

MINUTES
SCHOOL BOARD MEETING
 (Open to the Public)
 Monday, January 7, 2013 - 6:30 p.m.
 District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #41 PAGE #12

The Baker County School Board met on Monday, January 7, 2013, at 6:30 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regular Board meeting. Before the meeting was called to order, Robert Lambright gave the invocation followed by the Pledge of Allegiance by Kindergarten students, Hailey Williams and Kailey Sears.

Chairperson Griffis called for a roll call of members. The following Board Members were present to wit: Chairperson Richard “Dean” Griffis, Vice-Chairperson Patricia C. Weeks, Charlie M. Burnett, III (Artie), Earl “Dwight” Crews, and Jesse D. Davis. Superintendent Sherrie Raulerson and School Board Attorney Jonathan Oliff were both in attendance at the meeting.

Chairperson Griffis called the meeting to order. Then, he continued with the items on the agenda.

PUBLIC HEARINGS

There were no public hearings held at this meeting.

RECOGNITIONS

▪ **Kinder Chorus Performance**

Superintendent
Raulerson /
Kimbra Lane

The Baker County Pre-K/Kindergarten Center’s Kindergarten Kinder Chorus group performed two songs with interpretive movement.

▪ **FFA Extemporaneous Speech Presentation by Shelby King, Sub-District Champion**

Superintendent
Raulerson /
Ashton Norman

Shelby King, a Baker County Middle School FFA student, presented the speech she gave at the Sub-District Competition. Shelby explained that she was given a topic thirty minutes before she was required to give the speech. In that time, she had to write and prepare to deliver the speech. She was allowed to have her textbook and notebook as reference tools. She did an outstanding job. Superintendent Raulerson presented her with a certificate of recognition for this wonderful accomplishment.

▪ **FFA State Food Science and Technology Team – 1st Place Winners** (*Bethany Richardson, Garrett Stavely, Hunter Burnsed, and Jesse Lambright*)

Superintendent
Raulerson (259-
0401)

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| <p>Superintendent Raulerson presented recognition certificates to the FFA State Food Science and Technology Team 1st Place Winners. The Team Members were: Bethany Richardson, Garrett Stavely, Hunter Burnsed, and Jesse Lambright. Bethany Richardson was also recognized for being “High Individual” winner at the State competition.</p> | |
| <ul style="list-style-type: none"> ▪ Recognize FFA Advisors – Cacee Ford – BCHS and Ashton Norman - BCMS | <p>Superintendent Raulerson (259-0401)</p> |
| <p>Superintendent Raulerson recognized both Cacee Ford, Baker County High School FFA Advisor, and Ashton Norman, Baker County Middle School FFA Advisor, for their outstanding leadership in preparing FFA students to be successful.</p> | |
| <ul style="list-style-type: none"> ▪ Check Presentation by First Federal Bank of Florida to Baker County High School (<i>Funds Raised through First Federal Bank of Florida's Community Rewards Program</i>) | <p>Tom Hill / Dana Wood of First Federal</p> |
| <p>Dana Wood, Branch Manager of First Federal Bank in Macclenny, presented Principal Tom Hill with a check in the amount of \$2,700. These funds were raised through First Federal Bank’s Community Rewards Program and will be used to purchase a much needed golf cart for safety reasons for Baker County High School. Dana Wood also stated that she had been able to also give some monies to Keller Intermediate School, Baker County Middle School, and Baker County High School for their <u>Positive Behavior Support</u> Program.</p> | |

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

There were no corrections or additions to the agenda.

CITIZEN INPUT

No individual in the audience addressed the School Board with citizen concerns at this meeting.

REMOVAL OF ROUTINE ITEMS

Chairperson Griffis asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

| A. | Approval of Routine Items | CONTACT |
|----|--|-------------------------------------|
| A. | 1. Approval of the Personnel Items List for Approval on January 7, 2013. | Superintendent Raulerson (259-0401) |

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| A. | 2. Approval of the Minutes of the December 3, 2012, Expulsion Review Hearing, Work Session, and Regular Board Meeting. | Superintendent Raulerson (259-0401) |
| A. | 3. Approval of the Financial Reports for the Month Ending October 31, 2012. | Marcelle Richardson (259-0418) |
| A. | 4. Approval of the November, 2012 District Property Report. | Denny Wells (259-5420) |
| A. | 5. Approval to Award Bid No. 2013-05 (Sale of Buses) to Tampa Bus Market, Inc. for Items 1 (\$4,693), 5 (\$5,301), and 6 (\$5,301) and to Marketing Inc. Items 2 (\$1,612), 3 (\$1,862), and 4 (\$2,162). | Cathy Golon (259-4330) |
| A. | 6. Approval of Partners in Education for Business Success (PEBS) Participation Agreement Between Baker Co. School Board & Blue Cross and Blue Shield of Florida, Inc. for November 1, 2012, through October 31, 2015. (No substantive changes from previous years) | Ann Watts (259-0408) |
| | Chairperson Griffis entertained a motion from the Board on the routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0. | |
| B. | Approval of Removed Routine Items. | n/a |
| | There were no removed routine items. Therefore, no action was taken on this agenda item. | |
| C. | Approval of the Consultant Contract with Mary Brandenburg for 6 Days Not to Exceed \$4,800, Effective January 8, 2013 - June 30, 2013. | David Davis (259-0429) |
| | Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Patricia Weeks. The motion carried 5-0. | |
| D. | Approval of the Consultant Contract with Ryan Andrews for 12 Sessions @ \$60 Per Session, Effective January 9, 2013 - January 30, 2013. (Competitive Cheerleading-Reimbursed by Fund Raisers) | Tom Hill (259-6286) |
| | Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0. | |
| E. | Approval of the Baker County District Board Internal Accounts Audit Report for Fiscal Year Ending June 30, 2012. | Marcelle Richardson (259-0418) |

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| | Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Jesse Davis. The motion carried 5-0. | |
| F. | Approval of the Baker County Education Foundation, Inc. Financial Statements and Independent Auditor's Report for Fiscal Year Ending June 30, 2012. | Marcelle Richardson (259-0418) |
| | Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dwight Crews. The motion carried 5-0. | |
| G. | Approval of Memorandum of Understanding with Baker County Education Association for Two New Teacher Supplement Positions for Student Drop-off at Baker County Middle School in the Mornings, Effective 2012-2013 School Year Only. | David Davis (259-0429) |
| | Chairperson Griffis entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Patricia Weeks made a motion to approve, seconded by Artie Burnett. The motion carried 5-0. | |

INFORMATION AND ANNOUNCEMENTS

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| Sunday, January 13, 2013 @ 3:00 p.m. @ Baker County High School will be our Community-Wide Prayer |
| The Florida Association of District School Superintendents are Going to Request Funding for Safety from the Governor for School Districts. |
| Today, January 7, 2013, Educational Leaders met with the Sheriff's Office to Discuss School Safety |

PERSONNEL ITEMS LIST APPROVED January 7, 2013

RESIGNATION LIST APPROVED January 7, 2013

| LAST NAME | FIRST NAME | SPECIAL NOTE | POSITION | LOCATION | EFFECTIVE DATES |
|-----------|------------|--------------|---|----------------------------|-----------------|
| Scott | Aaron | | Adult Education Teacher - Part-Time (As Needed) | Career and Adult Education | January 7, 2013 |

EMPLOYMENT LIST APPROVED January 7, 2013

| LAST NAME | FIRST NAME | SPECIAL NOTE | POSITION | LOCATION | EFFECTIVE DATES |
|------------|------------|--|---------------------------------------|----------------------------|-------------------|
| Gray | Holly | Initial Employment / New Position | Nutrition Services Assistant - 3 Hour | Westside Elementary School | January 8, 2013 |
| McCullough | Tammy | Transfer from Baker County Middle School from ESE Assistant (187 Day) / Replacing Jeffrey Kresch | ESE Assistant (187 Day) | Westside Elementary School | November 29, 2012 |
| Rhoden | Katie | Transfer / Promotion from Instructional Assistant - Computer Lab (187 Day) / Replacing Kristy Bailey | Title I Teacher (197 Day) | Westside Elementary School | December 5, 2012 |

EXTRA DUTY LIST APPROVED January 7, 2013

| LAST NAME | FIRST NAME | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
|-----------|------------|--|--|-----------------------------------|
| Anderson | JoAnna | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Baker | Melba | Title I Parent Night | Regular Hourly Rate - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Betros | Jan | Kindergarten Readiness Workshops and Preparation | Regular Hourly Rate - Maximum 8 Hours / \$23.13 Per Hour - Maximum 6 Hours / FUNDING SOURCE: Federal | January 29, 2013 - April 30, 2013 |
| Bishop | Kinita | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Brewin | Kelly | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Burnsed | Amanda | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |

EXTRA DUTY LIST APPROVED January 7, 2013

| LAST NAME | FIRST NAME | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
|------------------|-------------------|--|--|--------------------------------------|
| Cavanaugh | Deborah | Writer's Dream Team | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 16, 2013 - February 20, 2013 |
| Combs | Denise | After School Remediation | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 8, 2013 - June 4, 2013 |
| Combs | Kathy | Title I Parent Night | Regular Hourly Rate / Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Combs | Seann | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Combs | Stephanie | Kindergarten Readiness Workshops and Preparation | Regular Hourly Rate - Maximum 8 Hours / \$23.13 Per Hour - Maximum 6 Hours / FUNDING SOURCE: Federal | January 29, 2013 - April 30, 2013 |
| Crews | Deborah | Child Care for Children of ESE Parents for Parent Trainings During 2012-2013 | Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal | January 8, 2013 - June 4, 2013 |
| Crummey | Jennifer | Writer's Dream Team | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 16, 2013 - February 20, 2013 |
| Dorman | Debbie | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Fletcher | Cathy | Title I Parent Night | Regular Hourly Rate / Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Harrell | Pamela | After School Remediation | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 8, 2013 - June 4, 2013 |
| Hartley | Ronda | Title I Parent Night | Regular Hourly Rate / Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |

EXTRA DUTY LIST APPROVED January 7, 2013

| LAST NAME | FIRST NAME | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
|------------------|-------------------|---|--|--|
| Harvey | Tammie | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Hill | Margie | Title I Parent Night | Regular Hourly Rate / Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Hodges | Adeline | Title I Parent Night | Regular Hourly Rate / Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Hurst | Charita | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Kick | Leanna | Writer's Dream Team | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 16, 2013 - February 20, 2013 |
| Kick | Leanna | After School Remediation | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | December 10, 2012 - March 28, 2013 |
| Landtroop | Christine | Writer's Dream Team | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 16, 2013 - February 20, 2013 |
| Linville | Lori | Writer's Dream Team | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 16, 2013 - February 20, 2013 |
| Lyons | Renee' | Writer's Dream Team | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 16, 2013 - February 20, 2013 |
| McCart | Maggie | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| McCook | Amanda | Kindergarten Readiness Workshops and Preparation | Regular Hourly Rate - Maximum 8 Hours / \$23.13 Per Hour - Maximum 6 Hours / FUNDING SOURCE: Federal | January 29, 2013 - April 30, 2013 |

EXTRA DUTY LIST APPROVED January 7, 2013

| LAST NAME | FIRST NAME | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
|------------------|-------------------|--|---|--|
| McGee | Ryan | Writer's Dream Team | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 16, 2013 - February 20, 2013 |
| Mitchell | Robin | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Mock | Beth | Title I Parent Night | Regular Hourly Rate / Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Rhoden | Tara | After School Remediation | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 8, 2013 - June 4, 2013 |
| Richardson | Kori | After School Remediation | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 8, 2013 - June 4, 2013 |
| Smith | Melissa | After School Remediation | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | November 8, 2012 - March 28, 2013 |
| Strait | Tiffany B. | Writer's Dream Team | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 16, 2013 - February 20, 2013 |
| Sullivan | Kim | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Taylor | Latrelle | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Taylor | Rodney Quentin | Writer's Dream Team | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 16, 2013 - February 20, 2013 |
| Thornton | Nancy | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Tucker | Dawn | After School Tutoring Substitute Bus Driver | Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal | January 7, 2013 - March 28, 2013 |

EXTRA DUTY LIST APPROVED January 7, 2013

| LAST NAME | FIRST NAME | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
|-----------|------------|--|---|-----------------------------------|
| Webb | Emily | Kindergarten Readiness Workshops and Preparation | Regular Hourly Rate - Maximum 8 Hours / \$23.13 Per Hour - Maximum 6 Hours / FUNDING SOURCE: Federal | January 29, 2013 - April 30, 2013 |
| Wignall | Renee | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |
| Wilford | Katie | After School Remediation | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | January 8, 2013 - June 4, 2013 |
| Woods | Abbey | Title I Parent Night | Regular Hourly Rate - Maximum 1 Hour / \$23.13 Per Hour - Maximum 2 Hours / FUNDING SOURCE: Federal | January 14, 2013 |

SUPPLEMENT LIST APPROVED January 7, 2013

| LAST NAME | FIRST NAME | SPECIAL NOTE | LOCATION | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
|-----------|------------|--------------|-----------------------------|---------------------------------------|--------------------------------|---|
| Green | Lynn | | Westside Elementary School | Peer Teacher for Katie Rhoden | Board Approved Rate - Prorated | December 5, 2012 for 2012-2013 |
| Harvey | Tammie | | Macclenny Elementary School | Peer Teacher for Stephanie Brookshire | Board Approved Rate - Prorated | August 13, 2012 - January 15, 2013 Only |
| Rentz | Beverly | | Macclenny Elementary School | Peer Teacher for Jana Baker | Board Approved Rate | 2012-2013 |
| Sullivan | Kim | | Macclenny Elementary School | Peer Teacher for Seann Combs | Board Approved Rate | 2012-2013 |

SUBSTITUTE LIST APPROVED January 7, 2013

| LAST NAME | FIRST NAME | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
|-----------|-------------|--|---------------------|------------------|
| Dowling | Frances Kay | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | December 4, 2012 |

SUBSTITUTE LIST APPROVED January 7, 2013

| LAST NAME | FIRST NAME | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
|-----------|--------------|--|---------------------|------------------|
| Shubert | Christie Ann | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | December 4, 2012 |

LEAVE LIST APPROVED January 7, 2013

| LAST NAME | FIRST NAME | # OF DAYS | TYPE OF LEAVE | EFFECTIVE DATES |
|---------------|------------|--|--------------------------------------|---|
| Brownlee | Tammy | .25 Day | Illness in the Line of Duty | November 30, 2012 |
| Brownlee | Tammy | .25 Day | Illness in the Line of Duty | November 16, 2012 |
| Brownlee | Tammy | .50 Day | Illness in the Line of Duty | November 9, 2012 |
| Holton | Debra | 40 Days | Personal Leave Without Pay - Medical | November 29, 2012 - February 1, 2013 |
| Lauramore | Deborah | 21 Days* (*Amended from 11/5/12 Board Approval) | Personal Leave Without Pay - Medical | October 15, 2012 - November 14, 2012* (*Amended Ending Date from 11/5/12 Board Approval) |
| Lauramore | Norma J. | .50 Day | Illness in the Line of Duty | November 30, 2012 |
| Meeks-Johnson | Sarah | 1 Day | Illness in the Line of Duty | December 19, 2012 |
| Swindell | Delilah | 18 Days | Personal Leave Without Pay - Medical | November 13, 2012 - December 10, 2012 |
| Turner | Wanda G. | 24 Days | Personal Leave Without Pay - Medical | December 13, 2012 - January 23, 2013 |

ADJOURNMENT FROM January 7, 2013, SCHOOL BOARD MEETING

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Jesse Davis. The motion carried by general consensus.

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| Richard Dean Griffis, Board Chairperson | Sherrie Raulerson, Superintendent of Schools |