

**MINUTES
SCHOOL BOARD WORK SESSION
(Open to the Public)
Monday, November 7, 2016 - 4:30 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #45 PAGE #10

➤ **4:30 p.m. - 2017-2018 School Calendar Options** *(Facilitated by Robin Mobley, Associate Superintendent of Human Resources)*

The Baker County School Board met on Monday, November 7, 2016, at 4:30 p.m. The purpose of this meeting was to hold an open work session on the “2017-18 School Calendar Options”. The following Board Members were present: Chairperson Earl “Dwight” Crews, Vice-Chairperson Paula T. Barton, Charlie M. Burnett, III (Artie), Patricia C. Weeks, and Richard “Dean” Griffis. Superintendent Sherrie Raulerson and School Board Attorney John Caven were both present at the work session. The facilitator for the work session was Mrs. Robin Mobley, Associate Superintendent. Mrs. Mobley summarized the differences between the two calendars for the Board. The School Board Members were okay with both options to be presented to the teachers to vote on. Superintendent Raulerson and the Board Members thanked the calendar committee for their hard work and dedication as they worked through the calendar options. No official action was taken by the Board during the work session.

Earl “Dwight” Crews, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
EXPULSION HEARING
(CLOSED to the Public)**

Monday, November 7, 2016 – 4:45 p.m.

District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #45 PAGE #10

The Baker County School Board met on Monday, November 7, 2016, at 4:45 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a closed expulsion hearing on Baker County High School student case #110720164451926. The following Board Members were present to wit: Chairperson Earl “Dwight” Crews, Vice-Chairperson Paula T. Barton, Richard “Dean” Griffis, Patricia C. Weeks, and Charlie M. (Artie) Burnett, III. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the closed hearing. The student’s mother was in attendance at the hearing, however, the student was not.

Chairperson Crews called the closed expulsion hearing to order on Baker County High School student case #110720164451926 and then turned the proceedings over to Superintendent Raulerson. After hearing the evidence and testimonies presented, Superintendent Raulerson made the recommendation to expel Baker County High School student case #110720164451926 from the Baker County Public Schools for the remainder of the 2016-2017 school year which includes the Adult Education Program. The recommendation includes that Baker County High School student case #110720164451926 is not eligible for the early re-entry program. Upon returning to the Baker County Public Schools, Baker County High School student case #110720164451926 must re-enter through the Baker County High School alternative school setting for a minimum of forty-five (45) days. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.

Earl “Dwight” Crews, Board Chairperson

Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD WORK SESSION
(Open to the Public)
Monday, November 7, 2016 - 5:25 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #45 PAGE #10

➤ **5:25 – 5:45 p.m. - Work Session on Baker County Adult Education Center's 2016-2017 School Improvement Plan**

The Baker County School Board met on Monday, November 7, 2016, at 5:25 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of the School Board Work Session was to present “Baker County Adult Education Center’s 2016-2017 School Improvement Plan.” The following School Board Members were present to wit: Chairperson Earl “Dwight” Crews, Vice-Chairperson Paula T. Barton, Richard “Dean” Griffis, Patricia C. Weeks, and Charlie M. (Artie) Burnett, III. Superintendent Sherrie Raulerson and School Board Attorney John Caven were both present at this work session. Director Ann Watts facilitated the work session with a PowerPoint presentation highlighting an overview of the plan. No official action was taken during the work session.

Earl “Dwight” Crews, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD WORK SESSION
(Open to the Public)
Monday, November 7, 2016 - 5:50 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #45 PAGE #10

➤ **5:50 – 6:10 p.m. - Work Session on Westside Elementary School's 2016-2017 School Improvement Plan**

The Baker County School Board met on Monday, November 7, 2016, at 5:50 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of the School Board Work Session was to present “Westside Elementary School’s 2016-2017 School Improvement Plan.” The following School Board Members were present to wit: Chairperson Earl “Dwight” Crews, Vice-Chairperson Paula T. Barton, Richard “Dean” Griffis, Patricia C. Weeks, and Charlie M. (Artie) Burnett, III. Superintendent Sherrie Raulerson and School Board Attorney John Caven were both present at this work session. Principal Kelly Horne facilitated the work session with a video presentation highlighting an overview of the plan. No official action was taken during the work session.

Earl “Dwight” Crews, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, November 7, 2016 - 6:30 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #45 PAGE #10

The Baker County School Board met on Monday, November 7, 2016, at 6:30 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Chairperson Earl “Dwight” Crews announced that Johnnie Jacobs was going to give the invocation followed by the Pledge of Allegiance led by Keller Intermediate School student Alia Chauncey.

CALL TO ORDER – 6:30 P.M.

Chairperson Crews called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Earl “Dwight” Crews, Vice-Chairperson Paula T. Barton, Richard “Dean” Griffis, Patricia C. Weeks, and Charlie M. Burnett, III (Artie). Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 6:30 P.M. (if any)

There were no public hearings at this meeting.

RECOGNITIONS / PRESENTATIONS

➤ **“Matter News Break” Video** (*Presentation by Tabitha Dugger, Westside Elementary School Third Grade Teacher*)

Mrs. Tabitha Dugger, third grade teacher at Westside Elementary School, presented the Matter News Break video. Following classroom instruction from the matter unit, Mrs. Dugger’s students wrote the entire script and performed in the video. Superintendent Raulerson noted that this was an extraordinary example of instruction and use of technology in the classroom.

➤ **Learning Disabilities Awareness / Multi-Tiered System of Supports** (*Video Presentation by Cheryl Rhoden and Susan White of Westside Elementary School*)

Ms. Cheryl Rhoden, Ms. Susan White, Ms. Kathy Sheridan, and Ms. Tabitha Dugger were all in attendance for the video presentation. The video was made to bring awareness to students during Learning Disabilities week. Several teachers including the speech therapist, OT therapist, and Ms. Melissa Clark participated in the video highlighting individual disabilities specific to their areas. Superintendent Raulerson noted what a powerful video this was and what an excellent job they did in bringing awareness to students at Westside Elementary School.

➤ **Recognize Keller Intermediate School Vocabulary Parade Winners**

Superintendent Raulerson recognized fourteen Vocabulary Parade students from Keller Intermediate School. The students came dressed in a representation of the vocabulary word of their choosing. Each student was given an opportunity to say their name, vocabulary word, and definition. All students were given a paw pride backpack for attending the meeting.

Superintendent Raulerson also presented Mr. Perry Hays from Westside Elementary School with an Unsung Hero award for his leadership, hard work, and dedication in facilitating the fall carnival at Westside Elementary School. The carnival was held in partnership with Glen Baptist Church and all proceeds raised will go directly to Westside Elementary for playground equipment.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

REMOVAL OF ROUTINE ITEMS

Chairperson Crews asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on November 7, 2016.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the October 17, 2016, School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the Financial Reports for the Month Ending August 31, 2016.	Marcelle Richardson (259-0418)
	A.	4. Approval of the September 2016, District Property Inventory	Denny Wells (259-5420)
		Chairperson Crews entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
	B.	Approval of Removed Routine Items	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	C.	Approval of the 2016-2017 District Instructional Materials Handbook.	Tom Hill (259-0429)
		Chairperson Crews entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	

	D.	Approval of Addendum to the Master Inservice Plan to Add One New Professional Development Alternative Component (#5-101-003, Positive Behavior Intervention Support (PBIS) Module).	Tom Hill (259-0429)
		Chairperson Crews entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	E.	Approval of the 2016-17 Five Year District Facilities Work Program.	Marcelle Richardson (259-0418)
		Chairperson Crews entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
	F.	Approval to Amend the Previously Approved Hourly Rate for Speech/Language and Occupational Therapy Services with Invo HealthCare Associates, Inc., Effective October 14, 2016- July 31, 2017. (Hourly Rate Going from \$61.00 to \$56.00 Per Hour)	Nancy Crews (259-0444)
		Chairperson Crews entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	G.	Approval to De-authorize and Dispose of Itemized Nutrition Services Property. (Obsolete or Broken Beyond Financially Sound Repair & Will be Disposed of When Possible.)	Tonya Tarte (259-4330)
		Chairperson Crews entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson announced the Teachers of the Year from each school site: PKK Kimber Thigpen, MES Seann Combs, WES Tabitha Dugger, KIS Crystal Cabral, BCMS Patsy Vinzant, BCHS Andrea Smith.
- Superintendent Raulerson noted that the district would be celebrating Mr. Dwight Crews' retirement on Monday, November 14th at 4:00 p.m. Mr. Dwight has served on the Board for 32 years and during that time has attended over 850 Board meetings. Superintendent Raulerson noted that Mr. Dwight has contributed a wealth of knowledge and wisdom to the district over the years and has always been a true champion for kids. Mr. Dwight received a standing ovation in honor of his years of service at this, his last official, Board meeting.

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON MONDAY, NOVEMBER 7, 2016

RESIGNATION LIST FOR APPROVAL ON NOVEMBER 7, 2016

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Mixon	Norma Deneese			Teacher, ESE - Varying Exceptionalities (197 Days)	Baker County High School	October 21, 2016

EMPLOYMENT LIST FOR APPROVAL ON NOVEMBER 7, 2016

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Murray	Tabatha Jean		Initial Employment / Replacing Scott Rhoden	Bus Driver (186 Days)	Transportation	October 20, 2016

EXTRA DUTY LIST FOR APPROVAL ON NOVEMBER 7, 2016

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Harrison	Steve	Gatekeeper for BCHS 2016-2017 Athletic Events	\$12.00 Per Hour / As Needed / FUNDING SOURCE: General	November 8, 2016 - May 31, 2017
Wilchar	Jessica	Online Adult Education Instructor, Part Time	23.79 Per Hour / As Needed / FUNDING SOURCE: Federal	October 15, 2016 - July 31, 2017

STIPEND LIST FOR APPROVAL ON NOVEMBER 7, 2016

LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
Davis	Derrick		Addition of Out of Field Subject Area to Certificate (Mathematics 5-9)	\$300 Flat Rate / FUNDING SOURCE: Federal	October 5, 2016

LEAVE LIST FOR APPROVAL ON NOVEMBER 7, 2016

LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Dennison	Amy		1 Day	Illness in the Line of Duty	October 10, 2016
Dennison	Amy		.27 Day (2 Hours)	Illness in the Line of Duty	October 25, 2016
Dennison	Amy		.47 Day (3.5 Hours)	Illness in the Line of Duty	October 31, 2016
Fortuna	Deborah		19 Days	Personal Leave Without Pay - Medical	September 6, 2016 - September 30, 2016
Odom	Jessica		34 Days	Personal Leave Without Pay - Medical	September 20, 2016 - November 7, 2016

SUBSTITUTE LIST FOR APPROVAL ON NOVEMBER 7, 2016

LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bell	Lisa		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 19, 2016

SUBSTITUTE LIST FOR APPROVAL ON NOVEMBER 7, 2016					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Lovingood	Leslie		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 26, 2016
Maxwell	Natalie		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 26, 2016
McBerry	Kelly		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	October 21, 2016
Mixon	Norma Deneese		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	October 24, 2016
Nevill	Logan		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 25, 2016
Starling	Julie		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	October 24, 2016
Thigpen	Haley		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	October 10, 2016
Walls	Leigh Anne		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 10, 2016
Walton	Casey		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 13, 2016

ADJOURNMENT FROM NOVEMBER 7, 2016, SCHOOL BOARD MEETING

Since there was no further business to come before the Board, Paula Barton made a motion to adjourn, seconded by Artie Burnett. The meeting adjourned via general consensus.

Earl "Dwight" Crews, Board Chairperson

Sherrie Raulerson, Superintendent of Schools