

**MINUTES  
SCHOOL BOARD MEETING  
(Open to the Public)  
Monday, March 4, 2019- 6:00 p.m.  
Taylor Church (26389 County Road 250, Taylor, Florida)**

**SUPPLEMENTAL MINUTE BOOK #47 PAGE #15**

The Baker County School Board met on Monday, March 4, 2019, at 6:00 p.m. at Taylor Church located at 26389 County Road 250, Taylor, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Chairperson Richard “Dean” Griffis announced that Pastor Jim Cox was going to give the invocation followed by the Pledge of Allegiance led by Westside Elementary School student Sarah Chance.

**CALL TO ORDER – 6:00 P.M.**

Chairperson Griffis called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice- Chairperson Paula T. Barton, Patricia C. Weeks, Charlie M. Burnett, III (Artie), and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

**PUBLIC HEARINGS – 6:00 P.M. (if any)**

There were no public hearings at this meeting.

**RECOGNITIONS / PRESENTATIONS**

➤ **Check Presentation by Okefenoke Rural Electric Membership Corporation to the Baker County Education Foundation in the Amount of \$2,000.00**

Representatives from Okefenoke Rural Electric Membership Corporation presented a \$2,000.00 check to the Baker County Education Foundation to be used for classroom mini-grants.

➤ **Recognize Taylor Community Academic Achievers**

Superintendent Raulerson, School Board Members, and the respective School Principals congratulated the Academic Achievers from the Taylor Community. The honorees were from Westside Elementary School, Keller Intermediate School, Baker County Middle School, and Baker County High School. Each of the honorees received a paw pride medallion, certificate of achievement, “It’s Better in Baker” / Building Champions bumper sticker, and Woody’s BBQ meal voucher.

**APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA**

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

**REMOVAL OF ROUTINE ITEMS**

Chairperson Griffis asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

**APPROVAL OF ITEMS FOR ACTION**

<b>A. Approval of Routine Items</b>		<b>CONTACT</b>
<b>A.</b>	<b>1. Approval of the Personnel Items List for Approval on March 4, 2019.</b>	Sherrie Raulerson (259-0401)
<b>A.</b>	<b>2. Approval of the Minutes of the February 19, 2019, Expulsion Hearing and School Board Meeting.</b>	Sherrie Raulerson (259-0401)
<b>A.</b>	<b>3. Approval of the Tentative Schedule for the TRIM Timeline.</b>	Marcelle Richardson (259-0418)
	Chairperson Griffis entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	
<b>B.</b>	<b>Approval of Removed Routine Items.</b>	N/A
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
<b>C.</b>	<b>Approval of the 403(B) Volume Submitter Plan Document and Adoption Agreement.</b>	Marcelle Richardson (259-0418)
	Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
<b>D.</b>	<b>Approval of the Baker County Education Foundation Audit for the Period Ending June 30, 2018.</b>	Marcelle Richardson (259-0418)
	Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
<b>E.</b>	<b>Approval of the Internal Accounts Audit for the Period Ending June 30, 2018.</b>	Marcelle Richardson (259-0418)
	Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
<b>F.</b>	<b>Approval to De-authorize and Dispose of Itemized Property List at Westside Elementary School. (Obsolete Items Will be Disposed of When Possible.)</b>	Debbie Fraser (259-2216)

		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.
	<b>G.</b>	<b>Approval to De-authorize and Dispose of Itemized Title I Property List at Westside Elementary School. (Obsolete Items Will be Disposed of When Possible.)</b> Debbie Fraser (259-2216)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.
	<b>H.</b>	<b>Approval of the Auditor General's Financial and Federal Single Audit Report for Fiscal Year Ending June 30, 2018.</b> Marcelle Richardson (259-0418)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.
	<b>I.</b>	<b>Approval of the Agreement with the University of Florida Board of Trustees and University of Florida Jacksonville Physicians, Inc. for On-Campus Work Experiences for Baker County High School Students.</b> Ann Watts (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Paula Barton. The motion carried 5-0.

**CITIZEN INPUT**

No individual in the audience addressed the Board with citizen concerns at this meeting.

**INFORMATION AND ANNOUNCEMENTS**

- Superintendent Raulerson thanked everyone for the outpouring of love and support during the passing of her father-in-law Mr. Bill Bates.

**NOTICE**

*Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.*

**PERSONNEL ITEMS LIST FOR APPROVAL ON MARCH 4, 2019**

<b>RESIGNATION LIST FOR APPROVAL ON MARCH 4, 2019</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Crawford	Clarence Joseph		Retirement	Maintenance Worker (261 Days)	Maintenance	March 29, 2019

<b>RESIGNATION LIST FOR APPROVAL ON MARCH 4, 2019</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Steadman	Sherrie			Data Processor (216 Days)	Westside Elementary School	June 12, 2019
Whitley-Lewis	Erin			Custodian, Part-Time (261 Days, 5.5 Hours)	Baker County Pre-K / Kindergarten Center	February 12, 2019

<b>EMPLOYMENT LIST FOR APPROVAL ON MARCH 4, 2019</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Kirkland	Kenneth		Initial Employment / New Position	Technician, Instructional Technology (240 Days)	District Office	February 25, 2019
McCullough	Tammy		Initial Employment / Replacing Charles Ruise	Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	March 4, 2019

<b>SUPPLEMENT LIST FOR APPROVAL ON MARCH 4, 2019</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SPECIAL NOTE</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Gaskins	Kim		Baker County High School	Gate Duty	Board Approved Rate	2018-2019 (Effective February 21, 2019)
Harrison	McKenzie	For Rebecca Combs	Baker County Middle School	Peer Teacher	Board Approved Rate - Prorated (90 Days Only)	2018-2019 (Effective January 29, 2019)
McCullough	Tammy		Baker County High School	Paraprofessional, ESE	Board Approved Rate	2018-2019 (Effective March 4, 2019)
Sullivan	Garret		Baker County High School	Gate Duty	Board Approved Rate	2018-2019 (Effective February 21, 2019)

<b>SUBSTITUTE LIST FOR APPROVAL ON MARCH 4, 2019</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>DESCRIPTION</b>		<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Davis	Donna		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements		Board Approved Rate	February 15, 2019
Harrell	Cynthia		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements		Board Approved Rate	February 15, 2019
Johns	Sandra		Substitute in all areas pending completion of necessary requirements except Substitute Teacher		Board Approved Rate	February 20, 2019
Staggs	Peyton		Substitute in all areas pending completion of necessary requirements except Substitute Teacher		Board Approved Rate	February 15, 2019

<b>LEAVE LIST FOR APPROVAL ON MARCH 4, 2019</b>					
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b># OF DAYS</b>	<b>TYPE OF LEAVE</b>	<b>EFFECTIVE DATES</b>
Carver	Andrea		16 Days	Personal Leave Without Pay - Medical FMLA	February 4, 2019 - February 25, 2019
Graves	Debra		45 Days	Personal Leave Without Pay - Medical FMLA	February 4, 2019 - April 5, 2019
Mobley	Patricia		42 Days	Personal Leave Without Pay - Medical	February 7, 2019 - April 5, 2019

<b>ADJOURNMENT FROM MARCH 4, 2019, SCHOOL BOARD MEETING</b>	
<p>Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Paula Barton. The meeting adjourned via general consensus.</p>	
<b>Richard "Dean" Griffis, Board Chairperson</b>	<b>Sherrie Raulerson, Superintendent of Schools</b>