

MINUTES
SCHOOL BOARD WORK SESSION
(Open to the Public)
Tuesday, February 20, 2018 – 5:00 p.m.
Baker County Middle School (211 East Jonathan Street, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #46 PAGE #14

➤ **5:00 p.m. - Work Session on Roof Repair Contracting** *(Facilitated by Denny Wells and Bill Bishop)*

The Baker County School Board met on Tuesday, February 20, 2018, at 5:00 p.m. for the purpose of a work session on roof repair contracting. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Richard “Dean” Griffis, Charlie M. Burnett, III (Artie), Patricia C. Weeks, and Tiffany McInarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were also present at the work session.

The facilitators for the work session were Denny Wells, Director of Facilities and Maintenance and Mr. Bill Bishop of Akel, Logan, and Shafer. Mr. Wells and Mr. Bishop went over the process for roof repair contracting and fielded questions from the Board Members. There was no official action taken during the work session.

MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Tuesday, February 20, 2018 - 6:00 p.m.
Baker County Middle School (211 East Jonathan Street, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #46 PAGE #14

The Baker County School Board met on Tuesday, February 20, 2018, at 6:00 p.m. at Baker County Middle School located at 211 East Jonathan Street, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Chairperson Paula T. Barton announced that student Don Cox was going to give the invocation followed by the Pledge of Allegiance led by student Jayce Robinette.

CALL TO ORDER – 6:00 P.M.

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Richard “Dean” Griffis, Patricia C. Weeks, Charlie M. Burnett, III (Artie), and Tiffany McInarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 6:00 P.M. (if any)

There were no public hearings at this meeting.

RECOGNITIONS / PRESENTATIONS

➤ **Recognize the First Lego League Robotics Competition Team**

Students from the first Lego League Robotics Competition Team were recognized for their outstanding inaugural season. Instructors Donna Ruise, Naomi Anderson, and Margie Hill were also in attendance. The students were given a padfolio and paw pride backpack for their efforts. Business Partners Jamey Hodges and Lance Griffis from First Federal Bank were recognized for their monetary contributions to the team events. Mr. Jack Baker of Farm Bureau was also recognized, but not present.

➤ **Recognize Retiree Susan Wheeler Johnson** (*Hire Date: 11/27/2006 ; Retire Date: 05/29/2017*)

Ms. Johnson was not present for the meeting.

➤ **Recognize Retiree Sandra Johns** (*Hire Date: 01/04/1988 ; Retire Date: 11/30/2017*)

Ms. Johns was not present for the meeting.

➤ **Recognize Retiree Wilahmena Lauramore** (*Hire Date: 10/19/1987 ; Retire Date: 01/31/2018*)

Superintendent Raulerson presented retiree Wilahmena Lauramore with a commemorative plaque for her years of service to our district.

➤ **Recognize Retiree Paula Clardy** (*Hire Date: 08/22/1991 ; Retire Date: 05/29/2017*)

Ms. Clardy was not present for the meeting.

➤ **Recognize Retiree Rosemary Farnesi** (*Hire Date: 08/16/2000 ; Retire Date: 01/26/2018*)

Ms. Farnesi was not present for the meeting.

➤ **Recognize "Academic Achievers" from Keller Intermediate School**

Superintendent Raulerson, School Board Members, Principal David Davis, and Assistant Principal Jennifer Payne congratulated the fourth and fifth grade Keller Intermediate School academic achievers from the Macclenny and Glen St. Mary communities. Each of the honorees received a paw pride medallion, certificate of achievement, and Woody’s BBQ meal voucher.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on February 20, 2018.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the February 5, 2018, School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the Financial Reports for the Month Ending December 31, 2017.	Marcelle Richardson (259-0418)
	A.	4. Approval of the January 2018 District Property Inventory.	Denny Wells (259-5420)
	A.	5. Approval of Out of State Travel for Baker County High School Coach Jamie Rodgers and Coach Brock Canaday to Attend the Gulf Coast Regional Football Clinic in Gulf Port, Mississippi on February 21 - 23, 2018. (No Expenses will be Incurred.)	Allen Murphy (259-6286)
		Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
	B.	Approval of Removed Routine Items.	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	C.	Approval of Addendum to the Master Inservice Plan to Add One New Professional Development Component (#2-512-001, Schools of Excellence; Instructional Methodology / Faculty Development).	Thomas Hill (259-0429)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McNarnay. The motion carried 5-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- March 3, 2018 – BCESP Scholarship Yard Sale at the Bus Garage
- BCHS is seeking instrument donations.

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON FEBRUARY 20, 2018

RESIGNATION LIST FOR APPROVAL ON FEBRUARY 20, 2018

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Clark	Melissa			Paraprofessional, Title I (187 Days)	Westside Elementary School	February 23, 2018

EMPLOYMENT LIST FOR APPROVAL ON FEBRUARY 20, 2018

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Brittain	Robert Joseph		Promotion / Transfer from Custodian (261 Days / 8 Hours) at Baker County Middle School / Replacing Aaron Frankie Hodges	Maintenance Worker (261 Days / 8 Hours)	Maintenance	March 8, 2018
Egan	Shawn		Initial Employment / Replacing Joshua Cassidy	Paraprofessional, In- School Detention (187 Days)	Baker County Middle School	February 2, 2018
Hodges	Alvin		Promotion from Landscape Gardener (240 Days) / Replacing Roger Harvey	Maintenance Worker (261 Days, 8 Hours)	Maintenance	March 8, 2018

EXTRA DUTY LIST FOR APPROVAL ON FEBRUARY 20, 2018

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Lane	Kimbra	Adult Education Substitute Teacher, Evenings	\$33.13 Per Hour / As Needed / Funding Source: Federal	February 1, 2018 - June 30, 2018

SUBSTITUTE LIST FOR APPROVAL ON FEBRUARY 20, 2018

LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Archer	Kimberly		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Bowen	Anna		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Bragg	Karsun		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Eldridge	Robert		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 9, 2018
Fowler	Gail		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Green	Crystal		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Harris	Jamie		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	February 2, 2018

SUBSTITUTE LIST FOR APPROVAL ON FEBRUARY 20, 2018					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Harvey	Hannah		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Hill	Sheryl		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Keeney	Brandy		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Kirkland	Cynthia		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	February 9, 2018
Mann	Lou Ann		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Midyette	Charity		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	December 6, 2017
Moore	Abigail		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Padgett	Deborah		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Paige	Carla		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Pisani	Bailey		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Register	Gavin		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Royal	Beatrice		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Schmehl	Jacob		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Schuette	Pamela		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018
Thigpen	Haley		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 3, 2017
Wilson	Jessica		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 8, 2018

LEAVE LIST FOR APPROVAL ON FEBRUARY 20, 2018					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Dotson	Karla		4 Days	Illness in the Line of Duty	February 2, 2018 - February 7, 2018
Koburger	Lisa		.10 Day (45 Minutes)	Illness in the Line of Duty	January 30, 2018
Minshew	Lesley		10 Days	Personal Leave Without Pay - Medical	January 11, 2018 - January 24, 2018
Minshew	Lesley		2 Days	Personal Leave Without Pay - Medical	January 25, 2018 - January 26, 2018

ADJOURNMENT FROM FEBRUARY 20, 2018, SCHOOL BOARD MEETING	
<p>Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.</p>	
Paula T. Barton, Board Chairperson	Sherrie Raulerson, Superintendent of Schools