

**MINUTES  
SCHOOL BOARD WORK SESSION  
(Open to the Public)  
Monday, May 4, 2015 - 5:15 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #43 PAGE #20**

➤ **5:15 p.m. Work Session on "2016-17 School Calendar Options"**  
*(Facilitated by Robin Mobley, Associate Superintendent of Human Resources)*

The Baker County School Board met on Monday, May 4, 2015, at 5:15 p.m. The purpose of this meeting was to hold an open work session on the “2016-17 School Calendar Options” on Monday, May 4, 2015, at 5:15 p.m. The following Board Members were present: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Paula T. Barton, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Superintendent Sherrie Raulerson was present at the work session, but School Board Attorney John Caven was not present. The facilitator for the work session was Robin Mobley, Associate Superintendent. Mrs. Mobley explained the differences in the two calendar options and fielded questions from the Board. Overall, the general consensus was that School Calendar Option 1 was the preferred option because it would mean that students could finish the first semester and their exams prior to the Christmas break, which would be in the best interest of students. However, the School Board Members were okay with both options to be presented to the teachers to vote on. Mrs. Mobley also stated that the committee had decided not to change the 2015-16 School Board approved calendar because parents, students, teachers and staff had already made plans based on the calendar that was published after approval. The Board Members thanked the calendar committee for their hard work and dedication as they worked through the calendar options. No official action was taken by the Board during the work session.

<b>Patricia C. Weeks, Board Chairperson</b>	<b>Sherrie Raulerson, Superintendent of Schools</b>
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**MINUTES  
SCHOOL BOARD MEETING  
(Open to the Public)  
Monday, May 4, 2015 - 6:30 p.m.  
OLUSTEE VOLUNTEER FIRE STATION (5644 LULU RD (OFF HWY 90), OLUSTEE, FL )**

**SUPPLEMENTAL MINUTE BOOK #43 PAGE #20**

The Baker County School Board met on Monday, May 4, 2015, at 6:30 p.m. in the Olustee Volunteer Fire Station located at 5644 LuLu Road, Olustee, Florida. The purpose of this meeting was to hold the regular School Board meeting and recognize the “Academic Achievers” from the Olustee community.

Chairperson Weeks announced that Olivia Edenfield (niece of Carol Sherrill) would lead the Pledge of Allegiance followed by the invocation by Principal Tom Hill. Then, Chairperson Weeks continued with the items on the agenda.

**CALL TO ORDER – 6:30 P.M.**

Chairperson Weeks called the Baker County School Board meeting to order at 6:30 p.m. and asked for a roll call vote of members. The following Board Members were present to wit: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Paula T. Barton, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance.

**PUBLIC HEARINGS**

There were no public hearings held at this meeting.

**RECOGNITIONS**

<p>➤ <b>Recognition of <u>P</u>ositive <u>B</u>ehavior <u>S</u>ystem Model School Status Awards for 2013-14</b> (<i>PKK - Gold, WES - Gold, KIS - Bronze, BCHS - Bronze</i>)</p>	<p>Superintendent Raulerson (259-0401)</p>
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Superintendent Raulerson introduced Nancy Crews, Director of ESE and Student Services, along with District PBS Coordinator Deanna Myer and Kat Raulerson, PBS Model School Coordinator. Kat Raulerson stated that Baker County was district-wide PBS schools. This year Keller Intermediate School became a PBS Model School and Ms. Kat Raulerson presented Principal David Davis with a banner for his school. The PBS Model School Awards for the 2013-14 school year were presented as follows: Baker County Pre-K/Kindergarten Center “Gold” status for three years in a row, Westside Elementary School “Gold” status for one year, Baker County High School “Bronze” status for two years in a row, and Keller Intermediate School “Bronze” status. Ms. Kat Raulerson also stated that it is not easy to meet the criteria to obtain the PBS Model School Status Award.

<p>➤ <b>Recognition of Olustee Community "Academic Achievers"</b> (<i>Grades 1-12</i>)</p>	<p>Superintendent Raulerson (259-0401)</p>
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Superintendent Raulerson, School Board Members, and the respective principals congratulated the “Academic Achievers” from the Olustee community. Each student honoree received a “paw pride” medallion and a certificate of achievement to commemorate their outstanding academic achievement.

**APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA**

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

**CITIZEN INPUT**

No individual in the audience addressed the School Board with citizen concerns at this meeting.

**REMOVAL OF ROUTINE ITEMS**

Chairperson Weeks asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action on the agenda.

**APPROVAL OF ITEMS FOR ACTION**

<b>A. Approval of Routine Items</b>		<b>CONTACT</b>
<b>A.</b>	<b>1. Approval of the Personnel Items List for Approval on May 4, 2015.</b>	Superintendent Raulerson (259-0401)
<b>A.</b>	<b>2. Approval of the Minutes of April 20, 2015, Expulsion Hearing and School Board Meeting.</b>	Superintendent Raulerson (259-0401)
<b>A.</b>	<b>3. Approval of the March, 2015, District Property Report.</b>	Denny Wells (259-5420)
<b>A.</b>	<b>4. Approval of 2015-16 Payroll Schedule.</b>	Marcelle Richardson (259-0418)
<b>A.</b>	<b>5. Approval of the 2015-16 Accounts Payable Voucher Schedule.</b>	Marcelle Richardson (259-0418)
<b>A.</b>	<b>6. Approval of the 2015-16 Holiday Calendar for Twelve Month Personnel.</b>	Marcelle Richardson (259-0418)
<b>A.</b>	<b>7. Approval of the 2015-16 240-Days Employee Work Schedule.</b>	Marcelle Richardson (259-0418)
<b>A.</b>	<b>8. Approval of Beginning and Ending Work Dates for Fiscal Year 2015-16.</b>	Marcelle Richardson (259-0418)
	<p>Chairperson Weeks entertained a motion from the Board on the routine items. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve all routine items (A.1. – A.8.), seconded by Dean Griffis. Marcelle Richardson, Director of Support Services, explained the revised document for Item A.4. was made to correct an error on the original version in their packets. Basically, the revised version moved the dates up 2 days in order to fall in line with how teachers have received their checks at the end of the year in past years. The motion carried 5-0 on all routine items.</p>	
<b>B.</b>	<b>Approval of the Removed Routine Items.</b>	n/a
	<p>There were no removed routine items. Therefore, no action was taken on this agenda item.</p>	
<b>C.</b>	<b>Approval of Out of State Travel for Franklin Griffis on July 12-23, 2015, to Rutgers University in New Brunswick, New Jersey. FUNDING SOURCE: Federal (Required Professional Development for New Logistics at BCHS)</b>	Ann Watts (259-0408)
	<p>Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Paula Barton. The motion carried 5-0.</p>	
<b>D.</b>	<b>Approval of the Educational Plant Five Year Survey Report as Completed by the Florida Department of Education Facilities Department.</b>	Denny Wells (259-5420)

	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.
<b>E.</b>	<b>Approval of the Partnership Agreement with Northeast Florida Community Action Agency for April 15, 2015 - April 30, 2017.</b> <i>(No Changes from Prior Agreement)</i>
	Ann Watts (259-0408)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Dwight Crews. The motion carried 5-0.

**INFORMATION AND ANNOUNCEMENTS**

- Baker County High School Girls' Softball Team will be playing in the Final Four at Vero Beach on Wednesday. The Last Time they made it to Final Four was 2008.
- Friday Night is PROM
- Wednesday is Principal Lynne Fort's Retirement Party
- Wednesday, May 6<sup>th</sup> and Wednesday, May 20<sup>th</sup> – Baker County Health Department will be giving Immunizations to Students going into 7<sup>th</sup> Grade and Kindergarten Next Year.

**PERSONNEL ITEMS LIST APPROVED May 4, 2015**

<b>RESIGNATION LIST APPROVED May 4, 2015</b>					
LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Armstrong	Amelia		6th Grade Teacher (197 day)	Baker County Middle School	June 5, 2015
Combs	Kathy A.	Retirement	Paraprofessional (187 Day)	Macclenny Elementary School	June 3, 2015
Dowling	Ethel	Retirement	Reading Teacher (197 Day)	Baker County Middle School	April 30, 2015
Jones	Linda	Retirement	1st Grade Teacher (197 Day)	Macclenny Elementary School	June 5, 2015

<b>EMPLOYMENT LIST APPROVED May 4, 2015</b>					
LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Dugger	Tabitha	Initial Employment / Replacing Anna Touchton	5th Grade Teacher (197 Day)	Keller Intermediate School	April 16, 2015
Hager	David Scott	Initial Employment / Replacing Lewis Crews	Mechanic (261 Day)	Transportation	April 27, 2015
Jackson	Angela	Promotion Within Same Cost Center from Nutrition Services Assistant - 4 Hour / Replacing Verna Midgett	Nutrition Services Assistant (191 Day)	Baker County Middle School	April 20, 2015

<b>EXTRA DUTY LIST APPROVED May 4, 2015</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Bailey	Kristy	Teacher - Intensive Summer Reading Camp OR Sub Pending Enrollment	Regular Hourly Rate / Maximum 94.50 Hours / FUNDING SOURCE: Federal	June 15, 2015 - July 16, 2015
Blankenship	Amy	BCHS SPDG	\$23.18 Per Hour / Maximum 30 Hours / FUNDING SOURCE: Grant	July 20, 2015 - July 24, 2015
Blankenship	Amy	BCHS SPDG Participant x 2 Days AND Teacher SPDG x 2 Days	\$23.18 Per Hour / Maximum 12 Hours AND Regular Hourly Rate / Maximum 12 Hours / FUNDING SOURCE: Grant	August 3, 2015 - August 6, 2015
Bradley	Tina	Health Services Specialist	Regular Hourly Rate / Maximum 150 Hours / FUNDING SOURCE: General	June 8, 2015 - August 14, 2015
Charko	Deborah	Summer Days (Student Scheduling and Data)	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: General	June 8, 2015 - August 14, 2015
Crews	Debbie	Teacher - Intensive Summer Reading Camp / or Sub Pending Enrollment	Regular Hourly Rate / Maximum 94.50 Hours / FUNDING SOURCE: Federal	June 15, 2015 - July 16, 2015
Elledge	Gretta	Student Scheduling for Next School Year, Records Review, and Summer School Assistance	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 15, 2015 - August 14, 2015
Farley	Kim	BCHS SPDG	\$23.18 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 7, 2015 - July 8, 2015
Farley	Kim	BCHS SPDG	\$23.18 Per Hour / Maximum 24 Hours / FUNDING SOURCE: Grant	August 3, 2015 - August 6, 2015
Finley	Dennis Brandon	Summer School Teacher	Regular Hourly Rate / Maximum 110 Hours / FUNDING SOURCE: General	June 15, 2015 - July 16, 2015
Finley	Donna	Alternative Education Placement Teacher (Beyond Contractual Hours)	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	April 27, 2015 - June 30, 2015
Fly	Faith	BCHS SPDG	\$23.18 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 9, 2015 - July 10, 2015
Fly	Faith	BCHS SPDG	\$23.18 Per Hour / Maximum 24 Hours / FUNDING SOURCE: Grant	August 3, 2015 - August 6, 2015
Fultz	Kaylee	Summer School Teacher	\$23.18 Per Hour / Maximum 110 Hours / FUNDING SOURCE: General	June 15, 2015 - July 16, 2015
Fultz	Kaylee	BCHS SPDG	\$23.18 Per Hour / Maximum 24 Hours / FUNDING SOURCE: Grant	August 3, 2015 - August 6, 2015
Griffis	Keith Franklin	Summer School Teacher	Regular Hourly Rate / Maximum 110 Hours / FUNDING SOURCE: General	June 15, 2015 - July 16, 2015

**EXTRA DUTY LIST APPROVED May 4, 2015**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Hand	Peggy	BCHS SPDG	\$23.18 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 9, 2015 - July 10, 2015
Hite	Jennifer	Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 15, 2015 - August 14, 2015
Hughes	Lindsey	BCHS SPDG	\$23.18 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 9, 2015 - July 10, 2015
Hughes	Lindsey	BCHS SPDG	\$23.18 Per Hour / Maximum 24 Hours / FUNDING SOURCE: Grant	August 3, 2015 - August 6, 2015
Hughes	Pam	Academic Planning 2015 Summer School Year	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 8, 2015 - August 14, 2015
Johnson	Dewitt "Jud"	Summer School Teacher - Substitute	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	June 15, 2015 - July 16, 2015
Kosier	Pam	Summer School Teacher	Regular Hourly Rate / Maximum 110 Hours / FUNDING SOURCE: General	June 15, 2015 - July 16, 2015
Kosier	Pam	BCHS SPDG	\$23.18 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 7, 2015 - July 8, 2015
Kosier	Pam	BCHS SPDG	\$23.18 Per Hour / Maximum 24 Hours / FUNDING SOURCE: Grant	August 3, 2015 - August 6, 2015
Lewis	Danyle	BCHS SPDG	\$23.18 Per Hour / Maximum 30 Hours / FUNDING SOURCE: Grant	July 20, 2015 - July 24, 2015
Lewis	Danyle	BCHS SPDG Participant x 2 Days AND Teaching SPDG x 2 Days	\$23.18 Per Hour / Maximum 12 Hours AND Regular Hourly Rate / Maximum 12 Hours / FUNDING SOURCE: Grant	August 3, 2015 - August 6, 2015
Manalo	Lara	Extended School Year (ESY) Planning, Trainings, and Workshops, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 15, 2015 - August 14, 2015
McCook	Amanda	Student Scheduling for Next School Year, Records Review, IEP Meetings, Etc.	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 15, 2015 - August 14, 2015
McCullough	Carolyn	Student Scheduling for Next School Year, Records Review, and Summer School Assistance	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 15, 2015 - August 14, 2015
McLauchlin	Elizabeth	Student Scheduling for Next School Year, Records Review and Summer School Assistance	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 15, 2015 - August 14, 2015
McLauchlin	Elizabeth	Summer Days (Student Scheduling and Data)	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: General	June 8, 2015 - August 14, 2015
Miller	Suzanne	Academic Planning 2015 Summer School Year	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 8, 2015 - August 14, 2015

**EXTRA DUTY LIST APPROVED May 4, 2015**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Miller	Suzanne	Teacher - Intensive Summer Reading Camp or Sub Pending Enrollment	Regular Hourly Rate / Maximum 94.50 Hours / FUNDING SOURCE: Federal	June 15, 2015 - July 16, 2015
Nix	Rebecca	Complete Manual for Parents of ESE Students Education, Extended School Year (ESY) Planning, Trainings, and Workshops, Etc.	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 15, 2015 - August 14, 2015
Norman	Kelley	Summer School Teacher	Regular Hourly Rate / Maximum 110 Hours / FUNDING SOURCE: General	June 15, 2015 - July 16, 2015
Pierce	Clifford	Behavior Analyst Services for Summer School / ESY Students Per IEP Requirements	Regular Hourly Rate / Maximum 110 Hours / FUNDING SOURCE: Federal	June 15, 2015 - July 16, 2015
Rhoden	Brandi	Mental Health Counseling Services for Students per IEP Requirements	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 8, 2015 - August 8, 2015
Richburg	James David	BCHS SPDG	\$23.18 Per Hour / Maximum 24 Hours / FUNDING SOURCE: Grant	August 3, 2015 - August 6, 2015
Sheridan	Kathy	Teacher - Intensive Summer Reading Camp OR Sub Pending Enrollment	Regular Hourly Rate / Maximum 94.50 Hours / FUNDING SOURCE: Federal	June 15, 2015 - July 16, 2015
Smith	Andrea	BCHS SPDG	\$23.18 Per Hour / Maximum 30 Hours / FUNDING SOURCE: Grant	July 20, 2015 - July 24, 2015
Smith	Andrea	BCHS SPDG Participant x 2 Days AND Teaching SPDG x 2 Days	\$23.18 Per Hour / Maximum 12 Hours AND Regular Hourly Rate / Maximum 12 Hours / FUNDING SOURCE: Grant	August 3, 2015 - August 6, 2015
Stenbeck	Tara	Teacher - Intensive Summer Reading Camp OR Sub Pending Enrollment	Regular Hourly Rate / Maximum 94.50 Hours / FUNDING SOURCE: Federal	June 15, 2015 - July 16, 2015
Turner	Beth	Summer School Teacher - Substitute	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	June 15, 2015 - July 16, 2015
Underwood	Emily	Summer School Teacher - Substitute	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	June 15, 2015 - July 16, 2015
Underwood	Emily	BCHS SPDG	\$23.18 Per Hour / Maximum 12 Hours / FUNDING SOURCE: Grant	July 7, 2015 - July 8, 2015
Underwood	Emily	BCHS SPDG	\$23.18 Per Hour / Maximum 24 Hours / FUNDING SOURCE: Grant	August 3, 2015 - August 6, 2015
Volner	Brynne	BCHS SPDG	\$23.18 Per Hour / Maximum 24 Hours / FUNDING SOURCE: Grant	August 3, 2015 - August 6, 2015
Wells	Diane	Student Scheduling for Next School Year, Records Review, and Summer School Assistance	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: Federal	June 15, 2015 - August 14, 2015

**EXTRA DUTY LIST APPROVED May 4, 2015**

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Wells	Diane	Summer Days (Student Scheduling and Data)	Regular Hourly Rate / Maximum 75 Hours / FUNDING SOURCE: General	June 8, 2015 - August 14, 2015
Wheeler	Stephanie	Summer School Teacher	Regular Hourly Rate / Maximum 110 Hours / FUNDING SOURCE: General	June 15, 2015 - July 16, 2015
White	Susan	Teacher - Intensive Summer Reading Camp OR Sub Pending Enrollment	Regular Hourly Rate / Maximum 94.50 Hours / FUNDING SOURCE: Federal	June 15, 2015 - July 16, 2015

**SUPPLEMENT LIST APPROVED May 4, 2015**

LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bradley	Tina L.		Family Service Center	Health Services Specialist	Board Approved Rate	2015-2016
Bradley	Tina L.		Family Service Center	Health Services at Family Service Center	Board Approved Rate	2015-2016

**STIPEND LIST APPROVED May 4, 2015**

LAST NAME	FIRST NAME	ASSIGNMENT	AMOUNT	EFFECTIVE
Canaday	Kylee	Addition of Out of Field Subject Area to Certificate (Physical Education / Grades K-12)	\$300 Flat Rate	April 6, 2015

**LEAVE LIST APPROVED May 4, 2015**

LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Clardy	Paula	10 Days	Personal Leave Without Pay - Medical	April 13, 2015 - April 24, 2015
Mason	Nancy N.	.37 Hours	Illness in the Line of Duty	April 13, 2015
Mason	Nancy N.	1.20 Day	Illness in the Line of Duty	April 2, 2015 - April 3, 2015
Mason	Nancy N.	1 Day	Illness in the Line of Duty	March 27, 2015

**ADJOURNMENT FROM May 4, 2015, SCHOOL BOARD MEETING**

Since there was no further business to come before the Board, Paula Barton made a motion to adjourn, seconded by Artie Burnett. The motion carried by general consensus.

<b>Patricia C. Weeks, Board Chairperson</b>	<b>Sherrie Raulerson, Superintendent of Schools</b>
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