

**MINUTES
SCHOOL BOARD ORGANIZATION MEETING
(Open to the Public)
Tuesday, November 20, 2018 - 9:00 a.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #47 PAGE #10

The Baker County School Board met on Tuesday, November 20, 2018, at 9:00 a.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the reorganizational Board meeting. Superintendent Raulerson announced that Paula Barton was going to give the invocation followed by the Pledge of Allegiance led by Dean Griffis.

CALL TO ORDER – 9:00 A.M.

Superintendent Raulerson called the Board Reorganization meeting to order and asked for a roll call of members. The following Board Members were present to wit: Paula T. Barton, Charlie M. Burnett, III (Artie), Richard “Dean” Griffis, Patricia C. Weeks, and Tiffany McNarnay. School Board Attorney John W. Caven, Jr. was in attendance as well.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the Board Reorganization meeting agenda.

APPROVAL OF ITEMS FOR ACTION

A.	Approval of Items for Action	CONTACT
A.	1-R. Approval of New Board Chairperson.	Sherrie Raulerson (259-0401)
	Superintendent Raulerson entertained nominations from the Board for Board Chairperson. Paula Barton nominated Richard “Dean” Griffis to serve as Board Chairperson, Patricia Weeks seconded the nomination. No other nominations were made. Superintendent Raulerson called for a vote. The nominee motion carried 5-0. Richard “Dean” Griffis will serve as Board Chairperson.	
A.	2-R. Approval of New Board Vice-Chairperson.	Sherrie Raulerson (259-0401)
	Richard “Dean” Griffis assumed chairmanship and entertained nominations from the Board for Board Vice-Chairperson. Patricia Weeks nominated Paula T. Barton to serve as Board Vice-Chairperson, seconded by Tiffany McNarnay. No other nominations were made. Chairperson Griffis called for a vote. The nominee motion carried 5-0. Paula T. Barton will serve as Board Vice-Chairperson.	

A. 3-R.	Approval of the 2019 Board Meeting Calendar Dates, Times, and Locations.	Sherrie Raulerson (259-0401)
	Chairperson Griffis entertained a motion from the Board on this agenda item. Paula Barton made a motion to approve, seconded by Patricia Weeks. The motions carried 5-0.	
A. 4-R.	Approval of Board Member to Serve as the Florida School Boards Association's Legislative Liaison. <i>(Note: Patricia Weeks Served as the FSBA Legislative Liaison)</i>	Sherrie Raulerson (259-0401)
	Chairperson Griffis entertained a motion from the Board on this agenda item. Artie Burnett made a motion to approve Patricia C. Weeks to continue serving as the Florida School Boards Association's Legislative Liaison, seconded by Tiffany McInarnay. The motion carried 5-0.	
A. 5-R.	Approval of Board Member to Serve as the Florida School Boards Association's Alternate Legislative Liaison. <i>(Note: Tiffany McInarnay Served as FSBA Legislative Alternate Liaison)</i>	Sherrie Raulerson (259-0401)
	Chairperson Griffis entertained a motion from the Board on this agenda item. Patricia Weeks made a motion to approve Tiffany McInarnay to serve as the Florida School Boards Association's Alternate Legislative Liaison, seconded by Paula Barton. The motion carried 5-0.	
A. 6-R.	Approval to Appoint School Board Member to Serve as the Representative on the Board of Directors for the Small School District Council Consortium (SSDCC). <i>(Note: Patricia Weeks Served in This Capacity)</i>	Sherrie Raulerson (259-0401)
	Chairperson Griffis entertained a motion from the Board on this agenda item. Artie Burnett made a motion to approve Patricia Weeks to continue to serve as the School Board representative for the Small School District Council Consortium, seconded by Tiffany McInarnay. The motion carried 5-0.	
A. 7-R.	Approval of Agreement with John W. Caven, Jr. d/b/a John W. Caven, Jr., PLLC for School Board Attorney Services, Effective November 2018 – November 2019.	Sherrie Raulerson (259-0401)
	Chairperson Griffis entertained a motion from the Board on this agenda item. Tiffany McInarnay made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
A. 8-R.	NOTE: Agreement with Akel, Logan, and Shafer for Architectural Services has Already Been Approved through October 31, 2020. <i>(No Action Required)</i>	Sherrie Raulerson (259-0401)
	No action required.	

ADJOURNMENT FROM NOVEMBER 20, 2018, BOARD REORGANIZATION MEETING

Since there was no further business to come before the Board for reorganization, Paula Barton made a motion to adjourn, seconded by Artie Burnett.

Richard "Dean" Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools
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**MINUTES
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The Baker County School Board met on Tuesday, November 20, 2018, at 9:15 a.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Dean Griffis announced that the Pledge of Allegiance and Invocation were already held during the previous reorganization meeting.

CALL TO ORDER – 9:15 A.M.

Chairperson Griffis called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Patricia C. Weeks, Charlie M. Burnett, III (Artie), and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 9:15 A.M. (if any)

There were no public hearings at this meeting.

RECOGNITIONS / PRESENTATIONS

There were no recognitions or presentations at this meeting.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

REMOVAL OF ROUTINE ITEMS

Chairperson Griffis asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on November 20, 2018.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the November 5, 2018, School Board Meeting.	Sherrie Raulerson (259-0401)

	A.	3. Approval of the October 2018 District Property Inventory.	Denny Wells (259-5420)
	A.	4. Approval of the November 2018 District Property Inventory.	Denny Wells (259-5420)
	A.	5. Approval of the Completion and Submission Notification of the 2018-2019 District Portion of the Florida Safe Schools Assessment Tool (FSSAT).	David Crawford (259-0432)
	A.	6. Approval of Budget Amendment #3 to Grant Proposal "Carl Perkins, Secondary" in the Amount of \$6,225.00. (Federal / No Matching)	Ann Watts (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	B.	Approval of Removed Routine Items.	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	C.	Approval to De-authorize and Dispose of Itemized Property List at Baker County Adult Education Center. (Obsolete Items Will be Disposed of When Possible.)	Ann Watts (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	D.	Approval of Interagency Agreement with the State of Florida Department of Juvenile Justice Probation and Community Intervention (DJJ-Circuit 8) and Baker County Sheriff's Office Regarding Juvenile Offender Information Sharing.	Sherrie Raulerson (259-0401)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- **Work Session, Expulsion Hearings, and Executive Session Will be Held Immediately Following Regular Board Meeting.**

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON NOVEMBER 20, 2018

RESIGNATION LIST FOR APPROVAL ON NOVEMBER 20, 2018

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Chisholm	David			Teacher, Agriculture (197 Days)	Baker County Middle School	November 15, 2018
Jones	Mandy		Resignation Accepted With Prejudice	School Bookkeeper (216 Days)	Macclenny Elementary School	October 31, 2018
Penrod	Marilyn		Retirement	Bus Driver (186 Days, 5.5 Hours)	Transportation	December 31, 2018

EMPLOYMENT LIST FOR APPROVAL ON NOVEMBER 20, 2018

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Payne	Macy		Initial Employment / Replacing Leigh Anne Walls	Extended Day Enrichment Program Assistant Supervisor	Baker County Pre-K / Kindergarten Center	October 30, 2018

OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON NOVEMBER 20, 2018

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Brown	Athena Gail	Substitute Teacher Training	\$500.00 Flat Daily Rate / Funding Source: General	December 7, 2018
Givens	Laqania	High School Varsity Cheerleading Sponsor - Basketball	\$1030.00 Flat Rate / Funding Source: General	November 21, 2018 - June 30, 2019
Moore	Jambe	High School Girls Assistant Basketball Coach	\$1390.00 Flat Rate / Funding Source: General	November 21, 2018 - June 30, 2019

SUBSTITUTE LIST FOR APPROVAL ON NOVEMBER 20, 2018

LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Givens	Whitney		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 6, 2018
Haddock	Kristen		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 6, 2018
Henderson	Kylie		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 5, 2018
Zigler	Betty		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 5, 2018

LEAVE LIST FOR APPROVAL ON NOVEMBER 20, 2018					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Maurer	Shelley		13.26 Days	Personal Leave Without Pay - Medical	December 3, 2018 - December 20, 2018
McNeal	Patricia		RESCIND 13.1547 Days (Previously Approved on November 5, 2018)	RESCIND Personal Leave Without Pay - Medical	RESCIND October 26, 2018, October 29, 2018 – October 30, 2018 & November 26, 2018 - December 10, 2018
Mobley	Patricia		6 Days	Personal Leave Without Pay - Medical	October 24, 2018 – October 31, 2018

ADJOURNMENT FROM NOVEMBER 20, 2018, SCHOOL BOARD MEETING

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Patricia Weeks. The meeting adjourned via general consensus.

Richard “Dean” Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD WORK SESSION
(Open to the Public)**

Tuesday, November 20, 2018 – 9:30 a.m.

District School Board Room (270 South Boulevard East, Macclenny, Florida)

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- **9:30 a.m. - 2019-2020 School Calendar Options** (*Facilitated by Robin Mobley, Associate Superintendent of Human Resources*)

The Baker County School Board met on Tuesday, November 20, 2018, at 9:30 a.m. The purpose of this meeting was to hold an open work session on the “2019-2020 School Calendar Options”. The following Board Members were present: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Charlie M. Burnett, III (Artie), Patricia C. Weeks, and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John Caven were both present at the work session. The facilitator for the work session was Mrs. Robin Mobley, Associate Superintendent of Human Resources. Mrs. Mobley summarized the differences between the two calendars for the Board. Superintendent Raulerson and the Board Members thanked the calendar committee for their hard work and dedication as they worked through the calendar options. No official action was taken by the Board during the work session.

Richard “Dean” Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
 EXPULSION HEARING
 (CLOSED to the Public)
 Tuesday, November 20, 2018 – 9:45 a.m.
 District School Board Room (270 South Boulevard East, Macclenny, Florida)**

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Date	TIME	TYPE	CASE #	SCHOOL
11/20/2018	9:45 a.m.	EXPULSION HEARING	112020189450626	BAKER COUNTY HIGH SCHOOL

The Baker County School Board met on Tuesday, November 20, 2018, at 9:45 a.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a closed expulsion hearing on Baker County High School student case #112020189450626. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Charlie M. (Artie) Burnett, III, Patricia C. Weeks, and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the closed hearing. The student and guardian were present at the closed hearing.

Chairperson Griffis called the closed expulsion hearing to order on Baker County High School student case #112020189450626 and then turned the proceedings over to Superintendent Raulerson. After hearing the evidence and testimonies presented, Superintendent Raulerson made the recommendation to expel Baker County High School student case #112020189450626 from the Baker County Public Schools for the remainder of the 2018-2019 school year which also includes the Adult Education Program. The recommendation includes that Baker County High School student case #112020189450626 is eligible for the early re-entry program. Upon returning to the Baker County Public Schools, Baker County High School student case #112020189450626 must re-enter through the Baker County CATS Academy alternative school setting for a minimum of forty-five (45) days. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 4-1.

Richard “Dean” Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
 EXPULSION HEARING
 (CLOSED to the Public)
 Tuesday, November 20, 2018 – 10:15 a.m.
 District School Board Room (270 South Boulevard East, Macclenny, Florida)**

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Date	TIME	TYPE	CASE #	SCHOOL
11/20/2018	10:15 a.m.	EXPULSION HEARING	1120201810150102	BAKER COUNTY HIGH SCHOOL

The Baker County School Board met on Tuesday, November 20, 2018, at 10:15 a.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a closed expulsion hearing on Baker County High School student case #1120201810150102. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Charlie M. (Artie) Burnett, III, Patricia C. Weeks, and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the closed hearing. The student nor guardian were present at the closed hearing.

Chairperson Griffis called the closed expulsion hearing to order on Baker County High School student case #1120201810150102 and then turned the proceedings over to Superintendent Raulerson. After hearing the evidence and testimonies presented, Superintendent Raulerson made the recommendation to expel Baker County High School student case #1120201810150102 from the Baker County Public Schools for the remainder of the 2018-2019 school year which also includes the Adult Education Program. The recommendation includes that Baker County High School student case #1120201810150102 is not eligible for the early re-entry program. Upon returning to the Baker County Public Schools, Baker County High School student case #1120201810150102 must re-enter through the Baker County CATS Academy alternative school setting for a minimum of forty-five (45) days. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.

Richard “Dean” Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

MINUTES EXPULSION HEARING (CLOSED to the Public) Tuesday, November 20, 2018 – 10:45 a.m. District School Board Room (270 South Boulevard East, Macclenny, Florida)				
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Date	TIME	TYPE	CASE #	SCHOOL
11/20/2018	10:45 a.m.	EXPULSION HEARING	1120201810454714	BAKER COUNTY HIGH SCHOOL
<p>This expulsion hearing was canceled due to a request for extension on behalf of the student and will be rescheduled for a later date. No official action taken.</p>				
Richard “Dean” Griffis, Board Chairperson			Sherrie Raulerson, Superintendent of Schools	

AGENDA EXECUTIVE SESSION (Closed to the Public) Tuesday, November 20, 2018 – 11:15 a.m. or Immediately Following Last Expulsion Hearing District School Board Room (270 South Boulevard East, Macclenny, Florida)	
<p>➤ Executive Session to Discuss Senate Bill 7026 Capital Outlay</p>	
<p>The Baker County School Board met on Tuesday, November 20, 2018, in a closed meeting at the District School Board Room. The purpose of the meeting was to have a closed “Executive Session” to discuss Senate Bill 7026 Capital Outlay. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Patricia C. Weeks, Charlie M. Burnett III and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance for the executive session. No official action was taken during the session.</p>	
<p>Richard “Dean” Griffis, Board Chairperson</p>	
<p>Sherrie Raulerson, Superintendent of Schools</p>	