

**MINUTES
SCHOOL BOARD REORGANIZATION MEETING
(Open to the Public)
Tuesday, November 19, 2013 - 6:15 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #42 PAGE #10

The Baker County School Board met on Tuesday, November 19, 2013, at 6:15 p.m. in the District School Board Meeting Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the School Board Reorganization Meeting. Board Member Artie Burnett gave the invocation. Then, Keller Intermediate School’s “Tigers in Tune” students led the audience in the Pledge of Allegiance.

CALL TO ORDER

Since this was Board Reorganization, Superintendent Sherrie Raulerson called the Board meeting to order. Superintendent Raulerson called for a roll call of members. The following Board Members were present to wit: Charlie M. Burnett, III (Artie), Earl “Dwight” Crews, Richard “Dean” Griffis, and Patricia C. Weeks. Board Member Jesse D. Davis was not present at the meeting. Superintendent Sherrie Raulerson was present at the Board Reorganization Meeting. However, School Board Attorney Jonathan Oliff was not present at the Board Reorganization Meeting.

APPROVAL OF ITEMS FOR ACTION

A.	1-R.	Approval of New Board Chairperson
		Superintendent Raulerson entertained a motion for a nominee for Board Chairperson. Dwight Crews made a motion to nominate Patricia Weeks to serve as Board Chairperson, seconded by Dean Griffis. The motion carried 4-0.
	2-R.	Approval of New Board Vice-Chairperson
		Newly elected Chairperson Weeks entertained a motion for a nominee for Board Vice-Chairperson. Dean Griffis made a motion to nominate Dwight Crews to serve as Board Vice-Chairperson, seconded by Artie Burnett. The motion carried 4-0.
	3-R.	Approval of the 2014 Board Meeting Calendar Dates, Times and Locations
		Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Dwight Crews. The motion carried 4-0.
	4-R.	Approval of the Agreement with Foley and Lardner for Appointed School Board Attorney, Effective November, 2013, Through November 2015.

		Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.
	5-R.	NOTATION: Agreement with Akel, Logan, and Shafer for Architectural Services was Approved, Effective November 2011-2014. (No Action Required)
		Since this was just a notation, no action was required.
	6-R.	Approval of Board Member as the Florida School Boards Association's Legislative Liaison. (Note: Patricia Weeks has been Serving as the FSBA Legislative Liaison.)
		Chairperson Weeks entertained a motion from the Board of a nominee for FSBA Legislative Liaison. Dean Griffis made a motion to nominate and approve Patricia Weeks to continue serving, seconded by Artie Burnett. The motion carried 4-0.
	7-R.	Approval of Board Member as the Florida School Boards Association's Alternate Legislative Liaison. (Note: Jesse Davis served as the FSBA Legislative Alternate Liaison.)
		Chairperson Weeks entertained a motion from the Board of a nominee for FSBA Alternate Legislative Liaison. Dwight Crews made a motion to nominate and approve Artie Burnett to serve as the Alternate FSBA Legislative Liaison this year, seconded by Dean Griffis. The motion carried 4-0.
	8-R.	Approval to Appoint School Board Member to Serve as the Representative on the Board of Directors for the Small School District Council Consortium (SSDCC). (Note: Patricia Weeks has been Serving as the SSDCC Representative.)
		Chairperson Weeks entertained a motion from the Board of a nominee for a Representative to serve on the Board of Directors for SSDCC. Artie Burnett made a motion to nominate and approve Patricia Weeks to continue serving in this capacity this year, seconded by Dwight Crews. The motion carried 4-0.

ADJOURN	
Since there was no further business to come before the Board for reorganization, Artie Burnett made a motion to adjourn, seconded by Dwight Crews. The motion carried by general consensus.	
Patricia C. Weeks, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Tuesday, November 19, 2013 - 6:30 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #42 PAGE #10

The Baker County School Board met on Tuesday, November 19, 2013, at 6:30 p.m. in the District School Board Meeting Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regular School Board Meeting. Jeff Gipson gave the invocation. Then, Keller Intermediate School’s “Tigers in Tune” students led the audience in the Pledge of Allegiance.

CALL TO ORDER

Chairperson Weeks called the Board meeting to order and called for a roll call of members. The following Board Members were present to wit: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Board Member Jesse D. Davis was not present at the meeting. Superintendent Sherrie Raulerson and Jonathan Oliff were both present at the School Board Meeting. Then, Chairperson Weeks continued with the items on the agenda.

PUBLIC HEARINGS

There were no public hearings held at this meeting.

RECOGNITIONS/PRESENTATIONS

➤ **Presentation by Keller Intermediate School's "Tigers in Tune"**

Emily Bajalia, sponsor of the “Tigers in Tune” group led the students in a very impressive rendition. The students did a fabulous job singing and with their interpretive movement.

➤ **Presentation of ExxonMobil Grants to Each School (\$7,000 Total - Courtesy of Grant Applications Submitted by R.H. Davis Oil, Inc.) (\$1,000 - PKK; \$1,000 - MES; \$1,000 - WES; \$1,000 - KIS; \$1,000 BCMS; \$1,000 - BCHS; \$500 - BCMS-Alt. School; \$500 BCHS - Alt. School)**

Superintendent Raulerson distributed the checks to the school Principals. These checks are the result of grant applications submitted by R.H. Davis Oil, Inc. to ExxonMobil. These funds will be utilized to enhance Science and Math opportunities for students.

➤ **“Proud to be an American” Stories**

Superintendent Raulerson welcomed seven students from Westside Elementary School’s first grade to read the wonderful stories they had written on “Why I am Proud to be an American.”

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

- **Item A.1. Personnel Items – Resignation List – Add Jon Scott Hunter**
- **Item A.1. Personnel Items – Employment List – Add Karen Harrison**
- **Item A.1. Personnel Items – Extra Duty List – Add Heather Bryant, Deborah Crews, Ashley Davis, Mary Howell, Sherrie Kaeck, Stefani MacDonald, Karen Sue Matthews, Suzie Miller, Priscilla Ray, and Lauren Walden**
- **Item A.1. Personnel Items – Leave List – Add Cheryl Combs, Nancy Mason, Rebecca Murphree, and Laura Denise Starling**

Chairperson read the above recommended changes to the agenda and entertained a motion from the Board to make these changes to the agenda. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.

CITIZEN INPUT

No individual in the audience addressed the School Board with citizen concerns at this meeting.

REMOVAL OF ROUTINE ITEMS

Chairperson Weeks asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

A.	Approval of Routine Items	CONTACT
A.	1. Approval of the Personnel Items List for Approval on November 19, 2013.	Superintendent Raulerson (259-0401)
A.	2. Approval of the Minutes of the November 4, 2013, School Board Word Sessions and School Board Meeting.	Superintendent Raulerson (259-0401)
A.	3. Approval of the Amendment to the Grant Proposal "Adult Education Family Literacy Corrections" in the Amount of \$1,545.	Ann Watts (259-0408)
A.	4. Approval of the Amendment to the Grant Proposal "Adult General Education and Family Literacy" in the Amount \$1,808.	Ann Watts (259-0408)
	<p>Chairperson Weeks entertained a motion from the Board on the above noted routine items. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve all routine items (A.1. – A.4.), seconded by Artie Burnett. The motion carried 4-0 on the routine items.</p>	

B.	Approval of Removed Routine Items.	n/a
	There were no removed routine items. Therefore, no action was taken on this item.	
C.	Approval to Delete Property #12228 (IBM Wheelwriter 3500 by Lexmark) from the District Property Inventory and Dispose of It. (Broken beyond repair)	Gayvone Demers (259-0401)
	Chairperson Weeks entertained a motion to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.	
D.	Approval of the Partnership Agreement with Northeast Florida Community Action Agency for July 1, 2013 - June 30, 2014.	Ann Watts (259-0408)
	Chairperson Weeks entertained a motion to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Dwight Crews. The motion carried 4-0.	
E.	Approval of Affiliation Agreement with John Goetze Physical Therapy, Effective December 1, 2013.	Ann Watts (259-0408)
	Chairperson Weeks entertained a motion to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Dwight Crews. The motion carried 4-0.	
F.	Approval to Award Re-Roofing Project at Baker County Middle School, Building 9 (\$53,800) and Alternate Project of Re-Roofing Walkway Behind Board Room (\$49,800) to Reeves Roofing of Jacksonville, Florida.	Denny Wells (259-5420)
	Chairperson Weeks entertained a motion to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dwight Crews. The motion carried 4-0.	
G.	Approval of College Readiness System Products Agreement College Board Contract #2014S-SAT-22925. (No Cost to the District)	Tom Hill (259-6286)
	Chairperson Weeks entertained a motion to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.	
H.	Approval of Baker County Pre-K/Kindergarten Center's 2013-14 School Improvement Plan.	Bonnie Jones (259-0405)

		Chairperson Weeks entertained a motion to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Dwight Crews. The motion carried 4-0.
I.	Approval of Westside Elementary School's 2013-14 School Improvement Plan.	Lynne Fort (259-2216)
		Chairperson Weeks entertained a motion to approve this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.
J.	Approval of Macclenny Elementary School's 2013-14 School Improvement Plan.	Debbie Fraser (259-2551)
		Chairperson Weeks entertained a motion to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.
K.	Approval of J. Franklyn Keller Intermediate School's 2013-14 School Improvement Plan.	Gail Griffis (259-4244)
		Chairperson Weeks entertained a motion to approve this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.
L.	Approval of Baker County Middle School's 2013-14 School Improvement Plan.	Sherry Barrett (259-2226)
		Chairperson Weeks entertained a motion to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.
M.	Approval of Baker County High School's 2013-14 School Improvement Plan.	Tom Hill (259-6286)
		Chairperson Weeks entertained a motion to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.
N.	Approval of Baker County Adult Center's 2013-14 School Improvement Plan.	Ann Watts (259-0408)
		Chairperson Weeks entertained a motion to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Dwight Crews. The motion carried 4-0.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson stated that our school district was recognized at the Ministerial Alliance dinner hosted by Raiford Road Church. They stated the school district collected enough canned food to feed families for three months. Superintendent Raulerson thanked the district for their efforts in this project, which teaches children to care about others.

PERSONNEL ITEMS LIST APPROVED November 19, 2013

RESIGNATION LIST APPROVED November 19, 2013

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Harter	Kathleen	Retirement	Nutrition Services Assistant (191 Day, 7 Hour)	Westside Elementary School	December 31, 2013
Hunter	Jon Scott	Retirement	Elementary Guidance Counselor (197 Day)	Keller Intermediate School	November 14, 2013

EMPLOYMENT LIST APPROVED November 19, 2013

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Harrison	Karen	Transfer Within Same School from Teacher - Business Keyboarding and Planning (197 Day) / Replacing Ashley McGlew	Guidance Assistant (4 Hour, 187 Day)	Baker County Middle School	November 20, 2013
McGlew	Ashley	Transfer Within Same School from Guidance Assistant (4 Hour, 187 day) / New Position	ParaProfessional / Instructional Assistant (4 Hour, 187 day)	Baker County Middle School	November 12, 2013

EXTRA DUTY LIST APPROVED November 19, 2013

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bryant	Heather	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 13, 2013 – June 5, 2014
Bullard	Sarah	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 13, 2013 - June 5, 2014
Callahan	Angela	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 13, 2013 - June 5, 2014
Charboneau	Vikki	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 13, 2013 - June 5, 2014
Crews	Deborah	Child Care for Parent Workshops as Required by IDEA Grant	Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal	December 3, 2013 – June 5, 2014
Davis	Ashley	After School Reading Club	Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal	November 5, 2013 – March 27, 2014
Dowling	Ethel	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 13, 2013 - June 5, 2014
Fletcher	Cathy	Tools for Teaching Parenting Workshop	Regular Hourly Rate / Maximum 10 Hours / FUNDING SOURCE: Federal	January 14, 2014 - June 5, 2014

EXTRA DUTY LIST APPROVED November 19, 2013				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Golon	Joe	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 13, 2013 - June 5, 2014
Griffis	Nancy Marie	After School Tutoring Substitute Bus Driver	Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal	November 19, 2013 - March 27, 2014
Howell	Mary	Child Care for Parent Workshops as Required by IDEA Grant	Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal	December 3, 2013 – June 5, 2014
Jacobs	Amanda	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 13, 2013 - June 5, 2014
Kaeck	Sherrie	Child Care for Parent Workshops as Required by IDEA Grant	Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal	December 3, 2013 – June 5, 2014
Kittrell	Jessica	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 13, 2013 - June 5, 2014
Lambright	Rebecca	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 13, 2013 - June 5, 2014
MacDonald	Stefani	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 12, 2013 – March 27, 2014
Matthews	Karen Sue	Parenting Classes – Child Care	Regular Hourly Rate / Maximum 10 Hours / FUNDING SOURCE: Federal	January 14, 2014 – February 25, 2014
Mett	Anita	After School Tutoring Substitute Bus Driver	Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal	November 19, 2013 - March 27, 2014
Miller	Suzie	Parenting Classes – Training Sessions	Regular Hourly Rate / Maximum 10 Hours AND \$23.13 Per Hour / Maximum 2.50 Hours / FUNDING SOURCE: Federal	January 14, 2014 – February 25, 2014
Ray	Priscilla	Child Care for Parent Workshops as Required by IDEA Grant	Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal	December 3, 2013 – June 5, 2014
Vinzant	Patsy	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 13, 2013 - June 5, 2014
Walden	Lauren	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 13, 2013 – June 5, 2013
Willoughby	Jana	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 13, 2013 - June 5, 2014

OCCASIONAL PERSONNEL STAFFING LIST APPROVED November 19, 2013				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Burnham	Kristian	BCHS Girls' Assistant Weightlifting Coach - Supplement	\$1,030 Flat Rate / FUNDING SOURCE: General	November 19, 2013 - June 5, 2014

SUBSTITUTE LIST APPROVED November 19, 2013				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Dowling	Sean G.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 7, 2013

LEAVE LIST APPROVED November 19, 2013

LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Bradley	Tina	.50 Day	Illness in the Line of Duty	October 23, 2013
Bradley	Tina	.50 Day	Illness in the Line of Duty	October 30, 2013
Combs	Cheryl	6 days	Personal Leave Without Pay – Medical	October 17, 2013 – October 24, 2013
Mason	Nancy	.25 Day	Illness in the Line of Duty	November 4, 2013
Mason	Nancy	1 Day	Illness in the Line of Duty	November 22, 2013
Mason	Nancy	.25 Day	Illness in the Line of Duty	December 2, 2013
Murphree	Rebecca	.50 Day	Illness in the Line of Duty	September 30, 2013
Murphree	Rebecca	.50 Day	Illness in the Line of Duty	October 14, 2013
Starling	Laura Denise	15 Days	Personal Leave Without Pay	December 2, 2013 – December 20, 2013

ADJOURNMENT FROM

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dwight Crews. The motion carried by general consensus.

Patricia C. Weeks, Board Chairperson

Sherrie Raulerson, Superintendent of Schools