katie	Rescind: Previously Board Approved on June 6, 2016	Westside Elementary School	Rescind: Bus Duty (Effective November 3, 2016)	Rescind: Board Approved Rate	Rescind: 2016-2017

STIPEND LIST FOR APPROVAL ON NOVEMBER 22, 2016					
LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
West	Rachel		Addition of Out of Field Subject Area to Certificate (Elementary Education K-6)	\$300 Flat Rate / Funding Source: Federal	October 28, 2016

OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON NOVEMBER 22, 2016				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Norman	Lonnie Andrew	Baker County High School Head Boys' Basketball Assistant Coach	1,595.00 Flat Rate / Funding Source: General	July 1, 2016 - June 30, 2017

SUBSTITUTE LIST FOR APPROVAL ON NOVEMBER 22, 2016					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bellamy	Moses		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 4, 2016
Crews	Rebecca		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 10, 2016

LEAVE LIST FOR APPROVAL ON NOVEMBER 22, 2016					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Dennison	Amy		.54 Day (4 Hours)	Illness in the Line of Duty	November 29, 2016
Gaskins	Kimberly		5 Days	Illness in the Line of Duty	October 11, 2016 - October 17, 2016

ADJOURNMENT FROM NOVEMBER 22, 2016, SCHOOL BOARD MEETING

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.

Paula T. Barton, Board Chairperson

Sherrie Raulerson, Superintendent of Schools