

2020-2021 Keller Intermediate School's Parent and Family Engagement Plan

In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118(b)(1) of the Elementary and Secondary Education Act (ESEA). The policy establishes the expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, and is incorporated into the schoolwide Title I / School Improvement Plan submitted to the Florida Department of Education (FDOE) as required in Section 1114(b)(2) of ESEA.

ASSURANCES

Keller Intermediate School agrees to:

- Be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(a)(3)(B)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(2)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];

2020-2021 Keller Intermediate School's Parent and Family Engagement Plan

- ☑ Provide to each parent an individual student report about the performance of their child on the State assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- ☑ Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- ☑ Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals, as described in Section 1111(h)(6)(A) [Section 1111(h)(6)(A)].

Parental Involvement Mission Statement

Keller Intermediate School is committed to building strong partnerships among home, school, and community. When parents/caretakers and schools act as partners in supporting and celebrating the achievements of students, everyone benefits.

1. Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Keller Intermediate School extends an invitation to all parents to attend the first Title I School Advisory Council Meeting held in September. At this meeting officers are elected and include a Chairperson, Co-Chairperson, and Recording Secretary. School representatives also serve on the council. The Recording Secretary takes minutes which include input from stakeholders at meetings. The agenda is prepared with parental input. The agenda may include information about student activities and educational programs, parent workshops and events, school wide data, the budget, input into and approval of the School Improvement Plan, happenings in the community, concerns, and a request for input on different issues.

2020-2021 Keller Intermediate School’s Parent and Family Engagement Plan

2. Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].

Program	Coordination
Titles I, II, & IV	<p>Coordinating Titles I, II, and IV broadens the scope, the depth, and the amount of professional development activities that ensure all instructional personnel meet the definition of highly qualified. These Title programs allow additional resources for activities and practices to assist with the recruitment and retention of highly qualified personnel. A large focus is given to utilizing Best Practices and research based programs with an emphasis on data driven, progress monitored, differentiated instruction. Professional activities also place emphasis on the importance of and how to better involve parents in their children's education.</p> <p>Titles I, II, and IV all share the goal to increase student learning gains in all core content areas within a safe, healthy, drug-free learning environment. Our coordinated efforts work together, not to duplicate services, but to ensure that not only academic services, but behavioral and environmental issues are addressed in all of our schools (including, but not limited to: safe physical school settings, wellness, healthy habits, drug education, and behavior management.) These Titles try to meet the needs of the total child to ensure academic success.</p> <p>*Example of some of our areas of emphasis: Florida Continuous Improvement Model, Curriculum Mapping, Florida Reading Initiative, CRISS, LLI Researched Based Curriculum, Collins Writing Program, Harry Wong Teacher Induction and Retention Trainings, CHAMPS, and Positive Behavior Support.</p> <p>The LEA schedules regular meetings at each school site with their leadership team to further discuss concerns and needs for their school. The LEA also participates in regular District Educational Leaders Meetings and District Principals Meetings to further ascertain the needs in our District.</p>

2020-2021 Keller Intermediate School’s Parent and Family Engagement Plan

3. Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
Open House	Teachers, Principal, Assistant Principal	August 6, 2020	Parent Sign-In Rosters, Annual Parent Surveys
Title I School Advisory Council Meetings	SAC Committee	Quarterly	SAC Minutes, SAC Sign-In Roster, Parent Surveys

4. Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

The Title I School Advisory Council will hold quarterly meetings convenient to the members on the council. Dates and times are flexible and may include meetings in the morning, after school, and at night. Family Reading Night is held quarterly from 3:30-6:00. Parents come to school to read with their child. Teachers hold conferences with parents before school, during the school day, and in the evening after school. Home visits are made when needed.

5. Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

2020-2021 Keller Intermediate School's Parent and Family Engagement Plan

5. (Continued from page 4)

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Family Reading Nights	Media Specialist	Increase independent reading time with materials at the student's reading level and assessed through Accelerated Reader	Two times each quarter 2020 - 2021	Agenda, Sign in sheets/rosters, parent surveys
Florida State Assessment Night: Parents receive an overview of the FSA.	Instructional Coach	Increased student achievement in reading and math, FSA preparation for parents.	Spring 2021	Sign in sheets/rosters, Parent Surveys

6. Describe the training the school will provide to educate its teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Building and Increasing Parent Involvement	Instructional Coach	Improving student achievement, sharing test data information, providing strategies	Each Semester	Parent Contact Logs
Parent Conferences providing	Teachers and/or Guidance	Improving student achievement,	Fall 2020 and Spring 2021	STAR and i-Ready testing results, Grades

2020-2021 Keller Intermediate School's Parent and Family Engagement Plan

assessment data and strategies	Counselor	sharing test data information, providing strategies		
Beginning & Mentor Teacher Meeting	Administration, Mentor Teachers, Beginning Teachers	Improving student achievement, sharing test data information, providing strategies	2020-21 School Year	STAR and i-Ready Results

7. Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their child [Section 1118 (e)(4)].

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
School Newsletter contains Home/School Connection, Math + Science Connection, Building Readers, and upcoming events	Administration	2020-2021	Parent participation in school activities/events
Classroom Newsletters contain information regarding events, homework, and other helpful hints	Teachers	2020-2021	Parent participation in classroom activities, student homework completion and test scores
School Website and Facebook page, contains information concerning demographics and upcoming events.	Administration, Technology manager	2020-2021	Parent participation in school activities/events and comments responding to Facebook posts

2020-2021 Keller Intermediate School’s Parent and Family Engagement Plan

7. (continued)

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
Fall Vocabulary Parade and Trunk or Treat	Instructional Coach, Teachers	October 30, 2020	Parent attendance Sign in Sheet
Grandparents Breakfast	Administration, Front Office Staff, and Teachers	Spring 2021	Parent/Grandparent attendance
Better Baker Super Kids Program	Administration, Better Baker, and Teachers	Quarterly 2020-21	Parent attendance
School Dance	Administration, Front Office Staff, and Teachers	Spring 2021	Parent Participation

8. Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

Information will be disseminated at School Wide Open House, at parent conferences, at the School Advisory Council meetings, the School Public Accountability Report, Newsletters, website, School Improvement Plan, and the Title I Parent Involvement Plan.

9. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

The district has parent advocates that are available to assist parents in school meetings and as needed. District and school forms and policies can be requested to be translated as needed in other languages.

2020-2021 Keller Intermediate School's Parent and Family Engagement Plan

Discretionary School Level Parental Involvement Policy Components

Check if the school does not plan to implement any discretionary parental involvement activities.

Check all activities the school plans to implement:

Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];

Providing necessary literacy training for parents from Title I, Part A funds, if the school LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];

Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];

Training parents to enhance the involvement of other parents [Section 1118(e)(9)];

Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];

Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)];

Establishing an LEA-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs [Section 1118(e)(12)]; and

- ✓ Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].

2020-2021 Keller Intermediate School’s Parent and Family Engagement Plan

10. Describe how each discretionary activity checked above will be implemented.

Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline
Community Based Organization Involvement	Celebrate Literacy Week Guest Readers, School Supply Drive, Open House, Community Visitors, Community Prayer, Boy Scouts, Super Kid Program, Vocabulary Parade	Administration, Instructional Coach, DPAC, Teachers and Staff	Improved student achievement with Family and Community Involvement.	August 2020-May 2021

School-Parent Compact:

As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide a copy of the School-Parent Compact and evidence of parent input in the development of the compact.

Parents complete the School-Parent Compact in the Fall. Suggestions for improvement of the form are appreciated by administration. The SAC also reviews the Compact. Feedback is reflected in the SAC minutes.

This policy was adopted by Keller Intermediate School on 8/24/2020 and will be in effect for the period of the 2020-2021 school year. The school will have this policy available to all parents of participating Title I, Part A children in the school’s front office.

(Signature of Authorized Representative)

(Date)