

**MINUTES
 EXPULSION HEARING
 (CLOSED to the Public)
 Monday, September 16, 2019- 3:45 p.m.
 District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #48 PAGE #6

Date	TIME	TYPE	CASE #	SCHOOL
09/16/2019	3:45 P.M.	EXPULSION HEARING	091620193450944	BAKER COUNTY MIDDLE SCHOOL

The Baker County School Board met on Monday, September 16, 2019, at 3:45 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a closed expulsion hearing on Baker County Middle School student case #091620193450944. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Charlie M. (Artie) Burnett, III, and Tiffany McInarnay. Board Member Patricia C. Weeks was not present for this meeting. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the closed hearing. The student’s guardian was present at the closed hearing.

Chairperson Griffis called the closed expulsion hearing to order on Baker County Middle School student case #091620193450944 and then turned the proceedings over to Superintendent Raulerson. After hearing the evidence and testimonies presented, Superintendent Raulerson made the recommendation to expel Baker County Middle School student case #091620193450944 from the Baker County Public Schools for the remainder of the 2019-2020 school year which also includes the Adult Education Program. The recommendation includes that Baker County Middle School student case #091620193450944 is not eligible for the early re-entry program. Upon returning to the Baker County Public Schools, Baker County Middle School student case #091620193450944 must re-enter through the Baker County CATS Academy alternative school setting for a minimum of forty-five (45) days. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.

Richard “Dean” Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD WORK SESSION
(Open to the Public)
Monday, September 16, 2019 – 4:30 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #48 PAGE #6

- **4:30 - 5:45 p.m. - Work Session on Baker County High School, Baker County Pre-K / Kindergarten Center, Macclenny Elementary School, and Westside Elementary School, 2019-2020 School Improvement Plans**

The Baker County School Board met on Monday, September 16, 2019, at 4:30 p.m. at the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of the School Board Work Session was to present the 2019-2020 School Improvement Plans for Baker County High School, Baker County Pre-K / Kindergarten Center, Macclenny Elementary School, and Westside Elementary School. The following School Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Charlie M. (Artie) Burnett, III, and Tiffany McNarnay. School Board Member Patricia C. Weeks was not present for the work session. Superintendent Sherrie Raulerson and School Board Attorney John Caven were also present at this work session. Principals from each school site provided a power-point presentation for their respective schools highlighting their school improvement plans and fielded questions during the work session from board members in reference to their plans. Board members were provided with a full copy of each plan. No official action was taken during the work session.

Richard “Dean” Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, September 16, 2019- 6:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #48 PAGE #6

The Baker County School Board met on Monday, September 16, 2019, at 6:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Richard “Dean” Griffis announced that Thomas Hill was going to give the invocation followed by the Pledge of Allegiance led by Bonnie Jones.

CALL TO ORDER – 6:00 P.M.

Chairperson Griffis called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Charlie M. Burnett, III (Artie) and Tiffany McInarnay. School Board Member Patricia C. Weeks was not present for this meeting. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 6:00 P.M. (if any)

➤ **Approval of the 2019-20 Final Required Local Effort as 3.817 Millages.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McInarnay. The motion carried 4-0.

➤ **Approval of the 2019-20 Final Basic Discretionary Operating as .748 Millages.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.

➤ **Approval of the 2019-20 Final Basic Discretionary Capital Outlay Millage as 1.500.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Paula Barton. The motion carried 4-0.

➤ **Approval of the 2019-20 Final Total Millages as 6.065.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McInarnay. The motion carried 4-0.

➤ **Approval of the 2019-20 Final Budget.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Tiffany McInarnay.

The motion carried 4-0.

➤ **Approval of the 2019-20 Final Budget Resolution.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.

➤ **Approval of the 2019-20 Resolution Determining Revenues and Millages Levied.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.

RECOGNITIONS / PRESENTATIONS

➤ **Recognize Baker County High School as Recipient of the Silver and Golden School Awards for the 2018-2019 Florida Department of Education's School Volunteer Program (Silver for Student Volunteer Hours/Golden for Adult Volunteer Hours)**

Superintendent Raulerson presented Baker County High School with their Florida Department of Education School Volunteer Program certificates for both the Golden School Award which is based on their adult volunteer hours and the Silver School Award which is based on their student volunteer hours.

➤ **Recognize PKK, MES, WES, KIS, and BCMS as Recipients of the Golden School Award for the 2018-2019 Florida Department of Education's School Volunteer Program (Golden for Adult Volunteer Hours)**

Superintendent Raulerson presented Baker County Pre-K / Kindergarten Center, Macclenny Elementary School, Westside Elementary School, Keller Intermediate School (30 Years), and Baker County Middle School with their Florida Department of Education School Volunteer Program certificates for the Golden School Award which is based on their individual school adult volunteer hours.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

REMOVAL OF ROUTINE ITEMS

Chairperson Griffis asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

APPROVAL OF ITEMS FOR ACTION			
	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on September 16, 2019.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the September 3, 2019, School Board Work Sessions and Regular Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the July 2019 District Property Inventory.	Denny Wells (259-5420)
	A.	4. Approval to Renew Agreement with Heartland Rehabilitation Services of Florida for Athletic Training Sports Medicine Services Effective August 2019 - June 2020. Funding Source: General	Allen Murphy (259-6286)
	A.	5. Approval of Contract Renewal and Upgrade with Blackboard Connect for Mass Communication Services, Effective October 1, 2019 - September 30, 2020 in the Amount of \$9,150.00. (\$6,750.00 Annual Fee Plus One Time Fee for Upgrade and Training \$2400.00) Funding Source: General	David Crawford (259-0432)
	A.	6. Approval of the Grant Proposal "Title IV - Student Support and Academic Enrichment Grant" in the Amount of \$79,643.27. Entitlement / Federal / No Matching	David Davis (259-0429)
	A.	7. Approval to Piggyback Columbia County School District Bid with Fowinkle School Insurance Agency for Student Accident Insurance Bid No. 18-004-CCS for the 2019-2020 School Term.	Tonya Tarte (259-4330)
	A.	8. Approval to Piggyback Putnam County Bid No. 540071902 (Milk & Juice Products) with M & B Products, Effective July 1, 2018 - June 30, 2021.	Tonya Tarte (259-4330)
	A.	9. Approval to Renew RFP #SDOC-14-P-065-LH (Administered by Osceola County School Board as Part of P.O.W.E.R. Buying Group) for Mainline Food Contract, Effective July 1, 2019 - June 30, 2020.	Tonya Tarte (259-4330)
	A.	10. Approval to Renew Family Service Center Interagency Agreement with Women's Center of Jacksonville, Effective October 1, 2019 - September 30, 2020. (Requesting 1 Office Space at the Family Service Center.)	Tina Bradley (259-0476)
	A.	11. Approval of Post-Secondary Adult Career Training Programs Tuition and Fees for the 2019-2020 School Year.	Carrie Dopson (259-0408)
	A.	12. Approval of the Adult General Education Tuition for the 2019-2020 School Year.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Paula Barton. The motion carried 4-0.	
	B.	Approval of Removed Routine Items.	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	

	C.	Approval of the District's All Hazards Crisis Management Plan. (Plan is Exempt from F.S. 119.)	David Crawford (259-0432)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Tiffany McNarnay. The motion carried 4-0.	
	D.	Approval of Keller Intermediate School's 2019-2020 School Improvement Plan.	Kelly Horne (259-4244)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.	
	E.	Approval of Baker County Middle School's 2019-2020 School Improvement Plan.	Thomas Hill (259-2226)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Paula Barton. The motion carried 4-0.	
	F.	Approval of Baker County Career and Adult Education Center's 2019-2020 School Improvement Plan.	Carrie Dopson (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.	

CITIZEN INPUT

- No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson announced that Macclenny Elementary School and Westside Elementary School have again been designated, by the Florida Department of Education, as Schools of Excellence!

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON SEPTEMBER 16, 2019

RESIGNATION LIST FOR APPROVAL ON SEPTEMBER 16, 2019						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Craft	Sarah			Library / Media Aide (197 Days)	Westside Elementary School	September 18, 2019

RESIGNATION LIST FOR APPROVAL ON SEPTEMBER 16, 2019						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Owens	Thomas			Warehouse / Inventory Clerk (240 Days)	District Office	September 20, 2019

EMPLOYMENT LIST FOR APPROVAL ON SEPTEMBER 16, 2019						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Burnsed	Christy		Initial Employment / New Unit	Paraprofessional (187 Days)	Baker County High School CATS Academy	September 10, 2019
Hodges	Diane		Initial Employment / Replacing Charity Midyette	Nutrition Services Assistant (186 Days, 3 Hours)	Macclenny Elementary School	September 10, 2019
Johns	Sandra		Initial Employment / Replacing Johnny Lauramore	Bus Aide (186 Days)	Transportation	August 28, 2019
Starling	Janis		Transfer / Promotion from Nutrition Services Assistant (191 Days, 7 Hours) at Baker County High School / Replacing Joan Midyette	Nutrition Services Manager (193 Days, 7.5 Hours)	Westside Elementary School	August 28, 2019
Tolliver	Angelina		Initial Employment / Replacing Kristy Butcher	Bus Aide (186 Days)	Transportation	August 28, 2019

EXTRA DUTY LIST FOR APPROVAL ON SEPTEMBER 16, 2019				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Akins	Kristina	Gatekeeper for BCMS Athletic Events	\$12.00 Per Hour / As Needed / Funding Source: General	August 2, 2019 - May 29, 2020
Davis	Jeffrey	Gatekeeper for BCMS Athletic Events	\$12.00 Per Hour / As Needed / Funding Source: General	August 2, 2019 - May 29, 2020
Johnson	Jill	Hospital / Homebound Teacher	Regular Hourly Rate / As Needed / Funding Source: General	September 3, 2019 - May 27, 2020
Richardson	Cathy	Gatekeeper for BCMS Athletic Events	Regular Hourly Rate / As Needed / Funding Source: General	August 2, 2019 - May 29, 2020
West	Rachel	Extra Planning	Regular Hourly Rate / Maximum 37 Hours / Funding Source: Federal	August 5, 2019 - May 29, 2020

SUPPLEMENT LIST FOR APPROVAL ON SEPTEMBER 16, 2019						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Brookins	Lisa	Shared with Patricia Heath	Keller Intermediate School	Computer Network Manager	Board Approved Rate - Shared	2019-2020
Buettgen	Betsy		Baker County High School	Nutrition Services Manager	Board Approved Rate	2019-2020

SUPPLEMENT LIST FOR APPROVAL ON SEPTEMBER 16, 2019						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Cavanaugh	Deborah	AMEND Previously Approved August 5, 2019 for Kelly Ulsch Amend to 90 Days Only	Keller Intermediate School	Peer Teacher	AMEND Board Approved Rate - Prorated 90 Days Only	2019-2020
Christopher	Heather	AMEND Previously Approved August 5, 2019 for Jason Childers Amend to 90 Days Only	Keller Intermediate School	Peer Teacher	AMEND Board Approved Rate - Prorated 90 Days Only	2019-2020
Dotson	Karla		Macclenny Elementary School	Nutrition Services Manager	Board Approved Rate	2019-2020
Elledge	Gretchen	For Stephen Crews	Baker County Middle School	Peer Teacher	Board Approved Rate	2019-2020
Harrison	McKenzie	For Jasmine McKoy	Baker County Middle School	Peer Teacher	Board Approved Rate	2019-2020
Heath	Patricia	AMEND Previously Approved on September 3, 2019 to be Shared with Lisa Brookins	Keller Intermediate School	AMEND School Website Technology / Computer Network Manager	Amend Board Approved Rate - Shared	2019-2020
Midyette	Joan		Baker County Middle School	Nutrition Services Manager	Board Approved Rate	2019-2020
Montford	Lucy	RESCIND Previously Board Approved on August 5, 2019	Baker County Middle School	RESCIND Sponsor, Vocational Agriculture	RESCIND Board Approved Rate Effective August 23, 2019	RESCIND 2019-2020
Ploucher	Melissa		Keller Intermediate School	Nutrition Services Manager	Board Approved Rate	2019-2020
Rhoden	Angela	For Forrest Elledge	Baker County Middle School	Peer Teacher	Board Approved Rate	2019-2020
Sabaka	Janet		Macclenny Elementary School	National Board Certification	Board Approved Rate	2019-2020
Scott	Cynthia		Baker County Pre-K / Kindergarten Center	Nutrition Services Manager	Board Approved Rate	2019-2020
Starling	Janis	Effective August 28, 2019	Westside Elementary School	Nutrition Services Manager	Board Approved Rate - Prorated	2019-2020

SUPPLEMENT LIST FOR APPROVAL ON SEPTEMBER 16, 2019						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Taylor	Kim	For Crystal Austin / 90 Days Only	Peer Teacher	Baker County Middle School	Board Approved Rate	2019-2020
Yarborough	Jewell	Teacher, ESE	Teacher, ESE	Keller Intermediate School	Board Approved Rate	2019-2020

STIPEND LIST FOR APPROVAL ON SEPTEMBER 16, 2019					
LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
Lazenby	Kristina		Addition of Out of Field Subject Areas to Certificate (Exceptional Student Education K-12)	\$300 Flat Rate / Funding Source: Federal	August 27, 2019

OUT OF FIELD PERMIT LIST FOR APPROVAL ON SEPTEMBER 16, 2019						
LAST NAME	FIRST NAME	MI	CERTIFIED IN	PERMIT FOR	SCHOOL SITE	EFFECTIVE DATES
Baker	Victoria		Social Science	Elementary Education (Third Grade)	Westside Elementary School	2019-2020
Eiserman	Melissa		Art (Grades K-12)	Elementary Education (Second Grade)	Macclenny Elementary School	2019-2020

SUBSTITUTE LIST FOR APPROVAL ON SEPTEMBER 16, 2019						
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES	
Ambrose	Elizabeth		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 6, 2019	
Barton	Weldon		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	September 3, 2019	
Crews	Ashley		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 6, 2019	
Harrell	Cynthia		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 6, 2019	
Lee	Toree		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 27, 2019	
Payne	Macy		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	August 27, 2019	
Plemmons	Haleigh		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	August 20, 2019	
Raulerson	Tammy		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 16, 2019	

SUBSTITUTE LIST FOR APPROVAL ON SEPTEMBER 16, 2019					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Skelton	Janice		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 19, 2019
Williams	Videll		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 6, 2019

LEAVE LIST FOR APPROVAL ON SEPTEMBER 16, 2019					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Kennon	Alicia		4 Days	Personal Leave Without Pay - Medical	September 16, 2019 - September 19, 2019

ADJOURNMENT FROM SEPTEMBER 16, 2019, SCHOOL BOARD MEETING	
<p>Since there was no further business to come before the Board, Paula Barton made a motion to adjourn, seconded by Artie Burnett. The meeting adjourned via general consensus.</p>	
Richard “Dean” Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools