

MINUTES
SCHOOL BOARD WORK SESSION
 (Open to the Public)
 Monday, November 5, 2012 - 4:45 p.m.
 Baker County School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #41 PAGE #9

The Baker County School Board met on Monday, November 5, 2012, at 4:45 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the work session on the **“2012-13 Keller Intermediate School’s School Improvement Plan.”** Principal Gail Griffis was the facilitator for the work session and reviewed the school improvement plan for her school. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Patricia C. Weeks, Charlie M. Burnett, III (Artie), Earl “Dwight” Crews, and Jesse D. Davis. Superintendent Sherrie Raulerson was present at the work session. However, School Board Attorney Jonathan Oliff was not present. No official action was taken during this work session.

Richard Dean Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

MINUTES
SCHOOL BOARD WORK SESSION
 (Open to the Public)
 Monday, November 5, 2012 – 5:15 p.m.
 Baker County School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #41 PAGE #9

The Baker County School Board met on Monday, November 5, 2012, at 5:15 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the work session on the **“2012-13 Macclenny Elementary School’s School Improvement Plan.”** Principal Debbie Fraser was the facilitator for the work session and reviewed the school improvement plan for her school. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Patricia C. Weeks, Charlie M. Burnett, III (Artie), Earl “Dwight” Crews, and Jesse D. Davis. Superintendent Sherrie Raulerson was present at the work session. However, School Board Attorney Jonathan Oliff was not present. No official action was taken during this work session.

Richard Dean Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD WORK SESSION
(Open to the Public)
Monday, November 5, 2012 – 5:50 p.m.
Baker County School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #41 PAGE #9

The Baker County School Board met on Monday, November 5, 2012, at 5:50 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the work session on the **“2012-13 Westside Elementary School’s School Improvement Plan.”** Principal Lynne Fort was the facilitator for the work session and reviewed the school improvement plan for her school. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Patricia C. Weeks, Charlie M. Burnett, III (Artie), Earl “Dwight” Crews, and Jesse D. Davis. Superintendent Sherrie Raulerson was present at the work session. However, School Board Attorney Jonathan Oliff was not present. No official action was taken during this work session.

Richard Dean Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, November 5, 2012 - 6:30 p.m.
Baker County School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #41 PAGE #9

The Baker County School Board met on Monday, November 5, 2012, at 6:30 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regular School Board meeting. Quentin Taylor, Reading Coach at Keller Intermediate School, gave the invocation. Ben Callahan, fourth grade student at Keller Intermediate School, led the Pledge of Allegiance.

ROLL CALL OF MEMBERS

Chairperson Griffis called the Board meeting of the Baker County School Board to order and asked for roll call. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Patricia C. Weeks, Charlie M. Burnett, III (Artie), Earl “Dwight” Crews, and Jesse D. Davis. Superintendent Sherrie Raulerson and School Board Attorney Jonathan Oliff were present at the Board meeting.

PUBLIC HEARINGS

There were no public hearings held at this meeting.

RECOGNITIONS

▪ Recognize Keller Intermediate School's Vocabulary Parade Winners

Chairperson Griffis turned the recognitions portion of the meeting over to Superintendent Raulerson. Principal Gail Griffis sent her students from Keller Intermediate School forward to parade their costumes which depicted the vocabulary word that they had chosen. Superintendent Raulerson interviewed each student and asked them to pronounce their word and give the definition. Superintendent Raulerson commented that, "the students would probably never forget their vocabulary word and definition." This is an annual event that Keller Intermediate School does during the month of October when students are already dressing up for the season. Superintendent Raulerson is excited that Keller Intermediate School seizes the opportunity to combine teaching and learning with the dressing up season. It is amazing to see the creativity in creating costumes from things you have to depict vocabulary words.

▪ Presentation of Keller Intermediate School's Anti-Bullying Program

Principal Gail Griffis, Assistant Principal Denise Mann and Reading Coach Quentin Taylor presented the "Anti-Bullying Program" that Keller Intermediate has implemented in an effort make students aware of what bullying is. The video presentation showed that the students are learning through music, song, and dance the concepts of "Don't Be A Bully, Don't Allow Someone Else To Be Bullied, and Don't Be Bullied."

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

▪ Delete Wilda Heppner from the A.1. Personnel Item - Leave List -

Chairperson Griffis read the above noted change to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dwight Crews. The motion carried 5-0.

CITIZEN INPUT

No individual in the audience addressed the School Board with citizen concerns at this meeting.

REMOVAL OF ROUTINE ITEMS

Chairperson Griffis asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

APPROVAL OF ITEMS FOR ACTION		
A.	Approval of Routine Items	CONTACT
A.	1. Approval of the Personnel Items List for Approval on November 5, 2012.	Superintendent Raulerson (259-0401)
A.	2. Approval of the Minutes of the October 15, 2012, Board Work Sessions and Board Meeting.	Superintendent Raulerson (259-0401)
A.	3. Approval of the Agreement with First Coast Workforce Development for Year Round WIA Out-Of-School Youth Pregnant / Parenting Program in the Amount of \$34,859.14. (The Letter of Intent for this Agreement was Board Approved on September 4, 2012.)	Ann Watts (259-0408)
A.	4. Approval of the Agreement with First Coast Workforce Development for Year Round WIA In-School Youth Program in the Amount of \$169,960. (The Letter of Intent for this Agreement was Board Approved on September 4, 2012.)	Ann Watts (259-0408)
A.	5. Approval of the Agreement with First Coast Workforce Development for Year Round WIA Out-Of-School Youth Program in the Amount of \$72,476.) (The Letter of Intent for this Agreement was Board Approved on September 4, 2012.)	Ann Watts (259-0408)
A.	6. Approval of the October, 2012, District Property Inventory Report.	Denny Wells (259-5420)
	Chairperson Griffis entertained a motion from the Board on the routine items. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve all routine items (A.1. – A.6.), seconded by Dwight Crews. The motion carried 5-0.	
B.	Approval of the Removed Routine Items.	n/a
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
C.	Approval of the Step Increase Retroactive Back to July 1, 2012, for Eligible Instructional Staff and a One-Time Bonus Payment of \$450 for Individuals at Steps 1-25. (Anyone at Step 0 will not Receive the Bonus Payment)	Marcelle Richardson (259-0418)
	Chairperson Griffis read the above noted agenda item and entertained a motion from the Board. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
D.	Approval of the 2012-2015 Agreement with the Baker County Education Association, FEA (Revised October 12, 2012).	David Davis (259-0429)

	Chairperson Griffis read the above noted agenda item and entertained a motion from the Board. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dwight Crews. The motion carried 5-0.		
E.	<table border="1"> <tr> <td>Approval of the New Family Service Center Interagency Agreement with the Women's Center of Jacksonville, Effective November 6, 2012 - June 30, 2013.</td> <td>Marcheta Crews (259-0476)</td> </tr> </table>	Approval of the New Family Service Center Interagency Agreement with the Women's Center of Jacksonville, Effective November 6, 2012 - June 30, 2013.	Marcheta Crews (259-0476)
Approval of the New Family Service Center Interagency Agreement with the Women's Center of Jacksonville, Effective November 6, 2012 - June 30, 2013.	Marcheta Crews (259-0476)		
	Chairperson Griffis read the above noted agenda item and entertained a motion from the Board. As recommended by Superintendent Raulerson, Jesse Davis made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.		

INFORMATION AND ANNOUNCEMENTS

<ul style="list-style-type: none"> ▪ Friday, November 9, 2012 @ 9:30 a.m. – Veteran’s Day Program at Macclenny Elementary School
<ul style="list-style-type: none"> ▪ Friday, November 9, 2012 @ 10:00 a.m. and 1:00 p.m. – Veteran’s Day Program at Westside Elementary in the Bus Circle
<ul style="list-style-type: none"> ▪ Tuesday, November 13, 2012 @ 10:00 a.m. – Veteran’s Day Program at Baker County Pre-K / Kindergarten Center @ Baker County Middle School track
<ul style="list-style-type: none"> ▪ \$500 Check was presented to Westside Elementary School by an anonymous donor who has a grandchild at Westside Elementary School to be used for their Positive Behavior Support program. <i>(Associate Superintendent Robin Mobley stated that the monies were anonymously donated through the Baker County Education Foundation with the statement that their grandchild had greatly benefited from the PBS program at Westside Elementary School.)</i>
<p>Robin Mobley also made the following three presentations for Superintendent Raulerson who had been called away from the meeting for a family emergency:</p> <ul style="list-style-type: none"> ▪ Ann Watts, Director of Career and Adult Education Programs – A Happy Birthday card from Superintendent Raulerson (Birthday on Saturday). ▪ Dwight Crews, Board Member – was presented the “Timex Heart Award” (Mr. Crews thanked everyone for their prayers. He had a heart cath and received 2 stints for a 75% and 95% blockage.) ▪ Sherry Barrett, Principal of Baker County Middle School – was presented the “Traffic Specialist Award.” Due to safety concerns for students during morning drop-off traffic, Mrs. Barrett has implemented a new traffic pattern. It is still being tweaked for optimum benefit and increased timing issues for students.

PERSONNEL ITEMS LIST APPROVED November 5, 2012

EXTRA DUTY LIST APPROVED November 5, 2012

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Harrison	Karen	Assist in Testing Administration at BCHS	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: General	November 6, 2012 - June 7, 2013
McGee	Ryan	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 8, 2012 - March 28, 2013
St. John	Sonja	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	November 8, 2012 - March 28, 2013

SUPPLEMENT LIST APPROVED November 5, 2012

LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Lewis	Jane Anne	REPLACE Shared Supplement with Full Supplement	Educational Services	Special Olympics	Board Approved Rate - Full	2012-2013
Lewis	Jane Anne	RESCIND Shared Supplement	Educational Services	Special Olympics Co-Coordinator	RESCIND Board Approved Rate - Shared	RESCIND 2012-2013
Vinzant	Patricia	RESCIND Shared Supplement	Educational Services	Special Olympics Co-Coordinator	RESCIND Shared Supplement	RESCIND 2012-2013

STIPEND LIST APPROVED November 5, 2012

LAST NAME	FIRST NAME	ASSIGNMENT	AMOUNT	EFFECTIVE
Lambright	Robert	Addition of Out of Field Subject Area to Certificate (Mathematics Grades 6-12)	\$300 Flat Rate / FUNDING SOURCE: Federal	October 8, 2012

SUBSTITUTE LIST APPROVED November 5, 2012

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Gray	Holly Nichole	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 22, 2012
Williams	Jennifer Elizabeth	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	October 29, 2012

LEAVE LIST APPROVED November 5, 2012

LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Harvey	Roger	104 Days	Personal Leave Without Pay - Medical	October 1, 2012 - February 28, 2013
Lauramore	Deborah	22 Days	Personal Leave Without Pay - Medical	October 15, 2012 - November 15, 2012
Meeks-Johnson	Sarah Melanie	3 Days	Illness in the Line of Duty	October 17, 2012 - October 19, 2012
Pierce	Clifford	.25 Day	Illness in the Line of Duty	October 17, 2012
Swindell	Delilah	17 Days	Personal Leave Without Pay - Medical	October 17, 2012 - November 9, 2012

OUT OF FIELD PERMIT LIST APPROVED November 5, 2012

LAST NAME	FIRST NAME	CERTIFIED IN	PERMIT FOR	EFFECTIVE DATES
Charboneau	Vikki	Elementary Education K-6	7th Grade Language Arts	2012-2013
Hodges	Loni	Primary PK-6 Elementary	7th Grade Math	2012-2013
Norman	Ashton	Primary PK/K-3	8th Grade Agriculture	2012-2013
Turner	Matthew	Middle Grades Integrated Curriculum	Business Keyboarding	2012-2013

ADJOURNMENT FROM November 5, 2012, SCHOOL BOARD MEETING

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dwight Crews. The motion carried by general consensus.

Richard Dean Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools