

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, April 16, 2018 - 6:00 p.m.
NEW JERUSALEM CHURCH OF GOD IN CHRIST (10418 KING RUISE RD, MARGARETTA FL)**

SUPPLEMENTAL MINUTE BOOK #46 PAGE #17

The Baker County School Board met on Monday, April 16, 2018, at 6:00 p.m. at New Jerusalem Church of God in Christ located at 10418 King Ruise Road, Margarett, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Chairperson Paula T. Barton announced that Principal Allen Murphy was going to give the invocation followed by the Pledge of Allegiance led by Westside Elementary School student Makai'lah Williams.

CALL TO ORDER – 6:00 P.M.

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Richard “Dean” Griffis, Patricia C. Weeks, Charlie M. Burnett, III (Artie), and Tiffany McInarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 6:00 P.M. (if any)

There were no public hearings at this meeting.

RECOGNITIONS / PRESENTATIONS

➤ **Recognize Margarett Community "Academic Achievers" in Grades 1-12**

Superintendent Raulerson, Board Members, and the respective principals congratulated the “Academic Achievers.” The student honorees were presented with a school certificate, honor student bumper sticker, Woody’s BBQ meal certificate, and “paw pride” medallion.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

A. Approval of Routine Items		CONTACT
A.	1. Approval of the Personnel Items List for Approval on April 16, 2018.	Sherrie Raulerson (259-0401)
A.	2. Approval of the Minutes of the March 19, 2018, Expulsion Hearing, Work Session, and School Board Meeting.	Sherrie Raulerson (259-0401)
A.	3. Approval of the February 2018 District Property Inventory.	Denny Wells (259-5420)
A.	4. Approval of the Financial Reports for the Month Ending February 28, 2018.	Marcelle Richardson (259-0418)
	Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
B.	Approval of Removed Routine Items.	N/A
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
C.	Approval of the Agreement with Northeast Florida Community Action Agency “Data Busters”. (Cover Letter Notes Change of Program Location to Keller Intermediate School) (No Cost Associated)	Thomas Hill (259-0429)
	Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	
D.	Approval of the 2018-2021 Wellness Plan and Policy.	Tonya Tarte (259-4330) / Tina Bradley (259-0476)
	Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
E.	Approval to Renew Agreement with Charlton County Board of Education for the 2018-2019 School Year.	Sherrie Raulerson (259-0401)
	Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	
F.	Approval of the Auditor General's Financial and Federal Single Audit Report for Fiscal Year Ended June 30, 2017.	Marcelle Richardson (259-0418)
	Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson and Chairperson Barton extended our sincere appreciation to Pastor Japan Ruise and the New Jerusalem Church of God in Christ Congregation for welcoming us to their church home every year.
- Superintendent Raulerson thanked everyone for their attendance at the Leaving a Legacy event. It was a great night honoring LuAnne Williams and Gail Brown. The event raised over \$6,000.00 for Baker County Education Foundation scholarships.
- Superintendent Raulerson noted that there are many upcoming end of year events!

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON APRIL 16, 2018

RESIGNATION LIST FOR APPROVAL ON APRIL 16, 2018

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Lauramore	Norma Jean		Retirement	Bus Driver (186 Days, 5.5 Hours)	Transportation	April 3, 2018
Padgett	Carylon		Retirement	Teacher, ESE Support Facilitator (197 Days)	Keller Intermediate School	May 30, 2018
Pelham	Gary		Retirement	Teacher, Physical Education (197 Days)	Baker County Middle School	May 30, 2018
Self	Donald		Retirement	Bus Mechanic (261 Days)	Transportation	June 30, 2018
Smith	Brooke			Teacher, Fourth Grade (197 Days)	Keller Intermediate School	May 30, 2018

EMPLOYMENT LIST FOR APPROVAL ON APRIL 16, 2018

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Cabiya	Belinda		Transfer / Promotion from Custodian (261 Days, 5.5 Hours) / Replacing Erik Rice	Custodian (261 Days, 8 Hours)	Macclenny Elementary School	March 22, 2018
Esterling	Sandra		Initial Employment / Replacing Ashnelly Rodriguez	Teacher, Foreign Language - Spanish (197 Days)	Baker County High School	March 13, 2018
Staples	John		Initial Employment / Replacing Cody Wheeler	Teacher, Science (197 Days)	Baker County High School	March 26, 2018
Stevenson	Howard		Initial Employment / Replacing William Demers	Custodian (261 Days, 8 Hours)	Westside Elementary School	March 22, 2018

EXTRA DUTY LIST FOR APPROVAL APRIL 16, 2018				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bradley	Tina	Health Services Specialists	Regular Hourly Rate / Maximum 150 Hours / Funding Source: General	May 31, 2018 - August 1, 2018
Burnsed	Amanda	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 25, 2018 - June 26, 2018
Cabral	Crystal	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 27, 2018 - June 28, 2018
Craven	Morgan	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 25, 2018 - June 26, 2018
Crews	Rebecca	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 27, 2018 - June 28, 2018
Davis	Brenda	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 25, 2018 - June 26, 2018
Dugger	Tabitha	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 27, 2018 - June 28, 2018
Gray	Janet	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 27, 2018 - June 28, 2018
Harvey	Tammie	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 25, 2018 - June 26, 2018
Hooker	Jennifer	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 25, 2018 - June 26, 2018
McDonald	Kaley	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 25, 2018 - June 26, 2018
Norman	Ashton	Drive School Bus Routes	\$13.85 Per Hour / As Needed / Funding Source: General	January 24, 2018 - May 25, 2018
Owings	Kimberly	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 27, 2018 - June 28, 2018
Pruett	Suzanna	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 25, 2018 - June 26, 2018
Renninger	Elizabeth	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 25, 2018 - June 26, 2018
Rhoden	Julie (Shelly)	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 25, 2018 - June 26, 2018
Smith	Wendy	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 27, 2018 - June 28, 2018
Stalnaker-Ugartechea	Julia	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 25, 2018 - June 26, 2018
Stilwell	Wyatt	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 25, 2018 - June 26, 2018
Strength	Wendy	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 25, 2018 - June 26, 2018
Taylor	Bridget	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 27, 2018 - June 28, 2018
Vickers	Jacqueline	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 25, 2018 - June 26, 2018
West	Rachel	Attend 2018 Summer Literacy Institute	\$24.06 Per Hour / Maximum of 22.5 Hours / Funding Source: General	July 10, 2018 - July 12, 2018

EXTRA DUTY LIST FOR APPROVAL APRIL 16, 2018				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
White	Susan	Attend NEFEC Summer ELA Regional Standards	\$24.06 Per Hour / Maximum of 12 Hours / Funding Source: Federal	June 27, 2018 - June 28, 2018

STIPEND LIST FOR APPROVAL ON APRIL 16, 2018					
LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
McCray	Beverly		Addition of Out of Field Subject Area to Certificate (Exceptional Student Education, Grades K-12)	\$300 Flat Rate / Funding Source: Federal	March 20, 2018

SUPPLEMENT LIST FOR APPROVAL ON APRIL 16, 2018						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bradley	Tina		Family Service Center	Health Services Specialist	Board Approved Rate	2018-2019
Bradley	Tina		Family Service Center	Health Services FSC	Board Approved Rate	2018-2019
Finley	Blane		Baker County Middle School	Alternative School Paraprofessional	Board Approved Rate	2017-2018
Volner	Brynne	For Bryan Murphy	Baker County High School	Peer Teacher (180 Days)	Board Approved Rate	2017-2018

REAPPOINTMENT LIST FOR APPROVAL ON APRIL 16, 2018						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Bennett	Patricia		Secretary, School Health Program (240 Days)	Family Service Center	Annual Contract (Pending Availability of Funding)	2018-2019

SUBSTITUTE LIST FOR APPROVAL ON APRIL 16, 2018						
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES	
Cooper	Rebecca		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 22, 2018	
Foster	Tina		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 13, 2018	
McCarty	Tiffany		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 22, 2018	
White	Casey		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 27, 2018	

LEAVE LIST FOR APPROVAL ON APRIL 16, 2018					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Combs	Sonia		1 Day	Illness in the Line Duty	March 8, 2018

LEAVE LIST FOR APPROVAL ON APRIL 16, 2018

LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Crews	Kathy		9 Days	Personal Leave Without Pay - Personal	March 12, 2018 - March 23, 2018
Davis	Janet		16 Days	Personal Leave Without Pay - Medical	April 1, 2018 - April 30, 2018
Dotson	Karla		24 Days	Personal Leave Without Pay - Medical	March 12, 2018 - April 20, 2018
Koburger	Lisa		.10 Day (45 Minutes)	Illness in the Line Duty	February 15, 2018
Koburger	Lisa		.07 Day (30 Minutes)	Illness in the Line Duty	March 8, 2018
Lee	Lucious Ronald		.667 Day	Illness in the Line Duty	August 31, 2017
Lee	Lucious Ronald		.20 Day	Illness in the Line Duty	October 13, 2017
Lee	Lucious Ronald		.667 Day	Illness in the Line Duty	October 20, 2017
Lee	Lucious Ronald		.23 Day	Illness in the Line Duty	October 25, 2017
Lee	Lucious Ronald		.50 Day	Illness in the Line Duty	October 27, 2017
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	November 29, 2017
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	December 1, 2017
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	December 4, 2017
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	December 6, 2017
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	December 8, 2017
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	December 11, 2017
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	December 13, 2017
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	December 15, 2017
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	December 18, 2017
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	December 21, 2017
Lee	Lucious Ronald		.667 Day	Illness in the Line Duty	January 8, 2018
Lee	Lucious Ronald		.73 Day	Illness in the Line Duty	January 22, 2018
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	January 25, 2018
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	January 29, 2018
Lee	Lucious Ronald		.14 Day	Illness in the Line Duty	January 26, 2018
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	January 31, 2018
Lee	Lucious Ronald		.667 Day	Illness in the Line Duty	February 5, 2018
Lee	Lucious Ronald		.17 Day	Illness in the Line Duty	February 6, 2018
Lee	Lucious Ronald		.267 Day	Illness in the Line Duty	February 13, 2018
Lee	Lucious Ronald		.667 Day	Illness in the Line Duty	March 5, 2018
Lee	Lucious Ronald		.18 Day	Illness in the Line Duty	March 5, 2018
Lee	Lucious Ronald		.167 Day	Illness in the Line Duty	March 12, 2018
Lee	Lucious Ronald		.13 Day	Illness in the Line Duty	March 14, 2018
Lee	Lucious Ronald		.15 Day	Illness in the Line Duty	March 19, 2018
Lee	Lucious Ronald		.367 Day	Illness in the Line Duty	March 21, 2018
Lee	Lucious Ronald		.20 Day	Illness in the Line Duty	March 26, 2018
Register	Tracy		102 Days	Personal Leave Without Pay - Personal	August 2, 2018 - December 21, 2018
Starr	Marti Leigh		197 Days	Personal Leave Without Pay - Personal / Extended	August 2, 2018 - May 30, 2019
Wilson	Kailyn		197 Days	Personal Leave Without Pay - Personal / Extended	August 2, 2018 - May 30, 2019

ADJOURNMENT FROM APRIL 16, 2018, SCHOOL BOARD MEETING

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.

Paula T. Barton, Board Chairperson

Sherrie Raulerson, Superintendent of Schools