

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, April 17, 2017- 6:30 p.m.
NEW JERUSALEM CHURCH OF GOD IN CHRIST (10418 KING RUISE RD, MARGARETTA FL)**

SUPPLEMENTAL MINUTE BOOK #45 PAGE #19

The Baker County School Board met on Monday, April 17, 2017, at 6:30 p.m. at New Jerusalem Church of God in Christ located at 10418 King Ruise Road, Margarett, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Chairperson Paula T. Barton announced that Keller Intermediate School Principal David Davis was going to give the invocation followed by the Pledge of Allegiance led by Keller Intermediate School Assistant Principal Jennifer Payne.

CALL TO ORDER – 6:30 P.M.

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Richard “Dean” Griffis, Charlie M. Burnett, III (Artie), Patricia C. Weeks, and Tiffany McInarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 6:30 P.M. (if any)

There were no public hearings at this meeting.

RECOGNITIONS / PRESENTATIONS

➤ **Recognize Margarett Community "Academic Achievers" in Grades 1-12**

Superintendent Raulerson, Board Members, and the respective principals congratulated the “Academic Achievers.” The student honorees were presented with a certificate, honor student bumper sticker, and “paw pride” medallion.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

A. Approval of Routine Items		CONTACT
A.	1. Approval of the Personnel Items List for Approval on April 17, 2017.	Sherrie Raulerson (259-0401)
A.	2. Approval of the Minutes of the April 3, 2017, School Board Meeting.	Sherrie Raulerson (259-0401)
A.	3. Approval of the March 2017, District Property Inventory	Denny Wells (259-5420)
A.	4. Approval of the Financial Reports for the Month Ending February 28, 2017.	Marcelle Richardson (259-0418)
A.	5. Approval of the Amended Grant Proposal "Carl Perkins, Secondary" to Include \$1,545.00 Roll Forward Funds. Amendment / Federal / No Matching	Ann Watts (259-0408)
	Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
B.	Approval of Removed Routine Items.	N/A
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
C.	Approval of the 2017-2019 Baker County District Schools and Baker County Health Department School Health Services Manual. (Executive Summary of Changes Included in Packet)	Tina Bradley (259-0476)
	Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
D.	Approval of the Agreement with Seminole County Public Schools for Use of the 2017-2018 Electronic Medicaid Administrative Claiming System (No Charge for this Service)	Marcelle Richardson (259-0418)
	Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	
E.	Approval of the Auditor General's Financial, Operation, and Federal Single Audit Report for Fiscal Year Ended June 30, 2016.	Marcelle Richardson (259-0418)
	Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson and Educational Leaders will host the Retired Teachers' Luncheon on April 19, 2017, in the District School Board Room at 11:30 a.m.
- Superintendent Raulerson will host the North East Florida Educational Consortium Spring Site Visit on April 19, 2017, in the District School Board Room at 1:00 p.m.
- Free Sports Physicals for Baker County Middle and High School boys will be given on April 19, 2017, at Dopson Family Medical Center beginning at 4:00 p.m.
- Special Olympics activities will be held at Baker County High School on April 25, 2017.
- A moment of silence was held in honor of students Ethan Arnold, Ben Davis, and employee Kathy Andrews.
- Superintendent Raulerson thanked Pastor Japan Ruise and Mr. Stoutamire for their assistance in facilitating the opening of the church for the Board meeting.

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON MONDAY, APRIL 17, 2017

RESIGNATION LIST FOR APPROVAL ON APRIL 17, 2017

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Crawford	Laverne		Retirement	Custodian (197 Days)	Westside Elementary School	May 31, 2017
McCullough	Tammy			ESE Paraprofessional / Employment Specialist (187 Days)	Student Services	April 19, 2017

EXTRA DUTY LIST FOR APPROVAL ON APRIL 17, 2017

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Barrett	Ashley	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 21, 2017 - June 22, 2017
Carver	Andrea	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 21, 2017 - June 22, 2017
Cavanaugh	Deborah	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 21, 2017 - June 22, 2017

EXTRA DUTY LIST FOR APPROVAL ON APRIL 17, 2017

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Cinal	Jami	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 21, 2017 - June 22, 2017
Crews	Vonda	Nursing Services for Pre-K/Kdg. Center Summer School / Extended School Year Students	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 12, 2017 - July 13, 2017
Davis	Janet	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 21, 2017 - June 22, 2017
DeLisle	Whitney	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 21, 2017 - June 22, 2017
Elledge	Allison	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 19, 2017 - June 20, 2017
Hatcher	Tiffany	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 21, 2017 - June 22, 2017
Kennedy	Cheryl	Nursing Services for Pre-K/Kdg. Center Summer School / Extended School Year Students	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 12, 2017 - July 13, 2017
Linville	Lori	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 21, 2017 - June 22, 2017
McDonald	Michele	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 19, 2017 - June 20, 2017
Raulerson	Laura	Nursing Services for Pre-K/Kdg. Center Summer School / Extended School Year Students	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 12, 2017 - July 13, 2017
Rhoden	Julia	Nursing Services for Pre-K/Kdg. Center Summer School / Extended School Year Students	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 12, 2017 - July 13, 2017
Rhoden	Katie	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 21, 2017 - June 22, 2017
Sheridan	Kathleen	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 19, 2017 - June 20, 2017
Shope	Yvonne	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 21, 2017 - June 22, 2017
Wheeler	Leah	Attend NEFEC Mini-Reading Academy	\$23.79 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 21, 2017 - June 22, 2017

SUBSTITUTE LIST FOR APPROVAL ON APRIL 17, 2017

LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Dubose	Kristen		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 30, 2017
Lee	Lucious		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 22, 2017

LEAVE LIST FOR APPROVAL ON APRIL 17, 2017

LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Crawford	Laverne		9 Days	Personal Leave Without Pay - Medical	February 24, 2017 - March 8, 2017
Dennison	Amy		.20 (1.5 Hours)	Illness in the Line of Duty	March 29, 2017
Dennison	Amy		.20 (1.5 Hours)	Illness in the Line of Duty	March 31, 2017
Dove	Brianna		11.25 Days	Personal Leave Without Pay - Medical	March 23, 2017 - April 14, 2017
Hinson	Dianna		10 Days	Personal Leave Without Pay - Medical	February 21, 2017 - March 6, 2017
Hodges	Rebecca		7 Days	Personal Leave Without Pay - Medical	March 23, 2017 - March 31, 2017
Lauramore	Norma		23 Days	Personal Leave Without Pay - Medical	March 22, 2017 - April 28, 2017
Norrell	Kimberly		23 Days	Personal Leave Without Pay - Medical	March 22, 2017 - April 28, 2017
Wignall	Staci		37 Days	Personal Leave Without Pay - Medical	April 4, 2017 - May 31, 2017

ADJOURNMENT FROM APRIL 17, 2017, SCHOOL BOARD MEETING

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.

Paula T. Barton, Board Chairperson	Sherrie Raulerson, Superintendent of Schools