

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, January 6, 2014 - 6:30 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

SUPPLEMENTAL MINUTE BOOK #42 PAGE #12

The Baker County School Board met on Monday, January 6, 2014, at 6:30 p.m. in the District School Board Meeting Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regular Board meeting.

Chairperson Weeks announced that Johnnie Jacobs would give the invocation. The invocation was followed by Debbie Fraser leading the Pledge of Allegiance.

CALL TO ORDER

After the Pledge of Allegiance, Chairperson Weeks called the Board meeting to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Patricia C. Weeks, Vice-Chairperson Earl “Dwight” Crews, Charlie M. Burnett, III (Artie), and Richard “Dean” Griffis. Superintendent Sherrie Raulerson and School Board Attorney Jonathan Oliff were both present.

PUBLIC HEARINGS

There were no public hearings held at this meeting.

RECOGNITIONS

➤ **Recognize Retiree Kathleen B. Harter** (*Hire Date: 2/6/2001; Retire Date: 12/31/2013*)

Superintendent Raulerson presented a plaque to Ms. Harter in recognition of her years of service to our district. Ms. Harter’s son was also present at the meeting in honor of her retirement.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

- **Add A.1. Personnel Items – Employment – Ruth N. Roman**
- **Add A.1. Personnel Items – Extra Duty – Lisa Brookins (Writer’s Dream Team)**
- **Add A.1. Personnel Items – Extra Duty – Crystal Cabral (Writer’s Dream Team)**
- **Add A.1. Personnel Items – Substitute – Connie Rhoden**
- **Add A.1. Personnel Items – Leave – Laura Denise Starling**
- **Add A.1. Personnel Items – Leave – Sherrie Steadman**

Chairperson Weeks read the above noted additions to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve adding these additions to the agenda, seconded by Dwight Crews. The motion carried 4-0.

CITIZEN INPUT

No individual in the audience addressed the School Board with citizen concerns at this meeting.

REMOVAL OF ROUTINE ITEMS

Chairperson Weeks asked if any Board Member wished to remove a routine item for separate consideration. Hearing none, she continued with the items on the agenda.

APPROVAL OF ITEMS FOR ACTION

A.	Approval of Routine Items	CONTACT
A.	1. Approval of the Personnel Items List for Approval on January 6, 2014.	Superintendent Raulerson (259-0401)
A.	2. Approval of the Minutes of the December 2, 2013, School Board Meeting.	Superintendent Raulerson (259-0401)
A.	3. Approval of the Financial Reports for the Month Ending October 31, 2013.	Marcelle Richardson (259-0418)
A.	4. Approval of the Financial Reports for the Month Ending November 30, 2013.	Marcelle Richardson (259-0418)
A.	5. Approval of the December, 2013, District Property Inventory Report.	Denny Wells (259-5420)
A.	6. Approval of the Grant Proposal "VPK Assessment Implementation Grant" in the Amount of \$2,000. NEW / STATE / NO MATCHING	Bonnie Jones (259-0405)
A.	7. Approval for Joey Sulkowski to Travel Out of State on January 13-14, 2014 to the American Football Coaches Association National Convention in Indianapolis, Indiana.	Thomas Hill (259-6286)
A.	8. Approval of the Grant Proposal "Technology Transformation Grants for Rural School District or District Bandwidth Support" in the Amount of \$29,392. NEW / STATE / NO MATCHING	Joe Martinez (259-3945)
	Chairperson Weeks entertained a motion to approve all routine items. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve all routine items (A.1. – A.8.), seconded by Dean Griffis. The motion carried 4-0.	
B.	Approval of the Removed Routine Items.	n/a

		There were no removed routine items. Therefore, no action was taken on this agenda item.
C.	Approval of the Baker County Education Foundation Audit for the Year Ending June 30, 2013.	Marcelle Richardson (259-0418)
		Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.
D.	Approval of the Baker County District School Board Internal Accounts Audit Report for the Year Ending June 30, 2013.	Marcelle Richardson (259-0418)
		Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Dwight Crews. The motion carried 4-0.
E.	Approval of the Deductive Change Order for \$49,800 from the Re-roofing Project at Baker County Middle School, Building Nine. (Note: Removes All Canopy Work from this Project)	Denny Wells (259-5420)
		Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.
F.	Approval to Renew RFP No. FIN 211-05 Insurance Broker of Record Services with Owens and Associates (O & A) Insurance Services, Inc. for One Additional Insurance Calendar Year. (Through September 30, 2015)	Cathy Golon (259-4330)
		Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.
G.	Approval to Lease a Copier for Baker County High School, State of Florida Contract 600-000-11-1, Beginning January 1, 2014 and Ending December 31, 2017, with SHARP Electronics Corp. for Total Lease Cost of \$12,704.64. (Serviced by McCrimmon's Office)	Cathy Golon (259-4330)
		Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Dwight Crews. The motion carried 4-0.

H.	Approval to Lease a Copier for Baker County Middle School, State of Florida Contract 600-000-11-1, Beginning January 1, 2014 and Ending December 31, 2017, with SHARP Electronics Corp. for Total Lease Cost of \$12,704.64. (Serviced by McCrimmon's Office)	Cathy Golon (259-4330)
	Chairperson Weeks entertained a motion from the Board on this agenda item. As recommended by Superintendent Raulerson, Dwight Crews made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.	

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson publicly thanked Johnnie Jacobs, David Crawford, and Denny Wells for their extra efforts in preparing for the severe cold weather for tonight and tomorrow.
- Baker County Public Schools will be open tomorrow. If parents opt to keep their students home because of the severe cold weather, they should send a note to school to the Principal when they return to have the day excused.
- Educational Leaders' meeting on Wednesday, January 8, 2014, at 9:30 a.m.
- 6-12th Grade Collaboration Event on Thursday, January 9, 2014
- Sunday, January 12, 2014, Community-wide Prayer @ Baker County High School at 3:00 p.m.
- Friday, January 18, 2014, Planning Day
- Monday, January 20, 2014, Martin Luther King Holiday
- Wednesday, January 15, 2014, Westside Elementary School Project REACH (Reading)
- Baker County High School Basketball Team won the Christmas Tournament for the first time since 2005.

PERSONNEL ITEMS LIST APPROVED January 6, 2014

RESIGNATION/TERMINATION LIST APPROVED January 6, 2014					
LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Davis	Daniel	Terminate Pursuant to Florida Statute 1012.335 (1) (c)	Spanish Instructor (197 Day)	Baker County High School	December 5, 2013
Davis	Lauren		EDEP Supervisor (182 Day)	Macclenny Elementary School	January 16, 2014
Sulkowski	Heather		Alternative School Teacher (197 Day)	Baker County Middle School	December 20, 2013
Sulkowski	Ryan		Physical Education Teacher (240 day)	Baker County High School	December 20, 2013

EMPLOYMENT LIST APPROVED January 6, 2014					
LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Gray	Holly	Promotion Within Same School from Nutrition Services Assistant (3 Hr. / 186 Day) / Replacing Partial Kim Mallett	Nutrition Services Assistant (4 Hour / 186 Day)	Westside Elementary School	January 7, 2014
Hite	Jennifer	Transfer Within Same School from 5th Grade Teacher (197 Day) / Replacing Jon Scott Hunter	Guidance Counselor (197 Day)	Keller Intermediate School	December 6, 2013
Long	Shirley	Initial Employment / Replacing Pam Morgan	Nutrition Services Assistant (4 Hour / 186 Day)	Baker County High School	January 7, 2014
McHenry	Jessica	Transfer from Baker County Pre-K/Kindergarten Center from Kindergarten Teacher (197 Day) / Replacing Jennifer Hite	Fifth Grade Teacher (197 Day)	Keller Intermediate School	January 6, 2014
Robinson	Melissa Ann	Initial Employment / Replacing Karen Harrison	Vocational Teacher (197 Day)	Baker County Middle School	December 16, 2013
Roman	Ruth N.	Initial Employment / Replacing Daniel Davis	Spanish Instructor (197 Day)	Baker County High School	January 6, 2014
Scott	Donna J.	Initial Employment / Replacing Partial Phyllis Ploucher	Nutrition Services Assistant (3 Hr. / 186 day)	Baker County Pre-K/Kindergarten Center	January 7, 2014
Smith	Christine M.	Initial Employment / New Position #1	Nutrition Services Assistant (3 Hr. / 186 day)	Baker County High School	January 7, 2014
Smith	Karma	Initial Employment / Replacing Patsy Vacchiano	Nutrition Services Assistant (3 Hr. / 186 day)	Baker County High School	January 7, 2014
Starling	Janis	Promotion / Transfer from Nutrition Services Assistant (4 Hour / 186 Day)	Nutrition Services Assistant (7 Hour / 191 Day)	Macclenny Elementary School	January 6, 2014
Williams	Irish	Initial Employment / Replacing Partial Phyllis Ploucher	Nutrition Services Assistant (4 Hour / 186 Day)	Baker County Pre-K / Kindergarten Center	January 7, 2014
Woodward	Charlotte	Initial Employment / Replacing Partial Kim Mallett	Nutrition Services Assistant (3 Hour / 186 Day)	Westside Elementary School	January 7, 2014

EXTRA DUTY LIST APPROVED January 6, 2014				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Anderson	Naomi	Writer's Dream Team	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	January 8, 2014 - February 21, 2014
Brookins	Lisa	Writer's Dream Team	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	January 8, 2014 - February 21, 2014
Bryant	Heather	Adult Education Teacher, Part-time, As Needed	\$23.13 Per Hour / As Needed / FUNDING SOURCE: Federal	January 7, 2014 - June 30, 2014
Cabral	Crystal	Writer's Dream Team	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	January 8, 2014 - February 21, 2014
Cavanaugh	Deborah	Writer's Dream Team	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	January 8, 2014 - February 21, 2014
Harvey	Tammie	After School Remediation	Regular Hourly Rate / As Needed / FUNDING SOURCE: Federal	January 14, 2014 - March 27, 2014
Hatcher	Tiffany	Writer's Dream Team	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	January 8, 2014 - February 21, 2014
Landtroop	Christine	Writer's Dream Team	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	January 8, 2014 - February 21, 2014
Linville	Lori	Writer's Dream Team	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	January 8, 2014 - February 21, 2014
Lyons	Renee	Writer's Dream Team	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	January 8, 2014 - February 21, 2014
McGee	Ryan	Writer's Dream Team	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	January 8, 2014 - February 21, 2014
Mulligan-Lauramore	Julie	Gatekeeper for BCMS Athletic Events	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	December 10, 2013 - June 3, 2014
Smith	Brad	Writer's Dream Team	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	January 8, 2014 - February 21, 2014
Taylor	Rodney Q.	Writer's Dream Team	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	January 8, 2014 - February 21, 2014
Turner	Autumn	Adult Education Teacher, Part-time, As Needed	\$32.25 Per Hour / As Needed / FUNDING SOURCE: Federal	January 7, 2014 - June 30, 2014
West	Rachel	Writer's Dream Team	Regular Hourly Rate / As Needed / FUNDING SOURCE: General	January 8, 2014 - February 21, 2014

OCCASIONAL PERSONNEL STAFFING LIST APPROVED January 6, 2014				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Brown	Athena Gail	Substitute Teacher Training	\$500 Daily Rate / Maximum 2 Days / FUNDING SOURCE: General	January 27, 2014 - January 28, 2014

SUBSTITUTE LIST APPROVED January 6, 2014				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Cales	Heather	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 9, 2013
Gerard	Dylan	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 11, 2013
Rhoden	Connie	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	January 7, 2014
Starling	Julie R.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	December 11, 2013
Weston	Kathy	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	December 2, 2013
Widmond	David B.	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	December 2, 2013

LEAVE LIST APPROVED January 6, 2014				
LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Barnes	Betty	.375 Day	Illness in the Line of Duty	November 21, 2013
Barnes	Betty	.25 Day	Illness in the Line of Duty	November 8, 2013
Dyal	Kristen	35 Days	Personal Leave Without Pay - Medical	November 20, 2013 - January 7, 2014
Mason	Nancy	.25 Day	Illness in the Line of Duty	December 9, 2013
Mason	Nancy	.50 Day (*Amend from .25 Day Board Approved on 11/19/2013)	Illness in the Line of Duty	December 2, 2013
Smith	Lacy Ott	5 Days	Personal Leave Without Pay - Medical	December 5, 2013 - December 9, 2013
Smith	Lacy Ott	4 Days	Personal Leave Without Pay - Medical	December 16, 2013 - December 19, 2013
Starling	Laura Denise	20 Days	Personal Leave Without Pay	December 23, 2013 - January 31, 2014
Steadman	Sherrie L.	22 Days	Personal Leave Without Pay - Medical	January 9, 2014 - February 7, 2014

ADJOURNMENT FROM January 6, 2014, SCHOOL BOARD MEETING

Since there was no further business to come before the Board, Dwight Crews made a motion to adjourn, seconded by Artie Burnett. The motion carried by general consensus.

Patricia C. Weeks, Board Chairperson	Sherrie Raulerson, Superintendent of Schools