



# Baker County Public Schools



Sherrie Raulerson, Superintendent of Schools

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*"The vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."*

AGENDA SCHOOL BOARD MEETING (Open to the Public) Monday, June 18, 2018- 5:00 p.m. District School Board Room (270 South Boulevard East, Macclenny, Florida)			
SUPPLEMENTAL MINUTE BOOK #46 PAGE #21			
I.	A. Invocation B. Pledge of Allegiance		
II.	CALL TO ORDER – 5:00 P.M.		
III.	ROLL CALL OF MEMBERS		
IV.	PUBLIC HEARINGS – 5:00 P.M. (if any)		
V.	RECOGNITIONS / PRESENTATIONS		
	➤ Recognize Retiree Beth Mock ( <i>Hire Date: 10/24/1988 ; Retire Date: 05/30/2018</i> )		
	➤ Recognize Retiree Karen Rambo ( <i>Hire Date: 01/23/1978 - 06/07/1985 &amp; 10/01/1998 ; Retire Date: 05/30/2018</i> )		
	➤ Recognize Retiree Tammy Gordon ( <i>Hire Date: 08/18/1989 ; Retire Date: 05/30/2018</i> )		
	➤ Recognize Retiree Gary Pelham ( <i>Hire Date: 08/16/1982 ; Retire Date: 05/30/2018</i> )		
	➤ Recognize Retiree Doug Register ( <i>Hire Date: 08/19/1996 ; Retire Date: 08/01/2018</i> )		
	➤ Recognize Retiree Carylton Padgett ( <i>Hire Date: 01/23/2006 ; Retire Date: 05/30/2018</i> )		
VI.	APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA		
VII.	REMOVAL OF ROUTINE ITEMS		
VIII.	APPROVAL OF ITEMS FOR ACTION		
	A.	Approval of Routine Items	<b>CONTACT</b>
	A.	1. Approval of the Personnel Items List for Approval on June 18, 2018.	Sherrie Raulerson (259-0401)

Baker County School Board Meeting Agenda (Monday, June 18, 2018) - Page 1 of 11  
Minute Book # 37

Supplemental Minute Book #46 Page #21

*"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"*

#### DISTRICT SCHOOL BOARD MEMBERS

Tiffany McInarnay, District 1 🐾 Richard Dean Griffis, District 2 🐾 Paula T. Barton, District 3 🐾 Charlie M. Burnett, III, District 4 🐾 Patricia C. Weeks, District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

A.	2.	Approval of the Minutes of the June 4, 2018, School Board Meeting.	Sherrie Raulerson (259-0401)
A.	3.	Approval of the Financial Reports for the Month Ending April 30, 2018.	Marcelle Richardson (259-0418)
A.	4.	Approval to Renew Agreement with Resolutions in Special Education, Inc., Effective July 1, 2018 - June 30, 2019. <i>(No Changes from the Previous Year)</i> Funding Source: IDEA Grant	Michael Green (259-0444)
A.	5.	Approval to Renew Agreement with Quality Therapy Solutions, Effective August 1, 2018 - June 30, 2019. (Speech / Language, Occupational Therapy, and Visual Support Services) <i>(Increase of .50 Per Hour for Occupational Therapy Noted.)</i> Funding Source: General	Michael Green (259-0444)
A.	6.	Approval of the Agency Agreement with the Baker County Sheriff's Office to Provide Adult Education Classes to Inmates Effective July 1, 2018 - June 30, 2019.	Ann Watts (259-0408)
A.	7.	Approval of the Affiliation Agreement with Baker County Medical Services for Supervised Learning Experiences for the Certified Nursing Assistant Program Students at Baker County High School. Effective July 1, 2018 - June 30, 2019.	Ann Watts (259-0408)
A.	8.	Approval of the Training Provider Agreement with First Coast Workforce Development, Inc., Effective July 1, 2018 - June 30, 2020.	Ann Watts (259-0408)
A.	9.	Approval of the Affiliation Agreement with W. Frank Wells Nursing Home for Supervised Learning Experiences for the Certified Nursing Assistant Program Students at Baker County High School. Effective July 1, 2018 - June 30, 2019.	Ann Watts (259-0408)
A.	10.	Approval to Renew Family Service Center Interagency Agreement with Hubbard House, Inc., Effective July 1, 2018 - June 30, 2019. <i>(Rate Increase from Previous Year Noted.)</i>	Tina Bradley (259-0476)
A.	11.	Approval to Renew the Family Service Center Interagency Agreement with Florida Diagnostic & Learning Resources System/Northeast Florida Educational Consortium, Effective July 1, 2018 - June 30, 2013. <i>(No Changes from the Previous Agreement.)</i>	Tina Bradley (259-0476)
A.	12.	Approval to Renew Agreement with Episcopal Children's Services, Inc. for The Head Start Program Facilities, Effective July 1, 2018 - June 30, 2019. <i>(Rate Increase from Previous Year Noted)</i>	Tina Bradley (259-0476)
A.	13.	Approval of Amendment #1 to Contract #08 "Early Learning Performance Funding Project" Grant with the Early Learning Coalition of North Florida.	Bonnie Jones (259-0405)
A.	14.	Approval of Budget Amendment #1 (BA 1). <i>(General Fund - 100)</i>	Marcelle Richardson (259-0418)
A.	15.	Approval of Budget Amendment #2 (BA 2). <i>(Special Revenue Fund - 420)</i>	Marcelle Richardson (259-0418)
B.		Approval of Removed Routine Items.	N/A

	C.	Approval to De-authorize and Dispose of Property #20345, #9293, and #9292 at Baker County High School. ( <i>Obsolete Items Will be Disposed of When Possible.</i> )	Allen Murphy (259-6286)
	D.	Approval of the 2018-2019 Mental Health Allocation Plan.	Michael Green (259-0444)
	E.	Approval to Demolish P.E. Portable 5209 / 5209A. ( <i>Portable is Beyond Cost Effective Repair.</i> )	Denny Wells (259-5420)
	F.	Approval to Award Bid to Demolish P.E. Portable 5209 / 5209A to Covenant Underground Utilities, Inc. in the Amount of \$5,500.00.	Denny Wells (259-5420)
	G.	Approval to Award Bid for Safety Renovations at Baker County Pre-K / Kindergarten to Little and Williams, Inc. in the Amount of \$42,229.00.	Denny Wells (259-5420)
	H.	Approval to Award Bid for Fence Installation at Baker County High School to Commercial Fence Contractors in the Amount of \$22,000.00.	Denny Wells (259-5420)
	I.	Approval of the Memorandum of Understanding with Northeast Florida Community Action Agency "Data Busters" for Student Worker On the Job Training. Effective June 19, 2018 - July 20, 2018 ( <i>No Cost Associated</i> )	Thomas Hill (259-0429)
IX.	CITIZEN INPUT ( <i>A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to ten (10) minutes.</i> )		
X.	INFORMATION AND ANNOUNCEMENTS		
XI.	ADJOURN		

**NOTICE**

*Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.*

**PERSONNEL ITEMS LIST FOR APPROVAL ON JUNE 18, 2018**

**RESIGNATION LIST FOR APPROVAL ON JUNE 18, 2018**

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Dupree	Matthew			Teacher, Science (197 Days)	Baker County High School	May 30, 2018
Slaughter	Wayne			Mechanic, Bus (261 Days)	Transportation	June 7, 2018

**EMPLOYMENT LIST FOR APPROVAL ON JUNE 18, 2018**

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Anger	Tracy		Initial Employment / Replacing Brooke Smith	Teacher, Fourth Grade (197 Days)	Keller Intermediate School	August 2, 2018
Boatright	Deanna		Initial Employment / Replacing Marti Starr	Teacher, First Grade (197 Days)	Westside Elementary School	August 2, 2018
Callahan	Angela		Transfer Within Same School From Teacher, Language Arts - Seventh Grade (197 Days) / Replacing John Zarczynski	Teacher, Language Arts - Eighth Grade (197 Days)	Baker County Middle School	August 2, 2018
Fly	Faith		Transfer Within Same School From Teacher, Reading (197 Days) / Replacing Kaylee McNulty	Teacher, Language Arts (197 Days)	Baker County High School	August 2, 2018
Gaskins	Lauren		Transfer Within Same School From Teacher, Mathematics (197 Days) / Replacing Faith Fly	Teacher, Reading (197 Days)	Baker County High School	August 2, 2018
Harrison	Robert Gregory		Transfer Within Same School from Teacher, Drop Out Prevention (197 Days) / Replacing Gary Pelham	Teacher, Physical Education (197 Days)	Baker County Middle School	August 2, 2018
Owings	Kim		Transfer With Same School from Teacher, Fourth Grade (197 Days) / Replacing Amy Prescott	Teacher, Fifth Grade (197 Days)	Keller Intermediate School	August 2, 2018
Schaper	Danna Kay		Transfer With Same School from Teacher, Fourth Grade (197 Days) / Replacing Cary Padgett	Teacher, Varying Exceptionalities (197 Days)	Keller Intermediate School	August 2, 2018
Smith	Pam		Initial Employment / Replacing Kailyn Wilson	Teacher, First Grade (197 Days)	Westside Elementary School	August 2, 2018
Strength	Suzanne		Transfer Within Same School from Kindergarten Teacher (197 Days) / Replacing Amanda McCook	Guidance Counselor (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2018
West	April Kirsty		Transfer Within Same School From Teacher, Sixth Grade ELA (197 Days) / Replacing Caytlin Dugger	Teacher, Reading - Sixth Grade (197 Days)	Baker County Middle School	August 2, 2018

**REAPPOINTMENT LIST FOR APPROVAL ON JUNE 18, 2018**

LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Anderson	Catherine		Nutrition Services Assistant (191 Days, 7 Hours)	Baker County High School	Year to Year Continuous Employee	2018-2019

**REAPPOINTMENT LIST FOR APPROVAL ON JUNE 18, 2018**

LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Anderson	Naomi		Assistant Principal (240 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2018-2019
Barrett	Sherry		Principal (261 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
Barton	Virginia		Nutrition Services Assistant (186 Days, 7 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2018-2019
Bell	Lisa		Nutrition Services Assistant (186 Days, 4 Hours)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
Borgess	Meressa		Nutrition Services Assistant (191 Days, 7 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2018-2019
Bradley	Tina		Specialist / Manager Health Services (197 Days)	Family Service Center	Annual Contract (Pending Availability of Funding)	2018-2019
Buettgen	Betsy		Nutrition Services Manager (193 Days, 7.5 Hours)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2018-2019
Burnsed	Amanda		Teacher, First Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
Cannon	Stephen		Assistant Principal (261 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2018-2019
Chauncey	Alicia		Teacher, Fifth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2018-2019
Cole-Mitchell	Jennifer		Teacher, First Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
Crawford	John David		Director of School Safety and Auxiliary Services (261 Days)	Maintenance	Annual Contract (Pending Availability of Funding)	2018-2019

**REAPPOINTMENT LIST FOR APPROVAL ON JUNE 18, 2018**

LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Crawford	Tiffany		Paraprofessional, ESE (187 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
Davis	David		Executive Director of Teacher and Learning (261 Days)	Superintendent's Office	Annual Contract (Pending Availability of Funding)	2018-2019
Dopson	Carrie		Vice-Principal (261 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2018-2019
Egan	Shawn		Paraprofessional (187 Days)	Baker county Middle School	Annual Contract (Pending Availability of Funding)	2018-2019
Elixson-Barber	Malissa		Paraprofessional, Computer Lab (187 Days)	Macclenny Elementary	Annual Contract (Pending Availability of Funding)	2018-2019
Elledge	Thomas		Teacher, Instructional Technology (197 Days)	District Office	Annual Contract (Pending Availability of Funding)	2018-2019
Fraser	Deborah		Principal (261 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
Gaskins	Lauren		Teacher, Mathematics (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2018-2019
Givens	Susie		Nutrition Services Assistant (186 Days, 3 Hours)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2018-2019
Green	Lynn		Assistant Principal (240 Days)	Macclenny Elementary	Annual Contract (Pending Availability of Funding)	2018-2019
Green	Michael		Director of Exceptional Student of Education (261 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2018-2019
Griffis	Rachel		Secretary / Finance Aide, Nutrition Services (240 Days)	District Office	Annual Contract (Pending Availability of Funding)	2018-2019

**REAPPOINTMENT LIST FOR APPROVAL ON JUNE 18, 2018**

LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Griffis	Selena		School Secretary (216 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
Gross	Jena		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2018-2019
Harrell	Evelyn		Extended Day Enrichment Program Assistant Supervisor (181 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2018-2019
Harvey	Jeri		Nutrition Services Manager (193 Days, 7.5 Hours)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2018-2019
Hill	Thomas		Principal (261 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2018-2019
Horne	Kelly		Principal (261 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2018-2019
Jacobs	Johnnie		Director of Transportation (261 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2018-2019
Jones	Bonnie		Principal (261 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2018-2019
Jordan	Amanda		Extended Day Enrichment Program Supervisor (182 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
Kaiser	Monica		Nutrition Services Assistant (186 Days, 7 Hours)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2018-2019
Long	Shirley		Nutrition Services Assistant (186 Days, 4 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2018-2019
Mann	Denise		Assistant Principal (261 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2018-2019

**REAPPOINTMENT LIST FOR APPROVAL ON JUNE 18, 2018**

LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Maurer	Tina		Paraprofessional, ESE (187 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
McGee	Ryan		Teacher, Fifth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2018-2019
Midyette	Joan		Nutrition Services Manager (193 Days, 7.5 Hours)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
Murphy	Everett Allen		Principal (261 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2018-2019
Murphy	Kelley		Assistant Principal (240 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
Owens	Thomas		Warehouse / Inventory Clerk (7.5 Hours Per Day, 240 Days)	Nutrition Services / District Office	Annual Contract (Pending Availability of Funding)	2018-2019
Paige	Annette		Nutrition Services Assistant (191 Days, 7 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2018-2019
Payne	Jennifer		Assistant Principal (240 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2018-2019
Peterson	Wayne		Assistant Principal (261 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2018-2019
Ploucher	Melissa		Nutrition Services Manager (193 Days, 7.5 Hours)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2018-2019
Raulerson	Penny		Nutrition Services Manager (193 Days, 7.5 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2018-2019
Rhoden	Julie		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2018-2019



**REAPPOINTMENT LIST FOR APPROVAL ON JUNE 18, 2018**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>CONTRACT STATUS</b>	<b>EFFECTIVE</b>
Richardson	Julia Marcelle		Executive Director of Finance / Support Services (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2018-2019
Sapp	Amy		Executive Secretary to the Superintendent of Schools and School Board Members (261 Days)	Superintendent's Office	Annual Contract (Pending Availability of Funding)	2018-2019
Scott	Cynthia		Nutrition Services Manager (193 Days, 8 Hours)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
Scott	Donna		Nutrition Services Assistant (186 Days, 3 Hours)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2018-2019
Sharp	Amber		Teacher, First Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
Shook	Kristie		Secretary / Finance Aide, Nutrition Services (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2018-2019
Smith	Diane		Secretary I (261 Days)	District Title I Office	Annual Contract (Pending Availability of Funding)	2018-2019
Smith	Karma		Nutrition Services Assistant (191 Days, 7 Hours)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2018-2019
Tarte	Tonya		Director of Nutrition Services (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2018-2019
Thomas	Melissa		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2018-2019
Voorhees	Susan		Director of Accountability and Special Programs (261 Days)	District Title I Office	Annual Contract (Pending Availability of Funding)	2018-2019
Walton	Casey		Nutrition Services Assistant (191 Days, 7 Hours)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2018-2019

**REAPPOINTMENT LIST FOR APPROVAL ON JUNE 18, 2018**

LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Watts	Rejeania Ann		Director of Career and Adult Education (261 Days)	Career and Adult Education	Annual Contract (Pending Availability of Funding)	2018-2019
Wells	Franklin Denny		Director of Facilities and Maintenance (261 Days)	Maintenance	Annual Contract (Pending Availability of Funding)	2018-2019
Wheeler	Traci		Vice Principal (261 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2018-2019
Williams	Irish		Nutrition Services Assistant (191 Days, 7 Hours)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2018-2019
Williams	Pam		Extended Day Enrichment Program Supervisor (182 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2018-2019

**EXTRA DUTY LIST FOR APPROVAL ON JUNE 18, 2018**

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Adams	Walter	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 29, 2018 - August 9, 2018
Anger	Tracy	New Teacher Training	\$24.06 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 31, 2018
Charko	Debbie	Summer Days for Student Scheduling and Data	Regular Hourly Rate / Maximum 115 Hours / Funding Source: General	May 31, 2018 - August 1, 2018
Crews	Rebekah	Summer Days for Student Scheduling and Data	Regular Hourly Rate / Maximum 17.5 Hours / Funding Source: General	May 31, 2018 - August 1, 2018
Fly	Faith	Create Curriculum Maps and Focus Calendars	\$24.06 Per Hour / Maximum 30 Hours / Funding Source: Federal	May 24, 2018 - June 30, 2018
Grimes	Brenda	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 29, 2018 - August 9, 2018
Ishmael	Jewel	Summer School Bus Aide	Regular Hourly Rate / As Needed / Funding Source: General	May 29, 2018 - August 9, 2018
Morgan	Pam	Summer Feeding Program Nutrition Services Assistant	Regular Hourly Rate / Maximum 245 Days / Funding Source: Federal	May 29, 2018 - August 2, 2018
Stewart	Lisa	CDL Training	Regular Hourly Rate / Maximum 50 Hours / Funding Source: General	May 29, 2018 - August 9, 2018
Volner	Brynne	Summer Days for Student Scheduling and Data	Regular Hourly Rate / Maximum 17.5 Hours / Funding Source: General	May 31, 2018 - August 1, 2018
Wells	Diane	Summer Days for Student Scheduling and Data	Regular Hourly Rate / Maximum 75 Hours / Funding Source: General	May 31, 2018 - August 1, 2018

**SUBSTITUTE LIST FOR APPROVAL ON JUNE 18, 2018**

LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Johns	Michelle		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	July 1, 2018

**LEAVE LIST FOR APPROVAL ON JUNE 18, 2018**

LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Beckum	William		12 Days	Personal Leave Without Pay - Medical	April 26, 2018 - May 11, 2018
Gaskins	Lauren		52 Days	Personal Leave Without Pay - Medical	August 2, 2018 - October 12, 2018
Richardson	Jennifer		197 Days	Personal Leave Without Pay - Personal / Extended	August 2, 2018 - May 30, 2019
Sapp	Donna		44 Days	Personal Leave Without Pay - Medical	June 5, 2018 - August 3, 2018