

MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, May 15, 2017 - 6:30 p.m.
Macclenny Elementary School (1 Wildkitten Drive, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #45 PAGE #21

The Baker County School Board met on Monday, May 15, 2017, at 6:30 p.m. at Macclenny Elementary School located at 1 Wildkitten Drive, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Vice-Chairperson Dean Griffis announced that Mike Griffis was going to give the invocation followed by the Pledge of Allegiance led by Keller Intermediate School Academic Achiever Cooper Sands.

CALL TO ORDER – 6:30 P.M.

Vice-Chairperson Griffis called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Vice-Chairperson Richard “Dean” Griffis, Charlie M. Burnett, III (Artie), Patricia C. Weeks, and Tiffany McNarnay. Chairperson Paula T. Barton was absent for the public hearings, but arrived during the recognitions portion of the Board meeting. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 6:30 P.M. (if any)

➤ **Approval of School Board Policies: 5.033 Controlled Open Enrollment, 5.101 Bullying, Threats, and Harassment**

• **5.033 Controlled Open Enrollment**

Vice-Chairperson Griffis called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item, however, Susan Voorhees, Director of Title I and Special Programs, gave an overview of the new policy. Following the overview by Ms. Voorhees, Vice-Chairperson Griffis closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 4-0.

• **5.101 Bullying, Threats, and Harassment**

Vice-Chairperson Griffis called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Vice-Chairperson Griffis closed the public hearing on this item and entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McNarnay. The motion carried 4-0.

RECOGNITIONS / PRESENTATIONS

➤ **Recognize Accelerated Reader High Achievers from Each School Site**

Superintendent Raulerson, Board Members, and the respective principals congratulated the Academic Achievers. The student honorees were presented with a certificate, honor student bumper sticker, and paw pride medallion.

➤ **Recognize "Academic Achievers" from the Macclenny Community (Grades 1-5)**

Superintendent Raulerson recognized the “Accelerated Readers” with the highest AR points from each school site and presented them with a certificate and a backpack filled with goodies donated by St. Leo and Florida Gateway College.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on May 15, 2017.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the May 1, 2017, School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the Financial Reports for the Month Ending March 31, 2017.	Marcelle Richardson (259-0418)
	A.	4. Approval of the April 2017, District Property Inventory	Denny Wells (259-5420)
	A.	5. Approval to Renew Agreement with Richard Healey, Physical Therapist, Effective August 1, 2017 - July 31, 2018. Funding Source: General (No Changes from Previous Year)	Nancy Crews (259-0444)
		Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	B.	Approval of Removed Routine Items.	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	C.	Approval of Agreement with the Agency for Health Care Administration for Medicaid Administrative Claiming, Effective July 1, 2017 - June 30, 2022.	Marcelle Richardson (259-0418)

		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	D.	Approval to Sell Used School Buses through a Sealed Bid Process to Highest Bidder (<i>Property Numbers 16304, 16305, 16300, 16301, 16313</i>).	Johnnie Jacobs (259-2444)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
	E.	Approval of the 2017-2018 Payroll Schedule and Accounts Payable Voucher Schedule.	Marcelle Richardson (259-0418)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	
	F.	Approval of the 2017-2018 Holiday Calendar for Twelve Month Personnel.	Marcelle Richardson (259-0418)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	G.	Approval of the 2017-2018 240-Days Employee Work Schedule.	Marcelle Richardson (259-0418)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	H.	Approval of Beginning and Ending Work Dates for Fiscal Year 2017-2018.	Marcelle Richardson (259-0418)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson reminded everyone that it was graduation week and lots of activities will be taking place all week.
- Superintendent Raulerson noted how great it is to see so many students at the meetings to be recognized for their academic achievements.

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON MAY 15, 2017

RESIGNATION LIST FOR APPROVAL ON MAY 15, 2017						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Alexander	Lexus			ESE Paraprofessional, Ages 6-21 (187 Days)	Baker County High School	May 26, 2017
Burns	Curtis Dale		Retirement	Teacher, Reading (197 Days)	Baker County High School	May 31, 2017
Burnsed	Donald			Teacher, Science (197 Days)	Baker County High School	May 31, 2017
Farmer	Jarvis "Hank"			Paraprofessional (187 Days)	Baker County High School	May 26, 2017
Griffis	Joel			Teacher, Social Studies (197 Days)	Baker County High School	May 31, 2017
Harvey	Wanda		Retirement	Custodian (197 Days)	Westside Elementary School	June 1, 2017
Hobbs	John Bryan			Teacher, Adult Education (Part-time, As Needed- BCI)	Adult Education Center	May 9, 2017
Hobbs	John Bryan			Teacher, Business Tech (197 Days)	Baker County High School	May 31, 2017
Rodriguez	Ashnelly			Teacher, Foreign Language (197 Days)	Baker County High School	May 31, 2017
Williams	LuAnne		Retirement	Teacher, Adult Education (Part-time, As Needed)	Adult Education Center	May 31, 2017

EMPLOYMENT LIST FOR APPROVAL ON MAY 15, 2017						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Brantley	Donald		Transfer from Baker County Middle School Custodian (261 Days, 8 Hours) / Unit Reassigned to KIS	Custodian (261 Days, 8 Hours)	Keller Intermediate School	May 1, 2017

REAPPOINTMENT LIST FOR APPROVAL ON MAY 15, 2017						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Brantley	Donald		Custodian (261 Days, 8 Hours)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2017-2018
Brittain	Robert		Custodian (261 Days, 8 Hours)	Baker County Middle School	Year to Year Continuous Employee	2017-2018
Cabiya	Belinda		Custodian (261 Days, 5.5 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2017-2018

REAPPOINTMENT LIST FOR APPROVAL ON MAY 15, 2017						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Clark	Andrea		Custodian (261 Days, 5.5 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2017-2018
Crews	Angie		Secretary, Exceptional Student Education (261 Days)	Educational Services	Annual Contract (Pending Availability of Funding)	2017-2018
Crews	Rebekah		Behavioral Analyst (197 Days)	Educational Services	Annual Contract (Pending Availability of Funding)	2017-2018
Demers	William "Gabe"		Custodian (261 Days, 8 Hours)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2017-2018
Derby	Deborah		Custodian (197 Days, 8 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2017-2018
Dinkins	Gregory		Landscape Gardener (261 Days, 8 Hours)	Maintenance	Annual Contract (Pending Availability of Funding)	2017-2018
Gaines	Elizabeth		Custodian (261 Days, 5.5 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2017-2018
Hand	Brandi		Mental Health Specialist (197 Days)	Educational Services	Annual Contract (Pending Availability of Funding)	2017-2018
Hodges	Alvin		Landscape Gardener (240 Days, 8 Hours)	Maintenance	Annual Contract (Pending Availability of Funding)	2017-2018
Lauramore	Sheila		Custodian (261 Days, 8 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2017-2018
Lee	Alease		Secretary, Exceptional Student Education (261 Days)	Educational Services	Annual Contract (Pending Availability of Funding)	2017-2018
Manalo	Lara		School Psychologist (197 Days)	Educational Services	Annual Contract (Pending Availability of Funding)	2017-2018
Maxwell	Natalie		Custodian (261 Days, 8 Hours)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2017-2018
Miller	Jody		Landscape Technician (261 Days, 8 Hours)	Maintenance	Annual Contract (Pending Availability of Funding)	2017-2018
Monds	Joseph		Custodian (197 Days, 8 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2017-2018
Ratliff	Cody		Custodian (261 Days, 5.5 Hours)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2017-2018
Rhoden	Brandon		Custodian (261 Days, 8 Hours)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2017-2018
Rice	Abigayle		Custodian (261 Days, 5.5 Hours)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2017-2018
Ruise	Betsy		Custodian (261 Days, 5.5 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2017-2018
Spencer	Rondia		Custodian (261 Days, 5.5 Hours)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2017-2018
Standberry	Dimitri		Custodian (261 Days, 8 Hours)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2017-2018
Stevenson	Howard		Custodian (261 Days, 8 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2017-2018

REAPPOINTMENT LIST FOR APPROVAL ON MAY 15, 2017

LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Wright	Jermaine		Custodian (261 Days, 8 Hours)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2017-2018

EXTRA DUTY LIST FOR APPROVAL ON MAY 15, 2017

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Baggett	Yolanda	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Braddy	Lisa	Summer School Teacher or Substitute (Pending Enrollment)	Regular Hourly Rate / As Needed / Funding Source: General	June 12, 2017 – July 13, 2017
Bryant	Heather	Summer School Teacher or Substitute (Pending Enrollment)	Regular Hourly Rate / As Needed / Funding Source: General	June 12, 2017 – July 13, 2017
Burnett	Susan	Summer School Bus Aide	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Davis	Derrick	Attend College Board Algebra I Mastery Learning Training	\$23.79 Per Hour / Maximum 7 Hours / Funding Source: Federal	June 14, 2017
Elledge	Thomas	Technology Services for Adult and Career Education	Regular Hourly Rate / Maximum 100 Hours / Funding Source: General	July 1, 2017 - August 5, 2017
Farrell	Gloria	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Foster	Deborah	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Gibson	Barbara	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Graham	Serena Renee	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Griffis	Nancy Rose	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Grimes	Brenda	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Harrell	Pamela	Summer School Teacher or Substitute (Pending Enrollment)	Regular Hourly Rate / As Needed / Funding Source: General	June 12, 2017 – July 13, 2017
Harrison	Robert Gregory	Summer School Teacher or Substitute (Pending Enrollment)	Regular Hourly Rate / As Needed / Funding Source: General	June 12, 2017 – July 13, 2017

EXTRA DUTY LIST FOR APPROVAL ON MAY 15, 2017

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Harvey	Wanda	Custodial Duties	Regular Daily Rate / Maximum 1 Day / Funding Source: General	June 1, 2017
Hawkins	Cynthia	Summer School Teacher or Substitute (Pending Enrollment)	Regular Hourly Rate / As Needed / Funding Source: General	June 12, 2017 – July 13, 2017
Johns	Sandra	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Johnson	Robert	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Kaeck	Sherri	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Kanost	Carol	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Kyer	Kim	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Lauramore	Wilahmena	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Lawson	Amanda	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Long	Melissa	Summer School Teacher or Substitute (Pending Enrollment)	Regular Hourly Rate / As Needed / Funding Source: General	June 12, 2017 – July 13, 2017
McGee	Jean Yvonne	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Mette	Anita	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Milton	John Wyatt	Summer School Teacher or Substitute (Pending Enrollment)	Regular Hourly Rate / As Needed / Funding Source: General	June 12, 2017 – July 13, 2017
Norman	Ashton	Summer School Teacher or Substitute (Pending Enrollment)	Regular Hourly Rate / As Needed / Funding Source: General	June 12, 2017 – July 13, 2017
Odom	Cynthia	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Odom	Jessica	Summer School Teacher or Substitute (Pending Enrollment)	Regular Hourly Rate / As Needed / Funding Source: General	June 12, 2017 – July 13, 2017

EXTRA DUTY LIST FOR APPROVAL ON MAY 15, 2017

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Penrod	Marilyn	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Pipkins	Chrystal	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Prosch	Jeanie	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Sandoval	Julie	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Starling	Brandy	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Stewart	Lisa	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Taylor	Betty	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Theophile	Amy	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Tucker	Dawn	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017
Turner	Autumn	Summer School Teacher or Substitute (Pending Enrollment)	Regular Hourly Rate / As Needed / Funding Source: General	June 12, 2017 – July 13, 2017
Weston	Kathy	Summer School Bus Driver	Regular Hourly Rate / As Needed / Funding Source: General	May 30, 2017 - August 9, 2017

STIPEND LIST FOR APPROVAL ON MAY 15, 2017

LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
Fly	Faith		Reading Stipend (2nd Semester)	\$250.00 Flat Rate / Funding Source: Federal	January 9, 2017 - May 31, 2017
Hughes	Lindsey		Reading Stipend (2nd Semester)	\$250.00 Flat Rate / Funding Source: Federal	January 9, 2017 - May 31, 2017

LEAVE LIST FOR APPROVAL ON MAY 15, 2017

LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Blankenship	Amy		197 Days	Personal Leave Without Pay - Extended	August 2, 2017 – May 30, 2018
Davis	Kristyn		2 Days	Personal Leave Without Pay - Medical	April 6, 2017 – April 7, 2017

LEAVE LIST FOR APPROVAL ON MAY 15, 2017					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Davis	Kristyn		2 Days	Personal Leave Without Pay - Medical	May 2, 2017 – May 3, 2017
Dennison	Amy		.32 (2.40 Hours)	Illness in the Line of Duty	April 27, 2017
Dodson	Kimberly		197 Days	Personal Leave Without Pay - Extended	August 2, 2017 – May 30, 2018
Koburger	Lisa		.17 (1 Hour, 15 Minutes)	Illness in the Line of Duty	April 20, 2017
Koburger	Lisa		.16 (1 Hour, 10 Minutes)	Illness in the Line of Duty	April 24, 2017
Lauramore	Norma		5 Days	Personal Leave Without Pay - Medical	May 1, 2017 – May 5, 2017
Murphy	Robert		36 Days	Personal Leave Without Pay - Medical	April 3, 2017 – May 29, 2017
Rhoden	Tara		197 Days	Personal Leave Without Pay - Extended	August 2, 2017 – May 30, 2018
Stenbeck	Tara		14.75 Days	Personal Leave Without Pay - Medical	May 1, 2017 – May 19, 2017
Wilford	Katie		197 Days	Personal Leave Without Pay - Extended	August 2, 2017 – May 30, 2018

ADJOURNMENT FROM MAY 15, 2017, SCHOOL BOARD MEETING	
<p>Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.</p>	
Paula T. Barton, Board Chairperson	Sherrie Raulerson, Superintendent of Schools