

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Tuesday, February 16, 2016 - 6:30 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #44 PAGE #16

The Baker County School Board met on Tuesday, February 16, 2016, at 6:30 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Chairperson Earl “Dwight” Crews announced that Terry Crews was going to give the invocation followed by the Pledge of Allegiance led by Lincoln Parker (son of Doug and Sandy Parker) and Lilly Sapp (daughter of TJ and Amy Sapp).

CALL TO ORDER – 6:30 P.M.

Chairperson Crews called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Earl “Dwight” Crews, Vice-Chairperson Paula T. Barton, Richard “Dean” Griffis, Charlie M. Burnett, III (Artie), and Patricia C. Weeks. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 6:30 P.M. (if any)

There were no public hearings at this meeting.

RECOGNITIONS

- **Recognize School Related Employees of the Year** (*Pre-K / Kindergarten Center - **Cassandra Parker**, Westside Elementary School - **Michelle Shumate**, Macclenny Elementary School - **Martha Mann**, Keller Intermediate School - **Melanie Watson**, Baker County Middle School - **LeAnn Miller**, Baker County High School - **Stephanie Wingard**, Transportation- **Terry Crews**, Aux. Services / Maintenance - **Josh Crews**, District Office-**Amy Sapp**)*

Superintendent Raulerson presented each of the above School Related Employees of the Year honorees with a commemorative plaque recognizing the selection by their peers at their respective cost centers. Superintendent Raulerson mentioned some of the comments made by the individuals who nominated them, as well as, their respective administrators. Marth Mann, Melanie Watson, LeAnn Miller, and Josh Crews were not in attendance.

Superintendent Raulerson presented Amy Sapp with an additional plaque commemorating her selection by the selection committee to represent our district as the District School Related Employee of the Year. Mrs. Sapp also received a check for \$100 less taxes.

➤ Recognize Retiree Theresa Ferry (<i>Hire Date: 11/17/1980; Retire Date: 11/30/2015</i>)
Mrs. Ferry was not in attendance for this meeting.
➤ Recognize Retiree Joseph Martinez (<i>Hire Date: 08/10/1998; Retire Date: 01/29/2016</i>)
Superintendent Raulerson recognized retiree Joseph Martinez for his years of service to our district with a commemorative plaque. Superintendent Raulerson expressed her sincere appreciation of his services as the IT Network Specialist for our district. She expressed that his leadership was instrumental in providing the best technology for the students of Baker County.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA
There were no corrections or additions to the final agenda.

REMOVAL OF ROUTINE ITEMS
Chairperson Crews asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

APPROVAL OF ITEMS FOR ACTION		
A.	Approval of Routine Items	CONTACT
A.	1. Approval of the Personnel Items List for Approval on February 16, 2016.	Sherrie Raulerson (259-0401)
A.	2. Approval of the Minutes of January 25, 2016, Expulsion Review Hearing and Executive Session.	Sherrie Raulerson (259-0401)
A.	3. Approval of the Minutes of February 1, 2016, School Board Meeting.	Sherrie Raulerson (259-0401)
A.	4. Approval of the Financial Reports for the Month Ending December 31, 2015.	Marcelle Richardson (259-0418)
A.	5. Approval of Amendment to Grant Proposal "IDEA, Part B, Pre-School Entitlement to Include Roll Forward Funds in the Amount of \$11,300.24 for a Total Budget of \$52,436.24 and Adjustment of Existing Budget Allocation. FEDERAL / NO MATCHING	Nancy Crews (259-0435)
A.	6. Approval of Amendment to Grant Proposal "IDEA, Part B, K-12 Entitlement to Include Roll Forward Funds in the Amount of \$208,878.82 for a Total Budget of \$1,187,186.82 and Adjustment of Existing Budget Allocation. FEDERAL / NO MATCHING	Nancy Crews (259-0435)
A.	7. Approval of the January 2016, District Property Inventory.	Denny Wells (259-5420)
	Chairperson Crews entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
B.	Approval of the Removed Routine Items.	N/A
	There were no removed routine items. Therefore, no action was taken on this agenda item.	

C.	Approval to Award Bid for 2 Single Mode Fiber Lines Between the District Office, MES, and BCHS to Quality Internet Services (dba SETEL) in the Amount of \$19.86 Per Fiber, Per Month Effective July 1, 2016.	Marcelle Richardson (259-0418)
Chairperson Crews entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Paula Barton. The motion carried 5-0.		
D.	Approval to Award Bid for Internet Access: ISP Service Only to Quality Internet Services (dba SETEL) in the Amount of \$289.53 Per Month for 200 MBPS Effective July 1, 2016.	Marcelle Richardson (259-0418)
Chairperson Crews entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.		

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson congratulated all in attendance for their efforts in achieving their school grades and the district “B” grade and shared how proud she is of the Baker County School District! Westside Elementary School and Macclenny Elementary School were presented with a banner for their “A” school grade to be displayed at each school site.
- The next Board meeting will be held at Taylor Church on Monday, March 7, 2016, at 6:30 P.M.

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON FEBRUARY 16, 2016

RESIGNATION LIST FOR APPROVAL ON FEBRUARY 16, 2016						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Bloxham	Jaime Lee			Paraprofessional, Art Lab	Keller Intermediate School	February 5, 2016
Murphree	Rebecca		Resignation Accepted With Prejudice	Teacher, Fifth Grade	Keller Intermediate School	February 16, 2016

EMPLOYMENT LIST FOR APPROVAL ON FEBRUARY 16, 2016						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Gibson	Barbara		Initial Employment / Replacing Delilah Swindell	Bus Driver (186 Days, 5.5 Hours Per Day)	Transportation	January 21, 2016
Hand	Peggy		Returning from Leave of Absence - Extended / Transfer from Teacher at Baker County High School, 197 Days / Replacing Rebecca Murphree	Teacher, Fifth Grade (197 Days)	Keller Intermediate School	February 17, 2016
Johnson	Robert		Initial Employment / Replacing Mikell Anderson	Bus Driver (186 Days, 5.5 Hours Per Day)	Transportation	January 21, 2016
Mobley	Tyler		Initial Employment / Replacing Emily Underwood	Teacher, Mathematics (197 Days)	Baker County High School	February 5, 2016

EXTRA DUTY LIST FOR APPROVAL ON FEBRUARY 16, 2016				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Betros	Jan	Kindergarten Readiness Event	Regular Hourly Rate / Maximum of 2 Hours / Funding Source: Federal	February 17, 2016 - February 25, 2016
Betros	Jan	Kindergarten Readiness Event	23.45 Per Hour / Maximum 2 Hours / Funding Source: Federal	February 17, 2016 - February 25, 2016
Cavanaugh	Debbie	Test Prep Blitz	Regular Hourly Rate / Maximum 5 Hours / Funding Source: General	February 27, 2016
Combs	Stephanie	Test Prep Blitz	Regular Hourly Rate / Maximum 5 Hours / Funding Source: General	February 27, 2016
Crummey	Jennifer	Test Prep Blitz	Regular Hourly Rate / Maximum 5 Hours / Funding Source: General	February 27, 2016
Gregory	Sandra	After School Remediation	Regular Hourly Rate / As Needed / Funding Source: General	January 25, 2016 - March 25, 2016
Hall	Whitney	Kindergarten Readiness Event	Regular Hourly Rate / Maximum of 2 Hours / Funding Source: Federal	February 17, 2016 - February 25, 2016
Hall	Whitney	Kindergarten Readiness Event	23.45 Per Hour / Maximum 2 Hours / Funding Source: Federal	February 17, 2016 - February 25, 2016
Herman	Jennifer	Test Prep Blitz	Regular Hourly Rate / Maximum 5 Hours / Funding Source: General	February 27, 2016
Lane	Kimbra	Kindergarten Readiness Event	Regular Hourly Rate / Maximum of 2 Hours / Funding Source: Federal	February 17, 2016 - February 25, 2016

EXTRA DUTY LIST FOR APPROVAL ON FEBRUARY 16, 2016				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Lane	Kimbra	Kindergarten Readiness Event	23.45 Per Hour / Maximum 2 Hours / Funding Source: Federal	February 17, 2016 - February 25, 2016
Lane	Kimbra	Instructional Assistant (Part-Time, Evenings) / Adult Education / Replacing Tucker McCullough	Regular Hourly Rate / As Needed / Funding Source: Federal & General	February 1, 2016 - June 30, 2016
McHenry	Jessica	Test Prep Blitz	Regular Hourly Rate / Maximum 5 Hours / Funding Source: General	February 27, 2016
Thigpen	Kimber	Kindergarten Readiness Event	Regular Hourly Rate / Maximum of 2 Hours / Funding Source: Federal	February 17, 2016 - February 25, 2016
Thigpen	Kimber	Kindergarten Readiness Event	23.45 Per Hour / Maximum 2 Hours / Funding Source: Federal	February 17, 2016 - February 25, 2016
West	Rachel	Test Prep Blitz	Regular Hourly Rate / Maximum 5 Hours / Funding Source: General	February 27, 2016
Wilford	Katie	Test Prep Blitz	Regular Hourly Rate / Maximum 5 Hours / Funding Source: General	February 27, 2016
Worthington	Tiffany	Test Prep Blitz	Regular Hourly Rate / Maximum 5 Hours / Funding Source: General	February 27, 2016

SUPPLEMENT LIST FOR APPROVAL ON FEBRUARY 16, 2016						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Norman	Kelley	180 Days	Baker County High School	Peer Teacher	Board Approved Rate	2015-2016
Rodgers	James		Baker County High School	Assistant Coach, Boys Weightlifting	Board Approved Rate	2015-2016
Rodriguez	Ashnelly	Shared with Ruth Roman	Baker County High School	High School Foreign Language	Board Approved Rate - Shared	2015-2016

STIPEND LIST FOR APPROVAL ON FEBRUARY 16, 2016					
LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
Crosby	Jessica		NEFEC STEM ExcELS	\$400.00 Flat Rate / Funding Source: General / To Be Reimbursed by NEFEC Grant	January 25, 2016
McHenry	Jessica		NEFEC STEM ExcELS	\$400.00 Flat Rate / Funding Source: General / To Be Reimbursed by NEFEC Grant	January 25, 2016

OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL FEBRUARY 16, 2016				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Fletcher	Kristi	Interpreter Assistant for Deaf / Hard of Hearing Students	\$12.00 Per Hour / Maximum 450 Hours / FUNDING SOURCE: Federal	February 17, 2016 - June 7, 2016

SUBSTITUTE LIST FOR APPROVAL ON FEBRUARY 16, 2016					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Combs	Melissa		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	January 25, 2016
Peterson	Joyce		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 5, 2016
Starling	Stephanie		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	February 1, 2016

LEAVE LIST FOR APPROVAL ON FEBRUARY 16, 2016					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Hand	Peggy		RESCIND 77 Days (Previously Approved on June 15, 2015)	RESCIND Personal Leave Without Pay - Extended	February 17, 2016 – June 9, 2016
Harvey	Roger		15 Days	Personal Leave Without Pay - Medical	February 1, 2016 - February 19, 2016
Jones	Lori		RESCIND 63 Days (Previously Approved on November 2, 2015)	RESCIND Personal Leave Without Pay	RESCIND January 25, 2016 – April 30, 2016

ADJOURNMENT FROM FEBRUARY 16, 2016, SCHOOL BOARD MEETING	
<p>Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.</p>	
Earl “Dwight” Crews, Board Chairperson	Sherrie Raulerson, Superintendent of Schools