

**MINUTES  
SCHOOL BOARD MEETING  
(Open to the Public)  
Monday, August 3, 2020 - 3:00 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #49 PAGE #3**

The Baker County School Board met on Monday, August 3, 2020, at 3:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. A link to the YouTube livestream audio was posted on the district website board meeting page for any public individual that wished to listen to the meeting live. Chairperson Richard “Dean” Griffis announced that Paula Barton was going to give the invocation followed by the Pledge of Allegiance led by Allen Murphy.

**CALL TO ORDER – 3:00 P.M.**

Chairperson Griffis called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice- Chairperson Paula T. Barton, Patricia C. Weeks, and Tiffany McInarnay. Board Member Charlie M. Burnett, III (Artie) was not present for this meeting. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

**PUBLIC HEARINGS – 3:00 P.M. (if any)**

➤ There were no public hearings at this meeting.

**RECOGNITIONS / PRESENTATIONS**

➤ There were no recognitions / presentations at this meeting.

**APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA**

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

**REMOVAL OF ROUTINE ITEMS**

Chairperson Griffis asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

**APPROVAL OF ITEMS FOR ACTION**

<b>A. Approval of Routine Items</b>		<b>CONTACT</b>
<b>A.</b>	<b>1. Approval of the Personnel Items List for Approval on August 3, 2020.</b>	Sherrie Raulerson (259-0401)
<b>A.</b>	<b>2. Approval of the Minutes of the July 20, 2020, Work Session and School Board Meeting.</b>	Sherrie Raulerson (259-0401)
<b>A.</b>	<b>3. Approval of the Baker County Pre-K 2020-2021 Fee Schedule.</b>	Bonnie Jones (259-0405)
<b>A.</b>	<b>4. Approval of the Resolution Affirming Participation in the Small School District Council Consortium in the Amount of \$3,250.00 Effective July 1, 2020-June 30, 2021. Funding Source: General</b>	Sherrie Raulerson (259-0401)
<b>A.</b>	<b>5. Approval to Reimburse Jessica Delp (Parent) Mileage for Transporting Daughter To and From Jacksonville to Meet the Bus for Florida School for Deaf &amp; Blind. Funding Source: 2020-21 IDEA Grant</b>	Michael Green (259-0444)
<b>A.</b>	<b>6. Approval to Reimburse Kimberly Spurlock (Parent) Mileage for Transporting Son To and From Keller Intermediate School. Funding Source: 2020-21 IDEA Grant</b>	Michael Green (259-0444)
<b>A.</b>	<b>7. Approval to Reimburse Elizabeth Thomas (Parent) Mileage for Transporting Daughter To and From Jacksonville to Meet the Bus for Florida School for Deaf &amp; Blind. Funding Source: 2020-21 IDEA Grant</b>	Michael Green (259-0444)
	Chairperson Griffis entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Tiffany McNarnay. The motion carried 4-0.	
<b>B.</b>	<b>Approval of Removed Routine Items.</b>	N/A
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
<b>C.</b>	<b>Approval to Remove Property #16041 (Chevy S-10) from the District Property List.</b>	Denny Wells (259-5420)
	Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McNarnay. The motion carried 4-0.	
<b>D.</b>	<b>Approval of the Agreement for DOT Physical Services with Baker County Medical Services d/b/a Baker Rural Health Clinic.</b>	John Staples (259-2444)
	Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Paula Barton. The motion carried 4-0.	

## CITIZEN INPUT

- No individual submitted a citizen input form prior to the meeting to address the Board.

*Public notice posted on the district website regarding emergency policy for School Board meetings during the COVID-19 Pandemic: Opportunity for the public to participate in the meetings shall be as follows: Members of the public may address concerns about agenda items by emailing comments using the citizens input form to the following address: [amy.sapp@bakerc12.org](mailto:amy.sapp@bakerc12.org). These comments must be limited to 400 words. All emails received up to two (2) hours prior to the scheduled meeting, with which the email is concerned, will be provided to Board Members. All comments received will be public records.*

## INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson noted that teachers returned on Friday, July 31, 2020, and that there is an overall feeling of excitement for the new year.
- Superintendent Raulerson noted that Open House will be held on Thursday, August 6, 2020.
- Superintendent Raulerson noted that everyone is very excited for the students return to school on Monday, August 10, 2020!

### NOTICE

*Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.*

## PERSONNEL ITEMS LIST FOR APPROVAL ON AUGUST 3, 2020

RESIGNATION LIST FOR APPROVAL ON AUGUST 3, 2020						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Burnsed	Shauna			Bus Driver (186 Days, 5.5 Hours)	Transportation	May 27, 2020
Cavanaugh	Deborah		Retirement	Teacher, Fifth Grade (197 Days)	Keller Intermediate School	June 16, 2020
Fitzwater	Christine		Retirement	Teacher, Second Grade (197 Days)	Macclenny Elementary School	July 31, 2020
Kaeck	Sherri		Retirement	Bus Driver (186 Days, 5.5 Hours)	Transportation	September 30, 2020
Kanost	Carol			Bus Driver (186 Days, 5.5 Hours)	Transportation	May 27, 2020
Orberg	Lisa			Teacher, Pre-Kindergarten CDA (197 Days)	Baker County Pre-K / Kindergarten Center	May 29, 2020

<b>EMPLOYMENT LIST FOR APPROVAL ON AUGUST 3, 2020</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Bailey	Amanda		Transfer Within Same Site from Mental Health Counselor (197 Days) / Replacing Brandi Hand	Specialist / Manager Psychologist (197 Days)	Student Services	July 31, 2020
Norrell	Kimberly		Initial Employment / Replacing Theresa Brassart	Bus Driver (186 Days)	Transportation	August 10, 2020
Thacker	Myriah		Transfer from Teacher, Kindergarten (197 Days) at Baker County Pre-K / Kindergarten Center / Replacing Beverly Rentz (Unit Reassigned from PKK)	Teacher, Third Grade (197 Days)	Macclenny Elementary School	July 31, 2020

<b>EXTRA DUTY LIST FOR APPROVAL ON AUGUST 3, 2020</b>					
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Harrison	Karen		Assist Guidance Counselor with Scheduling IEP Meetings, Records Reviews, and Other Services for ESE Students for the 2020-2021 School Year	Regular Hourly Rate / Maximum 20 Hours / Funding Source: Federal	July 27, 2020 - August 7, 2020
Taylor	Ann		CDL Training, Routing, and Testing	Regular Hourly Rate / Maximum 40 Hours / Funding Source: General	July 22, 2020 - August 7, 2020

<b>SUPPLEMENT LIST FOR APPROVAL ON AUGUST 3, 2020</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SPECIAL NOTE</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Bailey	Amanda	RESCIND Previously Approved on May 18, 2020	RESCIND Student Services	RESCIND Mental Health Counselor	RESCIND Board Approved Rate	RESCIND 2020-2021
Bailey	Amanda		Student Services	Specialist / Manager Psychologist	Board Approved Rate	2020-2021
Barrett	Ashley		Westside Elementary School	Computer Network Manager	Board Approved Rate	2020-2021
Barrett	Ashley		Westside Elementary School	Chairperson, Third Grade	Board Approved Rate	2020-2021
Barrett	Ashley	Shared with Staci Wignall	Westside Elementary School	Sponsor, School Yearbook	Board Approved Rate - Shared	2020-2021

<b>SUPPLEMENT LIST FOR APPROVAL ON AUGUST 3, 2020</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SPECIAL NOTE</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Crews	Debra		Westside Elementary School	Bus Duty	Board Approved Rate	2020-2021
Crews	Debra		Westside Elementary School	Chairperson, Resource	Board Approved Rate	2020-2021
Dobson	Candice		Westside Elementary School	Paraprofessional, ESE	Board Approved Rate	2020-2021
Dugger	Tabitha		Westside Elementary School	Enrichment, Good Morning Show	Board Approved Rate	2020-2021
Dugger	Tabitha		Westside Elementary School	Chairperson, Third Grade	Board Approved Rate	2020-2021
Jacobs	Heather		Westside Elementary School	Chairperson, Second Grade	Board Approved Rate	2020-2021
Marsh	Chelsea		Westside Elementary School	Enrichment, PBS Club Sponsor	Board Approved Rate	2020-2021
McDonald	Kaley		Westside Elementary School	Bus Duty	Board Approved Rate	2020-2021
McDonald	Kaley		Westside Elementary School	Chairperson, Second Grade	Board Approved Rate	2020-2021
Sheridan	Kathleen		Westside Elementary School	Chairperson, First Grade	Board Approved Rate	2020-2021
South	Susie		Westside Elementary School	Chairperson, First Grade	Board Approved Rate	2020-2021
Spivey	Samantha		Westside Elementary School	Sponsor, Just Say No	Board Approved Rate	2020-2021
Trippett	Kailee		Westside Elementary School	Director of Music Chorus	Board Approved Rate	2020-2021
Wignall	Staci	Shared with Ashley Barrett	Westside Elementary School	Sponsor, School Yearbook	Board Approved Rate - Shared	2020-2021
Yaracs	Michelle		Westside Elementary School	School Wellness Coordinator	Board Approved Rate	2020-2021
Yaracs	Michelle		Westside Elementary School	Bus Duty	Board Approved Rate	2020-2021

<b>LEAVE LIST FOR APPROVAL ON AUGUST 3, 2020</b>					
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b># OF DAYS</b>	<b>TYPE OF LEAVE</b>	<b>EFFECTIVE DATES</b>
Miller	Lynn		61 Days	Personal Leave Without Pay - Personal	July 31, 2020 - October 23, 2020
Raulerson	Hannah		60 Days	Personal Leave Without Pay - Medical	August 7, 2020 - October 30, 2020
Surrency	Everett		2.5 Days	Illness in the Line Duty	July 8, 2020 - July 9, 2020
Surrency	Everett		.375 Day	Illness in the Line Duty	July 15, 2020

<b>SUBSTITUTE LIST FOR APPROVAL ON AUGUST 3, 2020</b>					
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Crews	Olivia		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 21, 2020
Curry	Melissa		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 21, 2020
Ellis	Yolanda		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 20, 2020
Gaskins	Jarred		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	July 1, 2020
Hodges	Terrijean		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 20, 2020
Housand	Maria Irma		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 20, 2020
Slone	Susan		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 21, 2020
Wiggins	Janie		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	July 1, 2020
Williams	Cassandra		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 27, 2020
Williams	Marva		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 20, 2020
Winn	Brenda		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 21, 2020
Winters	Lucy		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 21, 2020

**ADJOURNMENT FROM AUGUST 3, 2020, SCHOOL BOARD MEETING**

Since there was no further business to come before the Board, Paula Barton made a motion to adjourn, seconded by Patricia Weeks. The meeting adjourned via general consensus.

**Richard “Dean” Griffis, Board Chairperson**

**Sherrie Raulerson, Superintendent of Schools**