

**MINUTES  
SCHOOL BOARD MEETING  
(Open to the Public)  
Monday, April 5, 2021 - 5:00 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #49 PAGE #17**

The Baker County School Board met on Monday, April 5, 2021, at 5:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Paula T. Barton announced that David Crawford was going to give the invocation followed by the Pledge of Allegiance led by Michael Green.

**CALL TO ORDER – 5:00 P.M.**

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Tiffany McInarnay, Richard “Dean” Griffis, Charlie M. Burnett, III (Artie), and Amanda Hodges. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

**PUBLIC HEARINGS – 5:05 P.M. (if any)**

- **Approval of School Board Policies (New / Revised): 2.20\*+, 3.060+, 3.14+, 3.410+, 4.01\*+, 4.025, 4.120+, 4.150+, 4.210, 5.040\*, 5.05, 5.130\*, 5.19\*+, 6.103\*, 6.190\*, 6.250\*, 7.251**

Chairperson Barton called the public hearing to order and opened the floor for public comment on this agenda item. No individual in the audience addressed the Board on this item. Therefore, Chairperson Barton closed the public hearing on this item. She then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

- **1st Public Hearing on “2021 Textbook Adoption - English Language Arts”** *(Notice: Request for Approval of Textbook Adoption Materials Will Be Made at the Monday, April 19, 2021, School Board Meeting.)*

The purpose of this hearing was to hold the 1<sup>st</sup> Public Hearing on “2021 Textbook Adoption - English Language Arts.” Chairperson Barton called the public hearing to order and opened the floor for public comment. No one in the audience addressed the School Board regarding this topic. Therefore, Chairperson Barton closed the public hearing on this item. She then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

## RECOGNITIONS / PRESENTATIONS

- **Recognize Retiree Debra Foster** (*Hire Date: 08/25/1986 ; Retire Date: 03/03/2021*)

Superintendent Raulerson presented retiree Debra Foster with a restaurant gift card for her years of service to our district.

## APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

- **A.1. Personnel Items, Reappointment List: Approval to Correct Reappointment Form for Angela Bailey – From Annual Contract (Pending Availability of Funding) to Year to Year Continuous Employee.**

Chairperson Barton read the above noted recommended revisions to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.

## REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

## APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on April 5, 2021.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the March 15, 2021, School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of Budget Amendment to Grant Proposal "IDEA, Part B, Preschool" Entitlement to Include 2019-2020 Roll Forward Funds in the Amount of \$3,739.86 for a Total Budget of \$63,023.86. Federal / No Matching	Michael Green (259-0444)
	A.	4. Approval of Amendment to Grant Proposal "IDEA, Part B, K-12" Entitlement to Include 2019-2020 Roll Forward Funds in the Amount of \$54,308.21 for a Total Budget of \$1,206,376.21. Federal / No Matching	Michael Green (259-0444)
	A.	5. Approval of Amendment to Grant Proposal Title II, Part A - Supporting Effective Instruction to Include 2019-2020 Roll Forward Funds in the Amount of \$6,494.77 for a Total Budget of \$264,828.77. Federal / No Matching	Allen Murphy (259-0429)
	A.	6. Approval of Amendment to Grant Proposal Title IV - Student Support and Academic Enrichment to Include 2019-2020 Roll Forward Funds in the Amount of \$17,848.98 for a Total Budget of \$111,649.98. Federal / No Matching	Allen Murphy (259-0429)

A.	7.	<b>Approval of Amendment to Grant Proposal Title I, Part A - Improving the Academic Achievement of the Disadvantaged to Include 2019-2020 Roll Forward Funds in the Amount of \$93,006.18 for a Total Budget of \$1,519,747.18. Federal / No Matching</b>	Traci Wheeler (259-6776)
A.	8.	<b>Approval of Amendment to Grant Proposal Title V, Part B, Subpart A - Rural &amp; Low Income Schools Program to Include Reallocation Funds in the Amount of \$231.00 for a Total Budget of \$118,019.00. Federal / No Matching</b>	Traci Wheeler (259-6776)
A.	9.	<b>Approval of Amendment to Grant Proposal 2020-2021 Safety and Security of School Buildings to Include Additional Funds in the Amount of \$2,000.00 for a Total Budget of \$73,152.00. State / No Matching</b>	David Crawford (259-0432)
A.	10.	<b>Approval of the Financial Reports for the Month Ending February 28, 2021.</b>	Teri Ambrose (259-0418)
		Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
B.		<b>Approval of Removed Routine Items.</b>	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
C.		<b>Approval to Renew Agreement with Charlton County Board of Education for the 2021-2022 School Year.</b>	Traci Wheeler (259-6776)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.	
D.		<b>Approval of the 2020-2022 School Health Services Plan. (Only Change is the Addition of Section 25 on Page 12.)</b>	Tina Bradley (259-0476)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Tiffany McNarnay. The motion carried 5-0.	
E.		<b>Approval to Declare Structural Repairs to Memorial Stadium an Emergency and Forgo Normal Bidding Procedures.</b>	Denny Wells (259-5420)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.	

### CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

### INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson noted that testing season is upon us! She stated data drives instruction and it is important to know where our children are.

**NOTICE**

*Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.*

**PERSONNEL ITEMS LIST FOR APPROVAL ON APRIL 5, 2021**

<b>RESIGNATION LIST FOR APPROVAL ON APRIL 5, 2021</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Charko	Deborah		Retirement	Career Specialist (197 Days)	Baker County High School	May 31, 2021
Davis	Kaitlynn			Custodian (261 Days, 5.5 Hours)	Baker County High School	March 17, 2021
Gibbs	Tammy		Retirement	Teacher, Other Career and Voc Tech (197 days)	Baker County High School	May 31, 2021
Kosier	Pamela		Retirement	Teacher, Science (197 Days)	Baker County High School	May 31, 2021
McLelland	Linda			Teacher, Emotional Behavioral Disabilities (197 Days)	Baker County High School	February 11, 2021
Sharman	Stephanie		Retirement	Secretary Pupil Personnel Services (261 Day)	Baker County High School	June 30, 2021
Stoops	Carol		Retirement	Teacher, Intellectual Disabilities (197 Days)	Baker County High School	May 31, 2021

<b>EMPLOYMENT LIST FOR APPROVAL ON APRIL 5, 2021</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Williams Jr.	Gregory		Initial Employment / Replacing Camron Mobely	Custodian (197 Days, 8 Hours)	Baker County High School	March 15, 2021

<b>REAPPOINTMENT LIST FOR APPROVAL ON APRIL 5, 2021</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>CONTRACT STATUS</b>	<b>EFFECTIVE</b>
Allen	Joshua		Specialist / Manager, Psychological Services (197 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Bailey	Angela		Data Processor (261 Days, 5 Hours)	Career and Adult Education	Year to Year Continuous Employee	2021-2022
Crawford	Shirley		Executive Secretary to Associate Superintendent of Human Resources (261 Days)	Superintendent's Office	Annual Contract (Pending Availability of Funding)	2021-2022
Crews	Angela		Secretary, Exceptional Student Education (261 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022

<b>REAPPOINTMENT LIST FOR APPROVAL ON APRIL 5, 2021</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>CONTRACT STATUS</b>	<b>EFFECTIVE</b>
Davis	Brandy		Secretary II, Career and Adult Education (261 Days)	Career and Adult Education	Annual Contract (Pending Availability of Funding)	2021-2022
Elledge	Thomas		Teacher, Instructional Technology K-12 (197 Days)	District Office	Annual Contract (Pending Availability of Funding)	2021-2022
Grant	Brook		Mental Health Counselor (197 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Green	Kim		Certification Specialist (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2021-2022
Griffis	Lily		Mental Health Counselor (197 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Knabb	Susan		District Secretary II (261 Days)	District Title I Office	Annual Contract (Pending Availability of Funding)	2021-2022
Lankford	Theresa		Finance Aide I - Human Resources / Finance (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2021-2022
Lee	Alease		Secretary, Exceptional Student Education (261 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Manalo	Lara		School Psychologist (197 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Mills	Lakisha		Case Manager (216 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Myer	Deanne		Staffing Specialist (197 Day)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Neal	Korie		Mental Health Counselor (197 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Parker	Cassandra		Case Manager (216 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Sands	Patricia		Teacher, Adult Education, Part-Time / As Needed	Career and Adult Education	Annual Contract (Pending Availability of Funding)	2021-2022
Sirk	Joy		Executive Secretary to the Executive Director of Teaching and Learning (261 Days)	Superintendent's Office	Annual Contract (Pending Availability of Funding)	2021-2022
Surrency	Everett		Facilities Maintenance Worker (261 Days, 8 Hours)	Maintenance	Annual Contract (Pending Availability of Funding)	2021-2022

<b>REAPPOINTMENT LIST FOR APPROVAL ON APRIL 5, 2021</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>CONTRACT STATUS</b>	<b>EFFECTIVE</b>
Woolery	Julie		Maintenance Secretary (261 Days)	Maintenance	Annual Contract (Pending Availability of Funding)	2021-2022

<b>EXTRA DUTY LIST FOR APPROVAL ON APRIL 5, 2021</b>					
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Bailey	Angela		Provide Clerical Support Beyond Contractual Hours for Adult Education and Testing	Regular Hourly Rate / As Needed / Funding Source: Federal & General	July 1, 2021 - June 30, 2022
Boatright	Steve		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Bradley	Tina		Health Services Specialist	Regular Hourly Rate / 150 Hours / Funding Source: General	June 1, 2021 - July 30, 2021
Branch	Heather		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Brewin	Kelly		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Bullard	Sarah		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Coleman	Karen		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Combs	Stephanie		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Davis	Brenda		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Gernhard	Joyce		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Goodwin	Sandra		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Harvey	Tammie		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Kennedy	Cheryl		Medication Training Facilitator	Regular Hourly Rate / Maximum 7.5 Hours / Funding Source: General	July 22, 2021
McCart	Maggie		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021

<b>EXTRA DUTY LIST FOR APPROVAL ON APRIL 5, 2021</b>					
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Norman	Tiffany		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Sarafin	Rachael		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Sharman	Kristin		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Smith	Wendy		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Staier	Brandi		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Sullivan	Kimberly		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Wurst	Erin		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021

<b>SUPPLEMENT LIST FOR APPROVAL ON APRIL 5, 2021</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SPECIAL NOTE</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Allen	Joshua		Student Services	Specialist / Manager Psychologist	Board Approved Rate	2021-2022
Bradley	Tina		Family Service Center	Health Services	Board Approved Rate	2021-2022
Bradley	Tina		Family Service Center	Health Services Specialist	Board Approved Rate	2021-2022
Grant	Brooke		Student Services	Mental Health Counselor	Board Approved Rate	2021-2022
Griffis	Lily		Student Services	Mental Health Counselor	Board Approved Rate	2021-2022
Lewis	Jane Anne		Student Services	Special Olympics Coordinator	Board Approved Rate	2021-2022
Manalo	Lara		Student Services	School Psychologist	Board Approved Rate	2021-2022
Manos	George		Student Services	School Psychologist	Board Approved Rate	2021-2022
McCray	Beverly		Student Services	Staffing Specialist	Board Approved Rate	2021-2022
Mills	Lakisha		Student Services	Case Manager	Board Approved Rate	2021-2022
Myer	Deanne		Student Services	Staffing Specialist	Board Approved Rate	2021-2022
Neal	Korie		Student Services	Mental Health Counselor	Board Approved Rate	2021-2022

<b>SUPPLEMENT LIST FOR APPROVAL ON APRIL 5, 2021</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SPECIAL NOTE</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Parker	Cassandra		Student Services	Case Manager	Board Approved Rate	2021-2022

<b>LEAVE LIST FOR APPROVAL ON APRIL 5, 2021</b>					
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b># OF DAYS</b>	<b>TYPE OF LEAVE</b>	<b>EFFECTIVE DATES</b>
Lee	Lucious		3 Days	Illness in the Line of Duty	January 5, 2021 - January 7, 2021
Lee	Lucious		9.667 Days	Personal Leave Without Pay - Medical	January 8, 2021 - January 22, 2021
Monds	Joseph		6 Days	Personal Leave Without Pay - Medical	February 10, 2021 - February 17, 2021
Monds	Joseph		.375 Day	Illness in the Line of Duty	February 24, 2021
Monds	Joseph		.1875 Day	Illness in the Line of Duty	March 1, 2021
Minshew	Lesley		59 Days	Personal Leave Without Pay - Medical / Extended	March 2, 2021 - May 31, 2021
Thomas	Baleigh		197 Days	Personal Leave Without Pay - Personal / Extended	February 17, 2021 - February 16, 2022

<b>SUBSTITUTE LIST FOR APPROVAL ON APRIL 5, 2021</b>					
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Bailes	William		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2021
Hayden	Bonnie		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 17, 2021
Howell	Noah		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 9, 2021
Nunez	Kalyn		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 16, 2021

<b>ADJOURNMENT FROM APRIL 5, 2021, SCHOOL BOARD MEETING</b>	
<p>Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.</p>	
<p><b>Paula T. Barton, Board Chairperson</b></p>	<p><b>Sherrie Raulerson, Superintendent of Schools</b></p>