

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, September 18, 2017 - 6:30 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #46 PAGE #6

The Baker County School Board met on Monday, September 18, 2017, at 6:30 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. Superintendent Raulerson announced that Michael Green was going to give the invocation followed by the Pledge of Allegiance led by David Davis.

CALL TO ORDER – 6:30 P.M.

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Richard “Dean” Griffis, Charlie M. Burnett, III (Artie), and Tiffany McInarnay. Board Member Patricia C. Weeks was not in attendance for this meeting. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 6:30 P.M. (if any)

➤ **Approval of the 2017-18 Final Required Local Effort as 4.161 Millages.**

Chairperson Barton called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Barton closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.

➤ **Approval of the 2017-18 Final Basic Discretionary Operating as .748 Millages.**

Chairperson Barton called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Barton closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.

➤ **Approval of the 2017-18 Final Basic Discretionary Capital Outlay Millage as 1.500.**

Chairperson Barton called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Barton closed the public hearing on this item and entertained a motion from the Board on it. As recommended by

Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.

➤ **Approval of the 2017-18 Final Total Millages as 6.409.**

Chairperson Barton called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Barton closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Tiffany McInarnay. The motion carried 4-0.

➤ **Approval of the 2017-18 Final Budget.**

Chairperson Barton called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Barton closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.

➤ **Approval of the 2017-18 Final Budget Resolution.**

Chairperson Barton called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Barton closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.

➤ **Approval of the 2017-18 Resolution Determining Revenues and Millages Levied.**

Chairperson Barton called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Barton closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.

RECOGNITIONS / PRESENTATIONS

➤ **Recognize the 2017-2018 Newly Hired Secondary Teachers**

This recognition was canceled due to Hurricane Irma and will be rescheduled at a later date.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on September 18, 2017.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the September 5, 2017, School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the August 2017, District Property Inventory.	Denny Wells (259-5420)
	A.	4. Approval of the New Interagency Agreement with Child Guidance Center, Effective October 1, 2017 - September 30, 2018.	Tina Bradley (259-0476)
	A.	5. Approval to Renew Family Service Center Interagency Agreement with Women's Center of Jacksonville, Effective October 1, 2017 - September 30, 2018. (Requesting 1 Office Space at FSC.)	Tina Bradley 259-0476)
	A.	6. Approval of the Agreement with Gary Chadwell of Collins Education Associates for Professional Development. (\$2,600.00 Per Day for 1 Day, All Travel Related Expenses Included) Funding Source: Federal	Tom Hill (259-0429)
	A.	7. Approval of the Amended Grant Proposal "Carl Perkins, Rural and Sparsely Populated" to Meet New State Object Coding Requirements. Amendment / Federal / No Matching	Ann Watts (259-0408)
	A.	8. Approval of Addendum to the Memorandum of Understanding with First Coast Workforce Development, Inc. (Career Source) for Partnered Services for Adult Education Students. (MOU Previously Approved on October 17, 2016.)	Ann Watts (259-0408)
		Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.	
	B.	Approval of Removed Routine Items.	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	C.	Approval of the Affiliation Agreement with Ed Fraser Memorial Hospital for Adult Education Student Phlebotomy Training Effective July 1, 2017 - June 30, 2018.	Ann Watts (259-0408)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Tiffany McNarnay. The motion carried 4-0.	

	D.	Approval of the Agency Agreement with the Baker County Sheriff's Office to Provide Adult Education Classes to Inmates Effective July 1, 2017 - June 30, 2018.	Ann Watts (259-0408)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.	
	E.	Approval of Agreement with SafeBeat in Collaboration with Wolfson Children's Outreach Effective September 19, 2017 - September 18, 2020.	Thomas Hill (259-0429)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson noted how thankful she is for everyone's safety following the storm. She also acknowledged some of the "storm heroes" for their service before, during, and/or after the storm. Tonya Tarte, David Crawford, Tina Bradley, Thomas Owens, Glen Ruise, Denny Wells, Educational Leaders, David Davis and Family, Naomi Anderson and Family, Jane Rhoden, Glenda Scallan, Margie Guy, Annie Briner, and Jimmy Bennett.

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON SEPTEMBER 18, 2017

RESIGNATION LIST FOR APPROVAL ON SEPTEMBER 18, 2017						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Little	Sherrie			Guidance Counselor (197 Days)	Baker County High School	September 1, 2017

EMPLOYMENT LIST FOR APPROVAL ON SEPTEMBER 18, 2017						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Alderman	Lisa		Initial Employment / New Unit	Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	August 31, 2017
Griffis	Rachel		Transfer from Nutrition Services Assistant (191 Days, 7 Hours) at Keller Intermediate School / New Unit	Nutrition Services Bookkeeper (240 Days, 3.5 Hours)	District Office	August 29, 2017
Havey	Frances		Initial Employment / Replacing Derrick Davis	Teacher, Mathematics (197 Days)	Baker County High School	September 5, 2017
Richards	Onesha		Initial Employment / Replacing Gary Dugger	Teacher, Dropout Prevention (197 Days)	Baker County High School	September 5, 2017

EXTRA DUTY LIST FOR APPROVAL ON SEPTEMBER 18, 2017				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Cabral	Crystal	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Carver	Andrea	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Cavanaugh	Deborah	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Chauncey	Alicia	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Christopher	Heather	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Cinal	Jami	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Crawford	Staci	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Crosby	Jessica	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Crummey	Jennifer	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Crummey	Kindall	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018

EXTRA DUTY LIST FOR APPROVAL ON SEPTEMBER 18, 2017				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Crummey	Korie	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Davis	Janet	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Delisle	Whitney	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Griffis	Keith Franklin	Electrical Alliance Saturdays	Regular Hourly Rate / Maximum 60 Hours / Funding Source: General	September 19, 2017 - May 25, 2018
Gross	Jena	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Hatcher	Tiffany	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Herman	Jennifer	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Higginbotham	Bridget	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Kick	Leanna	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Lee	Lucious	Gatekeeper for BCHS 2017-2018 Athletic Events	Regular Hourly Rate / As Needed / Funding Source: General	September 19, 2017 - May 25, 2018
Linville	Lori	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Lyons	Renee	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
McCullough	Harli	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
McGee	Ryan	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Owings	Kim	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Prescott	Amy	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Rodgers	Angela	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018

EXTRA DUTY LIST FOR APPROVAL ON SEPTEMBER 18, 2017				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Sapp	Suzanne	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Schaper	Danna Kay	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Smith	Brooke	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Taylor	Rodney Quentin	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Vonk	Rafala	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Waddell	Ashley	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
West	Rachel	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Wheeler	Leah	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Williams	Anna	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018
Worthington	Tiffany	Extra Planning	Regular Hourly Rate / Maximum 38 Hours / Funding Source: Federal	August 14, 2017 - May 25, 2018

SUPPLEMENT LIST FOR APPROVAL ON SEPTEMBER 18, 2017						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Alderman	Lisa	Effective: August 31, 2017	Baker County Pre-K / Kindergarten Center	Bus Duty	Board Approved Rate	2017-2018
Cabral	Crystal		Keller Intermediate School	Chairperson	Board Approved Rate	2017-2018
Crews	Rebecca		Macclenny Elementary School	Chairperson, Third Grade	Board Approved Rate	2017-2018
Holton	Ashley		Baker County High School	Girls Assistant Softball Coach (Fastpitch)	Board Approved Rate	2017-2018
Jackson	Autumn		Baker County High School	Freshman Class Sponsor	Board Approved Rate	2017-2018

SUPPLEMENT LIST FOR APPROVAL ON SEPTEMBER 18, 2017						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Jacobson	Joshua	Rescind: Previously Approved on August 21, 2017	Rescind: Baker County High School	Rescind: Boys Assistant Track Coach	Rescind: Board Approved Rate	Rescind: 2017-2018
Rhoden	Julie	Effective: August 31, 2017	Baker County Pre- K / Kindergarten Center	Bus Duty	Board Approved Rate	2017-2018
Schaper	Danna Kay	For Anna Williams	Keller Intermediate School	Peer Teacher	Board Approved Rate	2017-2018
Schaper	Danna Kay		Keller Intermediate School	Chairperson	Board Approved Rate	2017-2018

OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON SEPTEMBER 18, 2017				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Barton	Phillip Travis	Junior Varsity Volleyball Coach	\$1,390.00 Flat Rate / Funding Source: General	July 1, 2017 - June 30, 2018

SUBSTITUTE LIST FOR APPROVAL ON SEPTEMBER 18, 2017					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bennett	Belinda		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	September 5, 2017
Combs	Shelby		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 29, 2017
Egan	Shawn		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 30, 2017
Grammer	Janell		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 30, 2017
Hancock	Taylor		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 24, 2017
Johnson	Edward		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 1, 2017
Lloyd	Tiffany		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 31, 2017
Padgett	Kayla		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 30, 2017
Payne	Macy		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	September 5, 2017

LEAVE LIST FOR APPROVAL ON SEPTEMBER 18, 2017

LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Barnes	Betty		.667 Day for 9 Days	Personal Leave Without Pay - Medical	August 24, 2017 - September 6, 2017
Barnes	Betty		.667 Day for 10 Days	Personal Leave Without Pay - Medical	September 7, 2017 - September 20, 2017
Barnes	Betty		.667 Day for 10 Days	Personal Leave Without Pay - Medical	September 21, 2017 - October 4, 2017
Harvey	Chellsie		44 Days	Personal Leave Without Pay - Medical	August 10, 2017 - October 10, 2017
Koburger	Lisa		.40 (3 Hours)	Illness in the Line of Duty	September 1, 2017
Lauramore	Norma		62 Days	Personal Leave Without Pay - Medical	August 23, 2017 - November 22, 2017
McNeal	Patricia		.667 Day for 21 Days	Personal Leave Without Pay - Medical	August 24, 2017 - September 21, 2017
Owens	Jalinda		.50 Day	Illness in the Line of Duty	September 5, 2017

OUT OF FIELD PERMIT LIST FOR APPROVAL ON SEPTEMBER 18, 2017

LAST NAME	FIRST NAME	MI	CERTIFIED IN	PERMIT FOR	SCHOOL SITE	EFFECTIVE DATES
Boyette	Lewyn		Biology, Grades 6-12	Science, Sixth Grade	Baker County Middle School	2017-2018

ADJOURNMENT FROM SEPTEMBER 18, 2017, SCHOOL BOARD MEETING

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.

Paula T. Barton, Board Chairperson

Sherrie Raulerson, Superintendent of Schools