

MINUTES
SPECIAL SCHOOL BOARD MEETING
(Open to the Public)
Monday, July 29, 2013 – 5:10 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #42 PAGE #2

The Baker County School Board met on Monday, July 29, 2013, at 5:10 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a special called open Board Meeting, to include a public hearing on the tentative budget for 2013-2014.

Chairperson Griffis announced that David Davis, Executive Director of Teaching and Learning would give the invocation. He also announced that Gail Griffis, Principal of Keller Intermediate School, was going to lead the Pledge of Allegiance.

CALL TO ORDER

Chairperson Griffis called the meeting to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Patricia C. Weeks, and Earl “Dwight” Crews. School Board Members Charlie M. Burnett, III (Artie) and Jesse D. Davis were not present at the meeting. Superintendent Sherrie Raulerson and School Attorney Jonathan Oliff were both in attendance.

PUBLIC HEARINGS – 5:15 P.M.

CONTACT:

Marcelle Richardson (259-0418)

➤ **Approval of the 2013-14 Tentative Required Local Effort as 5.1090 Millages.**

Chairperson Griffis called the public hearing to order and opened the floor for comments on this agenda item. No one in the audience addressed the Board regarding this agenda item. Chairperson Griffis closed the floor for public comment and entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Dwight Crews. The motion carried 3-0.

➤ **Approval of 1.500 as the Basic Discretionary Capital Outlay Millage for 2013-14.**

Chairperson Griffis called the public hearing to order and opened the floor for comments on this agenda item. No one in the audience addressed the Board regarding this agenda item. Chairperson Griffis closed the floor for public comment and entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Patricia Weeks. The motion carried 3-0.

➤ **Approval of the 2013-14 Tentative Basic Discretionary Operating as .748 Millages.**

Chairperson Griffis called the public hearing to order and opened the floor for comments on this agenda item. No one in the audience addressed the Board regarding this agenda item. Chairperson Griffis closed the floor for public comment and entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Dwight Crews. The motion carried 3-0.

➤ **Approval of the 2013-14 Tentative Total Millages as 7.3570.**

Chairperson Griffis called the public hearing to order and opened the floor for comments on this agenda item. No one in the audience addressed the Board regarding this agenda item. Chairperson Griffis closed the floor for public comment and entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Dwight Crews. The motion carried 3-0.

➤ **Approval of the Resolution Adopting Tentative Millage Rates for 2013-14.**

Chairperson Griffis called the public hearing to order and opened the floor for comments on this agenda item. No one in the audience addressed the Board regarding this agenda item. Chairperson Griffis closed the floor for public comment and entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Patricia Weeks. The motion carried 3-0.

➤ **Approval of the Resolution Adopting the Tentative Budget for 2013-14.**

Chairperson Griffis called the public hearing to order and opened the floor for comments on this agenda item. No one in the audience addressed the Board regarding this agenda item. Chairperson Griffis closed the floor for public comment and entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Dwight Crews. The motion carried 3-0.

RECOGNITIONS

There were no recognitions at this Board meeting.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

- **Delete from A.1. Personnel Items – Employment – Melissa Driggers**
- **Delete from A.1. Personnel Items – Employment – Sandra Gregory**
- **Delete from A.1. Personnel Items – Employment – Anthony Shawn Mahon**

Chairperson Griffis read the above noted corrections to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Patricia Weeks. The motion carried 3-0.

CITIZEN INPUT

No individual in the audience addressed the School Board with citizen concerns at this meeting.

REMOVAL OF ROUTINE ITEMS

Chairperson Griffis asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

A.	Approval of Routine Items	CONTACT
A.	1. Approval of Personnel Items List for Approval on July 29, 2013.	Superintendent Raulerson (259-0401)
A.	2. Approval of the Minutes of the July 15, 2013, Board Work Session, School Board Meeting and Executive Session.	Superintendent Raulerson (259-0401)
	Chairperson Griffis entertained a motion from the Board on the above routine items. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve all routine items (A.1. – A.2.), seconded by Patricia Weeks. The motion carried 3-0.	
B.	Approval of the Removed Routine Items.	n/a
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
C.	Approval of the SUBAWARD Agreement with Florida Gulf Coast University Board of Trustees for Grant Entitled "State Personnel Development Grant."	David Davis (259-0429)
	Chairperson Griffis entertained a motion from the Board on the above agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Dwight Crews. The motion carried 3-0.	
D.	Approval of the Revised District Cell Phone Assignments.	Superintendent Raulerson (259-0401)
	Chairperson Griffis entertained a motion from the Board on the above agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Patricia Weeks. The motion carried 3-0.	

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson publicly thanked the Educational Leaders and staff for all the long hours worked.
- Superintendent Raulerson publicly expressed her sincere appreciation for Judge Joey Williams' dedication and passion in helping enforce attendance policies. The appreciation luncheon honoring Judge Williams' and his staff, as well as, our staff that processed the attendance paperwork and meetings was a great success. The team efforts of all these individuals have had a tremendous positive impact on our schools.

PERSONNEL ITEMS LIST APPROVED July 29, 2013

RESIGNATION LIST APPROVED July 29, 2013

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Bennett	Cathy M.	Retirement	Nutrition Services Assistant (191 Day, 7 Hour)	Baker County Pre-K/Kindergarten Center	July 11, 2013 (Last Day Worked was June 6, 2013)
Morrow	Kori Lynn		7 th Grade Science Teacher (197 Day)	Baker County Middle School	July 22, 2013 (Last Day Worked was June 6, 2013)
Sapp	Leslie Derausse		Pre-K Classroom Aide (Paraprofessional)	Baker County Pre-K/Kindergarten Center	April 24, 2013
Sinclair	Alice Fay	Retirement	Vice-Principal (261 Day)	Baker County High School	July 22, 2013

EMPLOYMENT LIST APPROVED July 29, 2013

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Bryant	Heather	Transfer Within Same School from 6th Grade Language Arts (197 Day) / Replacing Glenda Scallan	Teacher - 7th Grade Language Arts (197 Day)	Baker County Middle School	August 14, 2013
Callahan	Angela	Transfer from Westside Elementary from 2nd Grade Teacher (197 Day) / Replacing Jana Willoughby	Teacher - 7th Grade Language Arts (197 Day)	Baker County Middle School	August 14, 2013

EMPLOYMENT LIST APPROVED July 29, 2013

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Clevenger	Emily	Transfer from Baker County Middle School from 8th Grade Social Studies Teacher (197 Day) / New Position	Teacher on Special Assignment (197 Day)	Career and Adult Education Center & Baker County Middle School	August 14, 2013
Combs	Penelope	Transfer Within Same School from Paraprofessional - ESE (187 Day) / Replacing L.D. Sapp	Instructional Assistant - Pre-K (187 Day)	Baker County Pre-K / Kindergarten Center	August 20, 2013
Crews	Debra	Transfer Within Same School from 2nd Grade Teacher (197 Day) / Replacing Katie Rhoden	Title I Teacher (197 Day)	Westside Elementary School	August 14, 2013
Dopson	Carrie L.	Promotion / Transfer Within Same School from Assistant Principal (240 Day) / Replacing Alice Fay Sinclair	Vice-Principal (261 Day)	Baker County High School	July 15, 2013
Faircloth	Victoria	Initial Employment / Replacing Selina Waddell	Extended Day Enrichment Program Supervisor (182 Days)	Westside Elementary School	August 20, 2013
Gaskins	Jonathan	Initial Employment / Replacing Dylan Gerard	Science Instructor (197 Day)	Baker County High School	August 14, 2013
Jones	Catina	Transfer Within Same School from Kindergarten Teacher (197 Day) / Replacing Tonya Tarte's Reassigned Unit	Lead Teacher on Special Assignment (197 Day)	Baker County Pre-K / Kindergarten Center	August 14, 2013
Keast	Rebecca	Initial Employment / Replacing Janie Mitchell	Paraprofessional - ESE (187 Day)	Keller Intermediate School	August 20, 2013
King	Jennifer	Promotion / Transfer Within Same School from Pre-K Assistant (187 Day) / Replacing Pat McNeal	Pre-K Teacher (197 Day)	Baker County Pre-K / Kindergarten Center	August 20, 2013

EMPLOYMENT LIST APPROVED July 29, 2013

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Kosier	Pamela	Transfer from Baker County Pre-K / Kindergarten Center from Pre-K Teacher (197 Day) / Replacing Steve Cannon	Science Instructor (197 Day)	Baker County High School	August 14, 2013
Maldonado	Lisa	Transfer Within Same School from Speech Paraprofessional (187 Day) / Replacing Jennifer King	Pre-K Paraprofessional (187 Day)	Baker County Pre-K / Kindergarten Center	August 20, 2013
McNeal	Patricia	Transfer Within Same School from Pre-K Teacher (197 Day) / Replacing Lisa Maldonado	ESE Paraprofessional (187 Day) (Unit Reassigned)	Baker County Pre-K / Kindergarten Center	August 20, 2013
Milton	Lisa	Initial Employment / Replacing Rachel West (Partial Unit Reassigned to Non-Instructional Position)	Instructional Assistant (187 Day)	Baker County Pre-K / Kindergarten Center	August 20, 2013
Mixon	Betty	Initial Employment / Replacing Mary Lauramore	Bus Driver (186 Day)	Transportation	August 21, 2013
Moore	Jessica Marie	Initial Employment / Replacing Penelope Combs	Paraprofessional Instructional Assistant-ESE	Baker County Pre-K / Kindergarten Center	August 20, 2013
Nunn	Jessica	Transfer Within Same School from 3rd Grade Teacher (197 Day) / Replacing Debbie Crews	2nd Grade Teacher (197 Day)	Westside Elementary School	August 14, 2013
Padgett	Lucretia	Initial Employment / Replacing Lisa Koburger	Instructional Assistant (187 Day)	Baker County Pre-K / Kindergarten Center	August 20, 2013
Paige	Annette E.	Initial Employment / Replacing Peggy Newmans	Nutrition Services Assistant (186 Day, 4-Hour)	Keller Intermediate School	August 21, 2013
Rhoden	Katie	Transfer Within Same School from Title I Teacher (197 Day) / Replacing Jesse Nunn	3rd Grade Teacher (197 Day)	Westside Elementary School	August 14, 2013

EMPLOYMENT LIST APPROVED July 29, 2013					
LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Tarte	Tonya Lynn	Transfer from Baker County Pre-K / Kindergarten Center from Assistant Principal (261 Day) / Replacing Carrie Dopson	Assistant Principal (261 Day)	Baker County High School	July 15, 2013
Willoughby	Jana	Transfer Within Same School from 7th Grade Language Arts (197 Day) / Replacing Melody Hood	Teacher - 8th Grade Language Arts (197 Day)	Baker County Middle School	August 14, 2013

REAPPOINTMENT LIST APPROVED July 29, 2013					
LAST NAME	FIRST NAME	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Crews	Vonda	School Nurse (197 Day)* (*Correcting Position Title from 6/17/2013 Board Approval)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2013-2014

EXTRA DUTY LIST APPROVED July 29, 2013				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Adams	Ashley	Curriculum Mapping	\$23.13 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Federal	July 16, 2013 - August 13, 2013
Andrews	Amanda	State Personnel Development Grant (SPDG)	\$23.13 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 25, 2013 - July 26, 2013
Blankenship	Amy	State Personnel Development Grant (SPDG)	\$23.13 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 25, 2013 - July 26, 2013
Davidson	Heather	New Teacher Training (8:30-3:30)	\$23.13 Per Hour / Maximum 6 Hours / FUNDING SOURCE: Federal	August 7, 2013
Finley	Donna	State Personnel Development Grant (SPDG)	\$23.13 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 25, 2013 - July 26, 2013
Fly	Faith	State Personnel Development Grant (SPDG)	\$23.13 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 25, 2013 - July 26, 2013
Gaskins	Jonathan	New Teacher Training (8:30-3:30)	\$23.13 Per Hour / Maximum 6 Hours / FUNDING SOURCE: Federal	August 7, 2013

EXTRA DUTY LIST APPROVED July 29, 2013

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Gregory	Sandi	New Teacher Training (8:30-3:30)	\$23.13 Per Hour / Maximum 6 Hours / FUNDING SOURCE: Federal	August 7, 2013
Horn	Jeff	State Personnel Development Grant (SPDG)	\$23.13 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 25, 2013 - July 26, 2013
Mason	Nancy	State Personnel Development Grant (SPDG)	\$23.13 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 25, 2013 - July 26, 2013
Peterson	Sylvia	State Personnel Development Grant (SPDG)	\$11.27 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 25, 2013 - July 26, 2013
Ruise	Charles	State Personnel Development Grant (SPDG)	\$11.27 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 25, 2013 - July 26, 2013
Smith	Andrea	State Personnel Development Grant (SPDG)	\$23.13 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 25, 2013 - July 26, 2013
Smith	Lacey O.	Curriculum Mapping	\$23.13 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Federal	July 16, 2013 - August 13, 2013
Stokes	Jaime	State Personnel Development Grant (SPDG)	\$23.13 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 25, 2013 - July 26, 2013
Thompson	Tara	2013 Common Core State Standards Summer Institute	\$23.13 Per Hour / Maximum 20 Hours / FUNDING SOURCE: Federal	July 25, 2013 - July 26, 2013
Turner	Lora Beth	State Personnel Development Grant (SPDG)	\$23.13 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 25, 2013 - July 26, 2013

SUBSTITUTE LIST APPROVED July 29, 2013

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Anderson	Mikell	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	August 21, 2013
Busch-Timmons	Barbara	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 14, 2013
Echols	Debra V.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 14, 2013

SUBSTITUTE LIST APPROVED July 29, 2013

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Farmer	Jamarr R.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	July 1, 2013
French	Randa L.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	August 14, 2013
Givens	Susie	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	August 21, 2013
Harvey	Brittany	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	July 1, 2013
Hay	Krista L.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	August 21, 2013
Knapp	Ellen	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	July 1, 2013
Lawson	Johnni	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 14, 2013
Maurer	Shelley D.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 14, 2013
Phillips	Gloria	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	August 21, 2013
Smith	Karma	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	August 21, 2013
Tatum	Retha	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 14, 2013
Tomlinson	Kittie B.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 14, 2013
Yarborough	Felicia	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 14, 2013

LEAVE LIST APPROVED July 29, 2013

LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Harvey	Roger	23.75 Days	Personal Leave Without Pay - Medical	July 2, 2013 - July 31, 2013

LEAVE LIST APPROVED July 29, 2013

LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Stenbeck	Tara	197 Days	Personal Leave Without Pay - Extended	August 14, 2013 - June 9, 2014

ADJOURNMENT FROM July 29, 2013, SPECIAL BOARD MEETING

Since there was no further business to come before the Board, Patricia Weeks made a motion to adjourn, seconded by Dwight Crews. The meeting adjourned by general consensus.

Richard Dean Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools