

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, April 20, 2020 - 3:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #48 PAGE #18

The Baker County School Board met on Monday, April 20, 2020, at 3:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. This meeting was originally scheduled to be held on April 6, 2020, at New Jerusalem Church of God in Christ, however, due to the declaration by Governor DeSantis and the Commissioner of Education, Richard Corcoran, on Friday, March 13, 2020, to close all Florida schools the meeting was moved to the District School Board Room and rescheduled for April 20, 2020, in order to allow time to prepare to hold the meeting virtually via YouTube livestream audio. A link to the livestream audio was posted on the district website board meeting page for any public individual that wished to access the meeting live. The purpose of this meeting was to hold a Board business meeting. Chairperson Richard “Dean” Griffis announced that Patricia Weeks was going to give the invocation followed by the Pledge of Allegiance led by Tiffany McInarnay.

CALL TO ORDER – 3:00 P.M.

Chairperson Griffis called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice- Chairperson Paula T. Barton (via phone conference), Patricia C. Weeks, Charlie M. Burnett, III (Artie), and Tiffany McInarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 3:00 P.M. (if any)

➤ **Approval of School Board Policy: 2.051 Emergency Policy Relating to School Board Meetings**

Chairperson Griffis called the public hearing to order and opened the floor for public comment on this agenda item. No individual submitted a citizen input form prior to the public hearing to address the Board on this item. Therefore, Chairperson Griffis closed the public hearing on this item. He then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.

Public notice posted on the district website regarding emergency policy for School Board meetings during the COVID-19 Pandemic: Opportunity for the public to participate in the meetings shall be as follows: Members of the public may address concerns about agenda items by emailing comments using the citizens input form to the following address: amy.sapp@bakerk12.org. These comments must be

limited to 400 words. All emails received two (2) hours prior to the scheduled meeting, with which the email is concerned, will be provided to Board Members. All comments received will be public records.

RECOGNITIONS / PRESENTATIONS

There were no recognitions or presentations at this meeting.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

REMOVAL OF ROUTINE ITEMS

Chairperson Griffis asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on April 20, 2020.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the March 16, 2020, School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the Minutes of the April 6, 2020, Expulsion Hearing.	Sherrie Raulerson (259-0401)
	A.	4. Approval of the Financial Reports for the Month Ending February 29, 2020.	Teri Ambrose (259-0418)
	A.	5. Approval of Budget Amendment to Grant Proposal "IDEA, Part B, Preschool Entitlement" to Include 2018-19 Roll Forward Funds in the Amount of \$14,125.75 for a Total Budget of \$73,099.75 and Adjustment of Existing Budget Allocation. Federal / No Matching	Michael Green (259-0444)
	A.	6. Approval of Amendment to Grant Proposal "IDEA, Part B, K-12 Entitlement to Include 2018-19 Roll Forward Funds in the Amount of \$63,622.65 for a Total Budget of \$1,156,737.65 and Adjustment of Existing Budget Allocation. Federal / No Matching	Michael Green (259-0444)
		Chairperson Griffis entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	B.	Approval of Removed Routine Items.	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	C.	Approval of the Resolution to Grant Emergency Powers to the Superintendent of Schools.	Sherrie Raulerson (259-0401)

		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
	D.	Approval to Use JQ Recycling to Remove and Recycle Assorted Computer and Television Equipment from Several School Cost Centers.	Denny Wells (259-5420)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	E.	Approval to Seek Quotes for the Salvaging of Accumulated Scrap Metal at the Maintenance Shop.	Denny Wells (259-5420)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	F.	Approval of the Request by the City of Macclenny for Sewer Line Easements at Keller Intermediate School, Baker County Middle School, and Property East of the Student Services Building.	Denny Wells (259-5420)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	
	G.	Approval to Renew Agreement with Charlton County Board of Education for the 2020-2021 School Year.	Susan Voorhees (259-6776)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	H.	Approval of the Affiliation Agreement with Florida Gateway College to Provide Educational Experiences for Selected College Interns.	Robin Mobley (259-0428)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	
	I.	Approval of the Internal Accounts Audit for the Period Ending June 30, 2019.	Teri Ambrose (259-0418)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	J.	Approval of the Baker County Education Foundation Audit for the Period Ending June 30, 2019.	Teri Ambrose (259-0418)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	K.	Approval of the 2020-2021 Payroll Schedule and Voucher Schedule.	Teri Ambrose (259-0418)

		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	L.	Approval of the Beginning and Ending Work Dates for Fiscal Year 2020-2021 Employees Working Less Than Twelve Months.	Teri Ambrose (259-0418)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	M.	Approval of the 2020-2021 240-Day Employee Work Schedule.	Teri Ambrose (259-0418)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	N.	Approval of the 2020-2021 Holiday Calendar for Twelve Month Personnel.	Teri Ambrose (259-0418)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	O.	Approval of the 2019-2024 NEFEC Professional Learning Catalog Add-On Endorsement Program Renewals for Reading Endorsement Alignment Matrix.	David Davis (259-0429)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
	P.	Approval of the Deductive Change Order in the Amount of \$21,592.00 for the Sixth Grade / PreK Kindergarten Center Kitchen Roof Repairs. (New Total Project Cost \$75,005.58)	Denny Wells (259-5420)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	Q.	Approval to Award Bid for Category 2 Internal Connections (Network Switches and Fiber Optic Connectors) to SETEL.	Teri Ambrose (259-0418)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	
	R.	Approval of the Section 125 Flexible Benefit Plan Adoption Agreement Amendment.	Teri Ambrose (259-0418)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
	S.	Approval to Discuss the Regular School Board Meeting Schedule and Determine Whether to Continue with Two Meetings per Month or Change to One Scheduled Meeting per Month Through June 30, 2020.	Sherrie Raulerson (259-0401)

		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.
		<ul style="list-style-type: none"> ➤ Following the vote to discuss the School Board Meeting Schedule, the members began to discuss whether or not to continue with two meetings per month through June 30, 2020, or change the schedule to one meeting per month through June 30th. The members also discussed changing the times for the meetings through August 3, 2020, to 3:00 p.m. The general consensus of the discussion was to change the schedule to one meeting per month in June and July and to also change the meeting times through August 3, 2020, to 3:00 p.m.
		Chairperson Griffis entertained a motion from the Board to approve changing the School Board Meetings in May and June to one meeting each (May 18, 2020 and June 15, 2020) and to change all meetings through August 3, 2020 to 3:00 p.m. Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.

CITIZEN INPUT

No individual submitted a citizen input form prior to the meeting to address the Board.

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INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson thanked all employees, students, and parents for all of their hard work and for coming together during this unprecedented time. “It truly is Better in Baker!” She also gave a special thank you to the food service employees and individuals helping with meal deliveries each week! Superintendent Raulerson noted that she has been seeing many amazing lessons taking place and noted that the kids are working hard! Superintendent Raulerson to the students: We love you and we miss you very much!

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON APRIL 20, 2020

RESIGNATION LIST FOR APPROVAL ON APRIL 20, 2020

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Bennett	Patricia		Retirement	Secretary, Health Services (240 Days, 7.5 Hours)	Family Service Center	June 30, 2020
Church	Jammie		On One Year Leave of Absence (August 2, 2019 - May 29, 2020)	Teacher, First Grade (197 Days)	Westside Elementary School	May 30, 2019
Guy	Robert		Retirement	Messenger / Delivery Man	Facilities & Maintenance	April 30, 2020
Matthews	Karen Sue		Retirement	Office Aide, Guidance Services	Westside Elementary School	May 29, 2020

EMPLOYMENT LIST FOR APPROVAL ON APRIL 20, 2020

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Hodges	Mary		Promotion / Transfer from Custodian (261 Days, 8 Hours) at Keller Intermediate School / Replacing Robert Guy	Supervisor, Auxiliary Services (261 Days)	Facilities & Maintenance	May 1, 2020
Waite	Angela		Transfer from Paraprofessional, ESE Ages 6-21 (187 Days) at Westside Elementary School / New Unit	Paraprofessional, ESE Ages 6-21 (187 Days)	Keller Intermediate School	March 16, 2020

EXTRA DUTY LIST FOR APPROVAL ON APRIL 20, 2020

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Davis	Brandy	Provide Clerical Support Beyond Contractual Hours for Adult Education and Testing	Regular Hourly Rate / As Needed / Funding Source: General	March 9, 2020 - June 30, 2020

SUPPLEMENT LIST FOR APPROVAL ON APRIL 20, 2020

LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Lokey	Tyler		Baker County High School	Boys Assistant Track Coach	Board Approved Rate	2019-2020

LEAVE LIST FOR APPROVAL ON APRIL 20, 2020

LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Bailey	Kristy		30 Days	Personal Leave Without Pay - Medical	March 9, 2020 - April 24, 2020
Bailey	Kristy		25 Days	Personal Leave Without Pay - Medical	April 27, 2020 - May 29, 2020
Crapo	Christine		197 Days	Personal Leave Without Pay - Personal	July 31, 2020 - May 28, 2021

LEAVE LIST FOR APPROVAL ON APRIL 20, 2020					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
West	Rachel		17 Days	Personal Leave Without Pay - Medical	March 5, 2020 - April 3, 2020

SUBSTITUTE LIST FOR APPROVAL ON APRIL 20, 2020					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Crawford	John		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 5, 2020
Cunningham	Briana		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 30, 2020
Fields	Charna		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 9, 2020
Norrel	Kimberly		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 30, 2020

ADJOURNMENT FROM APRIL 20, 2020, SCHOOL BOARD MEETING	
<p>Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Patricia Weeks. The meeting adjourned via general consensus.</p>	
Richard “Dean” Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools