

**MINUTES  
SCHOOL BOARD MEETING  
(Open to the Public)  
Monday, May 19, 2014 - 6:30 p.m.  
Macclenny Elementary School Auditorium (1 Wildkitten Drive, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #42 PAGE #21**

The Baker County School Board met on Monday, May 19, 2014, at 6:30 p.m. in the auditorium at Macclenny Elementary School. The purpose of this meeting was to hold the regular Board meeting and recognize the “Academic Achievers” from the Macclenny community in grades 1-5.

Chairperson Weeks asked Mr. Bryan Richardson, parent of Titus, Karis, and Jade Richardson, to give the invocation and his children to lead the Pledge of Allegiance. Titus and Karis Richardson, Macclenny Elementary School students, led the Pledge of Allegiance. After the Pledge of Allegiance, Chairperson Weeks continued with the items on the agenda.

**CALL TO ORDER**

Chairperson Weeks called the School Board meeting to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Charlie M. Burnett, III (Artie), Richard “Dean” Griffis, and Naomi C. Roberson. Superintendent Sherrie Raulerson and School Board Attorney Jonathan Oliff were both in attendance.

**PUBLIC HEARINGS**

There were no public hearings held at this meeting.

**RECOGNITIONS**

- |  |  |
|--|--|
| <p>➤ <b>Recognize AT &amp; T Donation to Baker County Education Foundation for Macclenny Elementary Project</b> (<i>Heather Duncan-Representative</i>)</p> | <p>Superintendent Raulerson (259-0401) / Robin Mobley (259-0427)</p> |
|--|--|

Ms. Heather Duncan, a representative from AT & T presented a check in the amount of \$2,000. This represents the grant monies that were awarded for the “Hydroponics” project that Ms. Yvette Lough worked on. Superintendent Raulerson expressed great appreciation for the monies donated to enhance educational opportunities for students.

- |   |  |
|---|--|
| <p>➤ <b>Recognize Baker County Extension Service</b> (<i>Projects with the Baker County Public School System</i>)</p> | <p>Superintendent Raulerson (259-0401)</p> |
|---|--|

Superintendent Raulerson presented an appreciation plaque to Baker County Extension Service agents, Michael Davis, Alicia Lamborn (*who was unable to be present due to giving birth to a child this morning*) and Shaina Bennett. Superintendent Raulerson expressed her gratitude that these individuals had coordinated and been involved in multiple projects to enhance educational opportunities for students. These projects include but are not limited to: Embryology, Arbor Day tree planting, Hydroponic Floating Water Gardens, Vegetable Gardening in Raised Beds, and tree identification.

- |  |  |
|--|--|
| <p>➤ <b>Recognize \$500 Anonymous Donation for PBS Through the Baker County Education Foundation</b></p> | <p>Superintendent Raulerson (259-0401) / Robin Mobley (259-0427)</p> |
|--|--|

An anonymous donor donated \$500 to the Baker County Education Foundation earmarked for Baker County Pre-K/Kindergarten Center’s Positive Behavior Support program. Superintendent Raulerson presented the check to Robin Mobley who oversees the Baker County Education Foundation.

- |   |  |
|---|--|
| <p>➤ <b>Recognize Volunteers of the Year from Each School</b></p> | <p>Superintendent Raulerson (259-0401)</p> |
|---|--|

Superintendent Raulerson presented an appreciation plaque to each of the school’s “Volunteer of the Year” honorees and spoke conveying both student comments, as well as, staff comments about each individual and their contributions. Superintendent Raulerson also expressed her sincere appreciation for their efforts. The honorees were: Shirley Moffitt – Baker County Pre-K/Kindergarten Center, Helen Guest and Katina Bryant – Macclenny Elementary School, Kathy Sibley – Westside Elementary School, Genevieve Lucas – Keller Intermediate School, Brandi Volz – Baker County Middle School, and Trinity Rivest – Baker County High School.

- |  |  |
|--|--|
| <p>➤ <b>Recognize Golden School Awards for School Volunteer Program</b> (<i>WES-30 Year Golden / PKK, KIS, MES, BCMS, and BCHS - Golden / BCHS - Silver</i>)</p> | <p>Superintendent Raulerson (259-0401) / Robin Mobley (259-0427)</p> |
|--|--|

Superintendent Raulerson presented the Principals of each of our six schools with the Golden and Silver School Awards for volunteer hours. Golden School Awards are earned by adult volunteer hours. Silver School Awards are earned by student volunteer hours. This year, Westside Elementary School received their 30 Year Golden School Award. Baker County Pre-K/Kindergarten Center, Keller Intermediate School, Macclenny Elementary School, Baker County Middle School and Baker County High School all received a Golden School Award. Baker County High School also received a Silver School Award.

- |   |  |
|---|--|
| <p>➤ <b>Recognize "Academic Achievers" from the Macclenny Community in Grades 1-5</b></p> | <p>Superintendent Raulerson (259-0401)</p> |
|---|--|

Superintendent Raulerson, School Board Members, and the respective Principals congratulated the “Academic Achievers” from the Macclenny community in grades 1-5 and presented them with their certificate of achievement, as well as, a “Paw Pride” medallion. The honorees were straight “A” students this year.

**APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA**

Chairperson Weeks requested the Board to remove items A.8 and A.9 from the agenda. As recommended, Dean Griffis made a motion to remove items A.8. and A.9. from the agenda, seconded by Artie Burnett. The motion carried 5-0.

**CITIZEN INPUT**

No individual in the audience addressed the School Board with citizen concerns at this meeting.

**REMOVAL OF ROUTINE ITEMS**

Chairperson Weeks asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

**APPROVAL OF ITEMS FOR ACTION**

<b>A.</b>	<b>Approval of Routine Items</b>	<b>CONTACT</b>
A.	<b>1. Approval of the Personnel Items List for Approval on May 19, 2014.</b>	Superintendent Raulerson (259-0401)
A.	<b>2. Approval of the Minutes of the May 5, 2014, School Board Meeting.</b>	Superintendent Raulerson (259-0401)
A.	<b>3. Approval of the Agreement with the Board of Seminole County, Florida. (Medicaid Administrative Claiming)</b>	Marcelle Richardson (259-0418)
A.	<b>4. Approval of the Change in Master Sergeant Elizabeth Law-Wallace's Base Salary from \$40,865.70 to \$41,056.50, Effective January 1, 2014. (Min. Salary Established by Dept. of Defense Under Public Law 88-647/AFROTC Instructor)</b>	Marcelle Richardson (259-0418)
A.	<b>5. Approval of the Change in Major Joseph Chiofolo's Base Salary from \$62,793.00 to \$63,088.40, Effective January 1, 2014. (Min. Salary Established by Dept. of Defense Under Public Law 88-647/AFROTC Instructor)</b>	Marcelle Richardson (259-0418)
A.	<b>6. Approval of the Grant Proposal for Adult General Education and Family Literacy in the Amount of \$79,139. COMPETITIVE / FEDERAL / NO MATCHING</b>	Ann Watts (259-0408)

<b>A.</b>	<b>7. Approval of the Grant Proposal for Adult Education and Family Literacy Corrections Education in the Amount of \$99,810.50. COMPETITIVE / FEDERAL / NO MATCHING</b>	Ann Watts (259-0408)
<b>A.</b>	<b>8. ITEM DELETED FROM THE AGENDA</b>	
<b>A.</b>	<b>9. ITEM DELETED FROM THE AGENDA</b>	
	Chairperson Weeks entertained a motion from the Board on the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve routine items A.1. – A.7., seconded by Dean Griffis. The motion carried 5-0 on routine items A.1. – A.7.	
<b>B.</b>	<b>Approval of the Removed Routine Items.</b>	n/a
	There were no routine items removed for separate consideration. Therefore, no action was taken on this agenda item.	
<b>C.</b>	<b>Approval of the Educational Provider Agreement with Saint Leo University.</b>	Robin Mobley (259-0427)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Naomi Roberson. The motion carried 5-0.	

### INFORMATION AND ANNOUNCEMENTS

- Tuesday, May 20, 2014 – 7:00 p.m. – Baker County Middle School FFA Banquet at District School Board Room
- Tuesday, May 20, 2014 – 6:00 – 8:00 p.m. – CABA Banquet at Superintendent Raulerson’s home
- Thursday, May 22, 2014 – 12:00 noon Senior Citizens Cook-out Sponsored by the Sheriff’s Office at Dowling Training Center
- Thursday, May 22, 2014 – 6:00 p.m. - Baker County High School FFA Banquet at Baker County High School Auditorium
- Wednesday, May 28, 2014 – 7:00 p.m. - Baccalaureate at Christian Fellowship Temple
- Thursday, May 29, 2014 – 10:00 a.m. – Senior Hamburger Cook-out at Memorial Stadium
- Friday, May 30, 2014 – 7:00 p.m. – Graduation at Memorial Stadium

**PERSONNEL ITEMS LIST APPROVED May 19, 2014**

**RESIGNATION LIST APPROVED May 19, 2014**

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Barrett	Zachary		Science Instructor (197 Day)	Baker County High School	June 9, 2014
Landtroop	Dorman W.		Math Instructor (197 Day)	Baker County High School	June 9, 2014

**EMPLOYMENT LIST APPROVAL May 19, 2014**

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Brittain	Robert Joseph	Promotion within Same Department from 197 Day to 261 Day / Replacing Himself	Custodian (12 Month) (261 Day / 8 Hour)	Maintenance	May 20, 2014
Williams	LuAnne	Initial Employment / Replacing Samantha Kent	Adult Education Instructor - Part-Time (As Needed)	Adult Education	July 1, 2014

**EXTRA DUTY LIST APPROVED May 19, 2014**

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bradley	Tina L.	Health Services Specialist	Regular Hourly Rate / Maximum 150 Hours / FUNDING SOURCE: General	June 10, 2014 - August 8, 2014
Brannen	Melissa C.	WIA Bus Driver (In-School Youth Summer Program)	Regular Hourly Rate / Maximum 60 Hours / FUNDING SOURCE: Grant	June 10, 2014 - June 26, 2014
Bryant	Heather	Instructor, WIA In-School Youth Summer Program	\$23.18 Per Hour / Maximum 100 Hours / FUNDING SOURCE: Grant	June 10, 2014 - June 26, 2014
Charko	Deborah	Career Specialist Summer Hours / Continuing Services for CTE Programs	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 10, 2014 - June 30, 2014
Clardy	Paula	WIA Bus Driver (In-School Youth Summer Program)	Regular Hourly Rate / Maximum 60 Hours / FUNDING SOURCE: Grant	June 10, 2014 - June 26, 2014
Clardy	Terry	Instructor, WIA In-School Youth Summer Program	\$23.18 Per Hour / Maximum 100 Hours / FUNDING SOURCE: Grant	June 10, 2014 - June 26, 2014
Elledge	Gretchen	Planning for Students for 2014-2015 School Year, Student Record Review, Student Scheduling, Etc.	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 10, 2014 - August 8, 2014
Elledge	Tom	Summer Technology Professional Development and Technology Support Services	Regular Hourly Rate / Maximum 200 Hours / FUNDING SOURCE: Federal	June 10, 2014 - August 8, 2014
Good	Sarah Barber	Instructor, WIA In-School Youth Summer Program	\$23.18 Per Hour / Maximum 90 Hours / FUNDING SOURCE: Grant	June 10, 2014 - August 8, 2014

**EXTRA DUTY LIST APPROVED May 19, 2014**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Green	Lynn	Reading Structional Strategies for Adult Education Teachers, Training / Pre-Planning	\$23.18 Per Hour / Maximum 15 Hours / FUNDING SOURCE: General	June 1, 2014 - June 30, 2014
Green	Lynn	Reading Structional Strategies for Adult Education Teachers and Training	Regular Hourly Rate / Maximum 15 Hours / FUNDING SOURCE: General	July 1, 2014 - July 31, 2014
Hite	Jennifer	Planning for Students for 2014-2015, Records Review, Scheduling, Etc.	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	July 10, 2014 - August 8, 2014
Horn	Jeff	Instructor, WIA In-School Youth Summer Program	\$23.18 Per Hour / Maximum 100 Hours / FUNDING SOURCE: Grant	June 10, 2014 - June 26, 2014
Lambright	Rebecca	Reading Structional Strategies for Adult Education Teacher and Training	Regular Hourly Rate / Maximum 15 Hours / FUNDING SOURCE: General	July 1, 2014 - July 31, 2014
Lambright	Rebecca	Reading Structional Strategies for Adult Education Teachers, Training / Pre-Planning	\$23.18 Per Hour / Maximum 15 Hours / FUNDING SOURCE: General	June 1, 2014 - June 30, 2014
Manalo	Lara	Planning for Students for 2014-2015 School Year, Student Record Review, Student Scheduling, Etc.	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 16, 2014 - August 8, 2014
Masterson	Nancy	Instructional Assistant, WIA In-School Youth Summer Program	Regular Hourly Rate / Maximum 85 Hours / FUNDING SOURCE: Grant	June 10, 2014 - June 26, 2014
McCook	Amanda	Planning for Students for 2014-2015 School Year, Student Record Review, Student Scheduling, Etc.	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 10, 2014 - August 8, 2014
Mosley	Pamela	Planning for Students for 2014-2015 School Year, Scheduling, Records Review.	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 10, 2014 - August 8, 2014
Nix	Rebecca	Planning for Students for 2014-2015 School Year, Student Record Review, Student Scheduling, Etc.	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 16, 2014 - August 8, 2014
Pierce	Clifford	Behavior Analyst Services for ESY Students for 2014 Per IEP Requirements	Regular Hourly Rate / Maximum 110 Hours / FUNDING SOURCE: Federal	June 16, 2014 - July 17, 2014
Rhoden	Brandi	Mental Health Counseling for Students Per IEP Requirements	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 10, 2014 - August 8, 2014
Thornton	Nancy	Reading Structional Strategies for Adult Education Teachers, Training / Pre-Planning	\$23.18 Per Hour / Maximum 15 Hours / FUNDING SOURCE: General	June 1, 2014 - June 30, 2014

<b>EXTRA DUTY LIST APPROVED May 19, 2014</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Thornton	Nancy	Reading Structional Strategies for Adult Education Teachers and Training	Regular Hourly Rate / Maximum 15 Hours / FUNDING SOURCE: General	July 1, 2014 - July 31, 2014
Volner	Brynne	Planning for Students for the 2014-2015 School Year, Student Record Review, Student Scheduling, Etc.	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 10, 2014 - August 8, 2014
Wells	Diane	Planning for Students for the 2014-2015 School Year, Student Record Review, Student Scheduling, Etc.	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 10, 2014 - August 8, 2014
Wheeler	Traci	Planning for Students for the 2014-2015 School Year, Student Record Review, Student Scheduling, Etc.	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 10, 2014 - August 8, 2014
Woolery	Julie	Secretary to Maintenance & Auxiliary Services	Regular Hourly Rate / Maximum 200 Hours / FUNDING SOURCE: General	June 23, 2014 - July 27, 2014

<b>STIPENDS LIST APPROVED May 19, 2014</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT</b>	<b>AMOUNT</b>	<b>EFFECTIVE</b>
Braddy	Lisa	Reading Stipend (2nd Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	January 17, 2014 - June 5, 2014
Dees	Allyson	Reading Stipend (2nd Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	January 17, 2014 - June 5, 2014
Dowling	Ethel	Reading Stipend (2nd Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	January 17, 2014 - June 5, 2014
Farley	Kimberly	Reading Stipend (2nd Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	January 17, 2014 - June 5, 2014
Ferreira	Vincent	Reading Stipend (2nd Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	January 17, 2014 - June 5, 2014
Hughes	Lindsey	Reading Stipend (2nd Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	January 17, 2014 - June 5, 2014
Laurich-Schutt	Valerie	Reading Stipend (2nd Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	January 17, 2014 - June 5, 2014
Smith	Andrea	Reading Stipend (2nd Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	January 17, 2014 - June 5, 2014
Sweat	Merrilee	Reading Stipend (2nd Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	January 17, 2014 - June 5, 2014
Vinzant	Patsy	Reading Stipend (2nd Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	January 17, 2014 - June 5, 2014
Yarborough	Kimberly	Reading Stipend (2nd Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	January 17, 2014 - June 5, 2014

<b>SUBSTITUTE LIST APPROVED May 19, 2014</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Dawson	Casey	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	May 5, 2014

<b>LEAVE LIST APPROVED May 19, 2014</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b># OF DAYS</b>	<b>TYPE OF LEAVE</b>	<b>EFFECTIVE DATES</b>
Brookins	Lisa	6 Days	Illness in the Line of Duty	April 28, 2014 - May 5, 2014
Hall	Whitney	21 Days	Personal Leave Without Pay - Medical	May 12, 2014 - June 9, 2014

<b>ADJOURNMENT FROM May 19, 2014, SCHOOL BOARD MEETING</b>	
<p>Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned by general consensus.</p>	
<p><b>Patricia C. Weeks, Board Chairperson</b></p>	<p><b>Sherrie Raulerson, Superintendent of Schools</b></p>