

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, February 4, 2013 - 6:30 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #41 PAGE #14

The Baker County School Board met on Monday, February 4, 2013, at 6:30 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regular Board meeting.

Chairperson Griffis announced the individuals who were going to give the invocation and lead the Pledge of Allegiance. Tom Hill, Principal of Baker County High School, gave the invocation. Then, Christopher and Emily Hill, son and daughter of Tom and Margie Hill, led the Pledge of Allegiance.

Chairperson Griffis called the meeting to order and asked for a roll call of members before proceeding with the items on the agenda. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Patricia C. Weeks, Charlie M. Burnett, III (Artie), Earl “Dwight” Crews, and Jesse D. Davis. Superintendent Sherrie Raulerson and School Board Attorney Jonathan Oliff were both in attendance.

PUBLIC HEARINGS

There were no public hearings held at this meeting.

RECOGNITIONS

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| <ul style="list-style-type: none"> ▪ Recognize School Related Employees of the Year (<i>Penny Combs-PKK, Kim Williams-WES, Margie Hill-MES, Katie Kennedy-KIS, Barbara Belleville-BCMS, Jeri Harvey-BCHS, Cindy Odom-Transportation, Johnny Givens-Aux/Maint, Joe Martinez-District Office</i>) | Superintendent Raulerson (259-0401) |
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Superintendent Raulerson presented each of the above noted School Related Employees of the Year with a plaque to commemorate this honor. She spoke briefly about what an honor it is to be selected by their peers at their work site, as well as, some special comments about each honoree.

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| <ul style="list-style-type: none"> ▪ Recognize Joe Martinez - District School Related Employee of the Year | Superintendent Raulerson (259-0401) |
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Superintendent Raulerson presented Joe Martinez with a plaque commemorating that he was selected by the committee as the District School Related Employee of the Year. Superintendent Raulerson mentioned that this is the third time he has been selected as the District Office School Related Employee of the Year, but the first time he has been honored to be selected as the District School Related Employee of the Year.

<ul style="list-style-type: none"> ▪ Recognize Retiree Cherry Drummond (<i>Hire: 9/8/1987; Retire: 1/18/2013</i>) 	Superintendent Raulerson (259-0401)
<p>Superintendent Raulerson presented retiree Cherry Drummond with a commemorative plaque in honor of her years of service to our district. Superintendent Raulerson mentioned that Ms. Drummond lives in Jacksonville and has driven back and forth many years to serve the students in our district. Ms. Drummond's brother was also in attendance in honor of her retirement recognition.</p>	
<ul style="list-style-type: none"> ▪ Recognize All-American Team Football Honors (<i>CeCe Jefferson-MaxPreps 2012 Sophomore All-American Team and Florida Associated Press 5A All-State First Team, Falon Lee-Florida Associated Press 5A All-State First Team, Dillon Mills-Florida Associated Press 5A All-State Second Team</i>) 	Superintendent Raulerson (259-0401)
<p>Superintendent Raulerson presented Falon Lee with a framed certificate in recognition of his football honor of being selected for the Florida Associated Press 5A All-State First Team. CeCe Jefferson and Dillon Mills were unable to attend the Board meeting. Mr. Hill will make sure they receive their framed certificates.</p>	

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to this agenda.

CITIZEN INPUT

No individual in the audience addressed the School Board with citizen concerns at this meeting.

REMOVAL OF ROUTINE ITEMS

Chairperson Griffis asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

APPROVAL OF ITEMS FOR ACTION		
A.	Approval of Routine Items	CONTACT
A.	<ol style="list-style-type: none"> Approval of the Personnel Items List for Approval on February 4, 2013. 	Superintendent Raulerson (259-0401)
A.	<ol style="list-style-type: none"> Approval of the Minutes of January 22, 2013, Expulsion Review Hearing and School Board Meeting. 	Superintendent Raulerson (259-0401)
A.	<ol style="list-style-type: none"> Approval of the Financial Reports for the Month Ending December 31, 2012. 	Marcelle Richardson (259-0418)

A.	4. Approval of the December, 2012, District Property Inventory.	Denny Wells (259-5420)
A.	5. Approval of the January, 2013, District Property Inventory.	Denny Wells (259-5420)
A.	6. Approval to Dispose of Property #16509 (Couch) and Remove from Property Inventory. (Unsafe and Damaged Beyond Repair)	Naomi Anderson (259-3014)
A.	7. Approval of Out of State Travel for Robert "Bob" Gerard on March 7, 8 and 9, 2013 to Louisville, Kentucky. (Presenting a Performance Paper at the Southeastern Theatre Conference-No Cost to the District)	Tom Hill (259-6286)
A.	8. Approval of the BCHS Humanities Out of State Field Trip to New York on March 20-23, 2013, Including Chaperone's Ida Fish, Fay Sinclair, Sara Beth Gerard, Dylan Gerard, and Kelley Norman.	Tom Hill (259-6286)
A.	9. Approval of Out of State Travel to University of South Carolina for USC Band Clinic on February 14-17, 2013, for Five Students Along with Michael Warren, Band Director, and Two Parent Chaperones, Mr. Steve Gaylord and Mrs. Pam Gaylord.	Tom Hill (259-6286)
	Chairperson Griffis entertained a motion from the Board on the above noted agenda items. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0 on the routine items.	
B.	Approval of the Removed Routine Items.	n/a
	There were no removed routine items. Therefore, no action was taken on this agenda item.	
C.	Approval of the Auditor General's Baker County School District's Financial, Operational, and Federal Single Audit Report for Fiscal Year Ended June 30, 2012.	Marcelle Richardson (259-0418)
	Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0.	
D.	Approval and Adoption of the Procedures for the Use of Fireworks at Memorial Stadium.	Denny Wells (259-5420)

	<p>Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Patricia Weeks. Denny Wells, Director of Facilities and Maintenance, and Scott Crews, from the Macclenny Fire Department, were both in attendance to field questions from the Board Members. The motion carried 5-0.</p>
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INFORMATION AND ANNOUNCEMENTS

- Teacher of the Year Banquet – Tuesday, February 5, 2013 at 6:30 p.m.
- Superintendent Raulerson expressed her appreciation for the prayers and concern for her mother. Her mother is still in ICU, but is off the ventilator and off dialysis and doing much better.
- Principal Bonnie Jones stated that Kindergarten registration is March 11-15, 2013.

PERSONNEL ITEMS LIST APPROVED February 4, 2013

RESIGNATION LIST APPROVED February 4, 2013

LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Williams	Kelly Curtis		Para Professional - ESE (187 Day)	Baker County High School	January 24, 2013

TEMPORARY EMPLOYMENT LIST APPROVED February 4, 2013

LAST NAME	FIRST NAME	ASSIGNMENT	AMOUNT	LOCATION	EFFECTIVE DATES
Williams	LuAnne	Program Improvement, Adult Education	\$31.21 Per Hour / As Needed / FUNDING SOURCE: Federal	Career and Adult Education	February 5, 2013 - June 30, 2013

EXTRA DUTY LIST APPROVED February 4, 2013

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Clevenger	Emily	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	February 5, 2013 - June 4, 2013
Elledge	Gretchen	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	February 5, 2013 - June 4, 2013
Kittrell	Jessica	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	February 5, 2013 - June 4, 2013
Sabaka	Janet	Title I Parent Night	Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal	January 14, 2013
Walden	Lauren	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	February 5, 2013 - June 4, 2013

EXTRA DUTY LIST APPROVED February 4, 2013

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Williams	Cathy	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	February 5, 2013 - June 4, 2013

STIPEND LIST APPROVED February 4, 2013

LAST NAME	FIRST NAME	ASSIGNMENT	AMOUNT	EFFECTIVE
Armoreda	Christopher	Reading Stipend (1st Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	August 20, 2012 - January 15, 2013
Braddy	Lisa	Reading Stipend (1st Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	August 20, 2012 - January 15, 2013
Brookins	Lisa	Teacher of the Year (Excluding the District Teacher of the Year)	\$200 Flat Rate / FUNDING SOURCE: General	2013
Dees	Allyson	Reading Stipend (1st Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	August 20, 2012 - January 15, 2013
Dowling	Ethel	Reading Stipend (1st Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	August 20, 2012 - January 15, 2013
Ferreira	Vincent	Reading Stipend (1st Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	August 20, 2012 - January 15, 2013
Finley	Donna	Reading Stipend (1st Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	August 20, 2012 - January 15, 2013
Fowler	Gail	Dual Enrollment Spring Term 2013, See Contract #13030001	\$2,635 Flat Rate / FUNDING SOURCE: Reimbursed by Florida Gateway College	January 16, 2013 - May 1, 2013
Gnann	Debra	Dual Enrollment Spring Term 2013, See Contract #13030002	\$1,410 Flat Rate / FUNDING SOURCE: Reimbursed by Florida Gateway College	January 16, 2013 - May 1, 2013
Hand	Daphne	Teacher of the Year (Excluding the District Teacher of the Year)	\$200 Flat Rate / FUNDING SOURCE: General	2013
Hays	Leigh Ann	Teacher of the Year (Excluding the District Teacher of the Year)	\$200 Flat Rate / FUNDING SOURCE: General	2013
Mitchell	Jennifer	Teacher of the Year (Excluding the District Teacher of the Year)	\$200 Flat Rate / FUNDING SOURCE: General	2013

STIPEND LIST APPROVED February 4, 2013

LAST NAME	FIRST NAME	ASSIGNMENT	AMOUNT	EFFECTIVE
Kish	Jessica	Reading Stipend (1st Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	August 20, 2012 - January 15, 2013
Lambright	Rebecca	Reading Stipend (1st Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	August 20, 2012 - January 15, 2013
Laurich-Schutt	Valerie	Reading Stipend (1st Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	August 20, 2012 - January 15, 2013
Martinez	Joe	School Related Employee of the Year	\$100 Flat Rate / FUNDING SOURCE: General	February 4, 2013
Payne	Jennifer	Addition of Out of Field Subject Area to Certificate (English / Grades 6-12)	\$300 Flat Rate / FUNDING SOURCE: Federal	January 27, 2012
Richardson	Jennifer	Teacher of the Year (Excluding the District Teacher of the Year)	\$200 Flat Rate / FUNDING SOURCE: General	2013
Smith	Andrea	Reading Stipend (1st Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	August 20, 2012 - January 15, 2013
Sweat	Merrilee	Reading Stipend (1st Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	August 20, 2012 - January 15, 2013
Vinzant	Patsy	Reading Stipend (1st Semester)	\$250 Flat Rate / FUNDING SOURCE: Federal	August 20, 2012 - January 15, 2013
Wendel	Scott	Teacher of the Year (Excluding the District Teacher of the Year)	\$200 Flat Rate / FUNDING SOURCE: General	2013

SUBSTITUTE LIST APPROVED February 4, 2013

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Chinn	Blanche	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	January 15, 2013
Foran	Deborah	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	January 15, 2013

LEAVE LIST APPROVED February 4, 2013

LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Moore	Elouise B.	.25 Day	Illness in the Line of Duty	January 14, 2013

LEAVE LIST APPROVED February 4, 2013

LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Turner	Wanda G.	39 Days	Personal Leave Without Pay - Medical	January 24, 2013 - March 20, 2013
Volner	Brynne	6 Days	Personal Leave Without Pay - Medical	February 7, 2013 - February 14, 2013

INFORMATION AND ANNOUNCEMENTS

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dwight Crews. The meeting adjourned by general consensus.

Richard Dean Griffis, Board Chairperson	Sherrie Raulerson, Superintendent of Schools