

**MINUTES
SCHOOL BOARD WORK SESSION
(Open to the Public)
Monday, October 7, 2019 - 2:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #48 PAGE #7

➤ **2:00 - 6:00 p.m. - Work Session on the Construction Management Company Finalists for the New Kindergarten - Fifth Grade Elementary School.**

Presentation Schedule:

- **2:00 p.m. - Ajax Building Company, LLC**
- **3:00 p.m. - Allstate Construction, Inc.**
- **4:00 p.m. - Charles Perry Partners, Inc.**
- **5:00 p.m. - Perry-McCall Construction, Inc.**

The Baker County School Board met on Monday, October 7, 2019, at 2:00 p.m. at the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of the School Board Work Session was to hear presentations from the construction management company finalists for the new kindergarten - fifth grade elementary school. The following School Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Patricia C. Weeks, and Tiffany McInarnay. School Board Member Charlie M. (Artie) Burnett, III was not present for the work session. Superintendent Sherrie Raulerson and School Board Attorney John Caven were also present at this work session. Representatives from each construction management company provided a PowerPoint presentation highlighting their company’s plan for the construction of the new kindergarten - fifth grade elementary school. The representatives fielded questions during the work session from board members in reference to their plans. (Charles Perry Partners, Inc. withdrew from the process prior to the work session and Board meeting, therefore, they did not participate in the presentations.) No official action was taken during the work session.

Richard “Dean” Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, October 7, 2019 - 6:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #48 PAGE #7

The Baker County School Board met on Monday, October 7, 2019, at 6:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Richard “Dean” Griffis announced that Paula Barton was going to give the invocation followed by the Pledge of Allegiance led by Lynn Green.

CALL TO ORDER – 6:00 P.M.

Chairperson Griffis called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Patricia C. Weeks, Charlie M. Burnett, III (Artie), and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 6:00 P.M. (if any)

➤ **Approval of the 2019-2020 Student Progression Plan**

Chairperson Griffis called the public hearing to order and opened the floor for public comment on this agenda item. No individual in the audience addressed the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.

➤ **Approval of the 2019-2020 Code of Student Conduct**

Chairperson Griffis called the public hearing to order and opened the floor for public comment on this agenda item. No individual in the audience addressed the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 5-0.

RECOGNITIONS / PRESENTATIONS

➤ **School Health Services 2018-2019 Annual Report Presentation**

Tina Bradley, School Health Services Specialist, and Amber Griffis, Baker County Health Department Community Health Nurse, presented a PowerPoint presentation highlighting the 2018-2019 School Health Services Annual Report.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

REMOVAL OF ROUTINE ITEMS

Chairperson Griffis asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on October 7, 2019.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the September 16, 2019, Expulsion Hearing, School Board Work Session, and Regular Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the Financial Reports for the Month Ending June 30, 2019.	Marcelle Richardson (259-0418)
	A.	4. Approval of the Financial Reports for the Month Ending July 31, 2019.	Marcelle Richardson (259-0418)
	A.	5. Approval of the Out of State Travel for Baker County High School History Club Students and Employee Chaperones to Charleston, South Carolina on November 1-2, 2019. Funding Source: History Club	Allen Murphy (259-6286)
	A.	6. Approval of the Baker County Middle School FFA Chapter Out of State Travel for Students and Employee Chaperones on October 16, 2019, to Moultrie, Georgia for the Sunbelt Ag Expo.	Thomas Hill (259-2226)
	A.	7. Approval of the August 2019 District Property Inventory.	Denny Wells (259-5420)
	A.	8. Approval to Renew Contract #BK171-R1 with the Baker County Health Department Effective August 1, 2019 - June 30, 2020. (Changes Noted in the Contract.)	Tina Bradley (259-0476)
	A.	9. Approval to Renew Agreement with Baker County Health Department to Provide Dental Services Effective July 1, 2019 - June 30, 2020. (Changes Noted in Agreement)	Tina Bradley (259-0476)
	A.	10. Approval of the 2018 - 2019 Annual School Health Report.	Tina Bradley (259-0476)
	A.	11. Approval of the Financial Reports for the Month Ending August 31, 2019.	Marcelle Richardson (259-0418)
		Chairperson Griffis entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	

	B.	Approval of Removed Routine Items.	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	C.	Approval of Baker County High School's 2019-2020 School Improvement Plan.	Allen Murphy (259-6286)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	D.	Approval of Macclenny Elementary School's 2019-2020 School Improvement Plan.	Lynn Green (259-2551)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	E.	Approval of Westside Elementary School's 2019-2020 School Improvement Plan.	Debbie Fraser (259-2216)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	F.	Approval of Baker County Pre-K / Kindergarten Center's 2019-2020 School Improvement Plan.	Bonnie Jones (259-0405)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	G.	Approval of the Dual Enrollment Articulation Agreement with Florida State College of Jacksonville for the 2019-2020 Academic Year.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	H.	Approval of the Auditor General's Attestation Examination for the Florida Education Finance Program, Full-Time Equivalent Enrollment, and Student Transportation for Fiscal Year Ending June 30, 2018.	Marcelle Richardson (259-0418)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	

	I.	Approval to Rank Construction Management Company Finalists for the New K-5 Elementary School.	Sherrie Raulerson (259-0401)
		<p>Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve and rank the finalist in the following order: 1 - Perry-McCall Construction, Inc., 2 - Ajax Building Company, LLC, 3 - Allstate Construction, Inc., seconded by Patricia Weeks. The motion carried 4-0. (Board Member Artie Burnett was not present for the Construction Management Company Finalists Work Session, therefore, excused himself from the vote.) (Charles Perry Partners, Inc. withdrew from the process prior to the Board meeting and did not participate in the work session presentations, therefore, was not ranked.)</p>	

CITIZEN INPUT

- No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson presented Macclenny and Westside Elementary School Principals with an “A” school banner for the 2018-2019 school year. She will also be presenting all faculty and staff at both school sites with an “A” pin for their Florida Department of Education “A” and School of Excellence designations.
- Superintendent Raulerson thanked each of the construction management companies for their presentations. She also noted how thrilled everyone is about the brand new, beautiful elementary school coming to Baker County. It’s going to be a blessing to our community!

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON OCTOBER 7, 2019

RESIGNATION LIST FOR APPROVAL ON OCTOBER 7, 2019

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Childers	Jason			Teacher, Fifth Grade (197 Days)	Keller Intermediate School	September 13, 2019

EMPLOYMENT LIST APPROVAL ON OCTOBER 7, 2019

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
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EMPLOYMENT LIST APPROVAL ON OCTOBER 7, 2019						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Dykes	Terry		Initial Employment / Replacing Monica Kaiser	Nutrition Services Assistant (191 Days, 7 Hours)	Keller Intermediate School	September 12, 2019
Kaiser	Monica		Transfer from Nutrition Services Assistant (191 Days, 7 Hours) at Keller Intermediate School / Replacing Janis Starling	Nutrition Services Assistant (191 Days, 7 Hours)	Baker County High School	September 11, 2019
Lee	Toree		Initial Employment / Replacing Sarah Craft	Library / Media Aide (197 Days)	Westside Elementary School	September 19, 2019

EXTRA DUTY LIST FOR APPROVAL ON OCTOBER 7, 2019				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Akins	Kristina	Hospital / Homebound Teacher	Regular Hourly Rate / As Needed / Funding Source: General	September 3, 2019 - May 27, 2020
Helms	Joy	Hospital / Homebound Teacher	Regular Hourly Rate / As Needed / Funding Source: General	September 3, 2019 - May 27, 2020
Lambright	Rebecca	RESCIND Adult Education Instructional Assistant / Part-time, Evenings (Previously Approved on July 15, 2019)	RESCIND \$17.89 Per Hour / As Needed / Funding Source: Federal	RESCIND October 8, 2019 - June 30, 2020
Lambright	Rebecca	Adult Education Teacher, Part-time, Evenings (Unit Reassigned from Paraprofessional Due to Student Enrollment / Replacing Herself)	\$31.83 Per Hour / As Needed / Funding Source: Federal	October 8, 2019 - June 30, 2020
Lewis	Jane Anne	Drive School Bus Routes	\$14.45 Per Hour / As Needed / Funding Source: General	August 10, 2019 - May 27, 2020
McLarty	Kelly	SEL Planning and Curriculum	Regular Hourly Rate / Maximum 25 Hours / Funding Source: Federal	June 3, 2019 - August 1, 2019
Turner	Autumn	Attend Computer Science Training on Saturdays	\$24.53 Per Hour / Maximum 27 Hours / Funding Source: Federal	November 16, 2019, January 11, 2020, February 22, 2020

SUPPLEMENT LIST FOR APPROVAL ON OCTOBER 7, 2019						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Christopher	Heather	RESCIND Previously Approved on September 16, 2019 for Jason Childers Amend to 90 Days Only	RESCIND Keller Intermediate School	RESCIND Peer Teacher	RESCIND Board Approved Rate	RESCIND 2019-2020 Effective September 13, 2019

SUPPLEMENT LIST FOR APPROVAL ON OCTOBER 7, 2019

LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Gipson	Heather		Baker County Pre-K / Kindergarten Center	School Wellness Coordinator	Board Approved Rate	2019-2020
Hand	Daphne	For Myriah Lane	Baker County Pre-K / Kindergarten Center	Peer Teacher	Board Approved Rate	2019-2020
Hand	Daphne		Baker County Pre-K / Kindergarten Center	Chairperson	Board Approved Rate	2019-2020
Harrell	Sandra		Baker County Pre-K / Kindergarten Center	Paraprofessional, ESE	Board Approved Rate	2019-2020
Hickox	Heather	Shared with Amanda Dunnington	Baker County Pre-K / Kindergarten Center	Yearbook Sponsor	Board Approved Rate - Shared	2019-2020
Hickox	Heather		Baker County Pre-K / Kindergarten Center	Chairperson	Board Approved Rate	2019-2020
Kazmierczak	Jana	Shared with Lisa Koburger	Baker County Pre-K / Kindergarten Center	Computer Network Manager	Board Approved Rate - Shared	2019-2020
King	Jennifer		Baker County Pre-K / Kindergarten Center	Chairperson	Board Approved Rate	2019-2020
Koburger	Lisa	Shared with Jana Kazmierczak	Baker County Pre-K / Kindergarten Center	Computer Network Manager	Board Approved Rate - Shared	2019-2020
Lane	Kimbra		Baker County Pre-K / Kindergarten Center	Late Bus Duty	Board Approved Rate	2019-2020
Lane	Kimbra		Baker County Pre-K / Kindergarten Center	Chairperson	Board Approved Rate	2019-2020
Lane	Myriah		Baker County Pre-K / Kindergarten Center	Bus Duty	Board Approved Rate	2019-2020

SUPPLEMENT LIST FOR APPROVAL ON OCTOBER 7, 2019

LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Lazenby	Kristina		Baker County Pre-K / Kindergarten Center	Teacher, ESE	Board Approved Rate	2019-2020
Leino	Tammy		Baker County Pre-K / Kindergarten Center	Paraprofessional, ESE	Board Approved Rate	2019-2020
Maldonado	Lisa		Baker County Pre-K / Kindergarten Center	Paraprofessional, ESE	Board Approved Rate	2019-2020
Morgan	Pamela		Baker County Pre-K / Kindergarten Center	Paraprofessional, ESE	Board Approved Rate	2019-2020
Norrell	Sonya		Baker County Pre-K / Kindergarten Center	Paraprofessional, ESE	Board Approved Rate	2019-2020
Raulerson	Penny	Prorated for 11 Days Only	Baker County High School	Nutrition Services Manager	Board Approved Rate - Prorated	2019-2020
Russell	Lori		Baker County Pre-K / Kindergarten Center	Paraprofessional, ESE	Board Approved Rate	2019-2020
Shivers	Amanda	RESCIND Previously Approved on August 19, 2019 for Victoria Baker	RESCIND Westside Elementary School	RESCIND Peer Teacher	RESCIND Board Approved Rate	RESCIND 2019-2020
Smith	Jenna		Baker County Pre-K / Kindergarten Center	Chairperson	Board Approved Rate	2019-2020
St. John	Sonja		Baker County Pre-K / Kindergarten Center	Late Bus Duty	Board Approved Rate	2019-2020
Stalnaker- Ugartechea	Julia	Shared with TBD	Baker County Pre-K / Kindergarten Center	Enrichment, Kinder Rocks	Board Approved Rate - Shared	2019-2020
Staples	Staci		Baker County Pre-K / Kindergarten Center	Chairperson	Board Approved Rate	2019-2020

SUPPLEMENT LIST FOR APPROVAL ON OCTOBER 7, 2019						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Stilwell	Wyatt		Baker County Pre-K / Kindergarten Center	Bus Duty	Board Approved Rate	2019-2020
Strength	Suzanne		Baker County Pre-K / Kindergarten Center	Director of Guidance	Board Approved Rate	2019-2020
Van Sickle	Brittnee		Baker County Pre-K / Kindergarten Center	Teacher, ESE	Board Approved Rate	2019-2020
Vickers	Jaqueline		Baker County Pre-K / Kindergarten Center	Late Bus Duty	Board Approved Rate	2019-2020

OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON OCTOBER 7, 2019				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Holton	John	Baker County High School Girls Assistant Softball Coach	\$1,390.00 Flat Fee / Funding Source: General	October 7, 2019 - June 30, 2020

SUBSTITUTE LIST FOR APPROVAL ON OCTOBER 7, 2019					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Baker	Kayla		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 16, 2019
Barrett	Evan		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 12, 2019
Bell	Morgan		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	September 11, 2019
Burnsed	Hunter		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 19, 2019
Combs	Laura		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 17, 2019
Crews	Katherine		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 17, 2019
Ellis	Yolanda		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 23, 2019

SUBSTITUTE LIST FOR APPROVAL ON OCTOBER 7, 2019					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
French	Randa		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	September 12, 2019
Givens	Lakisha		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 12, 2019
Jackson	Andrea		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	September 12, 2019

LEAVE LIST FOR APPROVAL ON OCTOBER 7, 2019					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Holton	Ashley		32 Days	Personal Leave Without Pay - Medical	September 5, 2019 - October 18, 2019
Manning	Leah		35.75 Days	Personal Leave Without Pay - Medical	September 10, 2019 - October 30, 2019
Mobley	Patricia		11 Days	Personal Leave Without Pay - Medical	August 2, 2019 - August 16, 2019
Mobley	Patricia		15 Days	Personal Leave Without Pay - Medical	August 19, 2019 - September 6, 2019

ADJOURNMENT FROM OCTOBER 7, 2019, SCHOOL BOARD MEETING	
<p>Since there was no further business to come before the Board, Paula Barton made a motion to adjourn, seconded by Artie Burnett. The meeting adjourned via general consensus.</p>	
Richard "Dean" Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools