

**MINUTES  
SCHOOL BOARD WORK SESSION  
(Open to the Public)  
Monday, November 18, 2019 - 4:00 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #48 PAGE #10**

➤ **Work Session on the Best & Brightest Scholarship Program. (Facilitated by Robin Mobley & Leonard Dietzen)**

The Baker County School Board met on Monday, November 18, 2019, at 4:00 p.m. at the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of the School Board Work Session was to hear the Best & Brightest Scholarship Program presentation by Mr. Leonard Dietzen. The following School Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Patricia C. Weeks, Charlie M. (Artie) Burnett, III, and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John Caven were also present at this work session. Mr. Dietzen provided a PowerPoint presentation detailing this year’s Best & Brightest program requirements and fielded questions from the Board Members. No official action was taken during the work session.

<b>Richard “Dean” Griffis, Board Chairperson</b>	<b>Sherrie Raulerson, Superintendent of Schools</b>

**MINUTES  
EXECUTIVE SESSION  
(Closed to the Public)  
Monday, November 18, 2019 – 5:00 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

➤ **Executive Session to Discuss the Best & Brightest Scholarship Program.**

The Baker County School Board met on Monday, November 18, 2019, at 5:00 p.m. in a closed meeting at the District School Board Room. The purpose of the meeting was to have a closed “Executive Session” to discuss the Best & Brightest Scholarship Program. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Patricia C. Weeks, Tiffany McNarnay, and Charlie M. Burnett III. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance for the executive session. No official action was taken during the session.

<b>Richard “Dean” Griffis, Board Chairperson</b>	<b>Sherrie Raulerson, Superintendent of Schools</b>

**MINUTES  
SCHOOL BOARD ORGANIZATION MEETING  
(Open to the Public)  
Monday, November 18, 2019 - 6:00 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #48 PAGE #10**

The Baker County School Board met on Monday, November 18, 2019, at 6:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the reorganizational board meeting. Superintendent Raulerson announced that Mark Woods was going to give the invocation followed by the Pledge of Allegiance led by Robin Mobley.

**CALL TO ORDER – 6:00 P.M.**

Superintendent Raulerson called the Board Reorganization meeting to order and asked for a roll call of members. The following Board Members were present to wit: Richard “Dean” Griffis, Paula T. Barton, Charlie M. Burnett, III (Artie), Patricia C. Weeks, and Tiffany McInarnay. School Board Attorney John W. Caven, Jr. was in attendance as well.

**APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA**

There were no corrections or additions to the Board Reorganization meeting agenda.

**APPROVAL OF ITEMS FOR ACTION**

	<b>A.</b>	<b>Approval of Items for Action</b>	<b>CONTACT</b>
	<b>A. 1-R.</b>	<b>Approval of New Board Chairperson.</b>	Sherrie Raulerson (259-0401)
		Superintendent Raulerson entertained nominations from the Board for Board Chairperson. Paula Barton nominated Richard “Dean” Griffis to continue to serve as Board Chairperson, Artie Burnett seconded the nomination. No other nominations were made. Superintendent Raulerson called for a vote. The nominee motion carried 5-0. <b>Richard “Dean” Griffis will serve as Board Chairperson.</b>	
	<b>A. 2-R.</b>	<b>Approval of New Board Vice-Chairperson.</b>	Sherrie Raulerson (259-0401)
		Richard “Dean” Griffis assumed chairmanship and entertained nominations from the Board for Board Vice-Chairperson. Patricia Weeks nominated <b>Paula T. Barton</b> to continue to serve as Board Vice-Chairperson, seconded by Tiffany McInarnay. No other nominations were made. Chairperson Griffis called for a vote. The nominee motion carried 5-0. <b>Paula T. Barton will serve as Board Vice-Chairperson.</b>	

	<b>A. 3-R.</b>	<b>Approval of the 2020 Board Meeting Calendar Dates, Times, and Locations.</b>	Sherrie Raulerson (259-0401)
		Chairperson Griffis entertained a motion from the Board on this agenda item. Paula Barton made a motion to approve, seconded by Artie Burnett. The motions carried 5-0.	
	<b>A. 4-R.</b>	<b>Approval of Board Member to Serve as the Florida School Boards Association's Legislative Liaison. (Note: Patricia Weeks Served as the FSBA Legislative Liaison)</b>	Sherrie Raulerson (259-0401)
		Chairperson Griffis entertained a motion from the Board on this agenda item. Patricia Weeks made a motion to approve <b>Tiffany McNarnay</b> to serve as the Florida School Boards Association's Legislative Liaison, seconded by Paula Barton. The motion carried 5-0.	
	<b>A. 5-R.</b>	<b>Approval of Board Member to Serve as the Florida School Boards Association's Alternate Legislative Liaison. (Note: Tiffany McNarnay Served as FSBA Legislative Alternate Liaison)</b>	Sherrie Raulerson (259-0401)
		Chairperson Griffis entertained a motion from the Board on this agenda item. Artie Burnett made a motion to approve <b>Patricia Weeks</b> to serve as the Florida School Boards Association's Alternate Legislative Liaison, seconded by Paula Barton. The motion carried 5-0.	
	<b>A. 6-R.</b>	<b>Approval to Appoint School Board Member to Serve as the Representative on the Board of Directors for the Small School District Council Consortium (SSDCC). (Note: Patricia Weeks Served in This Capacity)</b>	Sherrie Raulerson (259-0401)
		Chairperson Griffis entertained a motion from the Board on this agenda item. Artie Burnett made a motion to approve <b>Patricia Weeks</b> to continue to serve as the School Board representative for the Small School District Council Consortium, seconded by Tiffany McNarnay. The motion carried 5-0.	
	<b>A. 7-R.</b>	<b>Approval of Agreement with John W. Caven, Jr. d/b/a John W. Caven, Jr., PLLC for School Board Attorney Services, Effective November 2019 – November 2020.</b>	Sherrie Raulerson (259-0401)
		Chairperson Griffis entertained a motion from the Board on this agenda item. Tiffany McNarnay made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	<b>A. 8-R.</b>	<b>NOTE: Agreement with Akel, Logan, and Shafer for Architectural Services has Already Been Approved through October 31, 2020. (No Action Required)</b>	Sherrie Raulerson (259-0401)
		No action required.	

**ADJOURNMENT FROM NOVEMBER 18, 2019, BOARD REORGANIZATION MEETING**

Since there was no further business to come before the Board for reorganization, Chairperson Griffis declared the meeting adjourned.

**Richard "Dean" Griffis, Board Chairperson**

**Sherrie Raulerson, Superintendent of Schools**

**MINUTES  
SCHOOL BOARD MEETING  
(Open to the Public)  
Monday, November 18, 2019 - 6:15 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #48 PAGE #10**

The Baker County School Board met on Monday, November 18, 2019, at 6:15 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Dean Griffis announced that the Pledge of Allegiance and Invocation were already held during the previous reorganization meeting.

**CALL TO ORDER – 6:15 P.M.**

Chairperson Griffis called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Patricia C. Weeks, Charlie M. Burnett, III (Artie), and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

**PUBLIC HEARINGS – 6:15 P.M. (if any)**

- **Approval of School Board Policies: 2.09, 3.101, 3.16, 4.02, 5.025, 5.152, 6.16, 6.37, 6.40, 6.450, 7.021, 7.121, 8.120**

Chairperson Griffis called the public hearing to order and opened the floor for public comment on this agenda item. No individual in the audience addressed the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item and asked, by roll call, for each Board Member to confirm that they have reviewed each policy prior to the meeting. He then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Tiffany McNarnay. The motion carried 5-0.

**RECOGNITIONS / PRESENTATIONS**

- **Recognition of PBIS Model School Status Awards for the 2018-2019 School Year (*PKK - Gold, MES - Bronze, WES - Silver, KIS - Bronze, BCMS - Gold, BCHS - Gold*)**

Superintendent Raulerson introduced the District Positive Behavior Intervention Support Coordinator Deanne Myer and Cat Raulerson with Florida PBIS. Cat provided a PowerPoint presentation highlighting each school’s designation and noted that Baker County School District is the only district in Florida that all schools have held Model School Status for four consecutive years. Ms. Cat Raulerson, Mr. Green, and Ms. Myer then presented each school principal with a new banner recognizing their model school status. Baker County Pre-K / Kdg. Center received “Gold” status recognition, Macclenny Elementary School received “Bronze” status recognition, Westside Elementary School received “Silver” status recognition, Baker County Middle School received “Gold” status recognition, Baker County High

School received “Gold” status recognition, and Keller Intermediate School received “Bronze” status recognition.

**APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA**

- **A.1. Personnel Items, Employment List: Approval to add Employment Form for Brianna Bartlett – Teacher, Fifth Grade.**
- **K. Approval to Enter Into an Agreement with the Southern Regional Educational Board to Participate in a Comprehensive Local Needs Assessment Subject to Approval by the Superintendent and School Board Attorney.**

Chairperson Griffis read the above noted recommended revisions to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 5-0.

**REMOVAL OF ROUTINE ITEMS**

Chairperson Griffis asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

**APPROVAL OF ITEMS FOR ACTION**

	<b>A.</b>	<b>Approval of Routine Items</b>	<b>CONTACT</b>
	<b>A.</b>	<b>1. Approval of the Personnel Items List for Approval on November 18, 2019.</b>	Sherrie Raulerson (259-0401)
	<b>A.</b>	<b>2. Approval of the Minutes of the November 4, 2019, Expulsion Hearing and Regular Meeting.</b>	Sherrie Raulerson (259-0401)
		Chairperson Griffis entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	<b>B.</b>	<b>Approval of Removed Routine Items.</b>	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	<b>C.</b>	<b>Approval of the Affiliation Agreement with W. Frank Wells Nursing Home for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.</b>	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	<b>D.</b>	<b>Approval of the Affiliation Agreement with Macclenny Nursing and Rehab for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.</b>	Carrie Dopson (259-0408)

		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	<b>E.</b>	<b>Approval of the Affiliation Agreement with Northeast Florida State Hospital for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.</b>	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	<b>F.</b>	<b>Approval of the Affiliation Agreement with Emergency Medical Services and Rescue for Supervised Learning Experiences for the Health Science Program Students at Baker County High School.</b>	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	<b>G.</b>	<b>Approval of Itemized Addendums to the 2019-2020 NEFEC Professional Learning Catalog.</b>	David Davis (259-0429)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	<b>H.</b>	<b>Approval of the 2019-2020 NEFEC Professional Learning Catalog Add-On Endorsement Program Renewals for Autism Spectrum Disorder and Gifted.</b>	David Davis (259-0429)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
	<b>I.</b>	<b>Approval of the Florida Division of Emergency Management Statewide Mutual Aid Agreement for Baker County.</b>	David Crawford (259-0432)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	
	<b>J.</b>	<b>Approval of the Memorandum of Agreement with the University of South Florida for the SEDNET Administration Project Funding.</b>	Michael Green (259-0444)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	<b>K.</b>	<b>Approval to Enter Into an Agreement with the Southern Regional Educational Board to Participate in a Comprehensive Local Needs Assessment Subject to Approval by the Superintendent and School Board Attorney.</b>	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	

**CITIZEN INPUT**

No individual in the audience addressed the Board with citizen concerns at this meeting.

**INFORMATION AND ANNOUNCEMENTS**

- Superintendent Raulerson thanked everyone for their support and continued prayers for her mother-in-law, Mrs. Ruth Bates.
- Vice-Chairperson Barton thanked everyone for their continued prayers for her family during the loss of her brother and retired Baker County School District teacher, Mr. Tim Thrift.

**NOTICE**

*Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.*

**PERSONNEL ITEMS LIST FOR APPROVAL ON NOVEMBER 18, 2019**

**EMPLOYMENT LIST FOR APPROVAL ON NOVEMBER 18, 2019**

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Bartlett	Brianna		Initial Employment / Replacing Jason Childers	Teacher, Fifth Grade (197 Days)	Keller Intermediate School	November 12, 2019

**EXTRA DUTY LIST FOR APPROVAL ON NOVEMBER 18, 2019**

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bailey	Angela	Provide Clerical Support Beyond Contractual Hours for Adult Education and Testing	Regular Hourly Rate / As Needed / Funding Source: General	November 18, 2019 - June 30, 2020
Gnann	Debra	Post-Secondary Health Science Teacher, Part-Time / As Needed	\$33.65 Per Hour / As Needed / Funding Source: General	November 4, 2019 - June 30, 2020

**SUPPLEMENT LIST FOR APPROVAL ON NOVEMBER 18, 2019**

LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bailey	Kristy	Shared with Amiee Lee Crite	Westside Elementary School	STEAM Club Sponsor	Board Approved Rate - Shared	2019-2020

**LEAVE LIST FOR APPROVAL ON NOVEMBER 18, 2019**

LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Manning	Leah		21 Days	Personal Leave Without Pay - Medical	October 31, 2019 - December 6, 2019

**LEAVE LIST FOR APPROVAL ON NOVEMBER 18, 2019**

LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Stevenson	Howard		1.75 Days	Illness in the Line of Duty	October 15, 2019 - October 16, 2019
Stevenson	Howard		.50 Day	Illness in the Line of Duty	October 22, 2019
Stevenson	Howard		.50 Day	Illness in the Line of Duty	October 29, 2019

**SUBSTITUTE LIST FOR APPROVAL ON NOVEMBER 18, 2019**

LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Dove	Brianna		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	October 30, 2019
Holton	Ambyr		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 29, 2019
McGlothlin	Veronica		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 29, 2019
Pittman	Pamela		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	October 29, 2019

**ADJOURNMENT FROM NOVEMBER 18, 2019, SCHOOL BOARD MEETING**

Since there was no further business to come before the Board, Paula Barton made a motion to adjourn, seconded by Artie Burnett. The meeting adjourned via general consensus.

**Richard "Dean" Griffis, Board Chairperson**

**Sherrie Raulerson, Superintendent of Schools**