

**MINUTES
PRESENTATIONS
(Open to the Public)
Monday, March 16, 2015 - 5:30 p.m.
Baker County High School Auditorium (1 Wildcat Drive, Glen St. Mary, Florida)**

At approximately 5:30 p.m., the Baker County High School Jazz Band performance led by Baker County High School Band Director, Michael Warren, gave a jazz band performance to entertain the Board Members and others arriving for the Board Meeting. The jazz band was accompanied on the keyboard by a former band director, Mr. Denny Wells. The audience applauded the wonderful performance. In fact, Superintendent Raulerson asked them to play at our annual “Leaving A Legacy” Scholarship Dinner on March 31, 2015.

At approximately 6:15 P.M., the Baker County Prevention Coalition, Inc.’s students and members showed a short video and gave a brief skit presentation “*Parents who Host, Lose the Most.*” The presentation was to make parents and students aware of the role model they play in encouraging or discouraging the use of tobacco and alcohol. The students encouraged the individuals in the audience to sign pledge cards.

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, March 16, 2015 - 6:30 p.m.
Baker County High School Auditorium (1 Wildcat Drive, Glen St. Mary, Florida)**

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The Baker County School Board met on Monday, March 16, 2015, at 6:30 p.m. in the Baker County High School Auditorium. The purpose of this meeting was to hold the regular Board meeting.

Chairperson Weeks announced that Principal Tom Hill was going to give the invocation followed by the Pledge of Allegiance led by Baker County Middle School student, Benjamin Smith, son of Andrea and Frederick Smith. Then, Chairperson Weeks continued with the items on the agenda.

CALL TO ORDER – 6:30 P.M.

Chairperson Weeks called the Baker County School Board meeting to order at 6:30 p.m. and asked for a roll call of members. The following Board Members were present to wit: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Paula T. Barton, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were also both in attendance at the meeting.

PUBLIC HEARINGS

There were no public hearings held at this meeting.

RECOGNITIONS

➤ **Recognize Retiree Larry Davis** (*Hire Date: 8/6/1990; Retire Date: 1/8/2015*)

Mr. Larry Davis was present at the meeting to be honored for his years of service to our district. Superintendent Raulerson presented him with a retirement plaque. In addition, she also presented him with his School Related Employee of the Year plaque where he was honored by his peers at the maintenance department and chosen to represent their department this year.

➤ **Recognize Retiree Verna Midgett** (*Hire Date: 8/21/1992; Retire Date: 3/27/2015*)

Ms. Verna Midgett was present at the meeting to be honored for her years of service to our district. Superintendent Raulerson presented her with her retirement plaque.

➤ **Recognize Retiree Merrilee Sweat** (*Hire Date: 1/22/1998; Retire Date: 1/22/2015*)

Due to unforeseen circumstances Ms. Merrilee Sweat was unable to be present at the Board meeting to be recognized. However, Superintendent Raulerson did mention her years of service to our district.

➤ **Recognize Macclenny & Glen Community 6th - 12th Grade "Academic Achievers"**

Superintendent Raulerson, Board Members and the respective principals congratulated the "Academic Achievers." The straight "A" student honorees from Baker County Middle School and Baker County High School were presented certificates and "paw pride" medallions.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

➤ **Change Item A.1. to Read: Approval of "Revised" Personnel Items List for Approval on March 16, 2015.**

Chairperson Weeks read the above noted change to the agenda. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.

CITIZEN INPUT

No individual in the audience addressed the School Board with citizen concerns at this meeting.

REMOVAL OF ROUTINE ITEMS

Chairperson Weeks asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

A. **Approval of Routine Items**

CONTACT

A.	1. Approval of the “Revised” Personnel Items List for Approval on March 16, 2015.	Sherrie Raulerson (259-0401)
A.	2. Approval of the Minutes of March 2, 2015, Work Session, Expulsion Hearing, and School Board Meeting.	Sherrie Raulerson (259-0401)
A.	3. Approval of the January, 2015, District Property Inventory.	Denny Wells (259-0418)
A.	4. Approval of the February, 2015, District Property Inventory.	Denny Wells (259-0418)
	Chairperson Weeks entertained a motion from the Board on all routine items (A.1. – A.4.). As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Dwight Crews. The motion carried 5-0.	
B.	Approval of the Removed Routine Items.	n/a
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
C.	Approval of the Baker County Health Department School Health Services Manual.	Tina Bradley (259-0476)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
D.	Approval of the Auditor General's Financial, Operation, and Federal Single Audit Report for Fiscal Year Ended June 30, 2014.	Marcelle Richardson (259-0418)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Dwight Crews. The motion carried 5-0.	
E.	Approval to Award Bid (Priority 2 Internal Connections) to Southeastern Communications, Inc. (dbs SETEL) in the Amount of \$133,648.51.	Cathy Golon
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
F.	Approval of the Consultant Contract with Vicky Carrigg in the Amount of \$75, Effective April 17, 2015. 56 (GED Graduate Photos)	Ann Watts (259-0408)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	

INFORMATION AND ANNOUNCEMENTS

- BCSB Leasing Corporation Board of Director’s Meeting will be held immediately following the regular School Board meeting on March 16, 2015, at Baker County High School Auditorium.
- Superintendent Raulerson announced that former superintendent, Edgar Crawford, passed away.
- Superintendent Raulerson mentioned that she, Patricia Weeks, Artie Burnett, and Paula Barton were in Tallahassee last week and met with Representative Elizabeth Porter and Senator Charles Dean
- Superintendent Raulerson announced that Governor Rick Scott called her and encouraged her to support his budget because it was a good budget for education.
- Superintendent Raulerson announced that our annual Baker County Education Foundation’s “Leaving A Legacy” Scholarship Steak Dinner was on March 31, 2015. Tickets are still on sale for \$25 each.

REVISED PERSONNEL ITEMS LIST APPROVED March 16, 2015

REVISED RESIGNATION LIST APPROVED March 16, 2015

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Fish	Lena M.		Bus Driver (186 day)	Transportation	March 20, 2015
Force	Linda Kay		Teacher (197 day)	Keller Intermediate School	June 5, 2015
Orberg	Jonathan Trey		Paraprofessional - Physical Education	Baker County Pre- K/Kindergarten Center	February 26, 2015

REVISED EMPLOYMENT LIST APPROVED March 16, 2015

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Dawson	Casey	Initial Employment / Replacing Mary Paige	Custodian (197 Day)	District	March 10, 2015
Demers	William G.	Initial Employment / New Position	Custodian (261 Day)	Westside Elementary School	March 10, 2015
Dyer	Cheryl Denise	Initial Employment / Replacing Gina Gatlin	Vocational Education Instructor, Part Time, AWD Horticulture	Career and Adult Education	March 9, 2015
Harvey	Brittany D.	Initial Employment / Replacing Albert Hawthorne	Custodian (197 Day)	Keller Intermediate School	March 10, 2015
Harvey	Shirley	Initial Employment / Replacing Elvis Myers	Custodian (261 Day)	Baker County High School	March 10, 2015
Norman	Tiffany	Initial Employment / Replacing Kim Scott	1st Grade Teacher (197 Day)	Macclenny Elementary School	March 5, 2015
Standberry	Dimitri D.	Initial Employment / Replacing Shirley Harvey	Custodian (197 Day)	Baker County Middle School	March 11, 2015

REVISED EMPLOYMENT LIST APPROVED March 16, 2015					
LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Tarte	Tonya	Promotion / Transfer from Baker County High School from Assistant Principal (261 Day) / Replacing Cathy Golon	Director of Nutrition Services, Purchasing and Warehousing	District Office	April 1, 2015
Wright	Jermaine L.	Initial Employment / Replacing Rose Creekmore	Custodian (197 Day)	Baker County Middle School	March 11, 2015

EXTRA DUTY LIST APPROVED March 16, 2015				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Ash	Nancy	Catering Services for 2015 Junior/Senior Prom	Regular Hourly Rate / Maximum 70 Hours / FUNDING SOURCE: Reimbursed by Junior Class @ BCHS	May 1, 2015 - May 8, 2015
Buettgen	Betsy	Summer Feeding Program	Regular Hourly Rate / Maximum 206 Hours / FUNDING SOURCE: Nutrition Services	June 10, 2015 - August 12, 2015
Kittrell	Jessica	SPDG Training	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	October 7, 2014 - July 31, 2015
Looby	Jennifer	Summer Feeding Program	Regular Hourly Rate / Maximum 170 Hours / FUNDING SOURCE: Nutrition Services	June 10, 2015 - August 12, 2015
McHenry	Jessica	FSA Blitz	Regular Hourly Rate / Maximum 10 Hours / FUNDING SOURCE: General	March 7, 2015 and March 28, 2015
Rodgers	Angela	FSA Blitz	Regular Hourly Rate / Maximum 10 Hours / FUNDING SOURCE: General	March 7, 2015 and March 28, 2015

SUPPLEMENT LIST APPROVED March 16, 2015						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Williams	April	Remaining Supplement Prorated	Keller Intermediate School	Keller Intermediate School	Board Approved Rate -Prorated	February 17, 2015 thru Remainder of Year

OCCASIONAL PERSONNEL STAFFING LIST APPROVED March 16, 2015				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Brown	Athena Gail	Substitute Teacher Training	\$500 Flat Fee	March 11, 2015
Brown	Athena Gail	Substitute Teacher Training	\$500 Flat Fee	March 10, 2015

STIPEND LIST APPROVED March 16, 2015				
LAST NAME	FIRST NAME	ASSIGNMENT	AMOUNT	EFFECTIVE
Shook	Kristie	Perform at Adult Graduation Ceremony	\$75 Flat Fee	April 17, 2015

REVISED SUBSTITUTE LIST APPROVED March 16, 2015				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Baskin	Jeannie M.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Bass	Ernest	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015

REVISED SUBSTITUTE LIST APPROVED March 16, 2015				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bonner	Carol	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Brookens	Lisa	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 12, 2015
Chester	Emily	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 12, 2015
Cochran	Kaitlin	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Combs	Laura Michelle	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 12, 2015
Concha	Carmen	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 12, 2015
Crawford	Danielle C.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Echols	Linda	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 5, 2015
Frazier	Derek	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Givens	Rita D.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Griffis	Joel A.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Griffis	Nancy R.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 12, 2015
Hand	Jordan	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Harvey	Adonia LM	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	February 23, 2015
Jackson, Jr.	Charles	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Jarrell	Janet D.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Johnson	Stephen C.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015

REVISED SUBSTITUTE LIST APPROVED March 16, 2015

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Kanost	Carol A.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 2, 2015
King	Joann	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Kiser	Kassie M.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 12, 2015
Kiser	Marcie I.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 12, 2015
Kreutz	Amy D.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	February 27, 2015
Matthews	Teresa R.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 12, 2015
McElmurry	Amber M.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Morrison	Kevin	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Nicholls	Chrissy E.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Nickles	Rosemary M.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 12, 2015
Norrell	Kimberly Dawn	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	February 23, 2015
Rhoden	Scott	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 5, 2015
Roberts	Whitnie	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 12, 2015
Roth	Jessica	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015`
Spitzer	Roxanne R.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 12, 2015
Thomas	Ronald	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 13, 2015
Thompson	Lisa F.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015

REVISED SUBSTITUTE LIST APPROVED March 16, 2015				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Underhill	Maria	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Whitty	Nancy C.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015
Williams	Hunter G.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 12, 2015
Williams	Kelsey M.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2015

REVISED LEAVE LIST APPROVED March 16, 2015				
LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Clardy	Paula	12 Days	Personal Leave Without Pay - Medical	February 27, 2015 - March 16, 2015
Clardy	Paula	7 Days	Personal Leave Without Pay - Medical	March 17, 2015 - March 25, 2015
Griffis	Nancy Marie	61 Days	Personal Leave Without Pay - Medical	March 3, 2015 - June 3, 2015
Lauramore	Julie	31 Days	Personal Leave Without Pay - Medical	February 19, 2015 - April 10, 2015
Payne	Deborah	.50 Day	Illness in the Line of Duty	March 2, 2015

ADJOURNMENT FROM March 16, 2015, SCHOOL BOARD MEETING	
<p>Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned by general consensus.</p>	
Patricia C. Weeks, Board Chairperson	Sherrie Raulerson, Superintendent of Schools