

MINUTES
SCHOOL BOARD WORK SESSION
(Open to the Public)
Monday, July 19, 2021 - 2:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #50 PAGE #1

➤ **Work Session on the Tentative 2021-2022 Budget** *(Facilitator: Teri Ambrose)*

The Baker County School Board met on Monday, July 19, 2021, at 2:00 p.m. for the purpose of a work session on the "**Tentative 2021-2022 Budget.**" The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Tiffany McInarnay, Richard "Dean" Griffis, Charlie M. Burnett, III (Artie), and Amanda Hodges. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were also present at the work session. The facilitator for the work session was Teri Ambrose, Executive Director of Support Services. Mrs. Ambrose presented a PowerPoint Presentation and went over the 2021-2022 tentative budget in detail. She also fielded questions from the Board Members. No official action was taken during the work session.

MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, July 19, 2021 - 3:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #50 PAGE #1

The Baker County School Board met on Monday, July 19, 2021, at 3:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Paula T. Barton announced that Michael Green was going to give the invocation followed by the Pledge of Allegiance led by Lynn Green.

CALL TO ORDER – 3:00 P.M.

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Tiffany McInarnay, Richard "Dean" Griffis, Charlie M. Burnett, III (Artie), and Amanda Hodges. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 3:00 P.M. (if any)

There were no public hearings at this meeting.

RECOGNITIONS / PRESENTATIONS

- **Recognize Retiree Sherry Barrett (*Hire Date: August 19, 1996 ; Retire Date: June 30, 2021*)**

Superintendent Raulerson presented retiree Sherry Barrett with a plaque for her years of service to our district.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

- **A.1. Personnel Items, Occasional Personnel Staffing List: Approval to Remove the Word “Daily” from the Amount Description for Matthew Haddad**

Chairperson Barton read the above noted recommended revisions to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

| | A. | Approval of Routine Items | CONTACT |
|--|----|---|------------------------------|
| | A. | 1. Approval of the Personnel Items List for Approval on July 19, 2021. | Sherrie Raulerson (259-0401) |
| | A. | 2. Approval of the Minutes of the June 21, 2021, Work Session. | Sherrie Raulerson (259-0401) |
| | A. | 3. Approval of the Minutes of the June 21, 2021, School Board Meeting. | Sherrie Raulerson (259-0401) |
| | A. | 4. Approval of the Minutes of the June 28, 2021, Special School Board Meeting. | Sherrie Raulerson (259-0401) |
| | A. | 5. Approval of the Financial Reports for the Month Ending May 31, 2021. | Teri Ambrose (259-0418) |
| | A. | 6. Approval to Advertise the Tentative 2021-2022 Budget Prior to the Special Board Meeting on July 26, 2021. | Teri Ambrose (259-0418) |
| | A. | 7. Approval to Advertise 3.709 as the Required Local Effort Millage for the 2021-22 Budget. (DOE Will Change this Figure On or Before July 19, 2021.) | Teri Ambrose (259-0418) |
| | A. | 8. Approval to Advertise .748 as the Basic Discretionary Operating Millage for the 2021-22 Budget. | Teri Ambrose (259-0418) |
| | A. | 9. Approval to Advertise 1.500 as the Basic Discretionary Capital Outlay Millage for the 2021-22 Budget. | Teri Ambrose (259-0418) |

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| | A. 10. | Approval to Advertise 5.957 as the Total Millage for the 2021-22 Budget. | Teri Ambrose (259-0418) |
| | A. 11. | Approval of the May 2021 District Property Inventory. | Denny Wells (259-5420) |
| | A. 12. | Approval of the Grant Proposal Phase V Coronavirus Response & Relief Supplemental Appropriations Support in the Amount of \$19,500.00. New / State / No Matching | Bonnie Jones (259-0405) |
| | A. 13. | Approval to Reimburse Kimberly Spurlock (Parent) Mileage for Transporting Son To and From Baker County Middle School. Funding Source: 2021-22 IDEA Grant | Michael Green (259-0444) |
| | A. 14. | Approval to Reimburse Jessica Delp (Parent) Mileage for Transporting Daughter To and From Jacksonville to Meet the Bus for Florida School for Deaf & Blind. Funding Source: 2021-22 IDEA Grant | Michael Green (259-0444) |
| | A. 15. | Approval to Reimburse Elizabeth Thomas (Parent) Mileage for Transporting Daughter To and From Jacksonville to Meet the Bus for Florida School for Deaf & Blind. Funding Source: 2021-22 IDEA Grant | Michael Green (259-0444) |
| | A. 16. | Approval of the Baker County Middle School FFA Chapter Out of State Travel for Students and Employee Chaperones on October 20, 2021, to Moultrie, Georgia for the Sunbelt Ag Expo. | Thomas Hill (259-2226) |
| | | Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0. | |
| | B. | Approval of Removed Routine Items. | N/A |
| | | There were no removed routine items. Therefore, no action was taken on this agenda item. | |
| | C. | Approval of the Five Year Affiliation Agreement with the University of North Florida to Provide Educational Experiences for Selected College Interns Effective August 1, 2021. | Robin Mobley (259-0427) |
| | | Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Amanda Hodges made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0. | |
| | D. | Approval of the 2021-2022 Baker County School District Transportation Department Bus Routes. | Pamela Taylor (259-2444) |
| | | Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Artie Burnett. The motion carried 5-0. | |
| | E. | Approval of the 2021-2022 Baker County School District Transportation Department Standard Operating Procedures and Driver's Handbook. | Pamela Taylor (259-2444) |
| | | Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0. | |

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| | F. | Approval to Allow Transportation Department Staff and School Bus Drivers to Detour into Georgia for Emergency Purposes Only With Prior Approval from the Director of Transportation or Transportation Manager. | Pamela Taylor (259-2444) |
| | | Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Amanda Hodges made a motion to approve, seconded by Artie Burnett. The motion carried 5-0. | |

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson thanked the Educational Leaders for their hard work on the Summer of Success program and preparation for the new school year.
- Superintendent Raulerson announced that her theme for the 2021-2022 school year is “Our Best Days Are Ahead!” She noted that she is excited about the future and a brand new school year.

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON JULY 19, 2021

| RESIGNATION LIST FOR APPROVAL ON JULY 19, 2021 | | | | | | |
|--|------------|----|---|---|--|-----------------|
| LAST NAME | FIRST NAME | MI | SPECIAL NOTE | POSITION | LOCATION | EFFECTIVE DATES |
| Bentley | Thristen | | | Facilities Landscape Tech (240 Days, 8 Hours) | Facilities & Maintenance | July 15, 2021 |
| Dotson | Karla | | | Nutrition Services Manager (193 Days, 7.5 Hours) | Baker County Pre-K / Kindergarten Center | June 1, 2021 |
| Jordan | Amanda | | | Extended Day Enrichment Program Supervisor (182 Days) | Macclenny Elementary School | May 28, 2021 |
| Smith | Karma | | | Nutrition Services Assistant (191 Days, 7 Hours) | Baker County Middle School | May 28, 2021 |
| Sunderland | Angela | | *Never Began Contractual Employment (Board Approved June 7, 2021) | Teacher, Fifth Grade (197 Days) | Keller Intermediate School | June 29, 2021 |

| EMPLOYMENT LIST FOR APPROVAL ON JULY 19, 2021 | | | | | | |
|--|-------------------|-----------|---|--|--|------------------------|
| LAST NAME | FIRST NAME | MI | SPECIAL NOTE | POSITION | LOCATION | EFFECTIVE DATES |
| Carter | Meara | | Initial Employment / Replacing Stephanie Wingard | Paraprofessional, ESE Ages 6-21 (187 Days) | Baker County High School | August 9, 2021 |
| Collingwood | Tabitha | | Transfer Within the Same School Site from Paraprofessional, Pre-K (187 Days) / Replacing Emily McDonald | Paraprofessional, ESE Ages 3-5 (187 Days) | Baker County Pre-K / Kindergarten Center | August 9, 2021 |
| Crews | Kathy | | Transfer Within the Same School Site from Paraprofessional, Kindergarten (187 Days) / Replacing Lisa Maldonado | Paraprofessional, ESE Ages 3-5 (187 Days) | Baker County Pre-K / Kindergarten Center | August 9, 2021 |
| Daniels | Isaac | | Promotion / Transfer from Custodian (197 Days, 8 Hours) at Keller Intermediate School / Replacing Howard Stevenson | Custodian (261 Days, 8 Hours) | Westside Elementary School | July 1, 2021 |
| Davis | Brookelyn | | Initial Employment / Replacing Kathy Crews | Paraprofessional, Kindergarten (187 Days) | Baker County Pre-K / Kindergarten Center | August 9, 2021 |
| Dunbar | Savannah | | Initial Employment / Replacing Tammy Leino | Paraprofessional, Pre-K (187 Days) | Baker County Pre-K / Kindergarten Center | August 9, 2021 |
| Gainey | Krystal | | Initial Employment / Replacing Don Slayter | Teacher, M/J Classroom (197 Days) | Baker County Middle School | August 2, 2021 |
| Hall | Whitney | | Promotion / Transfer from Teacher on Special Assignment (197 Days) at Baker County Pre-K / Kindergarten Center / Replacing Jennifer Payne | Assistant Principal (240 Days) | Keller Intermediate School | July 1, 2021 |
| Hickox | Heather | | Transfer Within the Same School Site from Career Specialist (197 Days) / Replacing Whitney Hall | Teacher on Special Assignment (197 Days) | Baker County Pre-K / Kindergarten Center | August 2, 2021 |
| Hyde | Amber | | Promotion / Transfer Within the Same School Site from School Secretary (216 Days) / Replacing Dawn Carter | School Bookkeeper (261 Days) | Baker County Middle School | July 1, 2021 |
| Milton | John Wyatt | | Transfer Within the Same School Site from Teacher, Social Studies (197 Days) / New Unit | Teacher on Special Assignment (197 Days) | Baker County Middle School | August 2, 2021 |

| EMPLOYMENT LIST FOR APPROVAL ON JULY 19, 2021 | | | | | | |
|--|-------------------|-----------|--|---|--|------------------------|
| LAST NAME | FIRST NAME | MI | SPECIAL NOTE | POSITION | LOCATION | EFFECTIVE DATES |
| Mobley | Robin | | Initial Employment / Replacing Herself (Previously Contracted Via Staffing of St. Augustine Solutions) | Associate Superintendent of Human Resources / Staff Services (261 Days) | Superintendent's Office | July 1, 2021 |
| Nguyen | Duong | | Initial Employment / Replacing Isaac Daniels | Custodian (197 Days, 8 Hours) | Keller Intermediate School | August 2, 2021 |
| Norrell | Sonya | | Transfer from Paraprofessional, ESE Ages 3-5 (187 Days) at Baker County Pre-K / Kindergarten Center / New Unit | Social / Student Services Worker (187 Days) | Student Services | August 9, 2021 |
| Reneau | Christina | | Initial Employment / New Unit | Social / Student Services Worker (187 Days) | Student Services | August 9, 2021 |
| Taylor | Hagan | | Initial Employment / Replacing Tabitha Collingwood | Paraprofessional, Pre-K (187 Days) | Baker County Pre-K / Kindergarten Center | August 9, 2021 |
| Wingard | Stephanie | | Promotion / Transfer Within the Same School Site from Paraprofessional, ESE Ages 6-21 (187 Days) / Replacing Kimberly Farley | Teacher, Varying Exceptionalities (197 Days) | Baker County High School | August 2, 2021 |

| REAPPOINTMENT LIST FOR APPROVAL ON JULY 19, 2021 | | | | | | |
|---|-------------------|-----------|---------------------------------|--------------------------|---|------------------|
| LAST NAME | FIRST NAME | MI | POSITION | LOCATION | CONTRACT STATUS | EFFECTIVE |
| Carney | Steve | | Teacher, Mathematics (197 Days) | Baker County High School | Annual Contract (Pending Availability of Funding) | 2021-2022 |

| EXTRA DUTY LIST FOR APPROVAL ON JULY 19, 2021 | | | | | | |
|--|-------------------|-----------|---------------------|---|--|-------------------------------|
| LAST NAME | FIRST NAME | MI | SPECIAL NOTE | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
| Dopson | Kellen | | | Curriculum Mapping for CTE Program | \$28.35 Per Hour / Maximum 15 Hours / Funding Source: Federal | July 1, 2021 - July 30, 2021 |
| Gainey | Krystal | | | New Teacher Training | \$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal | July 29, 2021 |
| Green | Chariot | | | Create Curriculum Maps for Pre-Kindergarten | Regular Hourly Rate / Maximum 20 Hours / Funding Source: State | July 19, 2021 - July 22, 2021 |

| EXTRA DUTY LIST FOR APPROVAL ON JULY 19, 2021 | | | | | | |
|--|-------------------|-----------|---------------------|---|--|-------------------------------|
| LAST NAME | FIRST NAME | MI | SPECIAL NOTE | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
| Hall | Whitney | | | Teacher on Special Assignment Summer Duties | Regular Hourly Rate / Maximum 60 Hours / Funding Source: General | June 22, 2021 - June 30, 2021 |
| Harrison | Michael | | | New Teacher Training | \$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal | July 29, 2021 |
| King | Jennifer | | | Create Curriculum Maps for Pre-Kindergarten | Regular Hourly Rate / Maximum 20 Hours / Funding Source: State | July 19, 2021 - July 22, 2021 |
| Leino | Tammy | | | Create Curriculum Maps for Pre-Kindergarten | Regular Hourly Rate / Maximum 20 Hours / Funding Source: State | July 19, 2021 - July 22, 2021 |
| Maurer | Shelley | | | Create Curriculum Maps for Pre-Kindergarten | Regular Hourly Rate / Maximum 20 Hours / Funding Source: State | July 19, 2021 - July 22, 2021 |
| McCormick | Rhonda | | | Create Curriculum Maps for Pre-Kindergarten | Regular Hourly Rate / Maximum 20 Hours / Funding Source: State | July 19, 2021 - July 22, 2021 |
| Owens | Jalinda | | | Create Curriculum Maps for Pre-Kindergarten | Regular Hourly Rate / Maximum 20 Hours / Funding Source: State | July 19, 2021 - July 22, 2021 |
| Smith | Bethany | | | Create Curriculum Maps for Pre-Kindergarten | Regular Hourly Rate / Maximum 20 Hours / Funding Source: State | July 19, 2021 - July 22, 2021 |
| Wingard | Stephanie | | | New Teacher Training | \$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal | July 29, 2021 |
| Yeager | Kelly | | | Create Curriculum Maps for Pre-Kindergarten | Regular Hourly Rate / Maximum 20 Hours / Funding Source: State | July 19, 2021 - July 22, 2021 |

| SUPPLEMENT LIST FOR APPROVAL ON JULY 19, 2021 | | | | | | |
|--|-------------------|---------------------|--|-----------------------|---------------------|------------------------|
| LAST NAME | FIRST NAME | SPECIAL NOTE | LOCATION | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
| Barton | Pamela | | Westside Elementary School | Custodian Coordinator | Board Approved Rate | 2021-2022 |
| Butcher | Kristy | | Baker County Middle School | Custodian Coordinator | Board Approved Rate | 2021-2022 |
| Carter | Meara | | Baker County High School | Paraprofessional, ESE | Board Approved Rate | 2021-2022 |
| Derby | Deborah | | Baker County High School | Custodian Coordinator | Board Approved Rate | 2021-2022 |
| Johnson | Hannah | | Baker County Pre-K / Kindergarten Center | Custodian Coordinator | Board Approved Rate | 2021-2022 |

| SUPPLEMENT LIST FOR APPROVAL ON JULY 19, 2021 | | | | | | |
|--|-------------------|---------------------|-----------------------------|-----------------------|---------------------|------------------------|
| LAST NAME | FIRST NAME | SPECIAL NOTE | LOCATION | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
| Norrell | Sonya | | Student Services | Paraprofessional, ESE | Board Approved Rate | 2021-2022 |
| Reneau | Christina | | Student Services | Paraprofessional, ESE | Board Approved Rate | 2021-2022 |
| Rhoden | Brandon | | Macclenny Elementary School | Custodian Coordinator | Board Approved Rate | 2021-2022 |
| Williams, Sr. | Gregory | | Keller Intermediate School | Custodian Coordinator | Board Approved Rate | 2021-2022 |
| Wingard | Stephanie | | Baker County High School | Teacher, ESE | Board Approved Rate | 2021-2022 |

| OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON JULY 19, 2021 | | | | |
|---|-------------------|--|---|-----------------------------------|
| LAST NAME | FIRST NAME | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
| Brown | Athena Gail | Substitute Teacher Training | \$500 Flat Daily Rate / Funding Source: General | August 17, 2021 & August 18, 2021 |
| Haddad | Matthew | Girls Varsity High School Basketball Coach | \$3,630 Flat Rate / Funding Source: General | July 19, 2021 - June 30, 2022 |

| LEAVE LIST FOR APPROVAL ON JULY 19, 2021 | | | | | |
|---|-------------------|-----------|------------------|--|------------------------------------|
| LAST NAME | FIRST NAME | MI | # OF DAYS | TYPE OF LEAVE | EFFECTIVE DATES |
| Elixson-Barber | Malissa | | 216 Days | Personal Leave Without Pay - Personal / Extended | July 19, 2021 - June 10, 2022 |
| Holton | Ashley | | 20 Days | Personal Leave Without Pay - Medical | August 9, 2021 - September 3, 2021 |

| SUBSTITUTE LIST FOR APPROVAL ON JULY 19, 2021 | | | | | | |
|--|-------------------|-----------|--|---------------------|------------------------|--|
| LAST NAME | FIRST NAME | MI | DESCRIPTION | AMOUNT | EFFECTIVE DATES | |
| Anderson | Maria | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | July 1, 2021 | |
| Arnold | Corey | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | July 1, 2021 | |
| Boldry | Lydia | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | July 1, 2021 | |
| Christopher | John | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | July 1, 2021 | |

| SUBSTITUTE LIST FOR APPROVAL ON JULY 19, 2021 | | | | | |
|--|-------------------|-----------|--|---------------------|------------------------|
| LAST NAME | FIRST NAME | MI | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
| Gaskins | Jarred | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | July 1, 2021 |
| McDuffie | Dorothy | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | July 8, 2021 |
| Midyette | Joan | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | July 1, 2021 |
| Monds | Debra | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | July 1, 2021 |
| Paige | Rita | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | July 1, 2021 |
| Reneau | Christina | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | July 1, 2021 |
| Scott | Seth | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | July 8, 2021 |
| Simiele | Katherine | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | July 1, 2021 |
| Skelton | Janice | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | July 1, 2021 |
| Slone | Susan | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | July 1, 2021 |
| Starling | Hannah | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | July 8, 2021 |
| Tomlinson | Kitty | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | July 1, 2021 |
| Tracer | Ana | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | July 1, 2021 |
| Warren | Teresa | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | July 1, 2021 |
| Wiggins | Janie | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | July 1, 2021 |

ADJOURNMENT FROM JULY 19, 2021, SCHOOL BOARD MEETING

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.

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| Paula T. Barton, Board Chairperson | Sherrie Raulerson, Superintendent of Schools |