



Baker County Public Schools



Sherrie Raulerson, Superintendent of Schools

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"The vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

AGENDA
SCHOOL BOARD WORK SESSION
(Open to the Public)
Monday, October 7, 2019 - 2:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #48 PAGE #7

- 2:00 - 6:00 p.m. - Work Session on the Construction Management Company Finalists for the New Kindergarten - Fifth Grade Elementary School.

Presentation Schedule:

- 2:00 p.m. - Ajax Building Company, LLC
- 3:00 p.m. - Allstate Construction, Inc.
- 4:00 p.m. - Charles Perry Partners, Inc.
- 5:00 p.m. - Perry-McCall Construction, Inc.

AGENDA
SCHOOL BOARD MEETING
(Open to the Public)
Monday, October 7, 2019 - 6:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #48 PAGE #7

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| I. | A. Invocation |
| | B. Pledge of Allegiance |
| II. | CALL TO ORDER – 6:00 P.M. |
| III. | ROLL CALL OF MEMBERS |
| IV. | PUBLIC HEARINGS – 6:00 P.M. (if any) |
| | ➤ Approval of the 2019-2020 Student Progression Plan |
| | ➤ Approval of the 2019-2020 Code of Student Conduct |

Baker County School Board Meeting Agenda (Monday, October 7, 2019) - Page 1 of 8
Minute Book # 38

Supplemental Minute Book #48 Page #7

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

DISTRICT SCHOOL BOARD MEMBERS

Tiffany McInarnay, District 1 🐾 Richard Dean Griffis, District 2 🐾 Paula T. Barton, District 3 🐾 Charlie M. Burnett, III, District 4 🐾 Patricia C. Weeks, District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

| | | |
|--|--|-----------------------------------|
| V. RECOGNITIONS / PRESENTATIONS | | |
| ➤ School Health Services 2018-2019 Annual Report Presentation | | |
| VI. APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA | | |
| VII. REMOVAL OF ROUTINE ITEMS | | |
| VIII. APPROVAL OF ITEMS FOR ACTION | | |
| A. | Approval of Routine Items | CONTACT |
| A. | 1. Approval of the Personnel Items List for Approval on October 7, 2019. | Sherrie Raulerson (259-0401) |
| A. | 2. Approval of the Minutes of the September 16, 2019, Expulsion Hearing, School Board Work Session, and Regular Meeting. | Sherrie Raulerson (259-0401) |
| A. | 3. Approval of the Financial Reports for the Month Ending June 30, 2019. | Marcelle Richardson (259-0418) |
| A. | 4. Approval of the Financial Reports for the Month Ending July 31, 2019. | Marcelle Richardson (259-0418) |
| A. | 5. Approval of the Out of State Travel for Baker County High School History Club Students and Employee Chaperones to Charleston, South Carolina on November 1-2, 2019. Funding Source: History Club | Allen Murphy (259-6286) |
| A. | 6. Approval of the Baker County Middle School FFA Chapter Out of State Travel for Students and Employee Chaperones on October 16, 2019, to Moultrie, Georgia for the Sunbelt Ag Expo. | Thomas Hill (259-2226) |
| A. | 7. Approval of the August 2019 District Property Inventory. | Denny Wells (259-5420) |
| A. | 8. Approval to Renew Contract #BK171-R1 with the Baker County Health Department Effective August 1, 2019 - June 30, 2020. (Changes Noted in the Contract.) | Tina Bradley (259-0476) |
| A. | 9. Approval to Renew Agreement with Baker County Health Department to Provide Dental Services Effective July 1, 2019 - June 30, 2020. (Changes Noted in Agreement) | Tina Bradley (259-0476) |
| A. | 10. Approval of the 2018 - 2019 Annual School Health Report. | Tina Bradley (259-0476) |
| A. | 11. Approval of the Financial Reports for the Month Ending August 31, 2019. | Marcelle Richardson (259-0418) |
| B. | Approval of Removed Routine Items. | N/A |
| C. | Approval of Baker County High School's 2019-2020 School Improvement Plan. | Allen Murphy (259-6286) |
| D. | Approval of Macclenny Elementary School's 2019-2020 School Improvement Plan. | Lynn Green (259-2551) |
| E. | Approval of Westside Elementary School's 2019-2020 School Improvement Plan. | Debbie Fraser (259-2216) |
| F. | Approval of Baker County Pre-K / Kindergarten Center's 2019-2020 School Improvement Plan. | Bonnie Jones (259-0405) |

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|------------|--|---|-----------------------------------|
| | G. | Approval of the Dual Enrollment Articulation Agreement with Florida State College of Jacksonville for the 2019-2020 Academic Year. | Carrie Dopson (259-0408) |
| | H. | Approval of the Auditor General's Attestation Examination for the Florida Education Finance Program, Full-Time Equivalent Enrollment, and Student Transportation for Fiscal Year Ending June 30, 2018. | Marcelle Richardson (259-0418) |
| | I. | Approval to Rank Construction Management Company Finalists for the New K-5 Elementary School. | Sherrie Raulerson (259-0401) |
| IX. | CITIZEN INPUT <i>(A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to ten (10) minutes.)</i> | | |
| X. | INFORMATION AND ANNOUNCEMENTS | | |
| XI. | ADJOURN | | |

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON OCTOBER 7, 2019

RESIGNATION LIST FOR APPROVAL ON OCTOBER 7, 2019

| LAST NAME | FIRST NAME | MI | SPECIAL NOTE | POSITION | LOCATION | EFFECTIVE DATES |
|-----------|------------|----|--------------|------------------------------------|----------------------------|--------------------|
| Childers | Jason | | | Teacher, Fifth Grade (197 Days) | Keller Intermediate School | September 13, 2019 |

EMPLOYMENT LIST APPROVAL ON OCTOBER 7, 2019

| LAST NAME | FIRST NAME | MI | SPECIAL NOTE | POSITION | LOCATION | EFFECTIVE DATES |
|-----------|------------|----|---|--|----------------------------------|--------------------|
| Dykes | Terry | | Initial Employment / Replacing Monica Kaiser | Nutrition Services Assistant (191 Days, 7 Hours) | Keller Intermediate School | September 12, 2019 |
| Kaiser | Monica | | Transfer from Nutrition Services Assistant (191 Days, 7 Hours) at Keller Intermediate School / Replacing Janis Starling | Nutrition Services Assistant (191 Days, 7 Hours) | Baker County High School | September 11, 2019 |
| Lee | Toree | | Initial Employment / Replacing Sarah Craft | Library / Media Aide (197 Days) | Westside Elementary School | September 19, 2019 |

| EXTRA DUTY LIST FOR APPROVAL ON OCTOBER 7, 2019 | | | | |
|--|-------------------|--|--|--|
| LAST NAME | FIRST NAME | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
| Akins | Kristina | Hospital / Homebound Teacher | Regular Hourly Rate / As Needed / Funding Source: General | September 3, 2019 - May 27, 2020 |
| Helms | Joy | Hospital / Homebound Teacher | Regular Hourly Rate / As Needed / Funding Source: General | September 3, 2019 - May 27, 2020 |
| Lambright | Rebecca | RESCIND Adult Education Instructional Assistant / Part-time, Evenings (Previously Approved on July 15, 2019) | RESCIND \$17.89 Per Hour / As Needed / Funding Source: Federal | RESCIND October 8, 2019 - June 30, 2020 |
| Lambright | Rebecca | Adult Education Teacher, Part-time, Evenings (Unit Reassigned from Paraprofessional Due to Student Enrollment / Replacing Herself) | \$31.83 Per Hour / As Needed / Funding Source: Federal | October 8, 2019 - June 30, 2020 |
| Lewis | Jane Anne | Drive School Bus Routes | \$14.45 Per Hour / As Needed / Funding Source: General | August 10, 2019 - May 27, 2020 |
| McLarty | Kelly | SEL Planning and Curriculum | Regular Hourly Rate / Maximum 25 Hours / Funding Source: Federal | June 3, 2019 - August 1, 2019 |
| Turner | Autumn | Attend Computer Science Training on Saturdays | \$24.53 Per Hour / Maximum 27 Hours / Funding Source: Federal | November 16, 2019, January 11, 2020, February 22, 2020 |

| SUPPLEMENT LIST FOR APPROVAL ON OCTOBER 7, 2019 | | | | | | |
|--|-------------------|--|--|-----------------------------|-----------------------------|--|
| LAST NAME | FIRST NAME | SPECIAL NOTE | LOCATION | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
| Christopher | Heather | RESCIND Previously Approved on September 16, 2019 for Jason Childers Amend to 90 Days Only | RESCIND Keller Intermediate School | RESCIND Peer Teacher | RESCIND Board Approved Rate | RESCIND 2019-2020 Effective September 13, 2019 |
| Gipson | Heather | | Baker County Pre-K / Kindergarten Center | School Wellness Coordinator | Board Approved Rate | 2019-2020 |
| Hand | Daphne | For Myriah Lane | Baker County Pre-K / Kindergarten Center | Peer Teacher | Board Approved Rate | 2019-2020 |
| Hand | Daphne | | Baker County Pre-K / Kindergarten Center | Chairperson | Board Approved Rate | 2019-2020 |
| Harrell | Sandra | | Baker County Pre-K / Kindergarten Center | Paraprofessional, ESE | Board Approved Rate | 2019-2020 |

SUPPLEMENT LIST FOR APPROVAL ON OCTOBER 7, 2019

| LAST NAME | FIRST NAME | SPECIAL NOTE | LOCATION | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
|-------------|------------|-------------------------------|--|--------------------------|------------------------------|-----------------|
| Hickox | Heather | Shared with Amanda Dunnington | Baker County Pre-K / Kindergarten Center | Yearbook Sponsor | Board Approved Rate - Shared | 2019-2020 |
| Hickox | Heather | | Baker County Pre-K / Kindergarten Center | Chairperson | Board Approved Rate | 2019-2020 |
| Kazmierczak | Jana | Shared with Lisa Koburger | Baker County Pre-K / Kindergarten Center | Computer Network Manager | Board Approved Rate - Shared | 2019-2020 |
| King | Jennifer | | Baker County Pre-K / Kindergarten Center | Chairperson | Board Approved Rate | 2019-2020 |
| Koburger | Lisa | Shared with Jana Kazmierczak | Baker County Pre-K / Kindergarten Center | Computer Network Manager | Board Approved Rate - Shared | 2019-2020 |
| Lane | Kimbra | | Baker County Pre-K / Kindergarten Center | Late Bus Duty | Board Approved Rate | 2019-2020 |
| Lane | Kimbra | | Baker County Pre-K / Kindergarten Center | Chairperson | Board Approved Rate | 2019-2020 |
| Lane | Myriah | | Baker County Pre-K / Kindergarten Center | Bus Duty | Board Approved Rate | 2019-2020 |
| Lazenby | Kristina | | Baker County Pre-K / Kindergarten Center | Teacher, ESE | Board Approved Rate | 2019-2020 |
| Leino | Tammy | | Baker County Pre-K / Kindergarten Center | Paraprofessional, ESE | Board Approved Rate | 2019-2020 |
| Maldonado | Lisa | | Baker County Pre-K / Kindergarten Center | Paraprofessional, ESE | Board Approved Rate | 2019-2020 |
| Morgan | Pamela | | Baker County Pre-K / Kindergarten Center | Paraprofessional, ESE | Board Approved Rate | 2019-2020 |

SUPPLEMENT LIST FOR APPROVAL ON OCTOBER 7, 2019

| LAST NAME | FIRST NAME | SPECIAL NOTE | LOCATION | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
|----------------------|------------|---|--|----------------------------|--------------------------------|-------------------|
| Norrell | Sonya | | Baker County Pre-K / Kindergarten Center | Paraprofessional, ESE | Board Approved Rate | 2019-2020 |
| Raulerson | Penny | Prorated for 11 Days Only | Baker County High School | Nutrition Services Manager | Board Approved Rate - Prorated | 2019-2020 |
| Russell | Lori | | Baker County Pre-K / Kindergarten Center | Paraprofessional, ESE | Board Approved Rate | 2019-2020 |
| Shivers | Amanda | RESCIND Previously Approved on August 19, 2019 for Victoria Baker | RESCIND Westside Elementary School | RESCIND Peer Teacher | RESCIND Board Approved Rate | RESCIND 2019-2020 |
| Smith | Jenna | | Baker County Pre-K / Kindergarten Center | Chairperson | Board Approved Rate | 2019-2020 |
| St. John | Sonja | | Baker County Pre-K / Kindergarten Center | Late Bus Duty | Board Approved Rate | 2019-2020 |
| Stalnaker-Ugartechea | Julia | Shared with TBD | Baker County Pre-K / Kindergarten Center | Enrichment, Kinder Rocks | Board Approved Rate - Shared | 2019-2020 |
| Staples | Staci | | Baker County Pre-K / Kindergarten Center | Chairperson | Board Approved Rate | 2019-2020 |
| Stilwell | Wyatt | | Baker County Pre-K / Kindergarten Center | Bus Duty | Board Approved Rate | 2019-2020 |
| Strength | Suzanne | | Baker County Pre-K / Kindergarten Center | Director of Guidance | Board Approved Rate | 2019-2020 |
| Van Sickle | Brittnee | | Baker County Pre-K / Kindergarten Center | Teacher, ESE | Board Approved Rate | 2019-2020 |
| Vickers | Jaqueline | | Baker County Pre-K / Kindergarten Center | Late Bus Duty | Board Approved Rate | 2019-2020 |

| OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON OCTOBER 7, 2019 | | | | |
|---|-------------------|---|---|---------------------------------|
| LAST NAME | FIRST NAME | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
| Holton | John | Baker County High School Girls Assistant Softball Coach | \$1,390.00 Flat Fee / Funding Source: General | October 7, 2019 - June 30, 2020 |

| SUBSTITUTE LIST FOR APPROVAL ON OCTOBER 7, 2019 | | | | | |
|--|-------------------|-----------|--|---------------------|------------------------|
| LAST NAME | FIRST NAME | MI | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
| Baker | Kayla | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | September 16, 2019 |
| Barrett | Evan | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | September 12, 2019 |
| Bell | Morgan | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | September 11, 2019 |
| Burnsed | Hunter | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | September 19, 2019 |
| Combs | Laura | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | September 17, 2019 |
| Crews | Katherine | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | September 17, 2019 |
| Ellis | Yolanda | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | September 23, 2019 |
| French | Randa | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | September 12, 2019 |
| Givens | Lakisha | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | September 12, 2019 |
| Jackson | Andrea | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | September 12, 2019 |

| LEAVE LIST FOR APPROVAL ON OCTOBER 7, 2019 | | | | | |
|---|-------------------|-----------|------------------|--------------------------------------|---------------------------------------|
| LAST NAME | FIRST NAME | MI | # OF DAYS | TYPE OF LEAVE | EFFECTIVE DATES |
| Holton | Ashley | | 32 Days | Personal Leave Without Pay - Medical | September 5, 2019 - October 18, 2019 |
| Manning | Leah | | 35.75 Days | Personal Leave Without Pay - Medical | September 10, 2019 - October 30, 2019 |
| Mobley | Patricia | | 11 Days | Personal Leave Without Pay - Medical | August 2, 2019 - August 16, 2019 |

LEAVE LIST FOR APPROVAL ON OCTOBER 7, 2019

| LAST NAME | FIRST NAME | MI | # OF DAYS | TYPE OF LEAVE | EFFECTIVE DATES |
|------------------|-------------------|-----------|------------------|--------------------------------------|--|
| Mobley | Patricia | | 15 Days | Personal Leave Without Pay - Medical | August 19, 2019 - September 6, 2019 |