

**MINUTES
SCHOOL BOARD WORK SESSION
(Open to the Public)
Monday, February 4, 2019 – 4:45 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #47 PAGE #13

➤ **4:45 - 5:45 p.m. - Work Session on Baker County Pre-K / Kindergarten Center, Macclenny Elementary School, Westside Elementary School, and Keller Intermediate School 2018-2019 School Improvement Plans**

The Baker County School Board met on Monday, February 4, 2019, at 4:45 p.m. at the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of the School Board Work Session was to present the 2018-2019 School Improvement Plans for Baker County Pre-K / Kindergarten Center, Macclenny Elementary School, Westside Elementary School, and Keller Intermediate School. The following School Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Paula T. Barton, Patricia C. Weeks, and Tiffany McInarnay. School Board Member Charlie M. (Artie) Burnett, III was not present for the work session. Superintendent Sherrie Raulerson was also present at this work session. Principal Bonnie Jones, Assistant Principal Naomi Anderson, Principal Sherry Barrett, Assistant Principal Lynn Green, Principal Debbie Fraser, Assistant Principal Kelley Murphy, Principal Kelly Horne, and Assistant Principal Jennifer Payne provided a power-point presentation for their respective schools highlighting their school improvement plans and fielded questions during the work session from board members in reference to their plans. Board members were provided with a full copy of each plan. No official action was taken during the work session.

Richard “Dean” Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, February 4, 2019 - 6:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #47 PAGE #13

The Baker County School Board met on Monday, February 4, 2019, at 6:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Richard “Dean” Griffis announced that Johnnie Jacobs was going to give the invocation followed by the Pledge of Allegiance led by David Davis.

CALL TO ORDER – 6:00 P.M.

Chairperson Griffis called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice- Chairperson Paula T. Barton, Patricia C. Weeks, Charlie M. Burnett, III (Artie), and Tiffany McNarnay. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 6:00 P.M. (if any)

There were no public hearings at this meeting.

RECOGNITIONS / PRESENTATIONS

- **Recognize the 2018-2019 Teachers of the Year (PKK - Amanda Dunnington, MES - Melissa Thomas, WES - Tara Stenbeck, KIS – Ryan McGee, BCMS - Jana Willoughby, BCHS - Meshelle "Shelli" Rhoden / District Winner)**

Superintendent Raulerson recognized and presented each of the 2018-19 Teachers of the Year with a check in the amount of \$200, less taxes, with the exception of the District Teacher of the Year, Mrs. Meshelle “Shelli” Rhoden.

Superintendent Raulerson presented Shelli Rhoden with a District Teacher of the Year plaque and a faux check in the amount of \$750, which represents the actual check that she will receive from the State of Florida. Mrs. Rhoden will be competing with District Teachers of the Year from around the state to be Florida’s 2020 Teacher of the Year.

- **Recognize the 2018-2019 School Related Employees of the Year (PKK-Sonya Norrell, WES- Cheryl McCreary, MES-Selena Griffis, KIS-Julia Rhoden, BCMS-Cathy Richardson, BCHS- Penny Raulerson, TRANS-Ann Taylor, AUX/MAINT-Glen Ruise / District Winner, District Office-Wayne Howell)**

Superintendent Raulerson presented each of the School Related Employees of the Year with a check in the amount of \$200, less taxes, with the exception of the District School Related Employee of the Year, Mr. Glen Ruise. (Honorees Julia Rhoden and Wayne Howell were not present for the meeting.)

Superintendent Raulerson presented Glen Ruise with a plaque commemorating his selection by the selection committee to represent our district as the District School Related Employee of the Year. Mr. Ruise also received a check for \$300 less taxes.

- **Recognize Retiree Marilyn Penrod (Hire Date: 08/24/2009 ; Retire Date: 12/31/2018)**

Superintendent Raulerson presented retiree Marilyn Penrod with a commemorative plaque for her years of service to our district.

➤ **Recognize Retiree Annie Briner (*Hire Date: 03/01/1984 ; Retire Date: 01/31/2019*)**

Superintendent Raulerson presented retiree Annie Briner with a commemorative plaque for her years of service to our district.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

➤ **Approval to Change Item A.5.**

FROM: Approval of Amendment to Grant Proposal "Early Learning Performance Funding Project" to Decrease the Original Funding Allocation by 3% from \$9,000 to \$6,300.

Amendment / State / No Matching

TO: Approval of Amendment to Grant Proposal "Early Learning Performance Funding Project" to Revise the Original Project Description. No Change in Funding Requested.

Amendment / State / No Matching

Chairperson Griffis read the above noted recommended additions to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

REMOVAL OF ROUTINE ITEMS

Chairperson Griffis asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on February 4, 2019.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the January 22, 2019, Work Session and School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the January 2019 District Property Inventory.	Denny Wells (259-5420)
	A.	4. Approval of Out of State Travel for the Baker County High School Boys Baseball Team and District Employees to Colquitt County, Georgia on March 1, 2019, and then to Cook County, Georgia on March 2, 2019, to compete at Camden & Cook County High Schools.	Allen Murphy (259-6286)
	A.	5. Approval of Amendment to Grant Proposal "Early Learning Performance Funding Project" to Revise the Original Project Description. No Change in Funding Requested. Amendment / State / No Matching	Bonnie Jones (259-0405)

		Chairperson Griffis entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
	B.	Approval of Removed Routine Items.	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
	C.	Approval of the Agreement with The Young Men's Christian Association (YMCA) of Florida's First Coast, Inc. for Operation of the 2019 Summer Camp at Baker County Middle School.	Thomas Hill (259-2226)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	D.	Approval to De-authorize and Dispose of Itemized Property List at Westside Elementary School. (Obsolete Items Will be Disposed of When Possible.)	Debbie Fraser (259-2216)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Paula Barton. The motion carried 5-0.	
	E.	Approval to De-authorize and Dispose of Itemized Title I Property List at Westside Elementary School. (Obsolete Items Will be Disposed of When Possible.)	Debbie Fraser (259-2216)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
	F.	Approval of Baker County Career and Adult Education Center's 2018-2019 School Improvement Plan.	Ann Watts (259-0408)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Tiffany McNarnay. The motion carried 5-0.	
	G.	Approval of Baker County Middle School's 2018-2019 School Improvement Plan.	Thomas Hill (259-2226)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Paula Barton made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	H.	Approval of Baker County High School's 2018-2019 School Improvement Plan.	Allen Murphy (259-6286)
		Chairperson Griffis entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson commended the principals and assistant principals for their work on the School Improvement Plans and work sessions.

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON MONDAY, FEBRUARY 4, 2019

RESIGNATION LIST FOR APPROVAL ON FEBRUARY 4, 2019

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Horn	Jeffrey			Teacher, Adult Education (Part-Time, As Needed)	Career and Adult Education	February 1, 2019
Rodgers	James			Teacher, Physical Education (197 Days)	Baker County High School	January 18, 2019
Watts	Rejeania Ann			Director of Career and Adult Education (261 Days)	Career and Adult Education	March 1, 2019

EMPLOYMENT LIST FOR APPROVAL ON FEBRUARY 4, 2019

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Register	Tracy		Initial Employment / Replacing Renee Hebb	Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	January 25, 2019
Wood	Dana		Promotion / Transfer from Bookkeeper (240 Days) at Macclenny Elementary School / Replacing Velinda Lyons	Account Clerk / Payroll Clerk - Finance II (261 Days)	District Office	February 1, 2019

SUPPLEMENT LIST FOR APPROVAL ON FEBRUARY 4, 2019

LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Staples	John		Baker County High School	Athletic Director	Board Approved Rate - Prorated	2018-2019 (Effective 01/18/2019)
Thomas	Marcel		Baker County High School	High School Girls Track Coach	Board Approved Rate	2018-2019

OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON FEBRUARY 4, 2019

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Lowery	Cason	High School Assistant Baseball Coach	\$1390.00 Flat Rate / Funding Source: General	February 5, 2019 - June 30, 2019
Stone	Bradley	High School Assistant Baseball Coach	\$1390.00 Flat Rate / Funding Source: General	February 5, 2019 - June 30, 2019

SUBSTITUTE LIST FOR APPROVAL ON FEBRUARY 4, 2019					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Gray	Mary		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	January 15, 2019
Hull	Dana		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	January 14, 2019
Swanson	John		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	January 24, 2019

LEAVE LIST FOR APPROVAL ON FEBRUARY 4, 2019					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Carver	Andrea		10 Days	Personal Leave Without Pay - Personal	January 16-17, 2019 & January 23 - February 1, 2019
Crews	Kathy		38.5 Days	Personal Leave Without Pay - Medical	January 16, 2019 - March 12, 2019

ADJOURNMENT FROM FEBRUARY 4, 2019, SCHOOL BOARD MEETING	
<p>Since there was no further business to come before the Board, Paula Barton made a motion to adjourn, seconded by Artie Burnett. The meeting adjourned via general consensus.</p>	
Richard "Dean" Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools