

**MINUTES  
SCHOOL BOARD MEETING  
(Open to the Public)  
Monday, February 5, 2018- 6:00 p.m.  
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #46 PAGE #13**

The Baker County School Board met on Monday, February 5, 2018, at 6:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board business meeting. Chairperson Paula T. Barton announced that David Hair was going to give the invocation followed by the Pledge of Allegiance led by Baker County High School student Emily Hill.

**CALL TO ORDER – 6:00 P.M.**

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Richard “Dean” Griffis, Patricia C. Weeks, Charlie M. Burnett, III (Artie), and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

**PUBLIC HEARINGS – 6:00 P.M. (if any)**

There were no public hearings at this meeting.

**RECOGNITIONS / PRESENTATIONS**

➤ **Presentation by the Florida Tobacco Cessation Alliance: Gold Level Worksite Wellness Award**

Representatives from the Florida Tobacco Cessation Alliance presented Superintendent Sherrie Raulerson with a Gold Level Worksite Wellness Award for the Baker County School District. Ms. Kristal Bowen of the American Lung Association noted that there are only eleven other districts in Florida that have received this prestigious recognition. Bailey Mullen with The Bailey Group and Melody Coggin with the Baker County Health Department were also in attendance for this presentation.

➤ **Recognize Retiree Jolene Kirkland (Hire Date: 08/04/1998 ; Retire Date: 12/22/2017)**

Superintendent Raulerson presented retiree Jolene Kirkland with a commemorative plaque for her years of service to our district.

➤ **Recognize Christopher Hill and Julia Archambault: Florida Department of Education End of Course Assessment Achievement**

Superintendent Raulerson presented Christopher Hill and Julia Archambault with certificates of achievement from Governor Rick Scott in honor of their perfect End of Course assessment scores. Christopher Hill achieved a perfect score on the History EOC assessment and Julia Archambault achieved a perfect score on the Biology EOC assessment.

- **Recognize the 2017-2018 Teachers of the Year** (*PKK - Heather Hickox, MES - Karen Rambo, WES - Michelle Yaracs, KIS – Heather Christopher, BCMS - Wyatt Milton, BCHS - Jeremy Hite*)

Superintendent Raulerson recognized and presented each of the 2017-18 Teachers of the Year with a check in the amount of \$200, less taxes, with the exception of the District Teacher of the Year, Mrs. Heather Hickox.

Superintendent Raulerson presented Heather Hickox with a District Teacher of the Year plaque and a faux check in the amount of \$750, which represents the actual check that she will receive from the State of Florida funded by Macy’s. Mrs. Hickox will be competing with District Teachers of the Year from around the state to be Florida’s 2019 Teacher of the Year.

- **Recognize the 2017-2018 School Related Employees of the Year** (*PKK - Bryanna Stafford, WES - Perry Hays, MES - Tina Maurer, KIS - Kurt Kraus, BCMS - Dawn Carter, BCHS - Shellie Smith, TRANS - Betty Taylor, AUX/MAINT - Lonnie Hodges, District Office - Kim Green*)

Superintendent Raulerson presented each of the School Related Employees of the Year with a check in the amount of \$200, less taxes, with the exception of the District School Related Employee of the Year, Ms. Kim Green.

Superintendent Raulerson presented Kim Green with a plaque commemorating her selection by the selection committee to represent our district as the District School Related Employee of the Year. Ms. Green also received a check for \$300 less taxes.

### APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

### REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

### APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. <b>Approval of the Personnel Items List for Approval on February 5, 2018.</b>	Sherrie Raulerson (259-0401)
	A.	2. <b>Approval of the Minutes of the January 16, 2018, Work Sessions, Expulsion Hearing, and School Board Meeting.</b>	Sherrie Raulerson (259-0401)
	A.	3. <b>Approval of the December 2017 District Property Inventory.</b>	Denny Wells (259-5420)

	<b>A.</b>	<b>4. Approval of the Financial Reports for the Month Ending November 30, 2017.</b>	Marcelle Richardson (259-0418)
	<b>A.</b>	<b>5. Approval of Out of State Travel for the Baker County High School AFJROTC Students and District Employees to Parris Island, South Carolina on February 26-27, 2018.</b>	Allen Murphy (259-6286)
		Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
	<b>B.</b>	<b>Approval of Removed Routine Items.</b>	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	<b>C.</b>	<b>Approval of the New Agreement with Sunny Speech Services, LLC Effective January 24, 2018 - June 30, 2018, to Provide Speech and Language Therapy Services. Funding Source: General</b>	Michael Green (259-0444)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	<b>D.</b>	<b>Approval of the 2018-2019 School Calendar (Option 1).</b>	Robin Mobley (259-0428)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	<b>E.</b>	<b>Approval to Increase Minimum Pay for Non-Student Workers from \$8.25 to \$8.40 Per Hour.</b>	Marcelle Richardson (259-0418)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	<b>F.</b>	<b>Approval of Agreement with Heartland Rehabilitation Services of Florida for Athletic Training Sports Medicine Services. Funding Source: General</b>	Allen Murphy (259-6286)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	<b>G.</b>	<b>Approval to De-authorize and Dispose of Itemized Westside Elementary School Property. (Obsolete Software Will be Disposed of When Possible. Itemized Listing Attached.)</b>	Kelly Horne (259-2226)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	<b>H.</b>	<b>Approval of the 2016-2017 Fire Safety Report.</b>	Denny Wells (259-5420)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	

	<b>I.</b>	<b>Approval of Baker County Pre-K / Kindergarten Center's 2017-2018 School Improvement Plan.</b>	Bonnie Jones (259-0383)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	
	<b>J.</b>	<b>Approval of Macclenny Elementary School's 2017-2018 School Improvement Plan.</b>	Sherry Barrett (259-2551)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	<b>K.</b>	<b>Approval of Westside Elementary School's 2017-2018 School Improvement Plan.</b>	Kelly Horne (259-2226)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
	<b>L.</b>	<b>Approval of Keller Intermediate School's 2017-2018 School Improvement Plan.</b>	David Davis (259-4244)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	

### CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

### INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson noted that the next School Board Meeting would be held on Tuesday, February 20, 2018, at the Baker County Middle School Auditorium.
- Superintendent Raulerson announced that FTE week is February 5-9, 2018.

### NOTICE

*Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.*

### PERSONNEL ITEMS LIST FOR APPROVAL ON FEBRUARY 5, 2018

RESIGNATION LIST FOR APPROVAL ON FEBRUARY 5, 2018						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Farnesi	Rosemary		Retirement	School Bus Aide (186 Days, 8 Hours)	Transportation	January 26, 2018

<b>RESIGNATION LIST FOR APPROVAL ON FEBRUARY 5, 2018</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Golon	Joseph		Retirement	Teacher, Intellectual Disabilities (197 Days)	Baker County Middle School	May 30, 2018
Gordon	Tammy		Retirement	Teacher, Second Grade (197 Days)	Macclenny Elementary School	May 30, 2018
Hyer	Kylie			Teacher, Eighth Grade ELA (197 Days)	Baker County Middle School	January 31, 2018
Mock	Beth		Retirement	Teacher, Computer Lab/Resource (197 Days)	Macclenny Elementary School	May 30, 2018

<b>EMPLOYMENT LIST FOR APPROVAL ON FEBRUARY 5, 2018</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>SPECIAL NOTE</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATES</b>
Huggins	Sally		Initial Employment / Replacing Joel Griffis	Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	January 10, 2018
Hyde	Amber		Initial Employment / Replacing Cheryl McCreary	School Secretary (216 Days)	Baker County Middle School	January 11, 2018
Vaine	Janet		Initial Employment / Replacing Kylie Hyer	Teacher, Language Arts (197 Days)	Baker County Middle School	February 1, 2018

<b>EXTRA DUTY LIST FOR APPROVAL ON FEBRUARY 5, 2018</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Clevenger	Emily	CDF - Facilitate Career Development Instructor Course	\$24.06 Per Hour / Maximum 16 Hours / Funding Source: Federal	January 22, 2018 - February 28, 2018
Coleman	Karen	Reading Round Up	Regular Hourly Rate / As Needed / Funding Source: General	February 6, 2018 - April 13, 2018
Elledge	Greta	Reading Round Up	Regular Hourly Rate / As Needed / Funding Source: General	February 6, 2018 - April 13, 2018
Lambright	Rebecca	Reading Round Up	Regular Hourly Rate / As Needed / Funding Source: General	February 6, 2018 - April 13, 2018
Laurich-Schutt	Valerie	Reading Round Up	Regular Hourly Rate / As Needed / Funding Source: General	February 6, 2018 - April 13, 2018
Milton	John Wyatt	Reading Round Up	Regular Hourly Rate / As Needed / Funding Source: General	February 6, 2018 - April 13, 2018
Nunn	Cheryl	Drive School Bus Routes	\$13.85 Per Hour / As Needed / Funding Source: General	January 24, 2018 - May 25, 2018
Richardson	Cathy	Drive School Bus Routes	\$13.85 Per Hour / As Needed / Funding Source: General	January 24, 2018 - May 25, 2018
Roberts	Vanessa	Drive School Bus Routes	\$13.85 Per Hour / As Needed / Funding Source: General	January 24, 2018 - May 25, 2018

<b>SUPPLEMENT LIST FOR APPROVAL ON FEBRUARY 5, 2018</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SPECIAL NOTE</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>EFFECTIVE DATES</b>
Huggins	Sally		Baker County High School	Paraprofessional, ESE	Board Approved Rate - Prorated	2017-2018 (January 10, 2018)

<b>SUPPLEMENT LIST FOR APPROVAL ON FEBRUARY 5, 2018</b>						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Lovett	Jennifer		Baker County Middle School	Paraprofessional, ESE	Board Approved Rate - Prorated	2017-2018 (January 10, 2018)
MacDonald	Stefanie	For Tucker McCullough	Baker County Middle School	Peer Teacher	Board Approved Rate	2017-2018 (December 14, 2017)
Willoughby	Jana	For Janet Vaine	Baker County Middle School	Peer Teacher	Board Approved Rate - Prorated 90 Days Only	2017-2018 (February 1, 2018)

<b>STIPEND LIST FOR APPROVAL ON FEBRUARY 5, 2018</b>					
LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
Green	Kim		2018 District School Related Employee of the Year	\$300 Flat Rate / Funding Source: General	February 5, 2018

<b>OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON FEBRUARY 2, 2018</b>				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Stone	Bradley	Baker County High School Assistant Baseball Coach	\$1,390.00 Flat Rate / Funding Source: General	January 24, 2018 - June 30, 2018

<b>SUBSTITUTE LIST FOR APPROVAL ON FEBRUARY 5, 2018</b>					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Lawrence	Charlotte		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	January 16, 2018

<b>LEAVE LIST FOR APPROVAL ON FEBRUARY 5, 2018</b>					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Lauramore	Norma		57 Days	Personal Leave Without Pay - Medical	January 9, 2018 - April 6, 2018
Minshew	Lesley		3 Days	Personal Leave Without Pay - Medical	January 8, 2018 - January 10, 2018
Minshew	Lesley		10 Days	Personal Leave Without Pay - Medical	January 11, 2018 - January 24, 2018

<b>ADJOURNMENT FROM FEBRUARY 5, 2018, SCHOOL BOARD MEETING</b>	
<p>Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.</p>	
<b>Paula T. Barton, Board Chairperson</b>	<b>Sherrie Raulerson, Superintendent of Schools</b>