

**MINUTES  
SCHOOL BOARD MEETING  
(Open to the Public)  
Monday, July 27, 2020 - 5:00 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #49 PAGE #2**

The Baker County School Board met on Monday, July 27, 2020, at 5:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. A link to the YouTube livestream audio was posted on the district website board meeting page for any public individual that wished to listen to the meeting live. Chairperson Richard “Dean” Griffis announced that Patricia Weeks was going to give the invocation followed by the Pledge of Allegiance led by Robin Mobley.

**CALL TO ORDER – 5:00 P.M.**

Chairperson Griffis called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice- Chairperson Paula T. Barton, Patricia C. Weeks, Charlie M. Burnett, III (Artie) (via phone conference), and Tiffany McInarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

**PUBLIC HEARINGS – 5:05 P.M. (if any)**

*Public notice posted on the district website regarding emergency policy for School Board meetings during the COVID-19 Pandemic: Opportunity for the public to participate in the meetings shall be as follows: Members of the public may address concerns about agenda items by emailing comments using the citizens input form to the following address: [amy.sapp@bakerk12.org](mailto:amy.sapp@bakerk12.org). These comments must be limited to 400 words. All emails received up to two (2) hours prior to the scheduled meeting, with which the email is concerned, will be provided to Board Members. All comments received will be public records.*

➤ **Approval of the 2020-21 Tentative Required Local Effort Millage Rate as 3.709.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment on this agenda item. No individual submitted a citizen input form prior to the public hearing to address the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item. He then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

➤ **Approval of the 2020-21 Tentative Basic Discretionary Operating Millage Rate as .748.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment on this agenda item. No individual submitted a citizen input form prior to the public hearing to address the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item. He then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Paula Barton. The motion carried 5-0.

➤ **Approval of 1.500 as the Basic Discretionary Capital Outlay Millage for 2020-21.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment on this agenda item. No individual submitted a citizen input form prior to the public hearing to address the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item. He then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.

➤ **Approval of the 2020-21 Tentative Total Millages as 5.957.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment on this agenda item. No individual submitted a citizen input form prior to the public hearing to address the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item. He then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McNarnay. The motion carried 5-0.

➤ **Approval of the Resolution Adopting Tentative Millage Rates for Fiscal Year July 1, 2020 - June 30, 2021.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment on this agenda item. No individual submitted a citizen input form prior to the public hearing to address the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item. He then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.

➤ **Approval of the Tentative Budget for 2020-2021.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment on this agenda item. No individual submitted a citizen input form prior to the public hearing to address the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item. He then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.

➤ **Approval of the Resolution Adopting the Tentative Budget as \$85,331,815.00 for Fiscal Year July 1, 2020 - June 30, 2021.**

Chairperson Griffis called the public hearing to order and opened the floor for public comment on this agenda item. No individual submitted a citizen input form prior to the public hearing to address the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item. He then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Tiffany McNarnay. The motion carried 5-0.

## RECOGNITIONS / PRESENTATIONS

- There were no recognitions or presentations at this meeting.

## APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

- **A.1. Personnel Items, Resignation List: Approval to Change the Resignation Effective Date for Brandi Hand to July 30, 2020**
- **A.1. Personnel Items, Employment List: Approval to Add Employment Form for Terrijean Hodges**
- **A.1. Personnel Items, Employment List: Approval to Add Employment Form for Shelby Mechum**
- **A.1. Personnel Items, Extra Duty List: Approval to Add Extra Duty Form for Shelby Mechum**

Chairperson Griffis read the above noted recommended revisions to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McNarnay. The motion carried 5-0.

## REMOVAL OF ROUTINE ITEMS

Chairperson Griffis asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

## APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	<b>1. Approval of the Personnel Items List for Approval on July 27, 2020.</b>	Sherrie Raulerson (259-0401)
	A.	<b>2. Approval to Amend the 2020-2021 Payroll Schedule.</b>	Teri Ambrose (259-0418)
		Chairperson Griffis entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	B.	<b>Approval of Removed Routine Items.</b>	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	C.	<b>Approval of the 2020-2021 Mental Health Allocation Plan.</b>	Michael Green (259-0444)

		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Tiffany McNarnay. The motion carried 5-0.
	<b>D.</b>	<b>Approval of the 2020-2021 Baker County School District Transportation Department Standard Operating Procedures and Drivers' Handbook.</b> John Staples (259-2444)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Paula Barton. The motion carried 5-0.
	<b>E.</b>	<b>Approval of the 2020-2021 Baker County School District Transportation Department Bus Routes.</b> John Staples (259-2444)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.

### CITIZEN INPUT

*Public notice posted on the district website regarding emergency policy for School Board meetings during the COVID-19 Pandemic: Opportunity for the public to participate in the meetings shall be as follows: Members of the public may address concerns about agenda items by emailing comments using the citizens input form to the following address: [amy.sapp@bakerk12.org](mailto:amy.sapp@bakerk12.org). These comments must be limited to 400 words. All emails received up to two (2) hours prior to the scheduled meeting, with which the email is concerned, will be provided to Board Members. All comments received will be public records.*

- No individual submitted a citizen input form prior to the meeting to address the Board.

### INFORMATION AND ANNOUNCEMENTS

*This School Board meeting will be conducted in a virtual environment due to COVID-19 and in accordance with the State of Florida Executive Order 20-69. A link to listen to the livestream meeting audio will be posted on the district website on Monday, July 27, 2020, prior to the meeting. (<https://www.bakerk12.org/Page/915>)*

- Superintendent Raulerson thanked Lea Rhoden and the Baker County Prevention Coalition for organizing a back pack giveaway for students on July 25, 2020.
- Superintendent Raulerson noted that the start of school is quickly approaching! Looking forward to getting students back in the classroom and learning!
- Superintendent Raulerson noted that teachers return to the classroom on Friday, July 31, 2020. That is also the deadline for Baker Virtual Classroom Applications to be submitted to schools.

**NOTICE**

*Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.*

**PERSONNEL ITEMS LIST FOR APPROVAL ON JULY 27, 2020**

<b>RESIGNATION LIST FOR APPROVAL ON JULY 27, 2020</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Hand	Brandi			Specialist / Manager Psychologist (197 Days)	Student Services	July 30, 2020
Rentz	Beverly		Retirement	Teacher, Third Grade (197 Days)	Macclenny Elementary School	May 29, 2020

<b>EMPLOYMENT LIST FOR APPROVAL ON JULY 27, 2020</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Barton	Weldon		Initial Employment / Replacing Cherrie Collins	Bus Driver (186 Days)	Transportation	August 10, 2020
Clevenger	Emily		Transfer from TSA, Career and Technical Education (197 Days) at Baker County High School / No Vacancy, Unit Reassigned	Teacher, Other Career & Tech Education - Occupational Placement Specialist / Tech Prep Facilitator (197 Days)	Baker County High School	July 31, 2020
Clevenger	Emily		Transfer from TSA, Adult Education (197 Days) at Career and Adult Education / No Vacancy, Unit Reassigned	Teacher, Adult Education (197 Days)	Career and Adult Education	July 31, 2020
Gauthier	Jade		Promotion / Transfer from Bus Driver (186 Days) / New Unit	Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	August 7, 2020
Hodges	Terrijean		Initial Employment / Replacing Candace Haynes	Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	August 7, 2020
McGee	Jean Yvonne		Initial Employment / Replacing William Beckum	Bus Driver (186 Days)	Transportation	August 10, 2020
McLelland	Linda		Initial Employment / New Unit	Teacher, Emotional Behavioral Disabilities (197 Days)	Baker County High School	July 31, 2020
Mechum	Shelby		Initial Employment / Replacing Jennifer Crummey	Teacher, Fifth Grade (197 Days)	Keller Intermediate School	July 31, 2020

<b>EMPLOYMENT LIST FOR APPROVAL ON JULY 27, 2020</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Morgan	Kendra		Transfer from Teacher, Credit Recovery (197 Days) at Baker County Middle School / Replacing Dante Keeon Shaw	Teacher, Business Tech Ed (197 Days)	Baker County High School	July 31, 2020

<b>EXTRA DUTY LIST FOR APPROVAL ON JULY 27, 2020</b>					
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Canaday	Brock		New Teacher Training	\$24.53 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2020
Cantrell	Corey		New Teacher Training	\$24.53 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2020
Chauncey	Alicia		GED Alternate Examiner	\$24.53 Per Hour / As Needed / Funding Source: General	July 1, 2020 - June 30, 2021
Figuroa	Erick		New Teacher Training	\$24.53 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2020
Haynes	Candace		New Teacher Training	\$24.53 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2020
McLelland	Linda		New Teacher Training	\$24.53 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2020
Mechum	Shelby		New Teacher Training	\$24.53 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2020
Mosley	Pamela Taffie		New Teacher Training	\$24.53 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2020

<b>SUPPLEMENT LIST FOR APPROVAL ON JULY 27, 2020</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SPECIAL NOTE</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Crews	Terry		Transportation	Certified Bus Inspector	Board Approved Rate	2020-2021
Hager	David		Transportation	Certified Mechanic Trainer	Board Approved Rate	2020-2021
Hager	David		Transportation	Certified Bus Inspector	Board Approved Rate	2020-2021
Long	Bryan		Transportation	Certified Bus Inspector	Board Approved Rate	2020-2021
Singletary	Pickett Lee		Transportation	Certified Bus Inspector	Board Approved Rate	2020-2021

<b>OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON JULY 27, 2020</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Burnham	Justin	High School Assistant Band Director	\$1,030.00 Flat Fee / Funding Source: General	July 1, 2020 - June 30, 2021
Farmer	Jarvis Hank	High School Assistant Football Coach	\$2,575.00 Flat Fee / Funding Source: General	July 1, 2020 - June 30, 2021

**OCCASIONAL PERSONNEL STAFFING LISST FOR APPROVAL ON JULY 27, 2020**

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Filosi	Amanda	High School Majorette Sponsor	\$600.00 Flat Fee / Funding Source: General	July 1, 2020 - June 30, 2021

**LEAVE LIST FOR APPROVAL ON JULY 27, 2020**

LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Braddy	Lisa		52 Days	Personal Leave Without Pay - Medical	July 31, 2020 - October 12, 2020
Crapo	Christine		197 Days (Previously Approved on April 20, 2020)	Personal Leave Without Pay - Extended	Amend from July 31, 2020 - May 28, 2021 to July 31, 2020 - May 31, 2021
Johnson	Kellie		197 Days (Previously Approved on June 15, 2020)	Personal Leave Without Pay - Extended	Amend from July 31, 2020 - May 28, 2021 to July 31, 2020 - May 31, 2021

**SUBSTITUTE LIST FOR APPROVAL ON JULY 27, 2020**

LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Dendaw	Daniel		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 14, 2020
Griffis	Mary		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 9, 2020
Lambing	Caile		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 9, 2020
Mosley	Baylie		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	July 7, 2020
Pocepowich	Richard		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 15, 2020
Thompson	Jessica		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	July 13, 2020
Zigler	Betty		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	July 7, 2020

**ADJOURNMENT FROM JULY 27, 2020, SCHOOL BOARD MEETING**

Since there was no further business to come before the Board, Patricia Weeks made a motion to adjourn, seconded by Paula Barton. The meeting adjourned via general consensus.

**Richard “Dean” Griffis, Board Chairperson**

**Sherrie Raulerson, Superintendent of Schools**