

**MINUTES  
SCHOOL BOARD WORK SESSION  
(Open to the Public)  
Monday, April 7, 2014 - 6:15 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #42 PAGE #18**

The Baker County School Board met on Monday, April 7, 2014, at 6:15 P.M. at the District School Board Room located at 270 South Boulevard East, Macclenny, Florida for a work session on **“School Lunch Meal Policy 8.400 Revision.”** The facilitator for the work session was Cathy Golon, Director of Nutrition Services, Purchasing and Warehousing. Ms. Golon went over the proposed changes that the committee agreed upon during their meeting. Board Member Dean Griffis suggested they add the words the “or designee” behind Principal. The School Board Members were in agreement that the words should be added and the proposed changes were acceptable. The actual policy will be submitted for approval at a future date in a public hearing; however the new procedures have been implemented. All four School Board Members were present at the work session, but no official action was taken. Superintendent Sherrie Raulerson and School Board Attorney Jonathan Oliff were also both in attendance.

<b>Patricia C. Weeks, Board Chairperson</b>	<b>Sherrie Raulerson, Superintendent of Schools</b>

**MINUTES  
SCHOOL BOARD MEETING  
(Open to the Public)  
Monday, April 7, 2014 - 6:30 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #42 PAGE #18**

The Baker County School Board met on Monday, April 7, 2014, at 6:30 P.M. in the District School Board Room. The purpose of this meeting was to hold the regular open School Board Meeting. Chairperson Weeks announced that Allen Murphy, Vice-Principal at Baker County Middle School would give the invocation followed by Catina Jones, Lead Teacher at Baker County Pre-K/Kindergarten Center, leading the Pledge of Allegiance. After the Pledge of Allegiance, Chairperson Weeks continued with the items on the agenda.

**CALL TO ORDER**

Chairperson Weeks called the open School Board Meeting to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Superintendent Sherrie Raulerson and School Board Attorney Jonathan Oliff were both in attendance at the meeting.

## PUBLIC HEARINGS

There were no public hearings held at this meeting.

## RECOGNITIONS

- **Recognize Heather Duncan (AT& T) - Donation of Grant Monies to Macclenny Elementary**

Sherrie Raulerson  
(259-0401) / Robin  
Mobley

Ms. Duncan was unable to attend this meeting due to a conflict. AT & T will be recognized at the May 19, 2014, meeting which will be held at Macclenny Elementary Auditorium.

- **Recognize Bobby Steele (Wal-Mart DC #6099) - \$3,000 Donation to Baker County Education Foundation**

Sherrie Raulerson  
(259-0401) / Robin  
Mobley

Mr. Steele nor his designee was able to be in attendance at this meeting. Wal-Mart DC 6099 will be recognized at a future meeting.

- **Recognize Heritage Park - Donation of \$526 from Baker Book Blast**

Sherrie Raulerson  
(259-0401) / Robin  
Mobley

Superintendent Raulerson presented Michelle Hodges with a plaque as a token of appreciation for her coordination of the “Baker Book Blast” event, which was a huge success. Heritage Park donated \$526, which was the profit after expenses from the event.

- **Recognize Positive Behavior System "Model School" Awards (PKK, MES, WES, BCHS)**

Sherrie Raulerson  
(259-0401)

Nancy Crews, Director of ESE and Student Services, Deanne Myers, District PBS Coordinator, were present to congratulate the principals of each of the four schools who are a “Model School” based on the Positive Behavior Support program criteria. Martha Murray, University of South Florida, was present and explained the criteria to achieve “Model School” status. Ms. Murray presented the schools with a banner and a certificate.

- **Recognize Baker County High School Rythmettes Team**

Sherrie Raulerson  
(259-0401)

Superintendent Raulerson presented each of the members of the team and their coach, Jennifer Richardson, with a certificate. The team sported their large trophies from their competition. They will now compete in the nationals on May 3, 2014, at the Prime Osborne Center in Jacksonville.

## APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the final agenda.

### CITIZEN INPUT

No individual in the audience addressed the Board Members with citizen concerns at this meeting.

### REMOVAL OF ROUTINE ITEMS

Chairperson Weeks asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

### APPROVAL OF ITEMS FOR ACTION

A.	Approval of Routine Items	CONTACT
A.	<b>1. Approval of the Personnel Items List for Approval on April 7, 2014.</b>	Superintendent Raulerson (259-0401)
A.	<b>2. Approval of the Minutes of March 17, 2014, School Board Meeting.</b>	Superintendent Raulerson (259-0401)
A.	<b>3. Approval of the Financial Reports for the Month Ending February 28, 2014.</b>	Marcelle Richardson (259-0418)
A.	<b>4. Approval of the February, 2014, District Property Inventory.</b>	Denny Wells (259-5420)
A.	<b>5. Approval of the March, 2014, District Property Inventory.</b>	Denny Wells (259-5420)
	Chairperson Weeks entertained a motion from the Board on the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve all routine items (A.1. – A.5.), seconded by Dwight Crews. The motion carried 4-0.	
B.	<b>Approval of the Removed Routine Items.</b>	n/a
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
C.	<b>Approval of the Affiliation Agreement with Macclenny Family Dental, Effective April 8, 2014.</b>	Ann Watts (259-0408)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.	
D.	<b>Approval to Purchase Three Vans from the Local Capital Improvements Fund.</b>	Marcelle Richardson (259-0418)

		Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.
<b>E.</b>	<b>Approval of Service Agreement with 3M Cogent, Inc. for Purposes of Livescan Fingerprinting, Effective July 1, 2014.</b>	Robin Mobley (259-0427)
		Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.

### INFORMATION AND ANNOUNCEMENTS

- Friday, April 11, 2014, 7:30 p.m. at Baker County Middle School Auditorium
- FCAT Testing begins next week and continues for two weeks – Keep the students and teachers in your prayers
- Bonnie Jones gave a brief informative presentation on their Kindercare Mentor Program that was the brainchild of Kelly McLarty. They currently have twenty-five students that were identified to fit one of the criteria they established. All twenty-five students identified now have a mentor to encourage them.
- Board Member Artie Burnett attended the Florida School Boards Association “Legislative Days” in Tallahassee and met with Senator Charles Dean and Representative Elizabeth Porter.

### PERSONNEL ITEMS LIST APPROVED April 7, 2014

#### RESIGNATION LIST APPROVED April 7, 2014

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Arwine	Davina		Bus Driver (186 Day)	Transportation	March 14, 2014
Starling	Laura Denise		Bus Driver (186 Day)	Transportation	March 5, 2014

#### EMPLOYMENT LIST APPROVED April 7, 2014

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Tatum	Retha	Promotion Within Same School from Part-Time Paraprofessional / Instructional Assistant - ESE (186 Day) / Replacing Malissa Barber	Paraprofessional / Instructional Assistant - ESE (187 Day)	Macclenny Elementary School	March 21, 2014

**SUPPLEMENT LIST APPROVED April 7, 2014**

LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Brunner	Adam	Prorate for Remainder of the Year	Baker County High School	High School Boys' Track Coach	Board Approved Rate - Prorated	February 25, 2014 - Remainder of the Year
Jones	Ernest	Sharing with Erin Wurst	Baker County High School	Students Working Against Tobacco (SWAT)	Board Approved Rate-Shared	2013-2014
Wurst	Erin	Sharing with Ernest Jones	Baker County High School	Students Working Against Tobacco (SWAT)	Board Approved Rate-Shared	2013-2014

**OCCASIONAL PERSONNEL STAFFING APPROVED April 7, 2014**

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Rice	Eric	Assistant Boys' Track Coach	\$1,030 Flat Fee – Prorated	March 5, 2014 - April 25, 2014 (30 Days)
Rice	Tammy	Assistant Girls' Track Coach	\$1,030 Flat Fee – Prorated	March 5, 2014 - April 25, 2014 (30 Days)

**SUBSTITUTE LIST APPROVED April 7, 2014**

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Crews	Charlotte	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 21, 2014
McCranie	Matthew	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 21, 2014

**LEAVE LIST APPROVED April 7, 2014**

LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Rhoden	Vanessa	27 Days	Personal Leave Without Pay - Medical	March 6, 2014 – April 18, 2014
Steadman	Sherrie L.	219 Days	Personal Leave Without Pay - Extended	February 5, 2014 - February 5, 2015

**ADJOURNMENT FROM April 7, 2014, SCHOOL BOARD MEETING**

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dwight Crews. The motion carried by general consensus.

<b>Patricia C. Weeks, Board Chairperson</b>	<b>Sherrie Raulerson, Superintendent of Schools</b>