

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, March 18, 2019- 6:00 p.m.
Baker County High School Auditorium (1 Wildcat Drive, Glen St. Mary, Florida)**

SUPPLEMENTAL MINUTE BOOK #47 PAGE #16

The Baker County School Board met on Monday, March 18, 2019, at 6:00 p.m. at Baker County High School located at 1 Wildcat Drive, Glen St. Mary, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Chairperson Richard “Dean” Griffis announced that Pastor Chas Rowland was going to give the invocation followed by the Pledge of Allegiance led by student Don Cox.

CALL TO ORDER – 6:00 P.M.

Chairperson Griffis called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice- Chairperson Paula T. Barton, Patricia C. Weeks, and Charlie M. Burnett, III (Artie). School Board Member Tiffany McInarnay was not present for this meeting. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 6:00 P.M. (if any)

There were no public hearings at this meeting.

RECOGNITIONS / PRESENTATIONS

➤ **Recognize Retiree Ann Watts (*Hire Date: 09/22/1988 ; Retire Date: 03/01/2019*)**

Superintendent Raulerson presented retiree Ann Watts with a commemorative plaque for her years of service to our district.

➤ **Check Presentation by AT&T to the Baker County Education Foundation in the Amount of \$2,000.00 for the STEM@Work Grant Program**

AT&T representative Kevin Craig presented a \$2,000.00 check to the Baker County Education Foundation to be used at the Baker County Pre-K/Kindergarten Center for STEM activities.

➤ **Recognize the Vietnam Veterans of America Chapter: FL-1134 for Replacing the Benches in Front of Baker County Middle School**

Superintendent Raulerson recognized eight members of the Vietnam Veterans of America Chapter: FL-1134 for replacing the benches in front of Baker County Middle School.

➤ **Recognize Hollan Rodgers, Savannah Norman, Kaegan Roberts, and Madison Petry for Outstanding Academic Achievement - Perfect Score on State Testing**

Superintendent Raulerson presented each student present at the meeting with a certificate signed by former Governor Rick Scott in honor of their outstanding academic achievement.

➤ **Recognize "Academic Achievers" from the Macclenny and Glen Communities in Grades 6-12**

Superintendent Raulerson, School Board Members, and the respective school principals congratulated the Academic Achievers. The straight "A" student honorees from Baker County Middle School and Baker County High School were presented with a paw pride medallion, certificate of achievement, and an "It's Better in Baker" / Building Champions bumper sticker.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

➤ **A.1. Personnel Items, Resignation List: Approval to Extend the Resignation Effective Date for Jean Yvonne McGee from March 21, 2019 to March 25, 2019**

Chairperson Griffis read the above noted recommended addition to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.

REMOVAL OF ROUTINE ITEMS

Chairperson Griffis asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A. 1.	Approval of the Personnel Items List for Approval on March 18, 2019.	Sherrie Raulerson (259-0401)
	A. 2.	Approval of the Minutes of the March 4, 2019, School Board Meeting.	Sherrie Raulerson (259-0401)
	A. 3.	Approval of Out of State Travel for Tonya Tarte to Attend the 2019 Annual National Conference of the School Nutrition Association in St. Louis, Missouri on July 13 - 16, 2019. (Travel Dates: July 12, 2019 and July 17, 2019) Funding Source: Nutrition Services	Tonya Tarte (259-4330)
	A. 4	Approval of Out of State Field Trip on May 10, 2019, to Wild Adventures Theme Park in Valdosta, Georgia, for Fifth Grade Students and Staff Chaperones. (Traveling by Charter Bus)	Kelly Horne (259-4244)
		Chairperson Griffis entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 4-0.	

B.	Approval of Removed Routine Items.	N/A
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
C.	Approval of the Annual District Florida Inventory of School Houses (FISH) Report.	Denny Wells (259-5420)
	Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 4-0.	
D.	Approval to Award Bid for Internal Connections/Firewall 2019-20 to Presidio in the Amount of \$62,635.94. (E-Rate Category 2 Eligible at 85% Discount of Listed Amount.)	Wayne Howell (397-9019)
	Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.	
E.	Approval to Award Bid for Fiber Project 2019-20 to Quality Internet Services, dba SETEL in the Amount of \$134,767.00. (E-Rate Category 2 Eligible at 85% Discount of Listed Amount.)	Wayne Howell (397-9019)
	Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 4-0.	
F.	Approval for Bill Bishop of Akel, Logan, and Shafer to Seek a Proposal from BBG Contracting Group, Inc. for Reroofing Building 19 at Baker County Middle School.	Denny Wells (259-5420)
	Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.	
G.	Approval of the New Memorandum of Agreement with the United State Air Force to Establish and Operate an Air Force Junior Reserve Officer Training Corps Unit.	Allen Murphy (259-6286)
	Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 4-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- **BCSB Leasing Corporation Board of Director's Meeting will be held immediately following the regular School Board meeting on March 18, 2019, at Baker County High School Auditorium.**

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON MONDAY, MARCH 18, 2019

RESIGNATION LIST FOR APPROVAL ON MARCH 18, 2019						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Chessman	Deborah		Retirement	Nutrition Services Assistant (191 Days)	Westside Elementary School	May 30, 2019
Davis	Donna			Custodian, Part-Time (261 Days, 5.5 Hours)	Baker County Pre-K / Kindergarten Center	March 20, 2019
McGee	Jean Yvonne			Bus Driver (186 Days, 5.5 Hours)	Transportation	March 25, 2019
Richburg	James David			Teacher, Social Studies (197 Days)	Baker County High School	March 8, 2019
Starr	Marti		On One Year Leave of Absence (August 2, 2018 - May 30, 2019)	Teacher, First Grade (197 Days)	Westside Elementary School	May 30, 2018
Sullivan	Garret			Custodian, Part-Time (261 Days, 5.5 Hours)	Baker County High School	February 28, 2019
Ward	Cheryl		Retirement	Teacher, Adult Education (Part-Time, As Needed)	Career and Adult Education	May 17, 2019

EMPLOYMENT LIST FOR APPROVAL ON MARCH 18, 2019						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Davis	Donna		Initial Employment / Replacing Erin Whitley-Lewis	Custodian, Part-Time (261 Days, 5.5 Hours)	Baker County Pre-K / Kindergarten Center	February 28, 2019
Lee	Michelle		Initial Employment / Replacing Garret Sullivan	Custodian, Part-Time (261 Days, 5.5 Hours)	Baker County High School	March 11, 2019

EXTRA DUTY LIST FOR APPROVAL ON MARCH 18, 2019				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Crews	Debra	Create and Deliver Professional Learning for UDL and Reading Instruction	\$24.26 Per Hour / Maximum 35.5 Hours / Funding Source: Federal	March 19, 2019 - May 30, 2019
Elledge	Gretchen	Create and Deliver Professional Learning for UDL and Reading Instruction	\$24.26 Per Hour / Maximum 35.5 Hours / Funding Source: Federal	March 19, 2019 - May 30, 2019

EXTRA DUTY LIST FOR APPROVAL ON MARCH 18, 2019				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Kish	Jessica	Create and Deliver Professional Learning for UDL and Reading Instruction	\$24.26 Per Hour / Maximum 35.5 Hours / Funding Source: Federal	March 19, 2019 - May 30, 2019
Smith	Andrea	Create and Deliver Professional Learning for UDL and Reading Instruction	\$24.26 Per Hour / Maximum 35.5 Hours / Funding Source: Federal	March 19, 2019 - May 30, 2019
Thornton	Nancy	Create and Deliver Professional Learning for UDL and Reading Instruction	\$24.26 Per Hour / Maximum 35.5 Hours / Funding Source: Federal	March 19, 2019 - May 30, 2019
West	Rachel	Create and Deliver Professional Learning for UDL and Reading Instruction	\$24.26 Per Hour / Maximum 35.5 Hours / Funding Source: Federal	March 19, 2019 - May 30, 2019

SUPPLEMENT LIST FOR APPROVAL ON MARCH 18, 2019						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Canaday	Brock		Baker County High School	Girls Tennis Coach	Board Approved Rate - Prorated	2018-2019 (Prorated - Effective March 11, 2019)
Canaday	Brock		Baker County High School	Boys Tennis Coach	Board Approved Rate - Prorated	2018-2019 (Prorated - Effective March 11, 2019)
Harrison	Robert Gregory	RESCIND Previously Approved on August 20, 2018	RESCIND Baker County High School	RESCIND High School Assistant Football Coach	RESCIND Board Approved Rate	RESCIND 2018-2019 (Effective March 4, 2019)
Sneeringer	Margaret	For Blane Finley	Baker County Middle School	Peer Teacher (90 Days Only)	Board Approved Rate - Prorated	2018-2019
Standberry	Dimitri	Effective February 27, 2019	Baker County High School	Gate Duty	Board Approved Rate	2018-2019 (Effective February 27, 2019)
Sullivan	Garret	RESCIND Previously Approved on March 4, 2019	RESCIND Baker County High School	RESCIND Gate Duty	RESCIND Board Approved Rate	RESCIND 2018-2019 (Effective February 27, 2019)

STIPEND LIST FOR APPROVAL ON MARCH 18, 2019					
LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
Hite	Jennifer		Addition of Out of Field Subject Areas to Certificate (Mathematics 6-12)	\$300 Flat Rate / Funding Source: Federal	March 6, 2019

OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL MARCH 18, 2019				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Davis	Kyle	Middle School Head Baseball Coach	\$1,500.00 Flat Rate / Funding Source: General	January 30, 2019 - May 31, 2019
Walker	Robbie	Middle School Assistant Baseball Coach	\$1,000.00 Flat Rate / Funding Source: General	January 30, 2019 - May 31, 2019

LEAVE LIST FOR APPROVAL ON MARCH 18, 2019					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Graves	Debra		RESCIND 45 Days (Previously Approved on March 4, 2019)	RESCIND Personal Leave Without Pay - Medical FMLA	RESCIND February 4, 2019 - April 5, 2019
Prosch	Jeanie		80 Days	Personal Leave Without Pay - Personal	January 28, 2019 - May 28, 2019
Rodgers	Ashley		197 Days	Personal Leave Without Pay - Personal	August 2, 2019 - May 29, 2020
Stenbeck	Tara		52 Days	Personal Leave Without Pay - Personal	March 12, 2019 - May 30, 2019

SUBSTITUTE LIST FOR APPROVAL ON MARCH 18, 2019					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Clark	Jaquada		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 7, 2019

ADJOURNMENT FROM MARCH 18, 2019, SCHOOL BOARD MEETING	
Since there was no further business to come before the Board, Paula Barton made a motion to adjourn, seconded by Artie Burnett. The meeting adjourned via general consensus.	
Richard "Dean" Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
EXECUTIVE SESSION
(Closed to the Public)
Monday, March 18, 2019 - Immediately Following BCSB Leasing Corporation Meeting
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

➤ **Executive Session to Discuss District Safety Plans**

The Baker County School Board met on Monday, March 18, 2019, in a closed meeting at the District School Board Room. The purpose of the meeting was to have a closed “Executive Session” to discuss district safety plans. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Patricia C. Weeks, and Charlie M. Burnett III. School Board Member Tiffany McNarnay was not present for this meeting. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance for the executive session. No official action was taken during the session.

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Richard “Dean” Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools
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