

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, July 25, 2016 - 5:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #45 PAGE #2

The Baker County School Board met on Monday, July 25, 2016, at 5:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Chairperson Earl “Dwight” Crews announced that Johnnie Jacobs was going to give the invocation followed by the Pledge of Allegiance led by Kelly Horne.

CALL TO ORDER

Chairperson Crews called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Earl “Dwight” Crews, Vice-Chairperson Paula T. Barton, Richard “Dean” Griffis, Patricia C. Weeks, and Charlie M. Burnett, III (Artie). Superintendent Sherrie Raulerson was in attendance at this meeting, however, School Board Attorney John W. Caven, Jr. was not in attendance at the meeting.

Due to the Public Hearing advertised time of 5:15 p.m. and the time lapse between the beginning of the meeting and time advertised, Chairperson Crews asked Superintendent Raulerson to proceed with the recognitions on the agenda. At 5:15 p.m. Superintendent Raulerson paused from presenting the recognitions and Chairperson Crews began the public hearings.

PUBLIC HEARINGS – 5:15 P.M.

A.	Approval of the 2016-17 Tentative Required Local Effort Millage Rate as 4.473.	Marcelle Richardson (259-0418)
	Chairperson Crews called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Crews closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
B.	Approval of the 2016-17 Tentative Basic Discretionary Operating Millage Rate as .748.	Marcelle Richardson (259-0418)
	Chairperson Crews called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Crews closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by	

	Dean Griffis. The motion carried 5-0.	
C.	Approval of 1.500 as the Basic Discretionary Capital Outlay Millage for 2016-17.	Marcelle Richardson (259-0418)
	Chairperson Crews called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Crews closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
D.	Approval of the 2016-17 Tentative Total Millage as 6.721.	Marcelle Richardson (259-0418)
	Chairperson Crews called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Crews closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
E.	Approval of the Tentative Budget for 2016-2017.	Marcelle Richardson (259-0418)
	Chairperson Crews called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Crews closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
F.	Approval of the Resolution Adopting Tentative Millage Rates for Fiscal Year July 1, 2016 - June 30, 2017.	Marcelle Richardson (259-0418)
	Chairperson Crews called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Crews closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
G.	Approval of the Resolution Adopting the Tentative Budget as \$51,393,398.00 for Fiscal Year July 1, 2016 - June 30, 2017.	Marcelle Richardson (259-0418)
	Chairperson Crews called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Crews closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	

RECOGNITIONS

➤ Recognize Retiree John Staples (<i>Hire Date: 08/18/1995; Retire Date: 06/09/2016</i>)
Superintendent Raulerson presented retiree, John Staples, with a commemorative plaque for his years of service to our district.
➤ Recognize Retiree Wanda Rhoden (<i>Hire Date: 09/22/1986; Retire Date: 06/30/2016</i>)
Ms. Rhoden was not in attendance at the meeting.
➤ Recognize Retiree Karla Amburgey (<i>Hire Date: 10/12/1999 - 05/23/2006 & Hire Date: 08/14/ 2013; Retire Date: 06/09/2016</i>)
Superintendent Raulerson presented retiree, Karla Amburgey, with a commemorative plaque for her years of service to our district.
➤ Recognize Retiree Patricia Davis (<i>Hire Date: 08/24/1987; Retire Date: 08/08/2016</i>)
Superintendent Raulerson presented retiree, Patricia Davis, with a commemorative plaque for her years of service to our district.
➤ Recognize Retiree Jane Rhoden (<i>Hire Date: 08/19/1985; Retire Date: 06/09/2016</i>)
Superintendent Raulerson presented retiree, Jane Rhoden, with a commemorative plaque for her years of service to our district.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

REMOVAL OF ROUTINE ITEMS

Chairperson Crews asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

VIII. APPROVAL OF ITEMS FOR ACTION			
	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on July 25, 2016.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the NEFEC Contract Attachment #17-020-A47 to Provide Virtual Instruction Program (VIP) Services, Effective July 1, 2016 - June 30, 2017.	Thomas Hill (259-0429)
	A.	3. Approval to Remove Property #15609 (HP Computer) from Macclenny Elementary School Inventory List. (Computer Was Returned Due to Warranty Issues)	Sherry Barrett (259-2551)
	A.	4. Approval to Remove Obsolete Circulation Software Bundle, Property #13751, from Macclenny Elementary School Inventory List.	Sherry Barrett (259-2551)
	A.	5. Approval to Use the 2015-16 Salary Schedule During 2016-17 School Year Until Negotiations with the Instructional and Non-Instructional Unions are Completed.	Marcelle Richardson (259-0418)

	A.	6. Approval of Out of State Travel for Tonya Tarte and Kristie Shook to Attend the 2016 Annual National Conference of the School Nutrition Association in San Antonio, Texas on July 9 - 13, 2016.	Tonya Tarte (259-4330)
		Chairperson Crews entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
	B.	Approval of Removed Routine Items	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	C.	Approval of the Agreement with Gary Chadwell of Collins Education Associates for Professional Development. (\$1,700 Per Day for 2 Days, Plus Travel Related Expenses) Funding Source: Federal	Thomas Hill (259-0429)
		Chairperson Crews entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
	D.	Approval of the 2016-2017 Dual Enrollment Articulation Agreement with Florida Gateway College.	Ann Watts (259-0408)
		Chairperson Crews entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Teachers return on Wednesday, August 3, 2016.
- Students return on Wednesday, August 10, 2016.

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON JULY 25, 2016

RESIGNATION LIST FOR APPROVAL JULY 25, 2016						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Combs	Penelope			Paraprofessional, Pre-K (187 Days)	Baker County Pre-K / Kindergarten Center	June 7, 2016

RESIGNATION LIST FOR APPROVAL JULY 25, 2016						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Givens	Lakisha			Teacher, Business (197 Days)	Baker County High School	June 9, 2016
Mathews	Kelley			Teacher, Social Studies (197 Days)	Baker County High School	June 9, 2016

EMPLOYMENT LIST FOR APPROVAL ON JULY 25, 2016						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Cranford	Jacob		Initial Employment / Replacing Kim Taylor	Teacher, Science (197 Days)	Baker County Middle School	August 3, 2016
Dinkins	Greg		Initial Employment / Replacing Joshua Crews	Landscape Gardner (240 Days)	Maintenance	July 13, 2016
Hyer	Kylie		Initial Employment / Replacing Jessica Kittrell	Teacher, Language Arts (197 Days)	Baker County Middle School	August 3, 2016
Johnson	Kellie		Initial Employment / Replacing Jane Rhoden	Teacher, Mathematics (197 Days)	Baker County Middle School	August 3, 2016
McCullough	Trek		Initial Employment / New Unit	Teacher, Social Studies (197 Days)	Baker County High School	August 3, 2016
Rhoden	Brandon		Promotion / Transfer from Macclenny Elementary School / Custodian (197 Days) / Replacing Shirley Harvey	Custodian (261 Days)	Baker County High School	July 12, 2016
Rice	Tammy		Promotion / Transfer Within Same School from Paraprofessional, ESE (187 Days) / Replacing Stephanie Wingard	Secretary, Guidance Services (216 Days)	Baker County High School	August 1, 2016
Smith	Lacy		Transfer Within Same School from Teacher, First Grade (197 Days) / Unit Reassigned	Teacher, Third Grade (197 Days)	Westside Elementary School	August 3, 2016
Wingard	Stephanie		Transfer Within Same School from Secretary, Guidance Services (216 Days) / Replacing Tammy Rice	Paraprofessional, ESE (187 Days)	Baker County High School	August 9, 2016

REAPPOINTMENT LIST FOR APPROVAL ON JULY 25, 2015						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Wagstaff	Susan		Finance Aide (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2016-2017

EXTRA DUTY LIST FOR APPROVAL ON JULY 25, 2016				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Anderson	Naomi	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016

EXTRA DUTY LIST FOR APPROVAL ON JULY 25, 2016				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Cales	Heather	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Church	Jammie	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Cranford	Jacob	New Teacher Training	23.45 Per Hours / Maximum 6 Hours / Funding Source: Federal	July 27, 2016
Cranford	Jacob	NEFEC New Teacher Training	23.45 Per Hours / Maximum 6 Hours / Funding Source: Federal	July 28, 2016
Crews	Heather	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Driggers	Melissa	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Dunnington	Amanda	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Hall	Whitney	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Hatcher	Tiffany	ELA Training	23.45 Per Hours / Maximum 6 Hours / Funding Source: Federal	July 19, 2016
Hickox	Heather	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Hyer	Kylie	New Teacher Training	23.45 Per Hours / Maximum 6 Hours / Funding Source: Federal	July 27, 2016
Hyer	Kylie	NEFEC New Teacher Training	23.45 Per Hours / Maximum 6 Hours / Funding Source: Federal	July 28, 2016

EXTRA DUTY LIST FOR APPROVAL ON JULY 25, 2016				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Jacobson	Sarah	New Teacher Training	23.45 Per Hours / Maximum 6 Hours / Funding Source: Federal	July 27, 2016
Jacobson	Sarah	NEFEC New Teacher Training	23.45 Per Hours / Maximum 6 Hours / Funding Source: Federal	July 28, 2016
Johnson	Kellie	New Teacher Training	23.45 Per Hours / Maximum 6 Hours / Funding Source: Federal	July 27, 2016
Johnson	Kellie	NEFEC New Teacher Training	23.45 Per Hours / Maximum 6 Hours / Funding Source: Federal	July 28, 2016
Jones	Catina	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Kish	Jessica	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Lane	Kimbra	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Lane	Kimbra	Specialized Reading Training	23.45 Per Hours / Maximum 30 Hours / Funding Source: Federal	July 1, 2016 - September 30, 2016
Mallard	Karen	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
McCullough	Trek	New Teacher Training	23.45 Per Hours / Maximum 6 Hours / Funding Source: Federal	July 27, 2016
McCullough	Trek	NEFEC New Teacher Training	23.45 Per Hours / Maximum 6 Hours / Funding Source: Federal	July 28, 2016
McDonald	Michele	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016

EXTRA DUTY LIST FOR APPROVAL ON JULY 25, 2016				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
McLarty	Kelly	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Moore	Jessica	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Rodgers	Jarrell	New Teacher Training	23.45 Per Hours / Maximum 6 Hours / Funding Source: Federal	July 27, 2016
Rodgers	Jarrell	NEFEC New Teacher Training	23.45 Per Hours / Maximum 6 Hours / Funding Source: Federal	July 28, 2016
Rowan	Tanyia	Saxon Phonics Training - Planning and Preparation	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	July 26, 2016 – July 29, 2016
Rowan	Tanyia	Facilitate Saxon Phonics Training	Regular Hourly Rate / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Sheridan	Kathleen	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Starr	Marti	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Stoops	Carol	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Thigpen	Kimber	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Trimm	Ashley	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Villemont	Lindsay	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016

EXTRA DUTY LIST FOR APPROVAL ON JULY 25, 2016				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Vinzant	Patricia	Working Through Planning Period	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	August 10, 2016 - May 26, 2017
Waller	Janet	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Whitehead	Amber	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Wilkes	Cari	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016
Wilson	Kailyn	Saxon Phonics Training	23.45 Per Hours / Maximum 6.5 Hours / Funding Source: Federal	August 1, 2016

SUPPLEMENT LIST FOR APPROVAL JULY 25, 2016						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Griffis	Andrea	Shared with Ashley Gonzalez	Baker County Middle School	Majorette Sponsor	Board Approved Rate - Shared	2016-2017
Harrison	Greg		Baker County Middle School	Alternative Education Teacher	Board Approved Rate	2016-2017
Jacobs	Heather	For Kaley McDonald / Effective 8/3/2016	Westside Elementary School	Peer Teacher	Board Approved Rate	2016-2017
McCullough	Carolyn		Baker County Middle School	Director of Guidance	Board Approved Rate	2016-2017
Sheridan	Kathleen		Westside Elementary School	Chairperson, First Grade	Board Approved Rate	2016-2017
Smith	Lacy	RESCIND / Previously Approved on June 6, 2016 / Transferred to 3rd Grade	Westside Elementary School	RESCIND Chairperson, First Grade	RESCIND Board Approved Rate	RESCIND 2016-2017
Wingard	Stephanie		Baker County High School	Paraprofessional, ESE	Board Approved Rate	2016-2017

SUPPLEMENT LIST FOR APPROVAL JULY 25, 2016						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Woods	Abbey		Baker County Middle School	Team Leader, Sixth Grade / Red	Board Approved Rate	2016-2017

OCCASIONAL PERSONNEL STAFFING / CONSULTANT CONTRACT LIST FOR APPROVAL ON JULY 25, 2016				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Hart	Cheryl	Train Elementary Teacher / Saxon Phonics	\$400 Flat Daily Rate / Maximum 1 Day / Funding Source: Federal	August 1, 2016
Spurlock	Kimberly	Assistant for Medically Dependent Special Needs Student	\$12.00 Per Hour / Maximum 990 Hours / FUNDING SOURCE: Federal	August 10, 2016 - May 26, 2017

SUBSTITUTE LIST FOR APPROVAL ON JULY 25, 2016					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Davis	Amy		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 3, 2016
Harvey	Jewell		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 3, 2016
Johns	Matthews		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	July 11, 2016
Moore	Jennifer		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	August 3, 2016
Morrison	Kevin		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 3, 2016
Payne	Deborah		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 3, 2016
Rafuse	Linda		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	August 3, 2016
Scott	James		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	July 13, 2016
Unkelbach	Mary Kay		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 3, 2016

**MINUTES
EXECUTIVE SESSION
(Closed to the Public)
Monday, July 25, 2016- Immediately Following Regular Board Meeting
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

➤ **Executive Session to Discuss Negotiations**

The Baker County School Board met on Monday, July 25, 2016, in a closed meeting at the District School Board Room. The purpose of the meeting was to have a closed “Executive Session” to discuss negotiations with the Baker County Education Support Professionals Association and the Baker County Education Association with the School Board. The following Board Members were present to wit: Chairperson Earl “Dwight” Crews, Vice-Chairperson Paula T. Barton, Patricia C. Weeks, Charlie M. Burnett, and Richard “Dean” Griffis. Superintendent Sherrie Raulerson was in attendance for the executive session, however, School Board Attorney John W. Caven, Jr. was not present for the executive session. No official action was taken during the session.

ADJOURNMENT FROM JULY 25, 2016, SCHOOL BOARD MEETING

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Paula Barton. The meeting adjourned via general consensus.

Earl “Dwight” Crews, Board Chairperson	Sherrie Raulerson, Superintendent of Schools