

**MINUTES
SCHOOL BOARD WORK SESSION
(Open to the Public)
Monday, October 15, 2018 - 5:30 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #47 PAGE #8

➤ **5:30 p.m. - Work session on "AdvancEd System Accreditation Engagement Review"**
(Facilitator Susan Voorhees)

The Baker County School Board met on Monday, October 15, 2018, at 5:30 p.m. for the purpose of a work session on the "**AdvancEd System Accreditation Engagement Review**". The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Richard "Dean" Griffis, Charlie M. Burnett, III (Artie), Patricia C. Weeks, and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were also present at the work session. The facilitators for the work session were David Davis, Susan Voorhees, and Ann Watts. They provided an overview of what the Accreditation Engagement Review would consist of and fielded questions from the Board Members. There was no official action taken during the work session.

Paula T. Barton, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, October 15, 2018 - 6:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #47 PAGE #8

The Baker County School Board met on Monday, October 15, 2018, at 6:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Paula Barton announced that Allen Murphy was going to give the invocation followed by the Pledge of Allegiance led by David Davis.

CALL TO ORDER – 6:00 P.M.

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Richard "Dean" Griffis, Patricia C. Weeks, Charlie M. Burnett, III (Artie), and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 6:00 P.M. (if any)

There were no public hearings at this meeting.

RECOGNITIONS / PRESENTATIONS

There were no recognitions or presentations at this meeting.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

➤ **A.1. Personnel Items, Employment List: Approval to add Employment Form for Cynthia Hall and Cassandra Parker**

Chairperson Barton read the above noted recommended revision to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.

REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on October 15, 2018.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the October 1, 2018, School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the Financial Reports for the Month Ending June 30, 2018.	Marcelle Richardson (259-0418)
	A.	4. Approval of the Financial Reports for the Month Ending July 31, 2018.	Marcelle Richardson (259-0418)
	A.	5. Approval of the Financial Reports for the Month Ending August 31, 2018.	Marcelle Richardson (259-0418)
	A.	6. Approval of the August 2018 District Property Inventory.	Denny Wells (259-5420)
	A.	7. Approval of the September 2018 District Property Inventory.	Denny Wells (259-5420)
	A.	8. Approval of Out of State Travel for Administrators to Attend the Valdosta State University Career Fair in Valdosta, Georgia for Recruiting on November 15, 2018.	Robin Mobley (259-0428)

A.	9. Approval of the Grant Proposal "I.D.E.A. Part B Entitlement 2018-2019" in the Amount of \$1,052,666.00 and "I.D.E.A. / Preschool Entitlement 2018-2019" in the Amount of \$57,344.00. Federal / No Matching	Michael Green (259-0444)
A.	10. Approval of the Grant Proposal "Immediate Aid to Restart School Operations" in the Amount of \$70,666.00. Federal / No Matching	Marcelle Richardson (259-0418)
	Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
B.	Approval of Removed Routine Items.	N/A
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
C.	Approval of the Interagency Agreement with Meridian Behavioral Healthcare, Inc. for Counseling Services Provided at No Cost to the District. (Effective August 10, 2018 - June 30, 2019.)	Michael Green (259-0444)
	Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
D.	Approval to De-authorize and Dispose of Item #10586 (Kiln) at Keller Intermediate School. (Obsolete Item Will be Disposed of When Possible.)	Kelly Horne (259-4244)
	Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
E.	Approval of the 2018-19 Five Year District Facilities Work Plan.	Marcelle Richardson (259-0418)
	Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
F.	Approval of the Automotive Service Management Technology Articulation Agreement with Florida State College of Jacksonville for 2018-2019.	Ann Watts (259-0408)
	Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
G.	Approval of Partnership Agreement with Northeast Florida Community Action Agency. (Effective October 1, 2018 – October 20, 2020.)	Ann Watts (259-0408)
	Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson asked for continued thoughts and prayers for those in the path of Hurricane Michael. She also noted how thankful she was for the protection over Baker County and for the community's support in closing schools for the safety of our students and staff.
- Superintendent thanked David Crawford, Tonya Tarte, and Tina Bradley for their help with the hurricane shelter opening at Macclenny Elementary School.
- Superintendent Raulerson noted how proud she is of the Wildcat Marching Band for the competition efforts and that Band Director Myles Moore was doing a great job.

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON OCTOBER 15, 2018

RESIGNATION LIST FOR APPROVAL ON OCTOBER 15, 2018

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Brittain	Hunter			Custodian (261 Days, 5.5 Hours)	Baker County High School	September 26, 2018
Richardson	Jennifer		On One Year Leave of Absence (August 2, 2018 - May 30, 2019)	Teacher, Seventh & Eighth Grade Science (197 Days)	Baker County Middle School	May 30, 2018
Starling	Julie			Bus Driver (186 Days)	Transportation	September 21, 2018
Womack	Erika			Paraprofessional, Adult Ed (Part-Time, As Needed)	Career and Adult Education	October 2, 2018

EMPLOYMENT LIST FOR APPROVAL ON OCTOBER 15, 2018

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Bell	Lisa		Transfer/Promotion from Nutrition Services Assistant (186 Days, 4 Hours) at Westside Elementary School / Replacing Rachel Griffis	Nutrition Services Assistant (191 Days, 7 Hours)	Keller Intermediate School	October 4, 2018
Hall	Cynthia		Initial Employment / New Unit	Teacher, Varying Exceptionalities (197 Days)	Westside Elementary School	October 4, 2018

EMPLOYMENT LIST FOR APPROVAL ON OCTOBER 15, 2018						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Holme	Jennifer		Initial Employment / New Unit	Teacher, First Grade (197 Days)	Macclenny Elementary School	October 12, 2018
Lambright	Jesse		Initial Employment / Replacing Fearell Blue	Teacher, Mathematics (197 Days)	Baker County High School	September 26, 2018
Morgan	Pamela		Transfer/Promotion from Nutrition Services Assistant (191 Days, 7 Hours) at Baker County Pre-K / Kindergarten Center / Replacing Angela Waite	Paraprofessional, ESE Ages 3-5 (187 Days)	Baker County Pre-K / Kindergarten Center	October 1, 2018
Parker	Cassandra		Initial Employment / New Unit	Case Manager (216 Days)	Student Services	October 16, 2018
Register	Glenda		Initial Employment / New Unit	Non Instructional, Hourly (60 Days, 2 Hours Per Day)	Baker County Middle School	October 9, 2018
Van Sickle	Brittnee		Initial Employment / Replacing Kellina Wilbanks	Paraprofessional, ESE Ages 3-5 (187 Days)	Baker County Pre-K / Kindergarten Center	October 9, 2018
Watts	Shotia		Initial Employment / Replacing Pamela Morgan	Nutrition Services Assistant (191 Days, 7 Hours)	Baker County Pre-K / Kindergarten Center	October 4, 2018

EXTRA DUTY LIST FOR APPROVAL ON OCTOBER 15, 2018				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Deel	Ellen	Hospital / Homebound Teacher	Regular Hourly Rate / As Needed / Funding Source: General	November 1, 2018 - May 30, 2019
Dunnam	Elizabeth	Hospital / Homebound Teacher	Regular Hourly Rate / As Needed / Funding Source: General	September 4, 2018 - May 30, 2019
Lane	Kimbra	Hospital / Homebound Teacher	Regular Hourly Rate / As Needed / Funding Source: General	September 4, 2018 - May 30, 2019

SUPPLEMENT LIST FOR APPROVAL ON OCTOBER 15, 2018						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Morgan	Pamela		Baker County Pre-K / Kindergarten Center	Paraprofessional, ESE	Board Approved Rate	2018-2019 (Effective 10/1/2018)
Schaper	Danna Kay	For Nancy Andrews	Keller Intermediate School	Peer Teacher	Board Approved Rate	2018-2019
Van Sickle	Brittnee		Baker County Pre-K / Kindergarten Center	Paraprofessional, ESE	Board Approved Rate	2018-2019 (Effective 10/9/2018)

STIPEND LIST FOR APPROVAL ON OCTOBER 15, 2018					
LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
Lewis	Danyle		Addition of Out of Field Subject Area to Certificate (Exceptional Student Education K-12)	\$300 Flat Rate / Funding Source: Federal	September 7, 2018

OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON OCTOBER 15, 2018				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Gayden	Marcelle	High School Boys Assistant Basketball Coach	\$1,390.00 Flat Rate / Funding Source: General	October 16, 2018 - June 30, 2019

SUBSTITUTE LIST FOR APPROVAL ON OCTOBER 15, 2018					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Griffis	Victoria		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 28, 2018
Hall	Cynthia		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 27, 2018
Harvey	Kandace		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	October 1, 2018
Sands	Patricia		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 24, 2018

LEAVE LIST FOR APPROVAL ON OCTOBER 15, 2018					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Davis	Janet		12 Days	Personal Leave Without Pay - Medical	September 28, 2018 - October 16, 2018
Koburger	Lisa		1.90 Day	Illness in the Line of Duty	October 2, 2018 - October 3, 2018
Koburger	Lisa		30 Days at .733 Per Day	Personal Leave Without Pay - Medical	October 4, 2018 - November 15, 2018
Norman	Ashton		2 Days	Illness in the Line of Duty	October 18, 2018 - October 19, 2018

ADJOURNMENT FROM OCTOBER 15, 2018, SCHOOL BOARD MEETING	
Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.	
Paula T. Barton, Board Chairperson	Sherrie Raulerson, Superintendent of Schools