

MINUTES
SCHOOL BOARD WORK SESSIONS
(Open to the Public)
Tuesday, November 18, 2014 – 4:45 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #43 PAGE #11

➤ **Work Session on Baker County Adult Education Center's 2014-15 School Improvement Plan**

The work session on the Baker County Adult Education Center’s 2014-15 School Improvement Plan was not held due to time constraints. It will be held at the December 8, 2014, School Board Meeting in Baxter at Pine Level Church.

➤ **4:45 p.m. - Work Session on Baker County Pre-K/Kindergarten Center's 2014-15 School Improvement Plan**

The Baker County School Board met on Tuesday, November 18, 2014, at 4:45 p.m. at the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a work session on the **Baker County Pre-K/Kindergarten Center’s 2014-15 School Improvement Plan**. The work session was facilitated and presented by Principal Bonnie Jones, Lead Teacher Catina Jones, and several teams of teachers representing different areas of the plan. The following Board Members were present to wit: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Paula T. Barton, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Superintendent Sherrie Raulerson was in attendance at the work session; however, School Board Attorney John W. Caven, Jr. was not present. No official action was taken during this work session.

Patricia C. Weeks, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

MINUTES
SWEARING –IN CEREMONY
(Open to the Public)
Tuesday, November 18, 2014 – 6:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)

➤ **6:00 p.m. – Swearing-in Ceremony** *(School Board Attorney John W. Caven, Jr. will Officiate)*

At 6:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida, newly elected School Board Member, Paula T. Barton, was sworn in to office. School Board Attorney John W. Caven, Jr. swore her into office. Mrs. Barton’s granddaughter, Tana Brooke Barton, held the Bible for the ceremony.

Mrs. Barton’s daughter, Nanette, four of her five granddaughters (Tana Brooke, Teanna, Tinsleigh, and Tarragan), several friends and other family members were present to commemorate the event. The following School Board Members were also present at the ceremony: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance as well.

MINUTES
SCHOOL BOARD REORGANIZATIONAL MEETING
(Open to the Public)
Tuesday, November 18, 2014 - 6:15 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #43 PAGE #11

The Baker County School Board met on Tuesday, November 18, 2014, at 6:15 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the reorganizational Board meeting.

Superintendent Sherrie Raulerson asked Alex Robinson to give the invocation and Mrs. Paula Barton’s granddaughter, Tana Brooke Barton, to lead the Pledge of Allegiance.

ROLL CALL OF MEMBERS

Superintendent Raulerson called the Board Reorganization meeting to order and asked for a roll call of members. The following Board Members were present to wit: Paula T. Barton, Charlie M. Burnett, III (Artie), Earl “Dwight” Crews, Richard “Dean” Griffis, and Patricia C. Weeks. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance as well.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the Board Reorganization meeting agenda.

APPROVAL OF ITEMS FOR ACTION

A.	Approval of Items for Action	CONTACT
A.	1-R. Approval of New Board Chairperson.	Superintendent Raulerson (259-0418)
	Superintendent Raulerson entertained nominations from the Board for Board Chairperson. Dean Griffis nominated Patricia C. Weeks to continue serving as Board Chairperson, Dwight Crews seconded the nomination. No other nominations were made. Superintendent Raulerson called for a vote. The nominee motion carried 5-0. Patricia C. Weeks will continue serving as Board Chairperson.	
A.	2-R. Approval of New Board Vice-Chairperson.	Superintendent Raulerson (259-0418)
	Chairperson Weeks re-assumed chairmanship and entertained nominations from the Board for Board Vice-Chairperson. Artie Burnett nominated Earl “Dwight” Crews to continue serving as Board Vice-Chairperson, seconded by Paula Barton. No other nominations were made. Chairperson Weeks called for a vote. The nominee motion carried 5-0. Earl “Dwight” Crews will continue serving as Board Vice-Chairperson.	
A.	3-R. Approval of the 2015 Board Meeting Calendar Dates, Times and Locations.	Superintendent Raulerson (259-0418)

		Chairperson Weeks entertained a motion from the Board on this agenda item. Dwight Crews made a motion to approve, seconded by Artie Burnett. Dean Griffis asked if we could delete the July 6 School Board meeting that appears on the calendar presented since July 4 th falls on Saturday before Monday, July 6 th . In recent years, we have not held a meeting the week of July 4 th . Dwight Crews amended his motion to approve to approve with the deletion of the July 6 th School Board meeting, Artie Burnett amended his second to include the same. The motion carried 5-0.	
A.	4-R.	Approval of Board Member to Serve as the Florida School Boards Association's Legislative Liaison. <i>(Note: Patricia Weeks has been Serving as the FSBA Legislative Liaison)</i>	Superintendent Raulerson (259-0418)
		Chairperson Weeks entertained a motion from the Board on this agenda item. Artie Burnett made a motion to approve Patricia C. Weeks continue serving as the Florida School Boards Association's Legislative Liaison, seconded by Dwight Crews. The motion carried 5-0.	
A.	5-R.	Approval of Board Member to Serve as the Florida School Boards Association's Alternate Legislative Liaison. <i>(Note: Artie Burnett Served as FSBA Legislative Alternate Liaison)</i>	Superintendent Raulerson (259-0418)
		Chairperson Weeks entertained a motion from the Board on this agenda item. Dwight Crews made a motion to approve Artie Burnett continue serving as the Florida School Boards Association's Legislative, seconded by Paula Barton. The motion carried 5-0.	
A.	6-R.	Approval to Appoint School Board Member to Serve as the Representative for the Small School District Council Consortium (SSDCC). <i>(Note: Patricia Weeks served in this capacity)</i>	Superintendent Raulerson (259-0418)
		Chairperson Weeks entertained a motion from the Board on this agenda item. Artie Burnett made a motion to strike "on the Board of Directors" from the original recommendation, seconded by Dean Griffis. The motion carried 5-0. Then, Dean Griffis made a motion to approve Patricia Weeks continue to serve as the School Board representative for the Small School District Council Consortium, seconded by Paula Barton. The motion carried 5-0.	
A.	7-R.	NOTE: Agreement with John W. Caven, Jr. has been substituted as Appointed School Board Attorney. The agreement has Already Been Approved through November, 2015. <i>(No action required)</i>	Superintendent Raulerson (259-0418)
		NO ACTION REQUIRED	
A.	8-R.	NOTE: Agreement with Akel, Logan, and Shafer for Architectural Services has Already Been Approved through October 31, 2017. <i>(No action required)</i>	Superintendent Raulerson (259-0418)

		NO ACTION REQUIRED
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INFORMATION AND ANNOUNCEMENTS

➤ Regular School Board Meeting will be Held at 6:30 p.m. following the Board Reorganization Meeting.

ADJOURNMENT FROM November 18, 2014, BOARD REORGANIZATIONAL MEETING

Since there was no further business to come before the Board for reorganization, Artie Burnett made a motion to adjourn, seconded by Paula Barton. The meeting adjourned by general consensus.

Patricia C. Weeks, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Tuesday, November 18, 2014 - 6:30 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #43 PAGE #11

The Baker County School Board met on Tuesday, November 18, 2014, at 6:30 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regular Board meeting.

CALL TO ORDER – 6:30 P.M.

Since the invocation and pledge of allegiance were both done at the Board Reorganization just prior to this meeting, Chairperson Weeks called the meeting to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Paula T. Barton, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the Board meeting. After the roll call of members, Chairperson Weeks continued with the items on the agenda.

PUBLIC HEARINGS

There were no public hearings held at this meeting. Chairperson Weeks continued to the recognitions portion of the meeting and turned the proceedings over to Superintendent for the recognitions.

RECOGNITIONS

- **Recognize Retiree Christine Landtroop** (*Hire Date: 8/10/2007; Retire Date: 11/21/2014*)

Superintendent
Raulerson (259-0401)

Superintendent Raulerson recognized retiree Christine Landtroop for her years of service to our district. She presented her with a commemorative plaque. Several of her children and family members were present to celebrate this milestone in her life.

- **Recognize Shea Robinson** (*Broke Track and Field Record for Baker County High School 5,000 Meter Run for Girls*)

Superintendent
Raulerson (259-0401)

Superintendent Raulerson recognized Shea Robinson for her amazing feat of breaking the track and field record held at Baker County High School in the girl's 5,000 meter run. Superintendent Raulerson presented her with a certificate, backpack and water bottle.

- **Recognize Baker County High School's JR ROTC Program**

Superintendent
Raulerson (259-0401)

Superintendent Raulerson recognized the Baker County High School's Air Force Junior ROTC Program. Several cadets were present for the recognition. Superintendent Raulerson recognized the group and the community service volunteer hours and accomplishments of this group. Major Chiofolo and Master Sergeant Liz Law-Wallace were also present and commended the cadets and their accomplishments. Principal Tom Hill also encouraged individuals to promote the program because it is in jeopardy of being abolished if our participant numbers do not increase. Mr. Hill also emphasized that the cadets in the Air Force JR ROTC program do not all enlist in the armed forces. Board Chairperson Patricia Weeks also stated that we had to work really hard to get the program for our district and she would be very disappointed if it was abolished because of lack of participation.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

Since the work session was not held on the Baker County Adult Center's 2014-15 School Improvement Plan, Dean Griffis made a motion to remove item C. from the agenda, seconded by Artie Burnett. The motion carried 5-0 to remove item C. from the agenda.

CITIZEN INPUT

No individual in the audience addressed the School Board with citizen concerns at this meeting.

REMOVAL OF ROUTINE ITEMS

Chairperson Weeks asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

A. Approval of Routine Items		CONTACT
A.	1. Approval of the Personnel Items List for Approval on November 18, 2014.	Superintendent Raulerson (259-0418)
A.	2. Approval of the Minutes of November 3, 2014, Work Sessions, Board Meeting.	Superintendent Raulerson (259-0418)
	Chairperson Weeks entertained a motion from the Board on all routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve all routine items (A.1. – A.2.), seconded by Dwight Crews. The motion carried 5-0.	
B.	Approval of the Removed Routine Items.	N/A
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
C.	Approval of the Baker County Adult Center's 2014-15 School Improvement Plan.	Ann Watts (259-0408)
	Item C. was deleted from the agenda earlier in the meeting since the work session presentation on this item was not made prior to the Board meeting due to time constraints. No action was taken.	
D.	Approval of the Baker County Pre-K/Kindergarten Center's 2014-15 School Improvement Plan.	Bonnie Jones (259-0405)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
E.	Approval of Westside Elementary School's 2014-15 School Improvement Plan.	Lynne Fort (259-2216)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Dwight Crews. The motion carried 5-0.	
F.	Approval of Macclenny Elementary School's 2014-15 School Improvement Plan.	Debbie Fraser (259-2551)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
G.	Approval of Baker County Middle School's 2014-15 School Improvement Plan.	Sherry Barrett (259-2226)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
H.	Approval of Baker County High School's 2014-15 School Improvement Plan	Tom Hill (259-6286)

		Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.
I.	Approval of the New Community Service Programs/Work Experience Agreement with CareerSource Northeast Florida.	Ann Watts (259-0408)
		Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.

INFORMATION AND ANNOUNCEMENTS	
➤	Retired Educator’s Day was Sunday, November 16, 2014 (<i>Superintendent Raulerson read the resolution from Governor Rick Scott.</i>)
➤	YMCA Angel Tree Project – Presented at Board Meeting
➤	Special Olympics – Tuesday, November 25, 2014 @ 10:00 a.m. at Baker County High School

PERSONNEL ITEMS LIST APPROVED November 18, 2014

RESIGNATION LIST APPROVED November 18, 2014					
LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Brunner	Adam	Accepted with Prejudice	Science Instructor (197 Day)	Baker County High School	November 4, 2014
Gatlin	Gina		Vocational Teacher, Part-Time As Needed	Career and Adult Education Center	October 31, 2014
Johnson	Jamie Sue	*Was on Extended Personal Leave Without Pay	Principal, Elementary (261Day)	Keller Intermediate School	November 10, 2014*
Johnson	Robert P.	Retirement	Bus Driver (186 day)	Transportation	December 19, 2014
Jones	Ernest		Social Studies Instructor (197 Day)	Baker County High School	October 31, 2014
Moore	Chelsea		Extended Day Enrichment Program Assistant Supervisor (181 Day)	Baker County Pre-K/Kindergarten Center	November 6, 2014

EMPLOYMENT LIST APPROVED November 18, 2014					
LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Lauramore	Jessica	Initial Employment / New Position	Paraprofessional / Instructional Assistant - Exceptional Student Education (187 Day)	Macclenny Elementary School	October 31, 2014
Lester	Monica	Initial Employment / Karla Dotson	Nutrition Services Assistant - 3 Hour (186 Day)	Baker County High School	November 13, 2014

EMPLOYMENT LIST APPROVED November 18, 2014					
LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
McCullough	Tucker Ace	Initial Employment / Replacing John Pearce	Paraprofessional - Part-Time (187 Day)	Career and Adult Center	November 10, 2014
McLaughlin	Elizabeth	Initial Employment / Replacing Pamela Taffie Mosley	High School Guidance Counselor (197 Day)	Baker County High School	November 17, 2014
Piersall	Pamela	Transfer from Baker County Middle School from 6th Grade ELA Teacher (197 Day) / Replacing Christine Yaccarino	Exceptional Student Education Teacher (Support Facilitator) (197 Day)	Keller Intermediate School	November 3, 2014

EXTRA DUTY LIST APPROVED November 18, 2014				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Andrews	Kathy	After School Tutoring Substitute Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal	November 4, 2014 - March 26, 2015
Fish	Lena	After School Tutoring Substitute Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal	November 18, 2014 - March 26, 2015
King	Carl	After School Tutoring Substitute Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal	November 4, 2014 - March 26, 2015
Taylor	Rodney Q.	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 4, 2014 - March 26, 2015

SUPPLEMENT LIST APPROVED November 18, 2014						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Lauramore	Jessica	Prorated for the Rest of the Year	Macclenny Elementary School	ESE Paraprofessional	Board Approved Rate - Prorated	October 31, 2014 through Remainder of 2014-2015
Piersall	Pamela	Prorated for the Rest of the Year	Keller Intermediate School	ESE Teacher	Board Approved Rate - Prorated	November 7, 2014 through Remainder of 2014-2015

OUT OF FIELD PERMIT LIST APPROVED November 18, 2014				
LAST NAME	FIRST NAME	CERTIFIED IN	PERMIT FOR	EFFECTIVE DATES
Horn	Jeff	Social Science (Grades 5-9)	Social Science (Grades 10-12)	2014-2015
Thomas	Tyler	Mathematics (Grades 5-9)	Liberal Arts Math and Geometry (Grades 11-12)	2014-2015

SUBSTITUTE LIST APPROVED November 18, 2014				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Atkins	Brandy N.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 6, 2014

SUBSTITUTE LIST APPROVED November 18, 2014				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Branch	Lyudmyla	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	November 6, 2014
Helms	Ellie	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	November 6, 2014
Norman	Tiffany	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	November 6, 2014
Salts	Evelyn A.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 5, 2014

LEAVE LIST APPROVED November 18, 2014				
LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Fortuna	Deborah	.25 Day	Illness in the Line of Duty	October 14, 2014
Fortuna	Deborah	.50 Day	Illness in the Line of Duty	October 3, 2014
Fortuna	Deborah	.25 Day	Illness in the Line of Duty	September 26, 2014
Fortuna	Deborah	1.75 Days	Illness in the Line of Duty	September 17, 2014 - September 18, 2014
Kittrell	Jessica	31 Days	Personal Leave Without Pay - Medical	October 9, 2014 - November 21, 2014
Raulerson	Wanda Sue	21 Days	Personal Leave Without Pay - Medical	October 27, 2014 - November 25, 2014
Wilson	Kailyn	4 Days	Personal Leave Without Pay - Medical	October 22, 2014 - October 29, 2014

ADJOURNMENT FROM November 18, 2014, SCHOOL BOARD MEETING	
<p>Since there was no further business to come before the Board, Paula Barton made a motion to adjourn, seconded by Artie Burnett. The meeting adjourned by general consensus.</p>	
<p>Patricia C. Weeks, Board Chairperson</p>	<p>Sherrie Raulerson, Superintendent of Schools</p>