

**MINUTES**  
**SCHOOL BOARD ORGANIZATION MEETING**  
**(Open to the Public)**  
**Tuesday, November 21, 2017 - 6:15 p.m.**  
**District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #46 PAGE #10**

The Baker County School Board met on Tuesday, November 21, 2017, at 6:15 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the reorganizational Board meeting. Superintendent Raulerson announced that Robin Mobley was going to give the invocation followed by the Pledge of Allegiance led by Denny Wells.

**ROLL CALL OF MEMBERS**

Superintendent Raulerson called the Board Reorganization meeting to order and asked for a roll call of members. The following Board Members were present to wit: Paula T. Barton, Charlie M. Burnett, III (Artie), Richard “Dean” Griffis, Patricia C. Weeks, and Tiffany McInarnay. School Board Attorney John W. Caven, Jr. was in attendance as well.

**APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA**

There were no corrections or additions to the Board Reorganization meeting agenda.

**APPROVAL OF ITEMS FOR ACTION**

	<b>A.</b>	<b>Approval of Items for Action</b>	<b>CONTACT</b>
	<b>A. 1-R.</b>	<b>Approval of New Board Chairperson.</b>	Sherrie Raulerson (259-0401)
		Superintendent Raulerson entertained nominations from the Board for Board Chairperson. Patricia Weeks nominated <b>Paula T. Barton</b> to continue serving as Board Chairperson, Artie Burnett seconded the nomination. No other nominations were made. Superintendent Raulerson called for a vote. The nominee motion carried 5-0. <b>Paula T. Barton will serve as Board Chairperson.</b>	
	<b>A. 2-R.</b>	<b>Approval of New Board Vice-Chairperson.</b>	Sherrie Raulerson (259-0401)
		Paula T. Barton assumed chairmanship and entertained nominations from the Board for Board Vice-Chairperson. Patricia Weeks nominated <b>Richard “Dean” Griffis</b> to continue serving as Board Vice-Chairperson, seconded by Tiffany McInarnay. No other nominations were made. Chairperson Barton called for a vote. The nominee motion carried 5-0. <b>Richard “Dean” Griffis will serve as Board Vice-Chairperson.</b>	

	<b>A. 3-R.</b>	<b>Approval of the 2018 Board Meeting Calendar Dates, Times, and Locations.</b>	Sherrie Raulerson (259-0401)
		Chairperson Barton entertained a motion from the Board on this agenda item. Dean Griffis made a motion to approve, seconded by Artie Burnett. Upon further Board discussion a motion was made by Dean Griffis to change the November 20, 2018, Board Reorganization and regular Board meeting times to the morning, 9:00a.m. and 9:15a.m. respectively. The motions carried 5-0.	
	<b>A. 4-R.</b>	<b>Approval of Board Member to Serve as the Florida School Boards Association's Legislative Liaison. (Note: Patricia Weeks Served as the FSBA Legislative Liaison)</b>	Sherrie Raulerson (259-0401)
		Chairperson Barton entertained a motion from the Board on this agenda item. Tiffany McNarnay made a motion to approve <b>Patricia C. Weeks</b> to continue serving as the Florida School Boards Association's Legislative Liaison, seconded by Artie Burnett. The motion carried 5-0.	
	<b>A. 5-R.</b>	<b>Approval of Board Member to Serve as the Florida School Boards Association's Alternate Legislative Liaison. (Note: Artie Burnett Served as FSBA Legislative Alternate Liaison)</b>	Sherrie Raulerson (259-0401)
		Chairperson Barton entertained a motion from the Board on this agenda item. Artie Burnett made a motion to approve <b>Tiffany McNarnay</b> to serve as the Florida School Boards Association's Alternate Legislative Liaison, seconded by Dean Griffis. The motion carried 5-0.	
	<b>A. 6-R.</b>	<b>Approval to Appoint School Board Member to Serve as the Representative on the Board of Directors for the Small School District Council Consortium (SSDCC). (Note: Patricia Weeks Served in This Capacity)</b>	Sherrie Raulerson (259-0401)
		Chairperson Barton entertained a motion from the Board on this agenda item. Artie Burnett made a motion to approve <b>Patricia Weeks</b> to continue to serve as the School Board representative for the Small School District Council Consortium, seconded by Tiffany McNarnay. The motion carried 5-0.	
	<b>A. 7-R.</b>	<b>Approval of Agreement with John W. Caven, Jr. d/b/a John W. Caven, Jr., PLLC for School Board Attorney Services, Effective November 2017 – November 2018.</b>	Sherrie Raulerson (259-0401)
		Chairperson Barton entertained a motion from the Board on this agenda item. Patricia Weeks made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
	<b>A. 8-R.</b>	<b>Approval of the Architectural Services Agreement with Akel, Logan and Shafer of Jacksonville, Florida, Effective, November 1, 2017 - October 31, 2020</b>	Sherrie Raulerson (259-0401)
		Chairperson Barton entertained a motion from the Board on this agenda item. Patricia Weeks made a motion to approve, seconded by Tiffany McNarnay. The motion carried 5-0.	

**ADJOURNMENT FROM NOVEMBER 21, 2017, BOARD REORGANIZATION MEETING**

Since there was no further business to come before the Board for reorganization, Dean Griffis made a motion to adjourn, seconded by Artie Burnett.

**Paula T. Barton, Board Chairperson**

**Sherrie Raulerson, Superintendent of Schools**

**MINUTES  
SCHOOL BOARD MEETING  
(Open to the Public)**

**Tuesday, November 21, 2017 - 6:30 p.m.**

**District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #46 PAGE #10**

The Baker County School Board met on Tuesday, November 21, 2017, at 6:30 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Superintendent Raulerson announced that Tom Hill was going to give the invocation followed by the Pledge of Allegiance led by Tonya Tarte.

**CALL TO ORDER – 6:30 P.M.**

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Richard “Dean” Griffis, Patricia C. Weeks, Charlie M. Burnett, III (Artie), and Tiffany McInarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

**PUBLIC HEARINGS – 6:30 P.M. (if any)**

There were no public hearings at this meeting.

**RECOGNITIONS / PRESENTATIONS**

There were no recognitions or presentations at this meeting.

**APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA**

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

**REMOVAL OF ROUTINE ITEMS**

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

### APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on November 21, 2017.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the November 6, 2017, Expulsion Hearing and School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the October 2017 District Property Inventory.	Denny Wells (259-5420)
	A.	4. Approval of the Financial Reports for the Month Ending September 30, 2017.	Marcelle Richardson (259-0418)
	A.	5. Approval of the Completion and Submission Notification of the 2017-2018 Florida Safe Schools Assessment Tool (FSSAT).	David Crawford (259-0432)
		Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	

### CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

### INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson wished everyone a Happy Thanksgiving.

### NOTICE

*Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.*

### PERSONNEL ITEMS LIST FOR APPROVAL ON NOVEMBER 21, 2017

RESIGNATION LIST FOR APPROVAL ON NOVEMBER 21, 2017						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Dennison	Amy			Teacher, Pre-Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	November 27, 2017
Holton	Carrie			School Bus Driver (186 Days)	Transportation	November 1, 2017

EMPLOYMENT LIST FOR APPROVAL ON NOVEMBER 21, 2017						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Brittain	Hunter		Initial Employment / Replacing Hannah Johnson	Custodian (261 Days, 5.5 Hours)	Baker County High School	November 2, 2017

<b>EMPLOYMENT LIST FOR APPROVAL ON NOVEMBER 21, 2017</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Hebb	Renee		Initial Employment / Replacing Cassandra Parker	Teacher, Kindergarten (197 Days)	Baker County Pre-k / Kindergarten Center	November 27, 2017
Parker	Cassandra		Transfer from Teacher, Kindergarten (197 Days) at Baker County Pre-K / Kindergarten Center / Replacing Rebekah Crews	Behavior Analyst (197 Days)	Student Services	November 27, 2017
Scott	Donna		Transfer from Nutrition Services Assistant (186 Days) at Baker County Pre-K / Kindergarten Center / New Position	Nutrition Services Assistant (186 Days)	Baker County Middle School	November 6, 2017

<b>SUPPLEMENT LIST FOR APPROVAL ON NOVEMBER 21, 2017</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SPECIAL NOTE</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Parker	Cassandra		Student Services	Behavior Analyst	Board Approved Rate - Prorated	2017-2018 (Effective November 27, 2017)
Thigpen	Kimber	For Elizabeth Renninger	Baker County Pre-K / Kindergarten Center	Peer Teacher	Board Approved Rate - Prorated	2017-2018 (Effective October 10, 2017)

<b>STIPEND LIST FOR APPROVAL ON NOVEMBER 21, 2017</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>ASSIGNMENT</b>	<b>AMOUNT</b>	<b>EFFECTIVE</b>	
Harrison	McKenzie		PDCP Mentor	\$200 Flat Rate / Funding Source: Federal	October 12, 2017	
Yaracs	Richard		PDCP Mentor	\$200 Flat Rate / Funding Source: Federal	October 12, 2017	

<b>SUBSTITUTE LIST FOR APPROVAL ON NOVEMBER 21, 2017</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>	
Milton	Lisa		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	November 13, 2017	
Roberts	Holly		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 7, 2017	

<b>LEAVE LIST FOR APPROVAL ON NOVEMBER 21, 2017</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b># OF DAYS</b>	<b>TYPE OF LEAVE</b>	<b>EFFECTIVE DATES</b>	
Barnes	Betty		RESCIND .667 for 4 Days	Illness in the Line of Duty	RESCIND October 27, 2017 - November 1, 2017	
Echols	Debra		2.75 Hours	Illness in the Line of Duty	October 26, 2017	

**LEAVE LIST FOR APPROVAL ON NOVEMBER 21, 2017**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b># OF DAYS</b>	<b>TYPE OF LEAVE</b>	<b>EFFECTIVE DATES</b>
Echols	Debra		2.50 Hours	Illness in the Line of Duty	November 6, 2017
Koburger	Lisa		.35 Days (2 Hours, 35 Mins)	Illness in the Line of Duty	November 8, 2017

**ADJOURNMENT FROM NOVEMBER 21, 2017, SCHOOL BOARD MEETING**

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.

<b>Paula T. Barton, Board Chairperson</b>	<b>Sherrie Raulerson, Superintendent of Schools</b>