

**MINUTES  
SCHOOL BOARD MEETING  
(Open to the Public)  
Monday, August 3, 2015 - 5:00 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #44 PAGE #3**

The Baker County School Board met on Monday, August 3, 2015, at 5:00 p.m., in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regular Board business meeting.

Chairperson Weeks announced that Michael Green would give the invocation followed by the Pledge of Allegiance by Kelly Horne.

**CALL TO ORDER – 5:00 P.M.**

Chairperson Weeks called the meeting of the Baker County School Board to order at 5:00 p.m. and asked for a roll call of members. The following Board Members were present to wit: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Paula T. Barton, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance.

**PUBLIC HEARINGS**

There were no public hearings held at this meeting.

**RECOGNITIONS / PRESENTATIONS**

<b>➤ Recognize Retiree Kevin Meister</b> ( <i>Hire Date: 08/18/1986; Retire Date: 06/05/2015</i> )	Superintendent Raulerson (259-0401)
Mr. Kevin Meister was unable to be present to receive his plaque. However, Superintendent Raulerson acknowledged his dedicated service as a teacher in our district for the past 29 years.	
<b>➤ Recognize Retiree Keith Thrift</b> ( <i>Hire Date: 04/02/1990; Retire Date: 06/30/2015</i> )	Superintendent Raulerson (259-0401)
Mr. Keith Thrift was present to receive his commemorative retirement plaque. Superintendent Raulerson and Mr. Johnnie Jacobs, Director of Transportation, both acknowledged his dedicated service in our transportation department.	
<b>➤ Recognize Retiree Lewis Crews</b> ( <i>Hire Date: 08/23/1988; Retire Date: 04/24/2015</i> )	Superintendent Raulerson (259-0401)
Mr. Lewis Crews who we call “Woody” was present to receive his commemorative retirement plaque. Superintendent Raulerson and Mr. Johnnie Jacobs, Director of Transportation, both acknowledged his dedicated service in our transportation department.	

➤ <b>Recognize Retiree Thomas Crews</b> ( <i>Hire Date: 01/07/1999; Retire Date: 06/30/2015</i> )	Superintendent Raulerson (259-0401)
Mr. Thomas Crews was present to receive his commemorative retirement plaque. Superintendent Raulerson and Mr. Johnnie Jacobs, Director of Transportation, both acknowledged his dedicated service in our transportation department.	

**APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA**

- **Delete Item F. from the Agenda**
- **Delete Item G. from the Agenda**

Chairperson Weeks read the above noted corrections to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve the corrections, seconded by Artie Burnett. The motion carried 5-0.

**CITIZEN INPUT**

No individual in the audience addressed the School Board with citizen concerns.

**REMOVAL OF ROUTINE ITEMS**

Chairperson Weeks asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

**APPROVAL OF ITEMS FOR ACTION**

A.	Approval of Routine Items	CONTACT
A.	1. <b>Approval of the Personnel Items List for Approval on August 3, 2015.</b>	Superintendent Raulerson (259-0401)
A.	2. <b>Approval of the Minutes of the July 27, 2015, School Board Meeting.</b>	Superintendent Raulerson (259-0401)
	Chairperson Weeks entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
B.	<b>Approval of the Removed Routine Items.</b>	n/a
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
C.	<b>Approval of the 2015-2016 Baker County School District Transportation Department Bus Routes.</b>	Johnnie Jacobs (259-2444)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Dwight Crews. The motion carried 5-0.	

<b>D.</b>	<b>Approval of the 2015-2016 Baker County School District Transportation Department Standard Operating Procedures and Drivers' Handbook. (Executive Summary of Changes Included in Packet)</b>	Johnnie Jacobs (259-2444)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
<b>E.</b>	<b>Approval to Renew Agreement with Baker County Health Department to Provide Dental Services Effective July 1, 2015-June 30, 2016. (No Changes from Prior Agreement) FUNDING SOURCE: General</b>	Tina Bradley (259-0476)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
<b>F.</b>	<b>ITEM DELETED FROM AGENDA</b>	
<b>G.</b>	<b>ITEM DELETED FROM AGENDA</b>	

### INFORMATION AND ANNOUNCEMENTS

- **Executive Session to Discuss Negotiations Immediately Following the Regular School Board Meeting on August 3, 2015. (Closed to the Public)**

### PERSONNEL ITEMS LIST APPROVED August 3, 2015

#### RESIGNATION LIST APPROVED August 3, 2015

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Adams	Ashley			Teacher, Fifth Grade (197 Day)	Keller Intermediate School	June 5, 2015
England	Beth			Paraprofessional (Hourly, Part-time / As Needed)	Adult Education	May 22, 2015
Guadalupe	Victoria			Teacher, Culinary Arts (197 Day)	Baker County High School	June 5, 2015
Mahoney	Regina			Teacher, Third Grade (197 Day)	Westside Elementary School	June 5, 2015
Meister	Kevin		Retirement	Teacher, Critical Thinking (197 Day)	Baker County Middle School	June 5, 2015

#### EMPLOYMENT LIST APPROVED August 3, 2015

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Burnsed	Donald	Initial Employment / Replacing Dennis Brandon Finley (197 Day) (Unit Reassigned from Social Studies)	Teacher, Science (197 Day)	Baker County High School	August 17, 2015

**EMPLOYMENT LIST APPROVED August 3, 2015**

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Harvey	Chellsie Brooke	Initial Employment / Replacing Tammy Hall	Bus Driver (186 Day)	Transportation	August 24, 2015
Hays	Perry	Initial Employment / New Unit / Grant Funded	Paraprofessional, Exceptional Student Education (187 Day)	Westside Elementary School	August 21, 2015
Johnson	Brittinie	Returning from One Year Leave of Absence / Replacing Victoria Guadalupe	Teacher, Culinary Arts (197 Day)	Baker County High School	August 17, 2015
Lusk	Jacob	Initial Employment / Replacing Terry Clardy / Unit Reassigned from Carpentry	Teacher, Language Arts (197 Day)	Baker County High School	August 17, 2015
Maurer	Shelly	Initial Employment / Replacing Penelope Combs	Paraprofessional, Pre-Kindergarten (187 Day)	Baker County Pre-K / Kindergarten Center	August 18, 2015
Mullis	Amanda	Initial Employment / Replacing Autumn Turner	Teacher, Kindergarten (197 Day)	Baker County Pre-K / Kindergarten Center	August 17, 2015
Prosch	Jeanie	Initial Employment / Replacing Robert Johnson	Bus Driver (186 Day)	Transportation	August 24, 2015
Rhoden	Julie Michele	Initial Employment / Replacing Jennifer O'Brian	Teacher, Fourth Grade (197 Day)	Keller Intermediate School	August 17, 2015
Thrift	Jessalyn	Transfer from Secretary Bookkeeper at Baker County Pre-K / Kindergarten Center (216 Day) / Replacing Jennifer Crews / Unit Reassigned to Increase Number of Days	Secretary Bookkeeper, Facilities and Construction (216 Day)	Facilities	August 3, 2015
Watson	Elizabeth	Initial Employment / Replacing Stephanie Brookshire	Teacher, Exceptional Student Education (197 Day)	Macclenny Elementary School	August 17, 2015
Wilford	Katie	Transfer from Baker County Middle School Teacher, Sixth Grade Language Arts (197 Day) / Replacing Pamela Piersall	Support Facilitator, Exceptional Student Education (197 Day)	Keller Intermediate School	August 17, 2015

**REAPPOINTMENT LIST APPROVED August 3, 2015**

LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Johnson	Brittinie		Teacher, Culinary Arts (197 Day) / Returning from One Year Leave of Absence	Baker County High School	Annual Contract (Pending Availability of Funding)	2015-2016

**EXTRA DUTY LIST APPROVED August 3, 2015**

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bullard	Sarah	Curriculum Mapping	\$23.18 Per Hour / Maximum 3 Hours / FUNDING SOURCE: Federal	August 1, 2015 - August 14, 2015
Burnsed	Donald	New Teacher Training	\$23.18 Per Hour / Maximum 6 Hours / FUNDING SOURCE: General	August 12, 2015

<b>EXTRA DUTY LIST APPROVED August 3, 2015</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Clevenger	Emily	Adult Education Staff Training	\$23.18 Per Hour / Maximum 6 Hours / FUNDING SOURCE: Federal	August 11, 2015
Green, Jr.	Michael	Lead Teacher on Special Assignment – Summer Hours	Regular Hourly Rate / Maximum 80 Hours / FUNDING SOURCE: General	August 3, 2015 - August 13, 2015
Gurganious	Donna	Adult Education Instructor / Part-time / As Needed	\$24.96 Per Hour / Part-time / As Needed / FUNDING SOURCE: Federal	August 4, 2015 - June 30, 2016
Harvey	Tiffany	Curriculum Mapping	\$23.18 Per Hour / Maximum 3 Hours / FUNDING SOURCE: Federal	August 1, 2015 - August 14, 2015
Kaeck	Sherri	Deliver Meals to Alternative School Students	Regular Hourly Rate / Maximum 2 Hours Per Day / Not to Exceed 360 Total Hours / FUNDING SOURCE: Nutrition Services	August 24, 2015 – June 7, 2016
Kittrell	Jessica	Curriculum Mapping	\$23.18 Per Hour / Maximum 3 Hours / FUNDING SOURCE: Federal	August 1, 2015 - August 14, 2015
Lusk	Jacob	New Teacher Training	\$23.18 Per Hour / Maximum 6 Hours / FUNDING SOURCE: General	August 12, 2015
Mullis	Amanda	New Teacher Training	\$23.18 Per Hour / Maximum 6 Hours / FUNDING SOURCE: General	August 12, 2015
Peterson, Sr.	Wayne	Adult Education Instructor / Part-time / As Needed	\$29.14 Per Hour / Part-time / As Needed / FUNDING SOURCE: Federal	August 4, 2015 - June 30, 2016
Rhoden	Julie Michele	New Teacher Training	\$23.18 Per Hour / Maximum 6 Hours / FUNDING SOURCE: General	August 12, 2015
Watson	Elizabeth	New Teacher Training	\$23.18 Per Hour / Maximum 6 Hours / FUNDING SOURCE: General	August 12, 2015

<b>SUPPLEMENT LIST APPROVED August 3, 2015</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SPECIAL NOTE</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Brittain	Robert		Baker County Middle School	Coordinator, Floor Team	Board Approved Rate	2015-2016
Brittain	Robert		Baker County Middle School	Coordinator, Custodian	Board Approved Rate	2015-2016
Brookins	Lisa	Shared with Patricia Heath	Keller Intermediate School	Computer Network Manager	Board Approved Rate	2015-2016
Cinal	Jami		Keller Intermediate School	Bus Duty	Board Approved Rate	2015-2016
Crosby	Jessica		Keller Intermediate School	Team Leader	Board Approved Rate	2015-2016
Crosby	Jessica		Keller Intermediate School	Bus Duty	Board Approved Rate	2015-2016
Crummey	Jennifer		Keller Intermediate School	Team Leader	Board Approved Rate	2015-2016
Dowling	Dawn	Prorate for 90 Days Only (08/17/2015 - 01/08/2016)	Westside Elementary School	Peer Teacher for Tabitha Dugger	Board Approved Rate - Prorate	2015-2016

<b>SUPPLEMENT LIST APPROVED August 3, 2015</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SPECIAL NOTE</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Hays	Perry		Westside Elementary School	ESE Paraprofessional	Board Approved Rate	2015-2016
Heath	Patricia	Shared with Lisa Brookins	Keller Intermediate School	Computer Network Manager	Board Approved Rate	2015-2016
Hite	Jennifer		Keller Intermediate School	Guidance Counselor	Board Approved Rate	2015-2016
Holtom	Sharon		Baker County Middle School	Assistant Coach, Girls Volleyball	Board Approved Rate	2015-2016
Johnson	Jill		Keller Intermediate School	Team Leader	Board Approved Rate	2015-2016
Kirkland	Cynthia		Baker County High School	ESE Paraprofessional	Board Approved Rate	2015-2016
Lewis	Jane Anne		Keller Intermediate School	Sponsor, Just Say No	Board Approved Rate	2015-2016
McGee	Ryan		Keller Intermediate School	Chairperson, PBS Patrol	Board Approved Rate	2015-2016
McHenry	Jessica		Keller Intermediate School	Team Leader	Board Approved Rate	2015-2016
Sapp	Suzanne		Keller Intermediate School	Bus Duty	Board Approved Rate	2015-2016
Swartz	Samuel		Baker County High School	Athletic Trainer	Board Approved Rate	2015-2016
Taylor	Rodney Quentin		Keller Intermediate School	Enrichment, Journalism	Board Approved Rate	2015-2016
Taylor	Rodney Quentin		Keller Intermediate School	Team Leader	Board Approved Rate	2015-2016
Turner	Matthew	Funded by Baseball Booster Club	Baker County Middle School	Head Coach, Baseball	Board Approved Rate	2015-2016
Watson	Elizabeth		Macclenny Elementary School	Bus Supervision	Board Approved Rate	2015-2016
Watson	Elizabeth		Macclenny Elementary School	ESE Teacher	Board Approved Rate	2015-2016
West	Rachel		Keller Intermediate School	Team Leader	Board Approved Rate	2015-2016
West	Rachel		Keller Intermediate School	Coordinator, School Wellness	Board Approved Rate	2015-2016

<b>SUBSTITUTE LIST APPROVED August 3, 2015</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Cooper	Kyla	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 17, 2015
Harvey	Richard	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 17, 2015
Johnson	Robert	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	August 17, 2015
Rice	Tammy	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 17, 2015
Unkelbach	Mary Kay	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 17, 2015
Vandigo	Jacob	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 17, 2015
Yates	Maria	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	August 17, 2015

<b>ADJOURNMENT FROM August 3, 2015, SCHOOL BOARD MEETING</b>	
<p>Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Paula Barton. The meeting adjourned by general consensus.</p>	
<p>Patricia C. Weeks, Board Chairperson</p>	
<p>Sherrie Raulerson, Superintendent of Schools</p>	

<b>MINUTES EXECUTIVE SESSION (Closed to the Public) Monday, August 3, 2015 – Immediately Following Regular Board Meeting District School Board Room (270 South Boulevard East, Macclenny, Florida)</b>	
<p>The Baker County School Board met on Monday, August 3, 2015, immediately following the regular School Board Meeting in a closed meeting in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of the meeting was to have a closed <b>“Executive Session”</b> to discuss <b>“Negotiations.”</b> The following Board Members were present to wit: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Paula T. Barton, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both present for the executive session. No official action was taken during the work session.</p>	
<p>Patricia C. Weeks, Board Chairperson</p>	
<p>Sherrie Raulerson, Superintendent of Schools</p>	