

*“The vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character.”*

<b>MINUTES</b> <b>SCHOOL BOARD WORK SESSION</b> <b>(Open to the Public)</b> <b>Tuesday, November 17, 2015 – 5:20 p.m.</b> <b>District School Board Room (270 South Boulevard East, Macclenny, Florida)</b>	
<b>SUPPLEMENTAL MINUTE BOOK #44 PAGE #11</b>	
<b>5:20 - 5:50 p.m. - Work Session on Baker County Pre-K / Kindergarten Center’s 2015-2016 School Improvement Plan</b>	
<p>The Baker County School Board met on Tuesday, November 17, 2015, at 5:20 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of the School Board Work Session was to present the <b>“Baker County Pre-K / Kindergarten Center’s 2015-2016 School Improvement Plan.”</b> The following School Board Members were present to wit: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Richard “Dean” Griffis, Charlie M. Burnett, III (Artie), and Paula T. Barton. Superintendent Sherrie Raulerson was present at the work session. However, School Board Attorney John Caven was not present at this work session. Principal Bonnie Jones facilitated the work session with a PowerPoint presentation highlighting an overview of the plan. No official action was taken during the work session.</p>	
<b>Patricia C. Weeks, Board Chairperson</b>	<b>Sherrie Raulerson, Superintendent of Schools</b>

**MINUTES  
SCHOOL BOARD REORGANIZATION MEETING  
(Open to the Public)  
Tuesday, November 17, 2015 - 6:15 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #43 PAGE #11**

The Baker County School Board met on Tuesday, November 17, 2015, at 6:15 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the reorganizational Board meeting.

**ROLL CALL OF MEMBERS**

Superintendent Raulerson called the Board Reorganization meeting to order and asked for a roll call of members. The following Board Members were present to wit: Paula T. Barton, Charlie M. Burnett, III (Artie), Earl “Dwight” Crews, Richard “Dean” Griffis, and Patricia C. Weeks. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance as well.

**APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA**

There were no corrections or additions to the Board Reorganization meeting agenda.

**APPROVAL OF ITEMS FOR ACTION**

<b>A.</b>	<b>Approval of Items for Action</b>	<b>CONTACT</b>
<b>A.</b>	<b>1-R. Approval of New Board Chairperson.</b>	Sherrie Raulerson (259-0401)
	Superintendent Raulerson entertained nominations from the Board for Board Chairperson. Paula Barton nominated <b>Earl “Dwight” Crews</b> to serve as Board Chairperson, Patricia Weeks seconded the nomination. No other nominations were made. Superintendent Raulerson called for a vote. The nominee motion carried 5-0. <b>Earl “Dwight” Crews will serve as Board Chairperson.</b>	
<b>A.</b>	<b>2-R. Approval of New Board Vice-Chairperson.</b>	Sherrie Raulerson (259-0401)
	Chairperson Crews assumed chairmanship and entertained nominations from the Board for Board Vice-Chairperson. Patricia Weeks nominated <b>Paula T. Barton</b> to serve as Board Vice-Chairperson, seconded by Artie Burnett. No other nominations were made. Chairperson Crews called for a vote. The nominee motion carried 5-0. <b>Paula T. Barton will serve as Board Vice-Chairperson.</b>	
<b>A.</b>	<b>3-R. Approval of the 2016 Board Meeting Calendar Dates, Times, and Locations.</b>	Sherrie Raulerson (259-0401)
	Chairperson Crews entertained a motion from the Board on this agenda item. Dean Griffis made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	

<b>A. 4-R.</b>	<b>Approval of Board Member to Serve as the Florida School Boards Associations' Legislative Liaison.</b> <i>(Note: Patricia Weeks has been Serving as the FSBA Legislative Liaison)</i>	Sherrie Raulerson (259-0401)
	Chairperson Crews entertained a motion from the Board on this agenda item. Dean Griffis made a motion to approve <b>Patricia C. Weeks</b> to continue serving as the Florida School Boards Association's Legislative Liaison, seconded by Artie Burnett. The motion carried 5-0.	
<b>A. 5-R.</b>	<b>Approval of Board Member to Serve as the Florida School Boards Association's Alternate Legislative Liaison.</b> <i>(Note: Artie Burnett Served as FSBA Legislative Alternate Liaison)</i>	Sherrie Raulerson (259-0401)
	Chairperson Crews entertained a motion from the Board on this agenda item. Paula Barton made a motion to approve <b>Artie Burnett</b> to continue serving as the Florida School Boards Association's Alternate Legislative Liaison, seconded by Patricia Weeks. The motion carried 5-0.	
<b>A. 6-R.</b>	<b>Approval to Appoint School Board Member to Serve as the Representative on the Board of Directors for the Small School District Council Consortium (SSDCC).</b> <i>(Note: Patricia Weeks served in this capacity)</i>	Sherrie Raulerson (259-0401)
	Chairperson Crews entertained a motion from the Board on this agenda item. Paula Barton made a motion to approve <b>Patricia Weeks</b> to continue to serve as the School Board representative for the Small School District Council Consortium, seconded by Artie Burnett. The motion carried 5-0.	
<b>A. 7-R.</b>	<b>Approval of Agreement with John W. Caven, Jr. for School Board Attorney Services, Effective November 2015 – November 2016.</b>	Sherrie Raulerson (259-0401)
	Chairperson Crews entertained a motion from the Board on this agenda item. Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
<b>A. 8-R.</b>	<b>NOTE: Agreement with Akel, Logan, and Shafer for Architectural Services has Already Been Approved through October 31, 2017.</b> <i>(No action required)</i>	Sherrie Raulerson (259-0401)
	No Action Required.	

### INFORMATION AND ANNOUNCEMENTS

- Regular School Board Meeting will be Held at 6:30 p.m. following the Board Reorganization Meeting.

### ADJOURNMENT FROM NOVEMBER 17, 2015, BOARD REORGANIZATION MEETING

Since there was no further business to come before the Board for reorganization, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned by general consensus.

**Earl "Dwight" Crews, Board Chairperson**

**Sherrie Raulerson, Superintendent of Schools**

**MINUTES  
SCHOOL BOARD MEETING  
(Open to the Public)  
Tuesday, November 17, 2015 - 6:30 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #44 PAGE #11**

The Baker County School Board met on Tuesday, November 17, 2015, at 6:30 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Chairperson Crews announced that Robin Mobley was going to give the invocation followed by the Pledge of Allegiance led by Bonnie Jones.

**CALL TO ORDER – 6:30 P.M.**

Chairperson Crews called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Earl “Dwight” Crews, Vice-Chairperson Paula T. Barton, Richard “Dean” Griffis, Patricia C. Weeks, Charlie M. Burnett, III (Artie). Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

**PUBLIC HEARINGS – 6:30 P.M. (if any)**

There were no public hearings at this meeting.

**PRESENTATIONS/RECOGNITIONS**

➤ **Recognize Baker County Middle School 2015 Volleyball Star Conference Champions**

Superintendent Raulerson recognized all team members present and team coach Anna Dayle Fuss for this great accomplishment. Each team member was presented with a certificate and team photo. Superintendent Raulerson noted that the girls are the epitome of one of the district’s mottos, “Building Champions In and Out of the Classroom”. Stating that they are well trained athletes who compete with great sportsmanship and hoped they all come back for a repeat next year.

➤ **Recognize Miss BCHS Wilnesha Johnson**

Superintendent Raulerson presented Wilnesha Johnson with a certificate of recognition for being selected to represent BCHS as Miss BCHS for the 2015-2016 school year. Superintendent Raulerson noted that the girls that are chosen volunteer, maintain good grades, and are very talented. Wilnesha stated that she has volunteered at Wolfson Children’s Hospital and the local nursing home.

➤ **Recognize BCHS Princess Anna Bowen**

Superintendent Raulerson presented Anna Bowen with a certificate of recognition for being selected to represent BCHS as BCHS Princess for the 2015-2016 school year. Superintendent Raulerson noted that the girls that are chosen volunteer, maintain good grades, and are very talented. Anna stated that she is very thankful for the opportunity to represent BCHS.

➤ **Recognize BCHS Duchess Olivia Crews**

Superintendent Raulerson presented Olivia Crews with a certificate of recognition for being selected to represent BCHS as BCHS Duchess for the 2015-2016 school year. Superintendent Raulerson noted that the girls that are chosen volunteer, maintain good grades, and are very talented. Olivia stated that she hopes to mentor upcoming students.

➤ **Westside Elementary School Merrie Melodies Performance**

Students from Westside Elementary School’s Merrie Melodies program performed three songs and received a standing ovation from the audience. All students introduced themselves and stated their teacher’s name. Following the performance, each student in attendance was given a “Paw Pride” backpack for participating.

**APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA**

- **Correct A.4. Item Description to Approval of the October 2015 District Inventory Report.**  
*(Originally submitted cover letter was incorrectly titled.)*

Chairperson Crews read the above noted corrections to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve the corrections, seconded by Dean Griffis. The motion carried 5-0.

**REMOVAL OF ROUTINE ITEMS**

Chairperson Crews asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

**APPROVAL OF ITEMS FOR ACTION**

<b>A.</b>	<b>Approval of Routine Items</b>	<b>CONTACT</b>
<b>A.</b>	<b>1. Approval of the Personnel Items List for Approval on November 17, 2015.</b>	Sherrie Raulerson (259-0401)
<b>A.</b>	<b>2. Approval of the Minutes of November 2, 2015, School Board Work Sessions and School Board Meeting.</b>	Sherrie Raulerson (259-0401)
<b>A.</b>	<b>3. Approval for Out of State Travel for Administrators to Attend the Valdosta State University Career Fair in Valdosta, Georgia for Recruiting.</b>	Robin Mobley (259-0427)
<b>A.</b>	<b>4. Approval of the October 2015 District Inventory Report.</b>	Denny Wells (259-5420)
<b>A.</b>	<b>5. Approval of the Financial Reports for the Month Ending September 30, 2015.</b>	Marcelle Richardson (259-0418)
<b>A.</b>	<b>6. Approval of the Administrative Service Agreement with C.I.S. Claims Service, Inc., Effective October 1, 2015 - September 30, 2016.</b>	Marcelle Richardson (259-0418)
<p>Chairperson Crews entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 5-0.</p>		

<b>B.</b>	<b>Approval of the Removed Routine Items.</b>	N/A
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
<b>C.</b>	<b>Approval of the 2014-15 Annual Financial Report.</b>	Marcelle Richardson (259-0418)
	Chairperson Crews entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
<b>D.</b>	<b>Approval of Contract with Blackboard Connect for AlertNow Mass Communication Services, Effective October 1, 2015 - September 30, 2016.</b>	David Crawford (259-0432)
	Chairperson Crews entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
<b>E.</b>	<b>Approval of Addendum to the Master Inservice Plan to Add a New PDA Component, Effective Teacher Practices for Students with Disabilities: Focusing on the Content Areas. MIP Component #2-100-010.</b>	Thomas Hill (259-0429)
	Chairperson Crews entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
<b>F.</b>	<b>Approval of the Memorandum of Understanding with NEFEC Recognizing the Putnam County School District as the Holder of all Records for Contractors Providing Virtual Instruction for My District Virtual School.</b>	Thomas Hill (259-0429)
	Chairperson Crews entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
<b>G.</b>	<b>Agreement with The Schultz Center for the Student Voice Program. FUNDING SOURCE: Schultz Center, Community Foundation/Northeast Florida Benefactors, and Title II.</b>	Thomas Hill (259-0429)
	Chairperson Crews entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	

### CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

### INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson noted how thankful and appreciative she is for the local churches and individuals that are providing Thanksgiving baskets to students and their families.

- Superintendent Raulerson noted how thankful she is to be in Baker County. She stated that we are so blessed to live in a community where people truly care about one another and that she is grateful for every child in our county.
- Mr. Dwight Crews announced that he was sworn in to office on November 17, 1984, and it seemed fitting to announce, tonight, on November 17, 2015, that he would not be seeking re-election in 2016. Mr. Crews thanked everyone in attendance and noted that he has been blessed to serve in Baker County for the last 31 years. Mr. Crews is the longest sitting School Board member.

**NOTICE**

*Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.*

**PERSONNEL ITEMS LIST FOR APPROVAL ON NOVEMBER 17, 2015**

<b>RESIGNATION LIST FOR APPROVAL ON NOVEMBER 17, 2015</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
King	William Carl			School Bus Driver (186 Days)	Transportation	October 14, 2015

<b>EMPLOYMENT LIST FOR APPROVAL ON NOVEMBER 17, 2015</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Gaskins	Lauren		Initial Employment / New Unit	Teacher, Specific Learning Disabled (197 Days)	Baker County High School	November 9, 2015
Kennedy	Katherine		Promotion / Transfer from Keller Intermediate School Bookkeeper (240 Days) / Replacing Theresa Lankford	Secretary / Bookkeeper (261 Days)	Baker County High School	November 12, 2015
Lankford	Theresa		Promotion / Transfer from Bookkeeper at Baker County High School (261 Days) / Replacing Donna Sapp	Finance Aide (261 Days)	District Office	November 12, 2015
Raulerson- Thrift	Dana		Initial Employment / Replacing Norma Deneese Mixon	Paraprofessional (187 Days)	Baker County High School	October 29, 2015

<b>EMPLOYMENT LIST FOR APPROVAL ON NOVEMBER 17, 2015</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Wilford	Katie		Transfer from ESE Teacher, Support Facilitator (197 Days) / New Unit	Reading Coach (197 Days)	Keller Intermediate School	October 23, 2015

<b>EXTRA DUTY LIST FOR APPROVAL ON NOVEMBER 17, 2015</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Padgett	Carylon	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 10, 2015- March 24, 2016

<b>SUPPLEMENT LIST FOR APPROVAL ON NOVEMBER 17, 2015</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SPECIAL NOTE</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Smith	Andrea		Baker County High School	Peer Teacher for Norma Deneese Mixon	Board Approved Rate	2015-2016
Smith	Jenna	Prorate Effective November 9, 2015	Baker County Pre-K / Kindergarten Center	Bus Duty	Board Approved Rate	2015-2016
Thrift	Pamela Joy	RESCIND Effective November 9, 2015	RESCIND Baker County Pre-K / Kindergarten Center	RESCIND Bus Duty	RESCIND Board Approved Rate	RESCIND 2015-2016
Wilford	Katie	RESCIND Effective October 22, 2015	RESCIND Keller Intermediate School	RESCIND Teacher, Exceptional Student Education	RESCIND Board Approved Rate	RESCIND 2015-2016

<b>SUBSTITUTE LIST FOR APPROVAL ON NOVEMBER 17, 2015</b>					
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Jackson Jr.	Charles		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	October 30, 2015
Lauramore	Sheila		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 30, 2015
Smith	Christina		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 6, 2015
Thomas	Alicia		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 4, 2015



<b>OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON NOVEMBER 17, 2015</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Brown	Athena	Substitute Teacher Training	\$500 Flat Daily Rate / FUNDING SOURCE: General	December 2, 2015 & December 4, 2015
Martin	Jennifer	Baker County High School Assistant Wrestling Coach	1,390.00 Flat Rate / FUNDING SOURCE: General	November 18, 2015 - June 30, 2016

<b>LEAVE LIST FOR APPROVAL ON NOVEMBER 17, 2015</b>					
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b># OF DAYS</b>	<b>TYPE OF LEAVE</b>	<b>EFFECTIVE DATES</b>
Alderman	Lisa		1 Hour	Illness in the Line of Duty	October 29, 2015
Davis	Patricia		RESCIND 1 Day & .6428 Hour	RESCIND Illness in the Line of Duty	RESCIND October 19, 2015 - October 20, 2015
Davis	Patricia		RESCIND 6 Days & .3572 Hour	RESCIND Personal Leave Without Pay	RESCIND October 20, 2015 - October 28, 2015
King	Williams Carl		RESCIND 89 Days	RESCIND Personal Leave Without Pay - Medical	RESCIND October 5, 2015 - February 24, 2016
Koburger	Lisa		1 Hour	Illness in the Line of Duty	October 28, 2015
Wilkerson	Shirley		38 Days	Personal Leave Without Pay - Medical	November 10, 2015 - January 11, 2016
Williams	April		72 days	Personal Leave Without Pay	January 11, 2016 - April 29, 2016

<b>ADJOURNMENT FROM NOVEMBER 17, 2015, SCHOOL BOARD MEETING</b>	
<p>Since there was no further business to come before the Board, Paula Barton made a motion to adjourn, seconded by Artie Burnett. The meeting adjourned via general consensus.</p>	
<b>Earl "Dwight" Crews, Board Chairperson</b>	<b>Sherrie Raulerson, Superintendent of Schools</b>