

**MINUTES**  
**SCHOOL BOARD MEETING**  
**(Open to the Public)**  
**Monday, April 16, 2012 - 6:30 p.m.**  
**Pine Level Church in Baxter, Florida**  
**(10815 Pine Level Church Road, Sanderson, Florida 32087 Off Hwy. 127)**

**SUPPLEMENTAL MINUTE BOOK #40 PAGE #20**

The Baker County School Board met on Monday, April 16, 2012, at 6:30 p.m. at Pine Level Church located at 10815 Pine Level Church Road off of Highway 127 in Baxter. The purpose of this meeting was to hold the regular Board meeting and recognize the “Academic Achievers” from the Baxter community. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Patricia C. Weeks, Charlie M. Burnett, III (Artie), Earl “Dwight” Crews, and Jesse D. Davis. Superintendent Sherrie Raulerson was also present at the meeting; however, School Board Attorney Jonathan Oliff was not present at this meeting.

The invocation was given by Gene Burnsed followed by the Pledge of Allegiance. Gracie Jewell, 1st grade student at Westside Elementary and daughter of Robbie and Rhonda Jewell, led the Pledge of Allegiance.

Chairperson Griffis called the Board Meeting to order. Then, he proceeded with the items on the agenda.

**PUBLIC HEARINGS**

There were no public hearings held at this meeting.

**RECOGNITIONS**

- **Recognize John Bethea State Forestry for Timber Revenue Check in the Amount of \$24,080.46**

Allen Cross, Forestry Supervisor II, was present and accepted the plaque from Superintendent Raulerson in appreciation of the \$24,080.46 check from John Bethea State Forestry. This check represents the timber revenues from the 2010-11 fiscal year.

- **Recognize Baxter Community “Academic Achievers” Grades 1-12**

Superintendent Raulerson recognized the “Academic Achievers” from the Baxter community by presenting them with Certificates of Achievement, “Paw Pride” medallions, and honor roll bumper stickers. They were congratulated by their respective Principals and School Board Members.

**APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA**

- **A.1. Personnel – Leave List – Aaron F. Hodges – Change # of Days to 13 Days Instead of 26 Days with Ending Date of April 13, 2012**

Chairperson Griffis read the above noted change to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.

**CITIZEN INPUT**

No individual in the audience addressed the School Board with citizen concerns at this meeting.

**REMOVAL OF ROUTINE ITEMS**

Chairperson Griffis asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, he continued with the items on the agenda.

**APPROVAL OF ITEMS FOR ACTION**

<b>A.</b>	<b>Approval of Routine Items</b>	<b>CONTACT</b>
<b>A.</b>	<b>1. Approval of the Personnel Items List for Approval on April 16, 2012.</b>	Superintendent Raulerson (259-0401)
<b>A.</b>	<b>2. Approval of the Minutes of the March 19, 2012, Expulsion Hearings and School Board Meeting.</b>	Superintendent Raulerson (259-0401)
<b>A.</b>	<b>3. Approval of the Financial Reports for the Month Ending February 29, 2012.</b>	Marcelle Richardson (259-0418)
<b>A.</b>	<b>4. Approval of the Out of State Field Trip Teachers and Staff Chaperones (16 Names on Request Letter) for Keller Intermediate School's Trip to Wild Adventures Theme Park on May 17, 2012. (Trip was approved at previous Board meeting)</b>	Gail Griffis (259-4244)
<b>A.</b>	<b>5. Approval of the Out of State Field Trip for Teacher Chaperones (Bob Gerard, Diane Wells, and Sara Beth Gerard) for Baker Co. High School's Drama Group to the Petit Jean Performance Festival in Morrilton, AR on April 17-23, 2012. (Trip previously approved)</b>	Tom Hill (259-6286)

	Chairperson Griffis entertained a motion from the Board on the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dwight Crews. The motion carried 5-0 on all routine items.	
<b>B.</b>	<b>Approval of the Removed Routine Items.</b>	n/a
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
<b>C.</b>	<b>Approval of Consultant Contract with Sanchez L. Coleman in the Amount of \$500 for the 2011-12 Basketball Season, Effective July 1, 2011 - June 30, 2012. (Reimbursed by BCHS Boys' Basketball Program).</b>	Tom Hill (259-6286)
	Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Dwight Crews. The motion carried 5-0.	
<b>D.</b>	<b>Approval of the Consultant Contract with Gerald Clayton in the Amount of \$500 for the 2011-12 Basketball Season, Effective July 1, 2011 - June 30, 2012. (Reimbursed by BCHS Boys' Basketball Program).</b>	Tom Hill (259-6286)
	Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
<b>E.</b>	<b>Approval of the Mobile Home / Property Agreement with Ben Anderson, Effective April 16, 2012 - June 30, 2012.</b>	Superintendent Raulerson (259-0401)
	Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
<b>F.</b>	<b>Approval of the New Affiliation Agreement with ABC Childcare and Learning Center, LLC. FUNDING SOURCE: First Coast Workforce Development Contract</b>	Ann Watts (259-0408)
	Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Jesse Davis made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	

<b>G.</b>	<b>Approval of the 2013-2014 School Calendar, As Well As, Revisions to the 2012-13 Previously Approved Calendar.</b>	Robin Mobley (259-0428)
	Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
<b>H.</b>	<b>Approval of the Consultant Contract with Ryan Andrews in the Amount of \$250, Effective July 1, 2011 - June 30, 2012. FUNDING SOURCE: BCHS Internal Accounts - Competitive Cheer</b>	Tom Hill (259-6286)
	Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
<b>I.</b>	<b>Approval of the Data Busters' Partnership Agreement with Northeast Florida Community Action Agency for June 18, 2012 - July 27, 2012.</b>	David Davis (259-0429)
	Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dwight Crews. The motion carried 5-0.	
<b>J.</b>	<b>Approval of Major Joseph Chiofolo's Change in Base Salary from \$60,979.40 to \$62,068.60 Effective January 1, 2012. (This is the required minimum salary established by the Department of Defense under Public Law 88-647.)</b>	Marcelle Richardson (259-0418)
	Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
<b>K.</b>	<b>Approval of Master Sergeant Elizabeth Law-Wallace's Change Base Salary from \$39,660.40 to \$39,742.40 Effective January 1, 2012. (This is the required minimum salary established by the Department of Defense under Public Law 88-647.)</b>	Marcelle Richardson (259-0418)
	Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	

## INFORMATION AND ANNOUNCEMENTS

- Friday, April 20, 2012 – BCHS Weightlifting Team traveling to Kissimmee ---Hoping for a 5<sup>th</sup> Championship
- March 27, 2012 – “Leaving a Legacy” Scholarship Dinner honoring Mrs. Joanne Covington, Mr. Tom Covington, and Mrs. Mary Finley was a huge success.
- Baker County Middle School Girls’ Softball Team won the Florida Star Conference Championship.

## PERSONNEL ITEMS LIST APPROVED April 16, 2012

### EXTRA DUTY LIST APPROVED April 16, 2012

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Armoreda	Chris	Instructor, WIA In-school Youth Summer Program	\$23.13 Per Hour / Maximum 100 Hours / FUNDING SOURCE: WIA Grant	June 11, 2012 - June 28, 2012
Brannen	Melissa C.	Summer WIA Substitute Bus Driver	Regular Hourly Rate / As Needed / FUNDING SOURCE: WIA Grant	June 11, 2012 - June 28, 2012
Bullard	Sarah	Instruct FCAT Saturday School - Reading	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	February 1, 2012 - April 28, 2012
Charko	Deborah	Career Specialist Summer Hours / Continuing Services for CTE Programs	Regular Hourly Rate / Maximum 22.5 Hours / FUNDING SOURCE: Federal / General	July 1, 2012 - July 15, 2012
Charko	Deborah	Career Specialist Summer Hours / Continuing Services for CTE Programs	Regular Hourly Rate / Maximum 90 Hours / FUNDING SOURCE: Federal / General	June 11, 2012 - June 30, 2012
Clardy	Paula	WIA Instructional Assistant / WIA Bus Driver	Regular Hourly Rate / Maximum 85 Hours / FUNDING SOURCE: WIA Grant	June 7, 2012 - June 28, 2012
Clardy	Terry	Instructor, WIA In-school Youth Summer Program	\$23.13 Per Hour / Maximum 100 Hours / FUNDING SOURCE: WIA Grant	June 11, 2012 - June 28, 2012
Horn	Jeff	Instructor, WIA In-school Youth Summer Program	\$23.13 Per Hour / Maximum 100 Hours / FUNDING SOURCE: WIA Grant	June 11, 2012 - June 28, 2012

<b>EXTRA DUTY LIST APPROVED April 16, 2012</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Johns	Sandra	Substitute WIA Bus Driver	Regular Hourly Rate / As Needed / FUNDING SOURCE: WIA Grant	June 11, 2012 - June 28, 2012
Laurich-Schutt	Valerie	Instruct FCAT Saturday School	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	February 1, 2012 - April 28, 2012
Lewis	Leonard	Instruct FCAT Saturday School	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	February 1, 2012 - April 28, 2012
Masterson	Nancy	Instructional Assistant, WIA In-school Youth Summer Program	Regular Hourly Rate / Maximum 85 Hours / FUNDING SOURCE: WIA Grant	June 11, 2012 - June 28, 2012
Melvin	Amanda	Instruct FCAT Saturday School - Math	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	February 1, 2012 - April 28, 2012
Taylor	Betty Ann	WIA Bus Driver	Regular Hourly Rate / Maximum 60 Hours / FUNDING SOURCE: WIA Grant	June 11, 2012 - June 28, 2012
Taylor	Gary E.	Instructor, WIA Out of School Youth Summer Program	Regular Hourly Rate / Maximum 85 Hours / FUNDING SOURCE: WIA Grant	June 11, 2012 - June 28, 2012
Taylor	Kim	Instruct FCAT Saturday School - Reading	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	February 1, 2012 - April 28, 2012

<b>SUBSTITUTE LIST APPROVED April 16, 2012</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Burnham	Justin T.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Rate	March 20, 2012
Covington	Crystal	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Rate	March 5, 2012
Davis	Donna	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Rate	March 28, 2012
Owens	Trasey	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Rate	March 12, 2012
Vacchiano	Patricia	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Rate	March 14, 2012

**SUBSTITUTE LIST APPROVED April 16, 2012**

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Weston	Kathy J.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Rate	March 20, 2012

**LEAVE LIST APPROVED April 16, 2012**

LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Bennett	Cathy M.	7.2856 Days (.2856 = 2 Hours)	Personal Leave Without Pay - Medical	April 9, 2012 - April 18, 2012
Bennett	Cathy M.	1 Hour	Illness in the Line of Duty	March 28, 2012
Bennett	Cathy M.	23.7143 Days (.7143 = 5 Hours)	Personal Leave Without Pay - Medical	April 18, 2012 - May 21, 2012
Combs	Kathy	13 Days	Personal Leave Without Pay - Medical	April 16, 2012 - May 14, 2012
Hodges	Aaron F.	13 Days	Personal Leave Without Pay - Medical	March 22, 2012 - April 13, 2012
Hunt	Kathy	10 Days	Personal Leave Without Pay - Medical	March 26, 2012 - April 13, 2012
Shumate	Michelle	Rescind 6 Days Previously Board Approved 2/21/12	Rescind Leave Without Pay	Rescind March 19, 2012 - March 26, 2012
West	Rachel Kathryn	11 Days	Personal Leave Without Pay - Medical	March 14, 2012 - March 28, 2012

**ADJOURNMENT FROM April 16, 2012, SCHOOL BOARD MEETING**

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dwight Crews. The motion carried by general consensus.

<b>Richard Dean Griffis, Board Chairperson</b>	<b>Sherrie Raulerson, Superintendent of Schools</b>